CITY OF HALLETTSVILLE
CITY OF HOSPITALITY

101 N. MAIN
HALLETTSVILLE, TEXAS 77964-2727
(361) 798-3681 • FAX (361) 798-5952
www.cityofhallettsville.org

INVITATION TO BID

RETURN BID TO: **CITY HALL**
101 N. MAIN
HALLETTSVILLE, TX 77964

The City of Hallettsville is accepting bids for the purchase of gasoline and diesel fuel for the period of January 1, 2027 thru December 31, 2027. The enclosed *INVITATION TO BID* and accompanying *BID SPECIFICATIONS* are for your convenience in bidding the enclosed referenced material.

Sealed bids shall be received no later than:
Monday November 23, 2026, by 2:00 P.M.
Mark Envelope: FUEL BID
Bidder shall sign and date the bid.

The City of Hallettsville appreciates your time and effort in preparing a bid. Please note that all bids must be received at the designated location by the deadline shown. Bids received after the deadline shown will be considered void and unacceptable. Bids must be a firm specific and state exact dollar amount with no escalated bid amount being acceptable.

Sealed bids will be opened, read aloud and tabulated, Monday, November 23, 2026, at 2:00 P.M., at City Hall, 101 N. Main St., Hallettsville, Texas 77964. Bids will be referred to the City Council for consideration at their next meeting.

The City of Hallettsville reserves the right to accept or reject any or all bids, to waive any informalities and technicalities in the bidding and to accept the bid or bids deemed most advantageous to the City. If you have any questions, please contact the Purchasing Agent at 361-798-2201.

Cheryl Sommer
Purchasing Agent
City of Hallettsville

SPECIFICATION
TO FURNISH GASOLINE AND DIESEL FUEL
TO THE CITY OF HALLETTSVILLE
FOR THE PERIOD OF JANUARY 1, 2027 TO DECEMBER 31, 2027

The City of Hallettsville will be accepting bids for the purchase of gasoline and diesel fuel for the City of Hallettsville Public Works, City of Hallettsville Pole Yard, and the City of Hallettsville Park/Golf Depts. for the period beginning January 1, 2027 and ending December 31, 2027.

1. Fuel shall be bid on delivered basis to each location. Bidder shall deliver fuel within 24 hours or sooner after receiving the order (excluding weekends and holidays).

2. Diesel fuel shall be Ultra-Low or Dyed Diesel and shall be of quality for use in trucks, tractors, equipment, and mowers.

3. Gasoline shall be Unleaded Regular and have a minimum octane rating of 87.

4. Gasoline shall not contain more than 10% or whatever maybe required for this area of alcohol, gasohol, methanol additives, substitute or blends. Fuel, gasoline or diesel shall not be contaminated with any foreign matter or impurities such as water, dirt, trash, etc. Bidder will be disqualified as a supplier to the City of Hallettsville if any of the above additives are found.

5. The Contractor to whom the bid is awarded must label all fuel tanks and supply the City with material safety data sheets.

6. Bids should include State Taxes (stated separately) for gasoline and ULS diesel fuel, and exclude taxes for dyed diesel fuel.

7. Prices for fuel delivered to our tanks located as follows:
   City of Hallettsville Pole Yard, 725 S. Promenade, Hallettsville, Texas 77964
   400 gallons dyed diesel per order
   City of Hallettsville Park/Golf, City Golf Course, Hallettsville, Texas 77964
   300 gallons dyed diesel per order

8. Gasoline delivered to City of Hallettsville Public Works Dept. at 401 E. Second St. Hallettsville, Texas 77964, shall include bidder to furnish a 1,000 gallon tank for gasoline including secondary containment, pump, meter, hoses, and automatic shut-off nozzle.

9. Diesel fuel delivered to City of Hallettsville Public Works Dept. at 401 E. Second St. Hallettsville, Texas 77964, shall include bidder to furnish a 300 gallon tank for

ULS diesel, secondary containment wall, pump, meter, hoses, and auto shut-off nozzle.

10. Bids are to be quoted to the nearest one-one hundredth (1/100th) of a cent per gallon above the refiners posted terminal price. Bid must be a firm, specified state exact amount, with no escalated bid amount being acceptable. Please state the refiners posted terminal price between the following dates: November 9th thru 13th, 2026. ***Terminal price printout must be attached to bid and the supplier and terminal price highlighted for the price use on the bid form.***

11. The terminal price will change through the year, but tax on gasoline and your mark-up is firm and cannot change during the 2027 contract year (1/01/2027 – 12/31/2027)

12. ***Bidder must complete the enclosed Statement of Statutory Compliance, Texas Senate Bill 252 Certification, and the Conflict of Interest Questionnaire and return the forms along with the bid packet. Upon City Council awarding a bid, the winning bidder will be required to complete the Form 1295 online.***

13. The City of Hallettsville reserves the right to extend this contract for an additional 90 days if agreeable between the bidder and The City for the quoted prices.

14. The bidder or a representative may be present at the opening to answer questions pertaining to their bid.

15. The City of Hallettsville reserves the right to accept or reject any and all proposals, to waive informalities, and to award the contract to the bidder who, in the opinion of the City Council, offers the proposal to the best interest of the City.

REMARKS OR EXCEPTIONS TO THE SPECIFICATIONS

_____

_____

Company Name _____

By _____

Address _____

Telephone No. _____

BID FOR
PUBLIC WORKS
401 E. SECOND ST.
HALLETTSVILLE, TX 77964

THIS IS A BID BY BIDDER AND IS NOT AN OFFER TO PURCHASE BY THE CITY OF HALLETTSVILLE.

Bidder will furnish a 1,000 gallon fuel tank for gasoline, a secondary containment, fuel pump, meter, hoses, and automatic nozzle. Bidder must furnish a 300 gallon fuel tank for diesel fuel, a secondary containment, fuel pump, meter, hoses, and automatic nozzle. The amount of purchases for the past twelve (12 months) 20,324 gallons unleaded gasoline and 1,959 gallons ultra-low diesel fuel.

Bids are to be quoted to the nearest one-one hundredth (1/100th) of a cent per gallon above the refiners posted terminal price.

The terminal price may change through the year, but tax on gasoline and diesel fuel, and your mark-up is firm and cannot change during the 2027 contract year (1/01/2027 – 12/31/2027)

	REGULAR UNLEADED GASOLINE	**ULTRA-LOW DIESEL FUEL**
A. Terminal Price	_____	_____
B. Tax	_____	_____
C. Mark-up	_____	_____

BID FOR
CITY OF HALLETTSVILLE
POLE YARD
725 S. PROMENADE ST.
HALLETTSVILLE, TX 77964

THIS IS A BID BY BIDDER AND IS NOT AN OFFER TO PURCHASE BY THE CITY OF HALLETTSVILLE.

The City of Hallettsville Pole Yard has storage facilities for 500 gallons of diesel and requests 400 gallons for each delivery. The amount of purchases for the past twelve (12) months was 800 gallons dyed diesel fuel.

Bids are to be quoted to the nearest one-one hundredth (1/100th) of a cent per gallon above the refiners posted terminal price.

The terminal price may change through the year, but tax on diesel fuel and your mark-up is firm and cannot change during the 2027 contract year (1/01/2027 – 12/31/2027)

	DYED DIESEL FUEL
A. Terminal price	_____
B. Tax	_____
C. Mark-up	_____

BID FOR
CITY OF HALLETTSVILLE
PARK/GOLF COURSE
CITY PARK
HALLETTSVILLE, TX 77964

THIS IS A BID BY BIDDER AND IS NOT AN OFFER TO PURCHASE BY THE CITY OF HALLETTSVILLE.

The City of Hallettsville Park/Golf Course has storage facilities for 500 gallons of diesel and requests 300 gallons for each delivery. The amount of purchases for the past twelve (12) months was 600 gallons dyed diesel fuel.

Bids are to be quoted to the nearest one-one hundredth ($1/100^{th}$) of a cent per gallon above the refiners posted terminal price.

The terminal price may change through the year, but tax on diesel fuel and your mark-up is firm and cannot change during the 2027 contract year (1/01/2027 – 12/31/2027)

	DYED DIESEL FUEL
A. Terminal price	_____
B. Tax	_____
C. Mark-up	_____

CERTIFICATION OF BID

As an authorized representative of the bidding firm, I the undersigned hereby certify that this firm is willing, capable and qualify to comply with all the provisions specified herein at the prices as quoted.

Date _____

Representative's Name _____
Please Print or Type

Representative's Signature _____

Representative's Title _____

Name of Bidding Firm _____

Bidding Firm's Mailing Address _____
P.O. Box or Street

_____
City State Zip

Phone #_____

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____
Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ **Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).**

7

_____ _____
Signature of vendor doing business with the governmental entity Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY

1 **Name of business entity filing form, and the city, state and country of the business entity's place of business.**

2 **Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

3 **Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 **Check only if there is NO Interested Party.** ☐

6 **UNSWORN DECLARATION**

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

ADD ADDITIONAL PAGES AS NECESSARY

Must file online at www.ethics.state.tx.us/File

Statement of Statutory Compliance: Israel Verification Form

I, _____, the undersigned representative of _____ the "Company" being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do hereby declare, represent, and verify under oath that the Company, under the provisions of Chapter 2270 of the Texas Government Code, as amended:

1. does not boycott Israel currently; and

2. will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001 of the Texas Government Code:

1. "Boycott Israel" means refusing to deal with terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary Business purposes; and

2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or business associations that exist to make a profit.

_____ _____

SIGNATURE OF COMPANY REPRESENTATIVE DATE

On this the _____ day of _____, 2018, personally appeared _____, the above-names person, who after by me being duly Sworn, did swear and confirm that the above is true and correct.

NOTARY SEAL

_____

NOTARY SIGNATURE

_____

DATE