CITY OF HALLETTSVILLE

CITY COUNCIL REGULAR MEETING
MONDAY, JULY 20, 2026 6:00 PM CST
COUNCIL CHAMBERS, CITY HALL
101 NORTH MAIN STREET
HALLETTSVILLE, TEXAS 77964

AGENDA

1) Pledge of Allegiance
2) Call to Order and Announcement of Quorum
3) Public Comment Period
4) Consent Agenda Items
   a) Consider approving meeting minutes from June 15, 2026, and July 6, 2026.
   b) Consider approving the payment of all bills due and payable by the City.
5) Public Items for Discussion, Consideration, and Possible Action
   a) Discuss and consider any possible action on the Flash Flooding event that occurred on June 5, 2026, pertaining to storm water infiltrating the sanitary sewer system.
   b) Discuss and consider any possible action on a City reimbursement to Benjamin & Melissa Leita for property damage from the June 5, 2026, flash flood event.
   c) Discuss and consider approving the request from the Texas State Association of the Church of God for the 107th Annual Camp/Meeting to Close Ford Street from Edna to S Dowling, and implement No Parking on the East side of S Dowling from Ford to Edna from Tuesday July 21, 2025 to Saturday July 25, 2026.
   d) Discuss and consider approving Resolution 017-26, the second reading for a joint purchase of real property by Hallettsville 4A Manufacturing Development Corporation and the Hallettsville 4B Business Development Corporation.
   e) Discuss and consider approving Resolution 018-26, the first reading and consideration of a HEDC Combined Board project proposed for the Seven Sons Cinema d/b/a The Cole Theatre located at 207 E Second Street, Hallettsville, TX 77964, for $80,000.00.
   f) Discuss and consider approving the advertisement of Request for Proposals - 2026 Solid Waste.
   g) Discuss and consider any appointments to the Board of Adjustments.
   h) Budget Workshop #4 - Cut & Balance General Fund & Water & Light Fund, HOT Fund
   i) Consider Council recommendations of agenda items for future meetings.
6) Council Reports
   Receive and discuss written/oral reports:
   Public Works [work orders, maintenance, and projects]
   Public Health & Safety [calls for service, arrests, warnings, tickets, enforcement letters, court fees]
   Library [circulation, grants, programs, and services]
   Administrative [Monthly Investment Report, Quarterly Investment Report. Updates on Permits, Grants, Capital Projects, Monthly Meetings & Submissions]
7) Executive Session - Section 551.074 Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
   a) Discuss and consider approving the employment of a Police Officer.
   b) Discuss and consider approving the employment of a Water/WasteWater Laborer.
   c) Discuss and consider approving the employment of a Parks & Golf Laborer.
   d) Discuss and consider approving the employment of a Streets Laborer.

8) Announcements
9) Adjournment

PUBLIC NOTICE IS GIVEN THAT IN ADDITION TO ANY EXECUTIVE SESSION LISTED ABOVE, THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE SECTIONS 551.071 - 551.088 TO DISCUSS ANY OF THE MATTERS LISTED ABOVE.

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICE SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, LARGE PRINT OR BRAILLE, ARE REQUESTED TO CONTACT GRACE WARD AT (361) 798-3681 TWENTY-FOUR (24) HOURS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

Posted by: **Posted on:**

July 14, 2026 at 5:00 P.M.

Grace Ward, City Secretary / Administrator **Date**

COUNCIL INFORMATION
MONDAY, JULY 20, 2026 6:00 PM CST

4)Consent Agenda Itemsa)Consider approving meeting minutes from June 15, 2026, and July 6, 2026.b)Consider approving the payment of all bills due and payable by the City.

Included are the meeting minutes and check reports.

5)a)Discuss and consider any possible action on the Flash Flooding event that occurred on June 5, 2026, pertaining to storm water infiltrating the sanitary sewer system.

5)b)Discuss and consider any possible action on a City reimbursement to Benjamin & Melissa Leita for property damage from the June 5, 2026, flash flood event.

Included are attachments for the next 2 agenda items. Included are the insurance claim and denial letter, a copy of the flow map and letter to Council from the Director of Public Works, a copy of the public information request and documents submitted by the Leita's to the City, and a copy of the documentation from the Leita's to City Council.

5)c)Discuss and consider approving the request from the Texas State Association of the Church of God for the 107th Annual Camp/Meeting to Close Ford Street from Edna to S Dowling, and implement No Parking on the East side of S Dowling from Ford to Edna from Tuesday July 21, 2025 to Saturday July 25, 2026.

Request included.

5)d)Discuss and consider approving Resolution 017-26, the second reading for a joint purchase of real property by Hallettsville 4A Manufacturing Development Corporation and the Hallettsville 4B Business Development Corporation.

Resolution included.

5)e)Discuss and consider approving Resolution 018-26, the first reading and consideration of a HEDC Combined Board project proposed for the Seven Sons Cinema d/b/a The Cole Theatre located at 207 E Second Street, Hallettsville, TX 77964, for $80,000.00.

Resolution included.

5)f)Discuss and consider approving the advertisement of Request for Proposals - 2026 Solid Waste.

Proposed RFP included.

5)g)Discuss and consider any appointments to the Board of Adjustments.

Discuss vacancy and any possible appointments.

5)h)Budget Workshop #4 - Cut & Balance General Fund & Water & Light Fund, HOT Fund

Proposed cuts are included. HOT information will be brought to the meeting, applications are due Wednesday and the HOT Committee is meeting on Friday.

5)i)Consider Council recommendations of agenda items for future meetings.

6)Council Reports

All reports are included.

8)Announcements

CITY COUNCIL REGULAR MEETING MONDAY, JUNE 15, 2026 6:00 PM CST

COUNCIL CHAMBERS, CITY HALL, 101 NORTH MAIN STREET, HALLETTSVILLE, TEXAS 77964

COUNCIL MEMBERS PRESENT:

MAYOR	Alice Jo Summers
PLACE # 1	Councilperson Chastity Carter
PLACE # 2	Councilperson Audrey Barrera
PLACE # 3	Councilperson Trent Skelton
PLACE # 4	Councilperson Peter Murphy
PLACE # 5	Councilperson Billy Barrera

STAFF PRESENT: City Administrator Grace Ward, Director of Administrative Services Tammy Bell, Director of Library Services Breana Kristek, Police Chief Randal Schlauch, EDC Administrator Chelsea Steffek, Police Lt. Saul Rangel

GUESTS PRESENT: Clayton Kelley, David Smolik, Kate Thompson, Melissa Leita, Ben Leita, Kim Manley, James Whited, Grayson Whited, Joshua Vaclavik, Steven Greenwell, Angela Spiers, JoAnn Bludau, Jon James, Amanda Padilla

Mayor Alice Jo Summers called the meeting to order at 6:00 P.M. after the pledges to the American and Texas flag were recited by all present.

AGENDA ITEM 3: Public Comment Period

DISCUSSION: Melissa and Ben Leita addressed City Council about the sewer backup that happened during the June 5th flash flood.
David Smolik addressed City Council requesting that the Sanctuary City for the Unborn be placed on the agenda.

AGENDA ITEM 4: Zoning Workshop: Presentation, discussion, and review on the Zoning ordinance.

DISCUSSION: Amanda Padilla and Jon James presented a Zoning Presentation and discussed specific zoning topics with City Council that will be included in the proposed Zoning Code.

AGENDA ITEM 5a/5b: Consent Agenda Items - a)Consider approving meeting minutes from May 18, 2026, and June 1, 2026., b)Consider approving the payment of all bills due and payable by the City.

MOTION: Approve the meeting minutes from May 18, 2026, June 1, 2026, and the payment of all bills due and payable by the City.

MOTION MADE: Trent Skelton

MOTION SECONDED: Audrey Barrera

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 6a:	Discuss and consider action on the current Publicity and Tourism agreement between the City and Chamber of Commerce & Agriculture.
MOTION:	Approve the current Publicity and Tourism agreement between the City and Chamber of Commerce & Agriculture.
MOTION MADE:	Audrey Barrera
MOTION SECONDED:	Trent Skelton
DISCUSSION:	None

Mayor Summers called for a vote.

AYE: 5
NAY: 0

AGENDA ITEM 6b:	Discuss and consider approving Ordinance 003-26 rescinding Ordinance 001-25 a Pole Attachment agreement between the City and Rise Broadband.
MOTION:	Approve Ordinance 003-26 rescinding Ordinance 001-25 a Pole Attachment agreement between the City and Rise Broadband.
MOTION MADE:	Trent Skelton
MOTION SECONDED:	Chastity Carter
DISCUSSION:	None

Mayor Summers called for a vote.

AYE: 5
NAY: 0

AGENDA ITEM 6c:	Discuss and consider approving the Lion's Club to fund and purchase up to 3 replacement water fountains for the City Park, ensuring that each one replaced will include a hose bib and is compatable with the existing water and
MOTION:	Approve the Lion's Club request to fund and purchase up to 3 replacement water fountains with bottle fills for the City Park, ensuring that each one replaced will include a hose bib and is compatable with the existing water and wastewater systems.
MOTION MADE:	Audrey Barrera
MOTION SECONDED:	Trent Skelton
DISCUSSION:	None

Mayor Summers called for a vote.

AYE: 5
NAY: 0

AGENDA ITEM 6d:	Discuss and consider approving Resolution 014-26 requesting financial assistance from the Texas Water Development Board, preparing and filing an application through HB500, the Water Supply and Infrastructure Grant.
MOTION:	Approve Resolution 014-26 requesting financial assistance from the Texas Water Development Board, preparing and filing an application through HB500, the Water Supply and Infrastructure Grant.
MOTION MADE:	Audrey Barrera
MOTION SECONDED:	Trent Skelton
DISCUSSION:	None

Mayor Summers called for a vote.

AYE: 5
NAY: 0

AGENDA ITEM 6e: Discuss and consider possible action to approve the Ordinance No. 004-26 to prohibit and remove all game rooms in the City of Hallettsville.

MOTION: Approve Ordinance No. 004-26 to prohibit and remove all game rooms in the City of Hallettsville.
MOTION MADE: Billy Barrera
MOTION SECONDED: Peter Murphy
DISCUSSION: Ward presented a proposed ordinance.
Mayor Summers called for a vote.
AYE: 5
NAY: 0

AGENDA ITEM 6f: Budget Workshop #2 - Library, Police, Admin
DISCUSSION: Bree presented the Library Budget
Saul presented the PD Budget
Tammy presented the Admin Budget

AGENDA ITEM 6g: Consider Council recommendations of agenda items for future meetings.
DISCUSSION: None

AGENDA ITEM 7: Council Reports - Receive and discuss written/oral reports:
Public Works [work orders, maintenance, and projects]
Public Health & Safety [calls for service, arrests, warnings, tickets, enforcement letters, court fees]
Library [circulation, grants, programs, and services]
Administrative [Monthly Investment Report, Updates on Permits, Grants,
DISCUSSION: Kristek presented Library Report
Ward presented the Administrative Report

Ward informed Council that no executive session was required.

AGENDA ITEM 9: Announcements
DISCUSSION: Mayor announced that GCRPC will be holding their annual meeting in Port Lavaca on Aug 26th or 28th.

AGENDA ITEM 10: Adjournment
MOTION: Adjourn this meeting.
MOTION MADE: Trent Skelton
MOTION SECONDED: Chastity Carter
DISCUSSION: None
Mayor Summers called for a vote.
AYE: 5
NAY: 0

There being no other business, Mayor Summers adjourned the meeting at 8:22 P.M.

Alice Jo Summers
Mayor

Grace Ward
City Secretary

CITY COUNCIL SPECIAL MEETING MONDAY, JULY 6, 2026 6:00 PM CST

COUNCIL CHAMBERS, CITY HALL, 101 NORTH MAIN STREET, HALLETTSVILLE, TEXAS 77964

COUNCIL MEMBERS PRESENT:

MAYOR	Alice Jo Summers
PLACE # 1	Councilperson Chastity Carter
PLACE # 2	Councilperson Audrey Barrera
PLACE # 3	Councilperson Trent Skelton
PLACE # 4	Councilperson Peter Murphy
PLACE # 5	Councilperson William Barrera

STAFF PRESENT: City Administrator Grace Ward, Chief of Police Randal Schlauch, Director of Administrative Services Tammy Bell, Grounds Maintenance Supervisor Keith Bell, Director of Public Works Clint Taylor, Assistant Director of Public Works Cheryl Sommer, Electrical Supervisor Eugene Mikush, Police Lt. Saul Rangel, EDC Administrator Chelsea Steffek

GUESTS PRESENT: Ginger Kirk, JoAnn Reeves

Mayor Alice Jo Summers called the meeting to order at 6:00 P.M. after the pledges to the American and Texas flag were recited by all present.

AGENDA ITEM 3: Public Comment Period
DISCUSSION: None

AGENDA ITEM 4a: Discuss and consider approving Resolution 015-26, the first reading for a joint purchase of real property by Hallettsville 4A Manufacturing Development Corporation and the Hallettsville 4B Business Development Corporation.

MOTION: Approve Resolution 015-26, the first reading for a joint purchase of real property by Hallettsville 4A Manufacturing Development Corporation and the Hallettsville 4B Business Development Corporation.
MOTION MADE: Audrey Barrera
MOTION SECONDED: Chastity Carter
DISCUSSION: No Public Comments were made
Mayor Summers called for a vote.
AYE: 5
NAY: 0

AGENDA ITEM 4b:	Discuss and consider approving Resolution 016-26 updating the resolution for the Advance Funding Agreement with TxDOT for the TxDOT TA Hallettsville School Sidewalks Project.
MOTION:	Approve Resolution 016-26 updating the resolution for the Advance Funding Agreement with TxDOT for the TxDOT TA Hallettsville School Sidewalks Project.
MOTION MADE:	Audrey Barrera
MOTION SECONDED:	Chastity Carter
DISCUSSION:	None

Mayor Summers called for a vote.

AYE: 5
NAY: 0

AGENDA ITEM 4c:	Discuss and consider approving Ordinance 005-26 repeal and replacement of Article 7.200 Junked and Abandoned Vehicles.
MOTION:	Approve Ordinance 005-26 repeal and replacement of Article 7.200 Junked and Abandoned Vehicles.
MOTION MADE:	Trent Skelton
MOTION SECONDED:	Audrey Barrera
DISCUSSION:	None

Mayor Summers called for a vote.

AYE: 5
NAY: 0

AGENDA ITEM 4d:	Discuss and consider any action on nominations to the FY2027 Golden Crescent Regional Planning Commission - Board of Directors, General Assembly, Advisory Committee, and Regional Economic Development Advisory Committee.
MOTION:	Approve the nomination of all incumbants from the City of Hallettsville for the FY2027 Golden Crescent Regional Planning Commission - Board of Directors, General Assembly, Advisory Committee, and Regional Economic Development Advisory Committee.
MOTION MADE:	Trent Skelton
MOTION SECONDED:	Chastity Carter
DISCUSSION:	No Public Comments were made

Mayor Summers called for a vote.

AYE: 5
NAY: 0

AGENDA ITEM 4e:	Budget Workshop #3 - EDC, Public Works, Public Welfare, Debt
DISCUSSION:	Steffek presented the budget for the EDC, Sommer presented the budget for Public Works, Ward presented Budget for Debt Projects & Debt Services and the requests for Public Welfare. Council evaluated the Public Welfare request and gave guidance of what to move forward with in the proposed budget.

AGENDA ITEM 4f: Consider Council recommendations of agenda items for future meetings.

DISCUSSION: Discussion and possible action on the request from Ben and Melissa Leita

AGENDA ITEM 5: Executive Session - Section 551.074 Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
Discuss and consider approving the employment of a Utility Billing Specialist.

Mayor Summers called for the meeting to enter into Executive Session at 7:39 PM. The meeting reconvened into Open Session at 8:07 PM.

AGENDA ITEM 6: Take any action based on discussion held in properly noticed executive session under agenda item 5.

MOTION: Approve the hiring of Haley Maldonado for the position of Utility Billing Specialist at the starting rate pending sucsessful completion of Background Check, Physical and Drug Screen, with 3% increase after 6 month probation period.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Trent Skelton

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 7: Announcements

DISCUSSION: GCRPC annual meeting will be Aug 28th in Port Lavaca
BOA meetings will be scheduled on the 1st Monday of the month at 6pm for any requests
City has one RV park that has not renewed their license in 1 year, and this may lead to a public hearing at the August meeting

AGENDA ITEM 7: Adjournment

MOTION: Adjoun this meeting.

MOTION MADE: Trent Skelton

MOTION SECONDED: Chastity Carter

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

There being no other business, Mayor Summers adjourned the meeting at 8:12 P.M.

Alice Jo Summers
Mayor

Grace Ward
City Secretary

Check Report

City of Hallettsville, TX

By Check Number

Date Range: 06/01/2026 - 06/30/2026

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Prosperity-AP Bank Prosperity							
2302	CHELSEA STEFFEK, LLC		06/12/2026	EFT	0.00	5,950.00	49
JUNE 2026	Invoice	06/10/2026	JUNE 2026 EDC ADMINISTRATION SERVIC...		0.00	5,950.00	
2437	LR3 POWER LINE CONSTRUCTION COMPANY, LI		06/12/2026	EFT	0.00	2,500.00	50
COH2-2026	Invoice	06/05/2026	RELOCATE UTILITY POLE @INTERSECTION ...		0.00	2,500.00	
1147	MEL NORTHEY COMPANY, INC.		06/12/2026	EFT	0.00	1,500.00	51
64418	Invoice	06/08/2026	2 DECRATIVE LAMP POSTS FOR SQUARE		0.00	1,500.00	
2695	HIGH COUNTRY ROOFING & RESTORATION, LLC		06/12/2026	EFT	0.00	109,849.86	52
0004333	Invoice	06/10/2026	LIBRARY ROOF REPLACEMENT		0.00	109,849.86	
0027	ACT PIPE & SUPPLY, INC.		06/04/2026	Regular	0.00	781.60	56039
S101358711.004	Invoice	05/22/2026	WATER & WASTEWATER INVENTORY		0.00	781.60	
0140	AT&T MOBILITY		06/04/2026	Regular	0.00	712.42	56040
MAY 2026	Invoice	06/01/2026	MONTHLY PHONE BILL MAY 2026		0.00	712.42	
2184	BUREAU VERITAS NORTH AMERICA, INC.		06/04/2026	Regular	0.00	2,547.36	56041
MAY 2026	Invoice	06/03/2026	MAY 2026 INSPECTIONS		0.00	2,547.36	
0297	CENTERPOINT ENERGY ENTEX		06/04/2026	Regular	0.00	58.53	56042
2026 MAY	Invoice	06/03/2026	NATURAL GAS LIBRARY APRIL 2026		0.00	58.53	
0499	DEWITT POTH & SON, LLC		06/04/2026	Regular	0.00	122.07	56043
0004302	Invoice	06/03/2026	COPIES FOR APRIL 2026		0.00	87.31	
835942-0	Invoice	04/02/2026	COPIES FOR APRIL 2026 FOR PUBLIC WOR...		0.00	34.76	
0614	FERGUSON ENTERPRISES INC #61		06/04/2026	Regular	0.00	1,933.92	56044
1413774	Invoice	05/21/2026	MATERIAL FOR TXCDBG CONTRACT CDV23...		0.00	1,933.92	
0781	HALLETTSVILLE LUMBER CO.		06/04/2026	Regular	0.00	19.20	56045
62756	Invoice	06/03/2026	BLOCKS OF LUMBER		0.00	19.20	
1303	PAUL'S SUPPLY, INC.		06/04/2026	Regular	0.00	129.16	56046
598825	Invoice	06/03/2026	OIL FILTER AIR FILTER OIL		0.00	80.15	
599601	Invoice	06/03/2026	OIL FILTER AND 5W30 OIL		0.00	49.01	
1388	RAINOSEK'S TRUE VALUE		06/04/2026	Regular	0.00	126.23	56047
653975	Invoice	06/03/2026	6" UNDERGROUND BOX		0.00	27.96	
653980	Invoice	06/03/2026	ROACH SPRAY TFE PASTE		0.00	24.28	
653993	Invoice	06/03/2026	FLANGE TOILET		0.00	35.97	
654255	Invoice	06/03/2026	PVC PIPE COUPLING ELBOW		0.00	25.53	
654274	Invoice	06/03/2026	CUT KEY		0.00	2.50	
654277	Invoice	06/03/2026	DOOR STOP KEYS CUT		0.00	9.99	
1496	SCHERER VICTORIA OLIVER COMPANY, INC.		06/04/2026	Regular	0.00	14.68	56048
P31322	Invoice	06/03/2026	COLLAR, GAUGE		0.00	14.68	
2294	SPARKLIGHT		06/04/2026	Regular	0.00	135.93	56049
2026 JUNE	Invoice	06/03/2026	JUNE 2026 CITY HALL		0.00	135.93	
2294	SPARKLIGHT		06/04/2026	Regular	0.00	259.91	56050
JUNE 2026	Invoice	06/03/2026	JUNE 2026 POLICE		0.00	259.91	
2294	SPARKLIGHT		06/04/2026	Regular	0.00	258.86	56051
JUNE 26	Invoice	06/03/2026	JUNE 2026 LIBRARY		0.00	258.86	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
2257	TEXAS HEALTH CENTER, PA		06/04/2026	Regular	0.00	155.00	56052
270186	Invoice	06/01/2026	NEW HIRE PHYSICAL AND DRUG SCREEN - ...		0.00	155.00	
1259	TEXAS STATE DISBURSEMENT UNIT		06/04/2026	Regular	0.00	440.00	56053
0004305	Invoice	06/05/2026	Child Support		0.00	440.00	
2143	THE GOODYEAR TIRE & RUBBER COMPANY		06/04/2026	Regular	0.00	1,186.50	56054
016-1149804	Invoice	05/27/2026	2 TIRES 315/80R 22.5 G291 LOAD RANGE J...		0.00	1,186.50	
0027	ACT PIPE & SUPPLY, INC.		06/10/2026	Regular	0.00	313.00	56055
S101358711.006	Invoice	05/22/2026	WATER & WASTEWATER INVENTORY		0.00	313.00	
0037	AFLAC/ATTN: REMITTANCE PROCESSING SERVI(		06/10/2026	Regular	0.00	1,065.33	56056
163983	Invoice	06/10/2026	JUNE 2026 AFLAC EMPLOYEE BENEFITS		0.00	1,065.33	
0069	ALLSTATE BENEFITS		06/10/2026	Regular	0.00	89.08	56057
JUNE 2026	Invoice	06/10/2026	JUNE 2026 EMPLOYEE BENEFITS		0.00	89.08	
0130	AT&T		06/10/2026	Regular	0.00	32.26	56058
144092832 JUN ...	Invoice	06/10/2026	JUNE LIBRARY INTERNET - PUBLIC		0.00	32.26	
0130	AT&T		06/10/2026	Regular	0.00	48.39	56059
144092831 JUN ...	Invoice	06/10/2026	JUN 2026 LIBRARY INTERNET - PRIVATE		0.00	48.39	
0330	CINTAS CORPORATION LOC. 083		06/10/2026	Regular	0.00	365.24	56060
MAY 2026	Invoice	06/10/2026	MAY 2026 EMPLOYEE UNIFORM EXPENSE		0.00	365.24	
0448	CULLIGAN ULTRAPURE, INCL		06/10/2026	Regular	0.00	41.19	56061
0004330	Invoice	06/10/2026	4 WATER BOTTLES FOR CITY HALL		0.00	41.19	
2336	DENTON NAVARRO RODRIGUEZ BERNAL SANTE		06/10/2026	Regular	0.00	1,510.00	56062
64913	Invoice	06/10/2026	APRIL 26 LEGAL PLANNING FEES		0.00	624.00	
64968	Invoice	05/27/2026	APRIL 26 LEGAL FEES		0.00	254.00	
64975	Invoice	06/10/2026	APRIL LEGAL SERVICES FOR MUNICIPAL C...		0.00	220.00	
64978	Invoice	06/10/2026	4A APRIL LEGAL FEES		0.00	328.00	
64989	Invoice	06/10/2026	4B APRIL LEGAL FEES		0.00	84.00	
0491	DEPARTMENT OF INFORMATION RESOURCES		06/10/2026	Regular	0.00	32.85	56063
APR 2026	Invoice	06/10/2026	APR 2026 LONG DISTANCE		0.00	32.85	
0774	HALLETTSVILLE HDWE. & AUTO SUPPLY		06/10/2026	Regular	0.00	5.75	56064
05.05.26	Invoice	06/10/2026	4" SDR 35 CAP		0.00	5.75	
0886	INGRAM LIBRARY SERVICES		06/10/2026	Regular	0.00	1,417.32	56065
0004334	Invoice	06/10/2026	YOUTH COLLECTION BOOK ORDER		0.00	1,417.32	
2714	KIESLER POLICE SUPPLY, INC.		06/10/2026	Regular	0.00	344.08	56066
0004335	Invoice	06/10/2026	CASE SIMUNITION 9MM 11 RED MARKING...		0.00	344.08	
2718	KR ACQUISITIONS LLC		06/10/2026	Regular	0.00	465.75	56067
NOV 2026	Invoice	06/10/2026	ALERRT CONFERENCE LODGING-OFFICER ...		0.00	465.75	
1037	LAVACA COUNTY OFFICE SUPPLY		06/10/2026	Regular	0.00	204.00	56068
0004325	Invoice	06/10/2026	BUSINESS CARDS		0.00	204.00	
1140	MCCREARY, VESELKA, BRAGG, & ALLEN PC		06/10/2026	Regular	0.00	1,773.13	56069
314003	Invoice	06/10/2026	FEB 2026 MUNICIPAL COURT COLLECTION...		0.00	272.10	
315834	Invoice	06/10/2026	MAR 2026 MUNICIPAL COURT COLLECTIO...		0.00	1,501.03	
1181	MONK'S A/C		06/10/2026	Regular	0.00	266.00	56070
0004326	Invoice	06/10/2026	SERVICE CALL CLEANING PIPES		0.00	266.00	
2721	MOTIVENT MARKETING INC.		06/10/2026	Regular	0.00	122.00	56071
1187	Invoice	06/10/2026	ANNUAL SCTEN WEBSITE HOSTING FEES F...		0.00	122.00	
1252	O'REILLY AUTO PARTS		06/10/2026	Regular	0.00	23.98	56072

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount	Payment Amount / Payable Amount	Number
4589-134944	Invoice	06/10/2026	ANTIFREEZE COOLANT 2020A LP: 1417056		0.00	23.98	
2298	PATRIOT FUEL DISTRIBUTORS		06/10/2026	Regular	0.00	2,416.58	56073
21326	Invoice	06/01/2026	769 GALLONS REGULAR UNLEADED GASOL...		0.00	2,416.58	
1451	RONALD E DROZD		06/10/2026	Regular	0.00	753.00	56074
2026 MAY	Invoice	06/10/2026	2026 MAY YOUTH CENTER & PUBLIC WOR...		0.00	753.00	
2513	SAN BERNARD ELECTRIC COOPERATIVE, INC		06/10/2026	Regular	0.00	17.72	56075
2026 APR	Invoice	06/10/2026	APR ELECTRICITY AT LIFT STATION		0.00	63.75	
2026 MAR	Invoice	06/10/2026	MAR ELECTRICITY AT LIFT STATION		0.00	63.75	
2026 MAY	Invoice	06/10/2026	MAY ELECTRICITY AT LIFT STATION		0.00	63.75	
CM0000091	Credit Memo	01/31/2026	DEPOSIT CREDIT		0.00	-301.03	
FEB 2026	Invoice	02/28/2026	FEB 2026 LIFT STATION		0.00	63.75	
JAN 2026	Invoice	01/31/2026	JAN 2026 LIFT STATION ELECTRICITY		0.00	63.75	
1501	SCHULENBURG PRINTING & OFFICE SUPPLIES, II		06/10/2026	Regular	0.00	41.85	56076
0004243	Invoice	05/13/2026	3 ID BADGES		0.00	41.85	
2217	TEXAS EXCAVATION SAFETY SYSTEM, INC.		06/10/2026	Regular	0.00	56.35	56077
26-09661	Invoice	05/31/2026	LINE LOCATE FEES FOR MAY 2026		0.00	56.35	
1744	TEXAS STATE CHAMPIONSHIP FIDDLERS FROLIC:		06/10/2026	Regular	0.00	36,000.00	56078
JUNE 2026	Invoice	06/09/2026	2026 HOT FIDDLERS FROLICS REIMB		0.00	36,000.00	
1828	TRIBUNE - HERALD, INC.		06/10/2026	Regular	0.00	96.67	56079
2026 APRIL	Invoice	06/09/2026	APRIL 2026 ADVERTISEMENTS HEDC		0.00	72.00	
APRIL 2026	Invoice	06/08/2026	APRIL 2026 ADVERTISEMENTS		0.00	430.80	
CM0000103	Credit Memo	05/27/2026	CREDIT FOR DOUBLE PAYMENT 12-3-25		0.00	-818.33	
DEC 2025	Invoice	06/08/2026	DECEMBER 2025 ADVERTISEMENTS		0.00	54.00	
NOV 2025	Invoice	06/08/2026	NOVEMBER 2025 ADVERTISEMENTS		0.00	358.20	
1969	XEROX		06/10/2026	Regular	0.00	441.83	56080
0004327	Invoice	06/10/2026	B400DN COPIER CHARGES MAY 2026		0.00	47.21	
0004328	Invoice	06/10/2026	WORKCENTRE 3655S COPIER CHARGES M...		0.00	37.69	
0004329	Invoice	06/10/2026	C8030H COPIER CHARGES MAY 2026		0.00	356.93	
2582	ASCENT AVIATION GROUP, INC.		06/17/2026	Regular	0.00	26,815.86	56082
1208355	Invoice	06/11/2026	5,000 GALLONS 100 LL AVIATION FUEL FOR..		0.00	26,815.86	
0139	AT&T 512-A19-6014 033		06/17/2026	Regular	0.00	665.90	56083
JUNE 2026	Invoice	06/17/2026	JUNE 2026 CITY PHONE SERVICE		0.00	665.90	
0232	BREANA KRISTEK		06/17/2026	Regular	0.00	1,400.00	56084
JUN 2026	Invoice	06/17/2026	JUNE 2026 JANITORIAL SERVICES		0.00	700.00	
MAY 2026	Invoice	06/17/2026	MAY 2026 JANITORIAL SERVICE		0.00	700.00	
0240	BRODART CO		06/17/2026	Regular	0.00	267.75	56085
0004363	Invoice	06/17/2026	12 MONTH BOOK MCNAUGHTON SUBSCR...		0.00	267.75	
2336	DENTON NAVARRO RODRIGUEZ BERNAL SANTE		06/17/2026	Regular	0.00	2,392.00	56086
65287	Invoice	06/17/2026	MAY 26 - CITY LEGAL		0.00	747.50	
65291	Invoice	06/17/2026	LEGAL SERVICES MUNICIPAL PROSECUTION		0.00	910.00	
65325	Invoice	06/17/2026	MAY 2026 4B LEGAL FEES		0.00	301.50	
65328	Invoice	06/17/2026	CITY - MAY 26 LEGAL		0.00	48.00	
65341	Invoice	06/17/2026	MAY 2026 4A LEGAL FEES		0.00	366.00	
65345	Invoice	06/17/2026	5/29/26 - EMAIL/PHONE COMMUNICATI...		0.00	19.00	
0493	DSHS CENTRAL LAB MC2004		06/17/2026	Regular	0.00	867.00	56087
6-2-2026	Invoice	04/07/2026	DRINKING WATER TESTING CARBAMATES...		0.00	867.00	
2281	ENVIRONMENTAL SCIENCE CORP DBA PACE AN.		06/17/2026	Regular	0.00	750.00	56088
26751934351-S	Invoice	05/31/2026	WASTEWATER SAMPLES FOR MAY 2026		0.00	750.00	
0720	GRAINGER, INC.		06/17/2026	Regular	0.00	137.34	56089

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount	Payment Amount / Payable Amount	Number
9946023927	Invoice	06/10/2026	GROUNDING CABLE REEL FOR AIRPORT 4...		0.00	137.34	
0742	GUADALUPE VALLEY ELECT. COOP.		06/17/2026	Regular	0.00	166.00	56090
MAY 2026	Invoice	06/17/2026	MAY 2026 ELECTRICITY AT AIRPORT		0.00	166.00	
2458	HARRISON WALDROP & UHEREK		06/17/2026	Regular	0.00	9,950.00	56091
95420	Invoice	06/17/2026	FINANCIAL AUDIT 2025		0.00	9,950.00	
2580	LENSLOCK, INC.		06/17/2026	Regular	0.00	65.00	56092
0004360	Invoice	06/17/2026	LENSLOCK WIRING HARNESS FOR NEW PO...		0.00	65.00	
1140	MCCREARY, VESELKA, BRAGG, & ALLEN PC		06/17/2026	Regular	0.00	96.62	56093
320399	Invoice	06/17/2026	JUN 2026 UTILITIES COLLECTION FEES		0.00	96.62	
2373	MEDICAL AIR SERVICES ASSOCIATION, INC.		06/17/2026	Regular	0.00	392.00	56094
2400431	Invoice	06/17/2026	JUNE 2026 EMPLOYEE MEDICAL AIR SERVI...		0.00	392.00	
2676	NEIL TECHNICAL SERVICES, LLC		06/17/2026	Regular	0.00	2,100.00	56095
143918	Invoice	05/26/2026	NEW 50 HP BOOSTER PUMP FOR WEST W...		0.00	2,100.00	
2298	PATRIOT FUEL DISTRIBUTORS		06/17/2026	Regular	0.00	2,730.57	56096
21463	Invoice	06/12/2026	700 GALLONS GASOLINE & 150 GALLONS D..		0.00	2,730.57	
1320	PITNEY BOWES GLOBAL FINANCIAL SERVICES LL		06/17/2026	Regular	0.00	167.73	56097
0004362	Invoice	06/17/2026	POSTAGE METER LEASE		0.00	167.73	
1496	SCHERER VICTORIA OLIVER COMPANY, INC.		06/17/2026	Regular	0.00	827.92	56098
P31544	Invoice	06/12/2026	4 RIMS & TIRES FOR KUBOTA RTV		0.00	827.92	
1692	TEXAS DISPOSAL SYSTEMS		06/17/2026	Regular	0.00	66,287.77	56099
MAY 2026	Invoice	06/17/2026	MAY 2026 GARBAGE SERVICES		0.00	66,287.77	
1696	TEXAS ELECTRIC COOPERATIVES		06/17/2026	Regular	0.00	395.83	56100
INV01869901	Invoice	06/10/2026	12 TON U-STYLE R DIES FOR ELECTRIC DEP...		0.00	395.83	
1259	TEXAS STATE DISBURSEMENT UNIT		06/17/2026	Regular	0.00	440.00	56101
0004349	Invoice	06/18/2026	Child Support		0.00	440.00	
1774	THE RATES AND RESOURCES COUNCIL		06/17/2026	Regular	0.00	300.00	56102
2216	Invoice	06/17/2026	ANNUAL DUES 2026-27		0.00	300.00	
1818	TRACTOR SUPPLY CO.		06/17/2026	Regular	0.00	57.99	56103
MAY 2026	Invoice	06/17/2026	DOG FOOD K9 ZONA		0.00	57.99	
1850	TYLER TECHNOLOGIES INC		06/17/2026	Regular	0.00	50,242.50	56104
0004361	Invoice	06/17/2026	ANNUAL FEES FOR ERP CONTENT MNGR ...		0.00	50,242.50	
2723	ZACKERY KUBALA		06/17/2026	Regular	0.00	1.68	56105
JUN 2026	Invoice	06/17/2026	PURCHASING SUPPLIES USING PERSONAL ...		0.00	1.68	
2726	AARIN WENDT		06/24/2026	Regular	0.00	49.50	56106
C-2026-021	Invoice	06/24/2026	MISTAKENLY CHARGED FOR PLAN REVIEW		0.00	49.50	
2327	BEASLEY TIRE SERVICE, INC.		06/24/2026	Regular	0.00	276.94	56107
350113017	Invoice	06/16/2026	1 TIRE FOR 2007 INTERNATIONAL DUMP T...		0.00	276.94	
0294	CENTER POINT LARGE PRINT		06/24/2026	Regular	0.00	534.33	56108
0004373	Invoice	06/24/2026	ADULT LARGE PRINT ORDER		0.00	534.33	
0923	JAMES TELECO, INC		06/24/2026	Regular	0.00	4,885.00	56109
0004374	Invoice	06/24/2026	2026 Managed IT Contract		0.00	4,885.00	
2727	JOSEPH MCCONNELL		06/24/2026	Regular	0.00	117.00	56110
C-2026-027	Invoice	06/24/2026	MISTAKENLY CHARGED FOR PLAN REVIEW		0.00	117.00	
1014	LANGFORD COMMUNITY MANAGEMENT SERVI		06/24/2026	Regular	0.00	30,000.00	56111

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount	Payment Amount / Payable Amount	Number
6931	Invoice	06/24/2026	E214 DRAW #11 23-160-010-E214		0.00	30,000.00	
2534	PVS DX INC.		06/24/2026	Regular	0.00	1,606.44	56112
057009438-26	Invoice	06/02/2026	8 - 150# CHLORINE CYLINDERS FOR WATE...		0.00	1,606.44	
2728	RANDALL DORNAK		06/24/2026	Regular	0.00	188.15	56113
C-2026-017	Invoice	06/24/2026	MISTAKENLY CHARGED FOR PLAN REVIEW		0.00	188.15	
1828	TRIBUNE - HERALD, INC.		06/24/2026	Regular	0.00	407.85	56114
MAY 2026	Invoice	06/24/2026	ADVERTISING FOR HOME AND SPRING CL...		0.00	407.85	
1721	TX HEALTH BENEFITS POOL		06/24/2026	Regular	0.00	32,212.02	56115
PHALLET02607	Invoice	06/24/2026	JULY 2026 EMPLOYEE BENEFITS		0.00	32,212.02	
2170	WELLS FARGO CARD SERVICES, INC. (C.S.), PAYN		06/24/2026	Regular	0.00	497.96	56116
0004378	Invoice	06/24/2026	2 WIRELESS KEYBOARDS/MOUSE, 2 FEET ...		0.00	68.95	
0004379	Invoice	06/24/2026	SHARK UPRIGHT VACUUM CLEANER-ROTA...		0.00	304.99	
103744270	Invoice	05/18/2026	SWING JOINTS FOR IRRIGATION SYSTEM A...		0.00	39.35	
UGOZ9H502426	Invoice	05/08/2026	CLEANING SUPPLIES FOR PARK DEPT.		0.00	84.67	
1997	Internal Revenue Services		06/10/2026	Bank Draft	0.00	2,077.92	DFT0003888
0004312	Invoice	06/05/2026	Medicare		0.00	2,077.92	
1997	Internal Revenue Services		06/10/2026	Bank Draft	0.00	8,884.96	DFT0003889
0004313	Invoice	06/05/2026	Social Security Tax		0.00	8,884.96	
1997	Internal Revenue Services		06/10/2026	Bank Draft	0.00	5,286.83	DFT0003891
0004315	Invoice	06/05/2026	FIT Payable		0.00	5,286.83	
1997	Internal Revenue Services		06/10/2026	Bank Draft	0.00	30.72	DFT0003892
0004316	Invoice	06/05/2026	Medicare		0.00	30.72	
1997	Internal Revenue Services		06/10/2026	Bank Draft	0.00	131.36	DFT0003893
0004317	Invoice	06/05/2026	Social Security Tax		0.00	131.36	
1997	Internal Revenue Services		06/10/2026	Bank Draft	0.00	120.78	DFT0003894
0004318	Invoice	06/05/2026	FIT Payable		0.00	120.78	
1997	Internal Revenue Services		06/23/2026	Bank Draft	0.00	2,130.96	DFT0003913
0004356	Invoice	06/18/2026	Medicare		0.00	2,130.96	
1997	Internal Revenue Services		06/23/2026	Bank Draft	0.00	9,111.54	DFT0003914
0004357	Invoice	06/18/2026	Social Security Tax		0.00	9,111.54	
1997	Internal Revenue Services		06/23/2026	Bank Draft	0.00	5,921.86	DFT0003916
0004359	Invoice	06/18/2026	FIT Payable		0.00	5,921.86	

Bank Code AP Bank Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	109	77	0.00	295,117.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	9	9	0.00	33,696.93
EFT's	4	4	0.00	119,799.86
	122	**90**	**0.00**	**448,614.16**

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount	Payment Amount / Payable Amount	Number
Bank Code: AP Grant Prosperity-AP Grant Prosperity							
26811	CAPITAL UNDERGROUND UTILITIES, LLC		06/05/2026	EFT	0.00	38,161.50	25
PAY REQUEST #1	Invoice	03/13/2026	CDV23-0170 WATERLINE REPLACEMENT C...		0.00	38,161.50	

Bank Code AP Grant Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	1	1	0.00	38,161.50
	1	**1**	**0.00**	**38,161.50**

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount	Payment Amount / Payable Amount	Number
Bank Code: AP Lib Prosperity-AP Lib Prosperity							
2720	EXTREME VIDEO GAME TRUCK LLC		06/10/2026	Regular	0.00	650.00	2286
1961	Invoice	06/10/2026	SUMMER AT THE LIBRARY THINK THURS P...		0.00	650.00	
2170	WELLS FARGO CARD SERVICES, INC. (C.S.), PAYI		06/24/2026	Regular	0.00	1,082.33	2287
0004377	Invoice	06/24/2026	SUPPLIES FOR SUMMER AT THE LIBRARY		0.00	1,096.32	
CM0000105	Credit Memo	06/24/2026	SUPPLIES FOR SUMMER AT THE LIBRARY		0.00	-13.99	

Bank Code AP Lib Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	2	0.00	1,732.33
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	**2**	**0.00**	**1,732.33**

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount	
Bank Code: Debt Project-Debt Project							
2680	D & D CONTRACTORS INC		06/26/2026	EFT	0.00	306,194.65	24
PAY REQUEST #5	Invoice	06/04/2026	HALLETTSVILLE 2024 STREETS & UTILITY I...		0.00	306,194.65	

Bank Code Debt Project Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	1	1	0.00	306,194.65
	1	**1**	**0.00**	**306,194.65**

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
Bank Code: Debt Services -Debt Services							
2603	BOKF, NA		06/18/2026	EFT	0.00	118,300.00	4
HALLETTSVILLE TX	Invoice	06/10/2026	2024 GO BOND - HALLETT924GO		0.00	118,300.00	

Bank Code Debt Services Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	1	1	0.00	118,300.00
	1	**1**	**0.00**	**118,300.00**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	112	79	0.00	296,849.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	9	9	0.00	33,696.93
EFT's	7	7	0.00	582,456.01
	128	**95**	**0.00**	**913,002.64**

Fund Summary

Fund	Name	Period	Amount
40	DEBT PROJECT	6/2026	306,194.65
45	DEBT SERVICES	6/2026	118,300.00
52	LIBRARY FRIENCH SIMPSON MEMORIAL LIBRAI	6/2026	1,732.33
60	GRANT FUND	6/2026	38,161.50
99	POOLED CASH FUND -MAIN	6/2026	448,614.16
			913,002.64

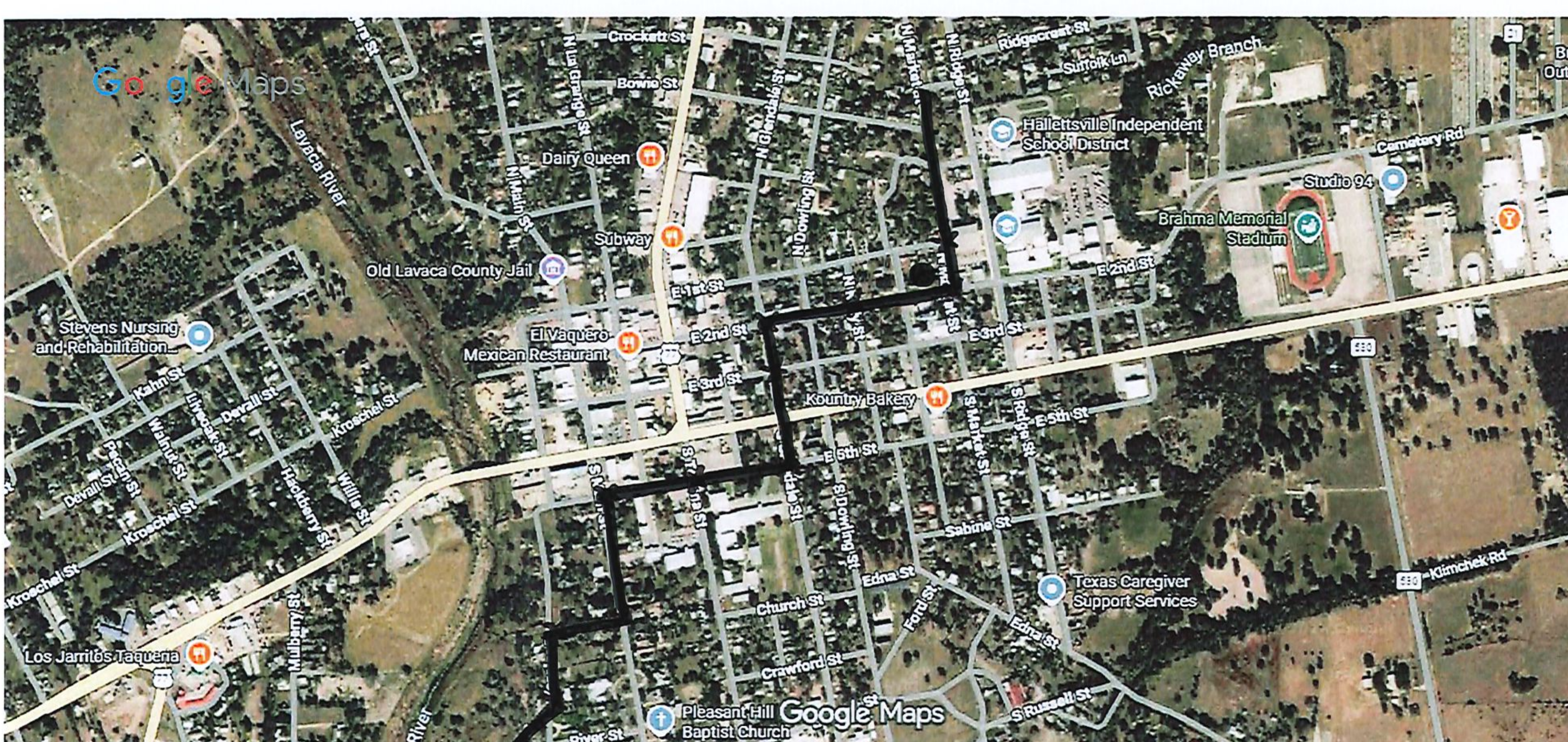
Staff Documents

To whom it may concern,

Due to the recent flooding the City of Hallettsville's Public Works Department has experienced infiltration of storm water runoff into the sanitary sewer system. We have developed a plan to try and minimize the amount of storm water entering the system. The majority of the infiltrations are taking place at manholes that become submerged during a flood event. Our plan consists of identifying and locating the manholes in low water and flood prone areas. We will be installing inflow preventers in these manholes which will greatly reduce the amount of water that is entering our infrastructure.

Best regards,

Clint Taylor



Imagery ©2026 Airbus, CNES / Airbus, Maxar Technologies, Map data ©2026 500 ft

Flows to WWTP

Water Usage A. Downstairs

06/05/2026 11:00 PM CDT	47318.6	0
06/05/2026 10:00 PM CDT	47318.6	0
06/05/2026 09:00 PM CDT	47318.6	0
06/05/2026 08:00 PM CDT	47315	0
06/05/2026 07:00 PM CDT	47315	0
06/05/2026 06:00 PM CDT	47315	10
06/05/2026 05:00 PM CDT	47310	0
06/05/2026 04:00 PM CDT	47300.9	0
06/05/2026 03:00 PM CDT	47300.9	0
06/05/2026 02:00 PM CDT	47300.9	0
06/05/2026 01:00 PM CDT	47300.9	0
06/05/2026 12:00 PM CDT	47300.8	0
06/05/2026 11:00 AM CDT	47300.8	0
06/05/2026 10:00 AM CDT	47300.8	0
06/05/2026 09:00 AM CDT	47300.8	0
06/05/2026 08:00 AM CDT	47300.7	0
06/05/2026 07:00 AM CDT	47300.7	0

06/05/2026 06:00 AM CDT	47300.7	10
06/05/2026 05:00 AM CDT	47300	0
06/05/2026 04:00 AM CDT	47294	0
06/05/2026 03:00 AM CDT	47294	0
06/05/2026 02:00 AM CDT	47294	0
06/05/2026 01:00 AM CDT	47294	0
06/05/2026 12:00 AM CDT	47294	0

Water Usage B upstairs

06/05/2026 11:00 PM CDT	95610	0
06/05/2026 10:00 PM CDT	95610	0
06/05/2026 09:00 PM CDT	95600.3	10
06/05/2026 08:00 PM CDT	95600	0
06/05/2026 07:00 PM CDT	95600	0
06/05/2026 06:00 PM CDT	95600	50
06/05/2026 05:00 PM CDT	95549.7	0
06/05/2026 04:00 PM CDT	95549.7	20
06/05/2026 03:00 PM CDT	95530	0
06/05/2026 02:00 PM CDT	95530	10
06/05/2026 01:00 PM CDT	95518.4	0
06/05/2026 12:00 PM CDT	95518.4	0
06/05/2026 11:00 AM CDT	95518.4	10
06/05/2026 10:00 AM CDT	95510	20
06/05/2026 09:00 AM CDT	95486.7	10
06/05/2026 08:00 AM CDT	95480	10
06/05/2026 07:00 AM CDT	95470	0
06/05/2026 06:00 AM CDT	95470	0
06/05/2026 05:00 AM CDT	95467.2	0
06/05/2026 04:00 AM CDT	95467.2	0
06/05/2026 03:00 AM CDT	95467.2	0
06/05/2026 02:00 AM CDT	95467.2	0
06/05/2026 01:00 AM CDT	95463.6	20
06/05/2026 12:00 AM CDT	95450	0

RECEIVED
JUN 26 2026
By: ....

Letter of Request for City Council Agenda Placement

Ben + Melissa Leita
801 East Second St
Hallettsville, TX 77964
361-676-3303 Melissa 361-649-7512 Ben
melissaleita@yahoo.com + benjaminleita@gmail.com
June 25, 2026

We as taxpaying property owners are requesting Placement on the City Council meeting agenda - Property Damage Reimbursement (Sewage/Stormwater Backup) + also Cities Plan for helping we the properties owners prevent this devastation from happening again

Dear City Administrator
We are writing to formally request to be placed on the agenda for the next regularly scheduled Hallettsville City Council meeting. The purpose of our request is to address the city council regarding a significant sewage + stormwater backup incident that occurred @ my property located at 803 E Second St. This infrastructure failure resulted in substantial property damage.

We intend to present + brief overview of the incident, the documented municipal system failures involved, the resulting financial damages. Our ultimate objective is to discuss the status of our claim & request a formal resolution regarding reimbursement/payment for the damages incurred.

To assist the council members, we will bring copies of relevant documentation including photos, structural assessments, & repair estimates, to distribute at the meeting.

Please confirm receipt of this request & let us know the date & time of the meeting on which we have been placed, as well as any specific time limits or procedures we should be aware of for public comments/agenda items.

Thank you in advance for your time, assistance & <u>prompt</u> attention to this matter.

Sincerely

Melissa Leita
Melissa Leita

Benjamin Leita
Benjamin Leita

cityadmin@cityofhallettsville.org

From: cityadmin@cityofhallettsville.org
Sent: Wednesday, July 8, 2026 2:58 PM
To: 'Melissa Leita'
Subject: RE: Agenda

When an item is on the agenda there is not necessarily a time limit. You will both be allowed to address City Council, the Mayor controls who has the floor to speak during the meeting.

Bring a laptop with an HDMI cable port and you can use the projector, or 7 printed copies of the slides. If I do not have it by the end of the week to put in their packets I will just need to make sure I get a copy of it from you that night for records retention since it is going to be shown in an open meeting.

Grace Ward
City Administrator / Secretary
"City of Hospitality"
Phone: (361) 798-3681
Fax: (361) 798-5952
Website: www.cityofhallettsville.org
Email: cityadmin@cityofhallettsville.org

From: Melissa Leita <melissaleita@yahoo.com>
Sent: Wednesday, July 8, 2026 12:53 PM
To: cityadmin@cityofhallettsville.org
Subject: Fw: Agenda

----- Forwarded Message -----

From: "Melissa Leita" <melissaleita@yahoo.com>
To: "Ben Leita" <benjaminleita@gmail.com>
Cc:
Sent: Wed, Jul 8, 2026 at 12:36 PM
Subject: Re: Agenda
Ok thank you! My husband and i both want to speak as we have different knowledge background on this event. How long are we given to speak and we will want access to PowerPoint to show council some things but that won't be ready by end of week

Yahoo Mail: Search, Organize, Conquer

On Wed, Jul 8, 2026 at 12:30 PM, Melissa Leita
<melissaleita@yahoo.com> wrote:

Yahoo Mail: Search, Organize, Conquer

----- Forwarded Message -----
From: "cityadmin@cityofhallettsville.org" <cityadmin@cityofhallettsville.org>
To: "'Melissa Leita'" <melissaleita@yahoo.com>, "benjaminleita@Gmail.com" <benjaminleita@Gmail.com>
Cc:
Sent: Tue, Jul 7, 2026 at 4:30 PM
Subject: Agenda

Council will be placing an agenda item on for you at the July 20th City Council meeting. Please send me everything you want to include for them by the end of the week and I will make sure I have it in their packet.

Grace Ward

City Administrator / Secretary

"City of Hospitality"

Phone: (361) 798-3681

Fax: (361) 798-5952

Website: www.cityofhallettsville.org

Email: cityadmin@cityofhallettsville.org

Attention Elected Officials and Board Members: A "Reply to All" of this e-mail may violate the Texas Open Meetings Act. Please reply only to the sender.

COH !

Citizen Property Liability Claim – First Report

To be Completed by Citizen: Ben + Melissa Leite owners

Name: Melissa Leite
Today's Date: June 8th, 2026 approximately time of backup 5:00-7:00pm
Phone: 361-676-3303 Wife Husband 341-649-7512
Mailing Address: 803 East Second St
Hallettsville, TX 77964

Date of Incident: June 5th
Time of Incident: 557 - 700 pm
Did you report the incident: Yes No
Who did you report the incident to?
City of Hallettsville after hours #
Date you reported incident:

Nature of Incident (*i.e. what was damaged*)
Sewage/storm water backup from our shower drain that spilled out in our apartment

Location of incident & Address:
803 East Second St Hallettsville TX

If you were driving a vehicle, where were you located at the time of the incident and what sites were you traveling between?
NO Stevens plumbing in Yoakum has cleared everything on our side

How and Why Incident Occurred (*be very detailed*): - Incident occured Friday June 5th During or after heavy quick rainfall @ 803 East Second St Hallettsville, TX. Not sure exactly when this Incident started as our render came home & found that the shower drain was overflowing with stormwater and a mixture of waste water. We have a video of this. Dont know how long it lasted but. This report serves as formal notification of a property damage incident resulting from a municipal utility failure, During a recent heavy rainfall event, the citys sanitary sewer main

Citizen Property Liability Claim – First Report

experienced a severe surcharging event. Because stormwater inundated the public wastewater system, the resulting backpressure forced municipal sewage backward through the propertys lateral lines, overflowing directly into ~~th~~ our lowest plumbing fixture the ground floor shower drain. The failure mechanism observed is identified as a sanitary sewer overflow driven by Inflow + Infiltration

Witnesses:

CITIZEN SIGNATURE: Melissa Lette DATE: 6/8/26 within the municipal system!

PLEASE LIST ANY ATTACHEMENTS: see attachements

PLEASE RETURN COMPLETED FORM TO CITY HALL

For Office Use Only		
Date Received:	Signature:	Title:

The plumbing systems inside the duplex were functioning normally prior to the storm. The backup subsided only after municipal line pressures normalized, confirming the root cause lies entirely within the public main line rather than a localized private blockage which we confirmed with Stevens Plumbing yoakum TX who came with a camera to verify that everything was clean open + functioni on our private property witnesses

- Benjamin Leita Property owner
- Melissa Leita Property owner
- Romelyn Rabago - Renter
- Arnel Arellano Renters Brother in law

- Affected Area - entire first floor apartment
- contamination Level: Category 3 Water (Black Water) The overflow consisted of raw. untreated municipal sewage, presenting immediate biohazard risks requiring the need for specialized emergency remediation. Email from ~~Pro~~ Servpro of Victoria with
- expense report will be Attached

- We had to move out our renter so we are loosing rental income as this is an investment property

- we have Photographic video Evidence with photos that will be emailed showing the effluent actively surcharging out of the shower drain

TML
INTERGOVERNMENTAL RISK POOL

WORKERS' COMPENSATION • PROPERTY • LIABILITY

June 10, 2026

Melissa Leita
803 East Second St.
Hallettsville, TX 77964

RE: Fund Member: City of Hallettsville
Claimant: Melissa Leita
Date of Loss: June 05, 2026
Claim No: TX0000000264482

Dear Melissa Leita:

This letter is in regard to the claim that you have made against City of Hallettsville for the above-referenced matter.

Based on the facts revealed in our investigation, we have concluded that the damages you are alleging were not caused by any wrongful act, omission or negligence on the part of City of Hallettsville or any of its employees. City of Hallettsville is legally immune from liability for the property damage claim being brought against it as afforded City of Hallettsville by common law of Texas. Although the *Texas Tort Claims Act* waives this immunity under certain circumstances, the facts of your case and the damages which you seek do not fall under any of the waivers set forth in this *Act*. For this reason, we must respectfully deny this claim in its entirety.

Should you have any questions concerning this matter, please do not hesitate to contact me.

Sincerely,

Shannon McElroy

Shannon McElroy
Claims Specialist
Texas Municipal League Intergovernmental Risk Pool

CITY OF HALLETTSVILLE

Request for Public Information

DATE OF REQUEST: 6/22/26

NAME: Ben + Melissa Leita

ADDRESS: 801 East Second St.

TELEPHONE NO.: 361-676-3303 FAX:

E-MAIL ADDRESS: melissaleita@yahoo.com

① Sewer plant flow charts Time stamped

Pursuant to the Public Information Act, Texas Government Code, Section 552, I hereby request the following information currently existing in the records of the City of Hallettsville, Texas

INFORMATION REQUESTED: (All copies are ten cents for each page copied; additional charges may be incurred for non-standard copies.)

— Requesting sewer plant flow charts time stamped for June 5th sewer backup event

Stormwater sewer who was on call on June 5th during our backup event - requesting their paperwork

— + what were their findings during the rain event

— did yall have any power outages during this rain event

— Did the amt of water flow violate yalls permit + was this reported to TCEQ?

In making this request, I understand that the City is under no obligation to create a document to satisfy my request or to comply with a standing request for information. I further understand that the information will be released only in accordance with the Public Information Act, which may require a determination as to confidentiality by the Texas Attorney General prior to a release. I further understand that the City of Hallettsville has ten business/working days from date of receipt of request in which to solicit such a determination.

6-22-26
DATE

Melissa Leita
REQUESTOR'S SIGNATURE

Melissa Leita
Requestor's Printed Name

****

CITY USE ONLY

Date Received: 6/23/26 **Employee receiving information:** Grace Ward

Date forwarded to Legal, if applicable: N/A **Date Released:** 6/23/26

No. of Pages: 4 **Fee Received:** 0.40

Employee Releasing Information: Grace Ward

Miscellaneous Comments/Instructions

cityadmin@cityofhallettsville.org

From: cityadmin@cityofhallettsville.org
Sent: Tuesday, June 23, 2026 11:42 AM
To: 'melissaleita@Yahoo.com'
Subject: Request for Public Information

I received your request for information yesterday.

The Texas Public Information Act (Chapter 552, Texas Government Code) provides a right of access to existing public records maintained by a governmental body. It does not require a governmental body to answer questions, conduct research, provide explanations, create new information, or prepare documents that do not already exist.
I am going to do my best to provide you with the documents that will answer what you have submitted. Should you have other documents that you would like a copy of after you see what I pulled for you please submit an additional request for those documents. I have the copies ready. The total is $0.40.

Thank you

Grace Ward
City Administrator / Secretary
"City of Hospitality"
Phone: (361) 798-3681
Fax: (361) 798-5952
Website: www.cityofhallettsville.org
Email: cityadmin@cityofhallettsville.org

AFTER HOUR CALL OUT REPORT

DATE: 6/5

TIME: 822 ~~a.m.~~ p.m.

NAME OF CUSTOMER:

ADDRESS: 801 E 2nd 805 E. 2nd Was actual location of Back up.

CALLED OUT BY: Sheriffs office

REASON FOR CALL-OUT: Sewer back up

WORK PERFORMED: Jetted sewer main

ANY CHARGES TO CUSTOMER?: No

ANY OTHER INFO: City had a sewer blockage
See SO# 23296

EMPLOYEE'S SIGNATURE: [signature]

City of Hallettsville, TX

Service Order

Completed

Job Date: 6/5/2026 08:22 PM
Job Code: SEWER B-UP - SEWER IS BACKING UP
Group: PUBLIC WORKS
Staff: James Migl

Service Order #: SO0023296
Job Action: Miscellaneous
Issued By: Cheryl Sommer
Requested By: ROMELYN RABAGO

Location: 805 E A SECOND HALLETTSVILLE TX 77964
Account: 04-04951-07 ROMELYN RABAGO

Services

Service	Action	Current Meter #	Meter Serial #	C #	Scale	Last Read	Reading	New Meter #	Set Reading
100 -WATER	No Action	94058669	95375521	130334628	1000	46			
200 -ELECTRIC	No Action	36203776		74277288	1	22197			
210 -ELECTRIC G	No Action								
400 -SEWER	No Action								
500 -GARBAGE	No Action								

Order Notes: JAMES MIGL RECEIVED A CALL FROM THE SHERIFF'S OFFICE ON 6-5-26 AT 8:33 P.M. REF. SEWER BACKING UP.

Completion Notes: JAMES MIGL WENT TO LOCATION FOUND MANHOLES TO BE FULL BUT NOT OVER FLOWING. JETTED SEWER MAIN AT MITY MIKES. BUT FOUND THAT CUSTOMER'S SEWER DOES NOT GO THERE. SEWER BACK UP WAS BELIEVED TO BE CAUSED BY HEAVY RAINS. NO OTHER CUSTOMERS CALLED WITH SEWER PROBLEMS COMPLETED BY JAMES MIGL 6-5-26

Completion Date: ____________________

Worked By: ____________________

Approved By: ____________________

DAILY LOGS
JUNE 2026

2026

			COLLECT		TEST					TEST		TEST	BLOWERS	CHLORINE	SLUDGE	
NAME	DATE	FLOW	TIME	CL2	TIME	MNOX	TIME	REPORT	D.O.	TIME	PH	TIME		BOTTLES	JUDGE	RAIN
RS	6/1	0.337	752A	1.8	800A	0.08	803A	1.72					1.2	150/128		
JM	6/2	0.327	749A	1.8	757A	0.10	800A	1.70	8.1	803A	7.6	803A	1.2	140/128		
JM	6/3	0.329	813A	4.2	819A	0.40	821A	3.80					1.2	140/116		
JM	6/4	0.384	833A	2.8	839A	0.10	841A	2.70					1.2	140/100		.35
JM	6/5	0.361	920A	2.4	926A	0.08	930A	2.32					1.2	140/84		.10
JM	6/6	0.769	1010A	3.1	1018A	0.10	1020A	3.0					1.2	140/46		6"
JM	6/7	0.575	904A	1.9	911A	0.10	913A	1.8					1.2	140/41		
JM	6/8	0.366	851A	2.4	857A	0.20	900A	2.2					1.2	140/12		
JM	6/9	0.400	915A	3.8	921A	0.10	923A	3.7	8.1	920A	7.5	920A	1.2	140/0		
JM	6/10	0.537	757A	2.7	803A	0.08	806A	2.62 ~~806A~~	~~2.62~~				1.2	188/150		
JM	6/11	0.309	750A	2.1	757A	0.10	800A	2.0					1.2	120/150		
JM	6/12	0.377	803A	2.4	810A	0.20	812A	2.2					1.2	108/150		
JM	6/13	0.364	740A	3.1	747A	0.10	749A	3.0					1.2	99/150		
JM	6/14	0.272	824A	2.8	830A	0.10	833A	2.7					1.2	90/150		
JM	6/15	0.390	857A	3.4	903A	0.20	905A	3.2					1.2	85/150		
JM	6/16	0.512	806A	3.8	813A	0.08	815A	3.72	8.0	816A	7.7	816A	2.3	74/150		1.29
JM	6/17	0.396	801A	3.2	808A	0.10	810A	3.1					2.3	64/150		.22
JM	6/18	0.340	812A	2.4	818A	0.20	820A	2.0					2.3	60/150		
JM	6/19	0.339	747A	1.9	759A	0.10	802A	1.8					2.3	52/150		
JM	6/20	0.362	754A	2.4	801A ~~759A~~	0.10	804A	2.3					2.3	45/150		.21
JM	6/21	0.355	812A	3.6	818A	0.40	820A	3.2					2.3	26/150		.35
JM	6/22	0.340	827A	2.8	833A	0.10	835A	2.7					2.3	20/150		
JM	6/23	0.335	803A	3.5	809A	0.6	811A ~~3.8~~	3.5	7.9	814A	7.6	814A	2.3	14/150		
	6/24															
	6/25															
	6/26															
	6/27															
	6/28															
	6/29															
	6/30															

EFFLUENT LIMITATIONS AND MONITORING REQUIREMENTS

Outfall Number 001

1. During the period beginning upon the date of issuance and lasting through the date of expiration, the permittee is authorized to discharge subject to the following effluent limitations:

   The daily average flow of effluent shall not exceed 0.80 million gallons per day (MGD), nor shall the average discharge during any two-hour period (2-hour peak) exceed 1,583 gallons per minute.

Effluent Characteristic	Discharge Limitations				Min. Self-Monitoring Requirements	
	Daily Avg mg/l (lbs/day)	7-day Avg mg/l	Daily Max mg/l	Single Grab mg/l	Report Daily Avg. & Daily Max. Measurement Frequency	Sample Type
Flow, MGD	Report	N/A	Report	N/A	Continuous	Totalizing Meter
Biochemical Oxygen Demand (5-day)	10 (67)	15	25	35	One/week	Composite
Total Suspended Solids	15 (100)	25	40	60	One/week	Composite
E. coli, colony-forming units or most probable number per 100 ml	126	N/A	399	N/A	Two/month	Grab

2. The effluent shall contain a total chlorine residual of at least 1.0 mg/l and shall not exceed a total chlorine residual of 4.0 mg/l after a detention time of at least 20 minutes (based on peak flow), and shall be monitored daily by grab sample. An equivalent method of disinfection may be substituted only with prior approval of the Executive Director.

3. The pH shall not be less than 6.0 standard units nor greater than 9.0 standard units and shall be monitored twice per month by grab sample.

4. There shall be no discharge of floating solids or visible foam in other than trace amounts and no discharge of visible oil.

5. Effluent monitoring samples shall be taken at the following location(s): Following the final treatment unit.

6. The effluent shall contain a minimum dissolved oxygen of 4.0 mg/l and shall be monitored once per week by grab sample.

Documents from the Leita's

Rees Construction Services.
Dustin@reesconstructionservices.com
(361)-772-1107

Water-Damaged Building Repairs

PROJECT COST SUMMARY

Description	Amount
Cabinets	$7,500
Flooring 640 SF Vinyl Planking	$5,200
Smarting on damaged walls 50 Sheets Est	$5,750
Trim work, Base, Doors	$3,500
GC / General Conditions / Permits	$250
PROJECT SUBTOTAL	$22,200
Overhead (2%)	$444
Profit (15%)	$3,330
Contingency (12%)	$2,664
GRAND TOTAL	$28,638

RELEVANT PROJECT SPECIFICATIONS

- Repair and replace all water-damaged interior walls, Cabinets, and flooring.

CLARIFICATIONS

- Any extras not specifically stated in documents shall not be added without proper notice to rebid the project.
- This is not a guaranteed price and is subject to change until the contract is signed.
- Prices are good for 30 days
- Any changes to the estimate shall be agreed to in writing only. No other form of change shall be accepted.
- This estimate is for the eyes of owners and those they agree to share it with. No unauthorized distribution is allowed

Servpro of Victoria

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

Recap by Category

Items	Total	%
CLEANING	613.33	6.28%
GENERAL DEMOLITION	3,866.76	39.62%
WATER EXTRACTION & REMEDIATION	5,123.93	52.51%
Subtotal	9,604.02	98.42%
Cleaning Matl Tax	42.34	0.43%
Material Sales Tax	14.92	0.15%
Cleaning Total Tax	97.40	1.00%
Total	9,758.68	100.00%

Servpro of Victoria

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

LEITA_MELISSA1

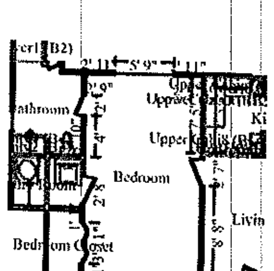
4994150V2

Source - DocuSketch (4994150V2)

1st Floor

1st Floor

CAT	SEL	CALC	QTY	ACT DESCRIPTION	REMOVE	REPLACE	TAX	TOTAL
1. WTR	ESRVD			+ Emergency service call - during business hours				
		1	1.00 EA [RS]		0.00+	166.26 =	0.00	166.26
2. WTR	EQ			+ Equipment setup, take down, and monitoring (hourly charge)				
		1.5*4	6.00 HR [RS]		0.00+	59.98 =	0.00	359.88
06/08/2026 Scope job, documentation, setup equipment & monitor 06/09/2026 Monitor & rearrange equipment 06/10/2026 Monitor & rearrange equipment 06/11/2026 Monitor & remove equipment								
3. WTR	EQD			+ Equipment decontamination charge - per piece of equipment				
		25	25.00 EA [RS]		0.00+	38.24 =	12.40	968.40
equipment decontamination of 21 fans, 2 dehus and 2 air scrubbers								
4. WTR	PPE			+ Add for personal protective equipment (hazardous cleanup)				
		4*2*2	16.00 EA [RS]		0.00+	20.57 =	16.04	345.16
4 techs for 2 changes a day for 2 days								
5. DMO	PU			- Haul debris - per pickup truck load - including dump fees				
		3	3.00 EA [RS]		158.62+	0.00 =	0.00	475.86
Total: 1st Floor							**28.44**	**2,315.56**



Bedroom **Height: 8'**

390.86	SF Walls	215.59	SF Ceiling
606.45	SF Walls & Ceiling	215.59	SF Floor
23.95	SY Flooring	49.73	LF Floor Perimeter
60.87	LF Ceil. Perimeter		

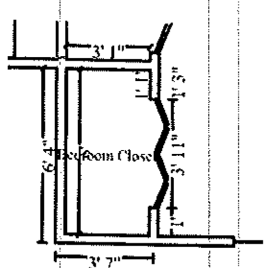
Window	**5' 9" X 1' 10"**	**Opens into Exterior**
Door	**2' 1/4" X 6' 8 5/16"**	**Opens into ROOM1**
Door	**2' 7 5/8" X 6' 9 1/8"**	**Opens into LAUNDRY_ROOM**
Door	**3' 11 3/8" X 6' 9 1/8"**	**Opens into BEDROOM_CLOS**
Window	**5' 9" X 1' 10"**	**Opens into Exterior**
Door	**2' 6 1/2" X 6' 8 5/16"**	**Opens into LIVING_ROOM**

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

CAT	SEL	CALC	QTY	ACT DESCRIPTION	REMOVE	REPLACE	TAX	TOTAL
WALLS								
6. WTR	BASEB	PF	49.73 LF [RS]	- Tear out baseboard and bag for disposal - up to Cat 3	0.99+	0.00 =	0.66	49.89
7. WTR	PNLS	PF*2	99.45 SF [RS]	- Tear out wet paneling, bag for disposal - Cat 3	0.93+	0.00 =	0.66	93.15
8. WTR	DRYWLS	PF	49.73 LF [RS]	- Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	5.69+	0.00 =	1.23	284.19
9. WTR	INSNLS	11'3*2	22.50 LF [RS]	- Tear out wet insulation, no bagging, per LF - 2' - Cat 3	1.84+	0.00 =	0.00	41.40
10. CLN	STD	PF*2	99.45 SF [RS]	+ Clean stud wall	0.00+	0.88 =	7.39	94.91
11. WTR	HEPAW	PF*2	99.45 SF [RS]	+ HEPA Vacuuming exposed framing - Walls - (PER SF)	0.00+	0.74 =	6.07	79.66
12. WTR	GRMB	PF*2	99.45 SF [RS]	+ Apply plant-based anti-microbial agent to more than the floor perimeter	0.00+	0.30 =	2.99	32.83
FLOORS								
13. WTR	FCCS	F	215.59 SF [RS]	- Tear out wet non-salvageable carpet, cut/bag - Cat 3 water	0.94+	0.00 =	1.07	203.72
14. WTR	PADS	F	215.59 SF [RS]	- Tear out wet carpet pad, cut/bag - Category 3 water	0.88+	0.00 =	1.07	190.79
15. WTR	TACKS	PF	49.73 LF [RS]	- Tear out tackless strip and bag for disposal - Category 3	1.30+	0.00 =	0.29	64.94
16. CLN	F-	F	215.59 SF [RS]	+ Clean floor	0.00+	0.49 =	8.91	114.55
17. WTR	GRMB	F	215.59 SF [RS]	+ Apply plant-based anti-microbial agent to the floor	0.00+	0.30 =	6.49	71.17
EQUIPMENT								
18. WTR	DRY	6*3	18.00 EA [RS]	+ Air mover (per 24 hour period) - No monitoring	0.00+	26.14 =	0.00	470.52
6 Air Movers for 3 days								
19. WTR	NAFAN>	1*2	2.00 DA [RS]	+ Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	0.00+	105.50 =	0.00	211.00
1 air scrubber for 2 days while demo takes place								
20. WTR	FHEPA	.25	0.25 EA [RS]	+ Add for HEPA filter (for negative air exhaust fan)	0.00+	209.44 =	4.04	56.40
Totals: Bedroom							**40.87**	**2,059.12**

Servpro of Victoria

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109



Bedroom Closet **Height: 8'**

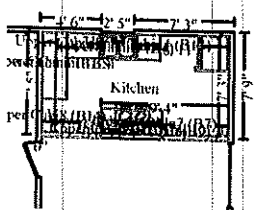
119.30 SF Walls	18.68 SF Ceiling
137.98 SF Walls & Ceiling	18.68 SF Floor
2.08 SY Flooring	14.30 LF Floor Perimeter
18.25 LF Ceil. Perimeter	

Door **3' 11 3/8" X 6' 9 1/8"** **Opens into BEDROOM**

CAT	SEL	CALC	ACT DESCRIPTION / QTY	REMOVE	REPLACE	TAX	TOTAL
****WALLS****							
21. WTR	BASEB		- Tear out baseboard and bag for disposal - up to Cat 3				
		PF	14.30 LF [RS]	0.99+	0.00 =	0.19	14.35
22. WTR	PNLS		- Tear out wet paneling, bag for disposal - Cat 3				
		PF*2	28.60 SF [RS]	0.93+	0.00 =	0.19	26.79
23. WTR	DRYWLS		- Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3				
		PF	14.30 LF [RS]	5.69+	0.00 =	0.35	81.72
24. WTR	INSNLS		- Tear out wet insulation, no bagging, per LF - 2' - Cat 3				
		9'1	9.08 LF [RS]	1.84+	0.00 =	0.00	16.71
25. CLN	STD		+ Clean stud wall				
		PF*2'	28.60 SF [RS]	0.00+	0.88 =	2.13	27.30
26. WTR	HEPAW		+ HEPA Vacuuming exposed framing - Walls - (PER SF)				
		PF*2	28.60 SF [RS]	0.00+	0.74 =	1.75	22.91
27. WTR	GRMB		+ Apply plant-based anti-microbial agent to more than the floor perimeter				
		PF*2	28.60 SF [RS]	0.00+	0.30 =	0.86	9.44
*****FLOORS*****							
28. WTR	FCCS		- Tear out wet non-salvageable carpet, cut/bag - Cat 3 water				
		F	18.68 SF [RS]	0.94+	0.00 =	0.09	17.65
29. WTR	PADS		- Tear out wet carpet pad, cut/bag - Category 3 water				
		F	18.68 SF [RS]	0.88+	0.00 =	0.09	16.53
30. WTR	TACKS		- Tear out tackless strip and bag for disposal - Category 3				
		PF	14.30 LF [RS]	1.30+	0.00 =	0.08	18.67
31. CLN	F-		+ Clean floor				
		F	18.68 SF [RS]	0.00+	0.49 =	0.78	9.93
32. WTR	GRMB		+ Apply plant-based anti-microbial agent to the floor				
		F	18.68 SF [RS]	0.00+	0.30 =	0.56	6.16
*****EQUIPMENT*****							
33. WTR	DRY		+ Air mover (per 24 hour period) - No monitoring				
		1*3	3.00 EA [RS]	0.00+	26.14 =	0.00	78.42
1 Air Mover for 3 days							
Totals: Bedroom Closet						**7.07**	**346.58**

Servpro of Victoria

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX, 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109



Kitchen

Height: 8'

255.54	SF Walls	99.94	SF Ceiling
355.48	SF Walls & Ceiling	99.94	SF Floor
11.10	SY Flooring	32.75	LF Floor Perimeter
32.75	LF Ceil. Perimeter		

Window	**2' 5 3/16" X 2' 7 7/8"**	**Opens into Exterior**
Missing Wall	**4' 5 1/4" X 8'**	**Opens into LIVING_ROOM**
Missing Wall	**4' 10" X 8'**	**Opens into LIVING_ROOM**

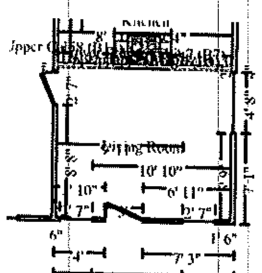
CAT	SEL	CALC	ACT DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
****WALLS****								
34. WTR	BASEB	PF	- Tear out baseboard and bag for disposal - up to Cat 3	32.75 LF [RS]	0.99+	0.00 =	0.43	32.85
35. WTR	PNLS	PF*2	- Tear out wet paneling, bag for disposal - Cat 3	65.50 SF [RS]	0.93+	0.00 =	0.43	61.35
36. WTR	DRYWLS	PF	- Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	32.75 LF [RS]	5.69+	0.00 =	0.81	187.16
37. WTR	INSNLS	21'	- Tear out wet insulation, no bagging, per LF - 2' - Cat 3	21.00 LF [RS]	1.84+	0.00 =	0.00	38.64
38. CLN	STD	PF*2'	+ Clean stud wall	65.50 SF [RS]	0.00+	0.88 =	4.87	62.51
39. WTR	HEPAW	PF*2	+ HEPA Vacuuming exposed framing - Walls - (PER SF)	65.50 SF [RS]	0.00+	0.74 =	4.00	52.47
40. WTR	GRMB	PF*2	+ Apply plant-based anti-microbial agent to more than the floor perimeter	65.50 SF [RS]	0.00+	0.30 =	1.97	21.62
*****FLOORS*****								
41. WTR	CABLOW	6'11+4'10+1'+1'	- Tear out cabinetry - lower (base) units	13.75 LF [RS]	9.94+	0.00 =	0.00	136.68
42. WTR	CTFL	6'11+4'10+1'+1	- Tear out countertop - flat laid plastic laminate	13.75 LF [RS]	5.71+	0.00 =	0.00	78.51
43. WTR	SNKDD	1	+ Sink - double basin - Detach	1.00 EA [RS]	0.00+	34.20 =	0.00	34.20
44. PLM	SUP	2	- Remove Plumbing fixture supply line	2.00 EA [RS]	5.38+	0.00 =	0.00	10.76
45. WTR	FCVS	F	- Tear out non-salv vinyl, cut & bag - Category 3 water	99.94 SF [RS]	2.27+	0.00 =	0.50	227.36
46. CLN	F-	F	+ Clean floor	99.94 SF [RS]	0.00+	0.49 =	4.13	53.10
47. WTR	GRMB	F	+ Apply plant-based anti-microbial agent to the floor	99.94 SF [RS]	0.00+	0.30 =	3.01	32.99
*****EQUIPMENT*****								

Servpro of Victoria

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

CONTINUED - Kitchen

CAT	SEL CALC	ACT DESCRIPTION QTY	REMOVE	REPLACE	TAX	TOTAL
48. WTR	DRY	+ Air mover (per 24 hour period) - No monitoring				
	4*3	12.00 EA [RS]	0.00+	26.14 =	0.00	313.68
4 Air Movers for 3 days						
49. WTR	DHM>	+ Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.				
	1*3	3.00 EA [RS]	0.00+	79.89 =	0.00	239.67
1 Dehumidifier for 3 days						
Totals: Kitchen					**20.15**	**1,583.55**



Living Room

Height: 8'

252.92 SF Walls	159.36 SF Ceiling
412.28 SF Walls & Ceiling	159.36 SF Floor
17.71 SY Flooring	35.90 LF Floor Perimeter
41.41 LF Ceil. Perimeter	

Window	**2' 7" X 4' 3"**	**Opens into Exterior**
Door	**2' 11 9/16" X 6' 9 1/8"**	**Opens into Exterior**
Window	**2' 7" X 4' 3"**	**Opens into Exterior**
Window	**4' 8 1/8" X 4' 1 5/8"**	**Opens into Exterior**
Missing Wall	**4' 5 1/4" X 8'**	**Opens into KITCHEN**
Missing Wall	**4' 10" X 8'**	**Opens into KITCHEN**
Door	**2' 6 1/2" X 6' 8 5/16"**	**Opens into BEDROOM**

CAT	SEL CALC	ACT DESCRIPTION QTY	REMOVE	REPLACE	TAX	TOTAL
****WALLS****						
50. WTR	BASEB	- Tear out baseboard and bag for disposal - up to Cat 3				
	PF	35.90 LF [RS]	0.99+	0.00 =	0.47	36.01
51. WTR	PNLS	- Tear out wet paneling, bag for disposal - Cat 3				
	PF*2	71.80 SF [RS]	0.93+	0.00 =	0.47	67.24
52. WTR	DRYWLS	- Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3				
	PF	35.90 LF [RS]	5.69+	0.00 =	0.89	205.16

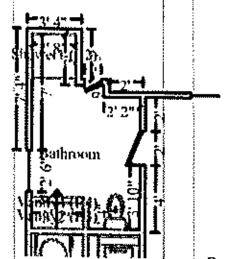
Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

CONTINUED - Living Room

CAT	SEL	CALC	ACT DESCRIPTION / QTY	REMOVE	REPLACE	TAX	TOTAL
53. WTR	INSNLS		- Tear out wet insulation, no bagging, per LF - 2' - Cat 3				
		11'7+13'9	25.33 LF [RS]	1.84+	0.00 =	0.00	46.61
54. CLN	STD		+ Clean stud wall				
		PF*2	71.80 SF [RS]	0.00+	0.88 =	5.34	68.52
55. WTR	HEPAW		+ HEPA Vacuuming exposed framing - Walls - (PER SF)				
		PF*2	71.80 SF [RS]	0.00+	0.74 =	4.38	57.51
56. WTR	GRMB		+ Apply plant-based anti-microbial agent to more than the floor perimeter				
		PF*2	71.80 SF [RS]	0.00+	0.30 =	2.17	23.71
*****FLOORS*****							
57. WTR	FCCS		- Tear out wet non-salvageable carpet, cut/bag - Cat 3 water				
		F	159.36 SF [RS]	0.94+	0.00 =	0.79	150.59
58. WTR	PADS		- Tear out wet carpet pad, cut/bag - Category 3 water				
		F	159.36 SF [RS]	0.88+	0.00 =	0.79	141.03
59. WTR	TACKS		- Tear out tackless strip and bag for disposal - Category 3				
		PF	35.90 LF [RS]	1.30+	0.00 =	0.21	46.88
60. CLN	F-		+ Clean floor				
		F	159.36 SF [RS]	0.00+	0.49 =	6.58	84.67
61. WTR	GRMB		+ Apply plant-based anti-microbial agent to the floor				
		F	159.36 SF [RS]	0.00+	0.30 =	4.80	52.61
*****EQUIPMENT*****							
62. WTR	DRY		+ Air mover (per 24 hour period) - No monitoring				
		5*3	15.00 EA [RS]	0.00+	26.14 =	0.00	392.10
6 Air Movers for 3 days							
63. WTR	NAFAN>		+ Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.				
		1*2	2.00 DA [RS]	0.00+	105.50 =	0.00	211.00
1 air scrubber for 2 days while demo takes place							
64. WTR	FHEPA		+ Add for HEPA filter (for negative air exhaust fan)				
		.25	0.25 EA [RS]	0.00+	209.44 =	4.04	56.40
Totals: Living Room						30.93	1,640.04

Servpro of Victoria

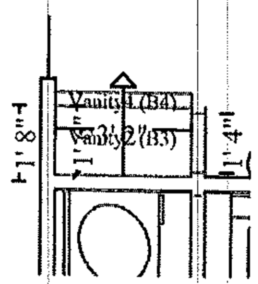
Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109



Bathroom **Height: 8'**

226.65 SF Walls	57.54 SF Ceiling
284.19 SF Walls & Ceiling	57.54 SF Floor
6.39 SY Flooring	28.57 LF Floor Perimeter
32.92 LF Ceil. Perimeter	

Window	**2' 5 3/4" X 2' 7 7/8"**	**Opens into Exterior**
Door	**1' X 7' 1 7/16"**	**Opens into Exterior**
Door	**2' 1/4" X 6' 8 5/16"**	**Opens into BEDROOM**



Subroom: Bathroom (1) **Height: Sloped**

33.59 SF Walls	6.93 SF Ceiling
40.52 SF Walls & Ceiling	4.82 SF Floor
0.54 SY Flooring	4.88 LF Floor Perimeter
10.69 LF Ceil. Perimeter	

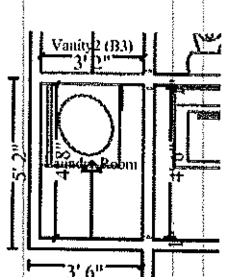
Missing Wall	**3' 1 5/8" X 6' 6"**	**Opens into ROOM1**
Missing Wall - Goes to Floor	**1' 4" X 0"**	**Opens into ROOM1**

CAT	SEL	CALC	QTY	ACT DESCRIPTION	REMOVE	REPLACE	TAX	TOTAL
****WALLS****								
65. WTR	BASEB	PF	33.44 LF [RS]	- Tear out baseboard and bag for disposal - up to Cat 3	0.99+	0.00 =	0.44	33.55
66. WTR	PNLS	PF*2	66.89 SF [RS]	- Tear out wet paneling, bag for disposal - Cat 3	0.93+	0.00 =	0.44	62.65
67. WTR	DRYWLS	PF	33.44 LF [RS]	- Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	5.69+	0.00 =	0.83	191.10
68. WTR	INSNLS	11'2	11.17 LF [RS]	- Tear out wet insulation, no bagging, per LF - 2' - Cat 3	1.84+	0.00 =	0.00	20.55
69. CLN	STD	PF*2'	66.89 SF [RS]	+ Clean stud wall	0.00+	0.88 =	4.98	63.84
70. WTR	HEPAW	PF*2	66.89 SF [RS]	+ HEPA Vacuuming exposed framing - Walls - (PER SF)	0.00+	0.74 =	4.08	53.58
71. WTR	GRMB	PF*2	66.89 SF [RS]	+ Apply plant-based anti-microbial agent to more than the floor perimeter	0.00+	0.30 =	2.01	22.08
*****FLOORS*****								
72. WTR	CABLOW	3'2	3.17 LF [RS]	- Tear out cabinetry - lower (base) units	9.94+	0.00 =	0.00	31.51

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

CONTINUED - Bathroom

CAT	SEL	CALC	ACT DESCRIPTION QTY	REMOVE	REPLACE	TAX	TOTAL
73. WTR	CTFL		- Tear out countertop - flat laid plastic laminate				
		3'2	3.17 LF [RS]	5.71+	0.00 =	0.00	18.10
74. WTR	SNKD		+ Sink - single basin - Detach				
		1	1.00 EA [RS]	0.00+	32.01 =	0.00	32.01
75. PLM	SUP		- Remove Plumbing fixture supply line				
		2	2.00 EA [RS]	5.38+	0.00 =	0.00	10.76
76. WTR	FCVS		- Tear out non-salv vinyl, cut & bag - Category 3 water				
		F	62.37 SF [RS]	2.27+	0.00 =	0.31	141.89
77. CLN	F-		+ Clean floor				
		F	62.37 SF [RS]	0.00+	0.49 =	2.58	33.14
78. WTR	GRMB		+ Apply plant-based anti-microbial agent to the floor				
		F	62.37 SF [RS]	0.00+	0.30 =	1.88	20.59
*****EQUIPMENT*****							
79. WTR	DRY		+ Air mover (per 24 hour period) - No monitoring				
		3*3	9.00 EA [RS]	0.00+	26.14 =	0.00	235.26
3 Air Movers for 3 days							
80. WTR	DHM>		+ Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.				
		1*3	3.00 EA [RS]	0.00+	79.89 =	0.00	239.67
1 Dehumidifier for 3 days							
Totals: Bathroom						**17.55**	**1,210.28**

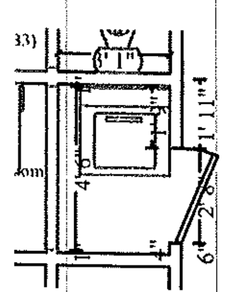


Laundry Room **Height: Sloped**

45.68 SF Walls	19.60 SF Ceiling
65.29 SF Walls & Ceiling	14.62 SF Floor
1.62 SY Flooring	11.10 LF Floor Perimeter
18.78 LF Ceil. Perimeter	

Servpro of Victoria

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109



Subroom: Laundry Room (1) **Height: 8'**

88.44 SF Walls	14.46 SF Ceiling
102.90 SF Walls & Ceiling	14.46 SF Floor
1.61 SY Flooring	8.40 LF Floor Perimeter
15.53 LF Ceil. Perimeter	

Door	**2' 7 5/8" X 6' 9 1/8"**	**Opens into BEDROOM**
Missing Wall - Goes to Floor	**4' 6" X 6' 1"**	**Opens into ROOM2**

CAT	SEL	CALC	ACT DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
****WALLS****								
81. WTR	BASEB	PF	- Tear out baseboard and bag for disposal - up to Cat 3	19.49 LF [RS]	0.99+	0.00 =	0.26	19.56
82. WTR	PNLS	PF*2	- Tear out wet paneling, bag for disposal - Cat 3	38.98 SF [RS]	0.93+	0.00 =	0.26	36.51
83. WTR	DRYWLS	PF	- Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	19.49 LF [RS]	5.69+	0.00 =	0.48	111.38
84. WTR	INSNLS	4'8+3'2	- Tear out wet insulation, no bagging, per LF - 2' - Cat 3	7.83 LF [RS]	1.84+	0.00 =	0.00	14.41
85. CLN	STD	PF*2'	+ Clean stud wall	38.98 SF [RS]	0.00+	0.88 =	2.89	37.19
86. WTR	HEPAW	PF*2	+ HEPA Vacuuming exposed framing - Walls - (PER SF)	38.98 SF [RS]	0.00+	0.74 =	2.38	31.23
87. WTR	GRMB	PF*2	+ Apply plant-based anti-microbial agent to more than the floor perimeter	38.98 SF [RS]	0.00+	0.30 =	1.17	12.86
*****FLOORS*****								
88. WTR	CABLOW	3'2	- Tear out cabinetry - lower (base) units	3.17 LF [RS]	9.94+	0.00 =	0.00	31.51
89. WTR	CTFL	3'2	- Tear out countertop - flat laid plastic laminate	3.17 LF [RS]	5.71+	0.00 =	0.00	18.10
90. WTR	SNKD	1	+ Sink - single basin - Detach	1.00 EA [RS]	0.00+	32.01 =	0.00	32.01
91. PLM	SUP	2	- Remove Plumbing fixture supply line	2.00 EA [RS]	5.38+	0.00 =	0.00	10.76
92. WTR	FCVS	F	- Tear out non-salv vinyl, cut & bag - Category 3 water	29.08 SF [RS]	2.27+	0.00 =	0.14	66.15
93. CLN	F-	F	+ Clean floor	29.08 SF [RS]	0.00+	0.49 =	1.20	15.45
94. WTR	GRMB	F	+ Apply plant-based anti-microbial agent to the floor	29.08 SF [RS]	0.00+	0.30 =	0.87	9.59
*****EQUIPMENT*****								

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

CONTINUED - Laundry Room

CAT	SEL CALC	ACT DESCRIPTION QTY	REMOVE	REPLACE	TAX	TOTAL
95. WTR	DRY	+ Air mover (per 24 hour period) - No monitoring				
	2*3	6.00 EA [RS]	0.00+	26.14 =	0.00	156.84
2 Air Movers for 3 days						
Totals: Laundry Room					**9.65**	**603.55**
Total: 1st Floor					**154.66**	**9,758.68**
Total: Source - DocuSketch (4994150V2)					**154.66**	**9,758.68**
Total: 4994150V2					**154.66**	**9,758.68**
Line Item Totals: LEITA_MELISSA1					**154.66**	**9,758.68**

Grand Total Areas:

1,412.97	SF Walls	592.11	SF Ceiling	2,005.09	SF Walls and Ceiling
585.02	SF Floor	65.00	SY Flooring	185.61	LF Floor Perimeter
0.00	SF Long Wall	0.00	SF Short Wall	231.19	LF Ceil. Perimeter
585.02	Floor Area	644.92	Total Area	1,412.97	Interior Wall Area
870.58	Exterior Wall Area	112.99	Exterior Perimeter of Walls		
0.00	Surface Area	0.00	Number of Squares	0.00	Total Perimeter Length
0.00	Total Ridge Length	0.00	Total Hip Length		

Servpro of Victoria

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

Summary for Dwelling

Line Item Total	9,604.02
Cleaning Matl Tax	42.34
Material Sales Tax	14.92
Subtotal	9,661.28
Cleaning Total Tax	97.40
Replacement Cost Value	**$9,758.68**
Net Claim	**$9,758.68**

Greg Garcia

Servpro of Victoria

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

Recap of Taxes

	Cleaning Matl Tax (8.25%)	Material Sales Tax (8.25%)	Cleaning Total Tax (8.25%)	Disposal Total Tax (8.25%)	Manuf. Home Tax (5%)	Storage Rental Tax (8.25%)	Total Tax (8.25%)
Line Items							
	42.34	14.92	97.40	0.00	0.00	0.00	0.00
Total							
	42.34	**14.92**	**97.40**	**0.00**	**0.00**	**0.00**	**0.00**

Servpro of Victoria

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

Recap by Room

Estimate: LEITA_MELISSA1

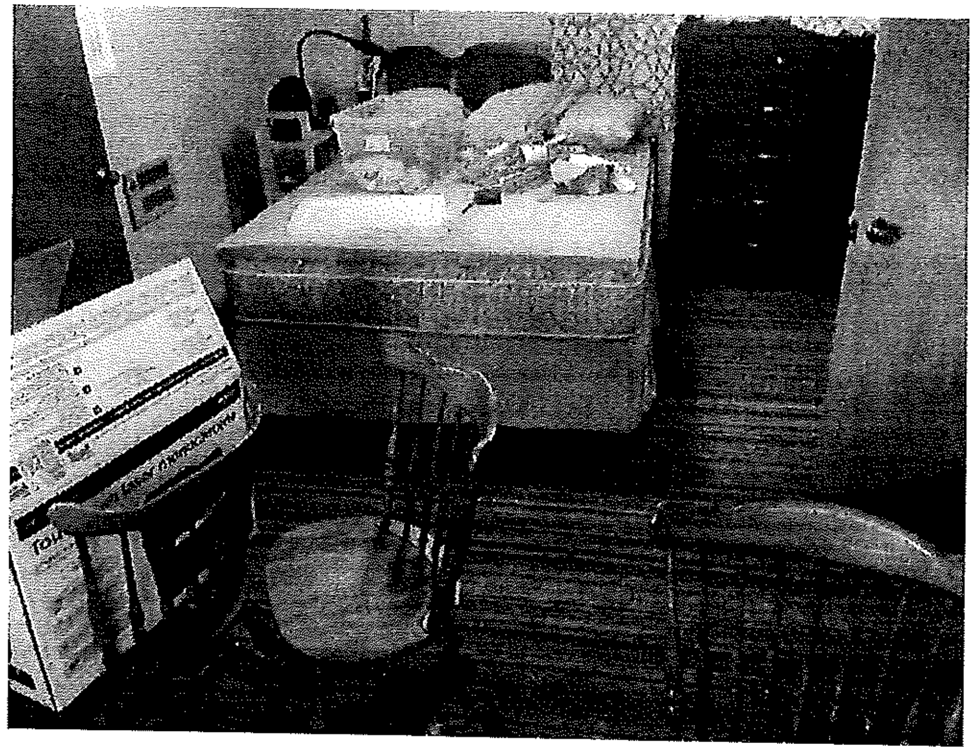
Area: 4994150V2

Area: Source - DocuSketch (4994150V2)

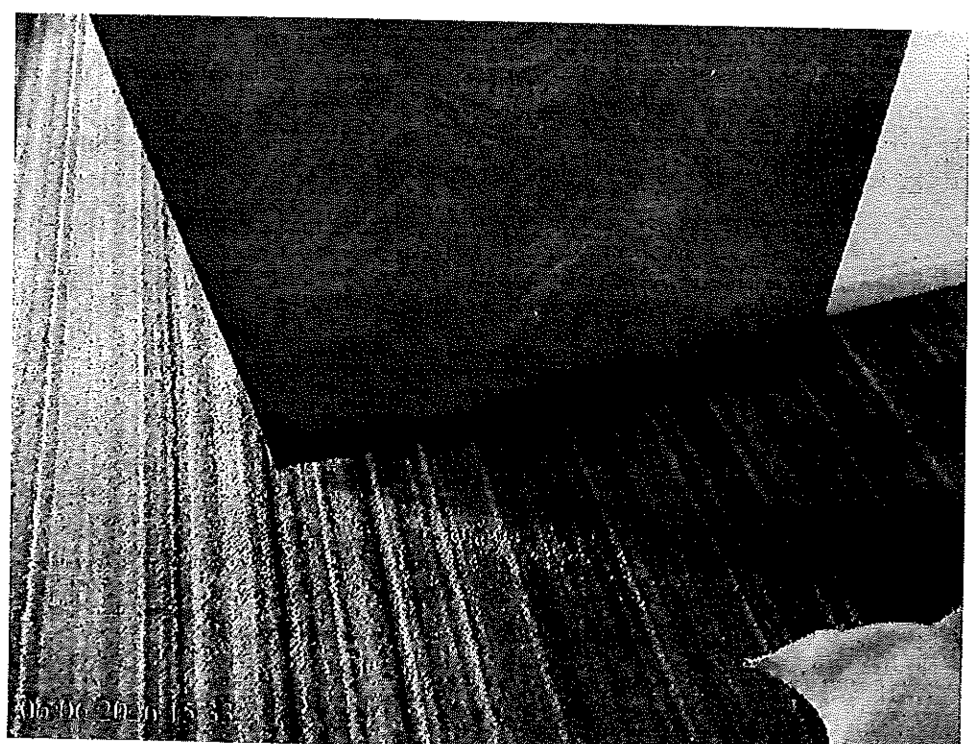
Area: 1st Floor	2,287.12	23.81%
Bedroom	2,018.25	21.01%
Bedroom Closet	339.51	3.54%
Kitchen	1,563.40	16.28%
Living Room	1,609.11	16.75%
Bathroom	1,192.73	12.42%
Laundry Room	593.90	6.18%
Area Subtotal: 1st Floor	9,604.02	100.00%
Area Subtotal: Source - DocuSketch (4994150V2)	9,604.02	100.00%
Area Subtotal: 4994150V2	9,604.02	100.00%
Subtotal of Areas	9,604.02	100.00%
Total	9,604.02	100.00%

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

1 4994150V2/Source - DocuSketch (4994150V2)/1st Floor/Bedroom - 1-Pre-Mitigation - Main Level Bedroom (Zone 1)
Date Taken: 6/6/2026



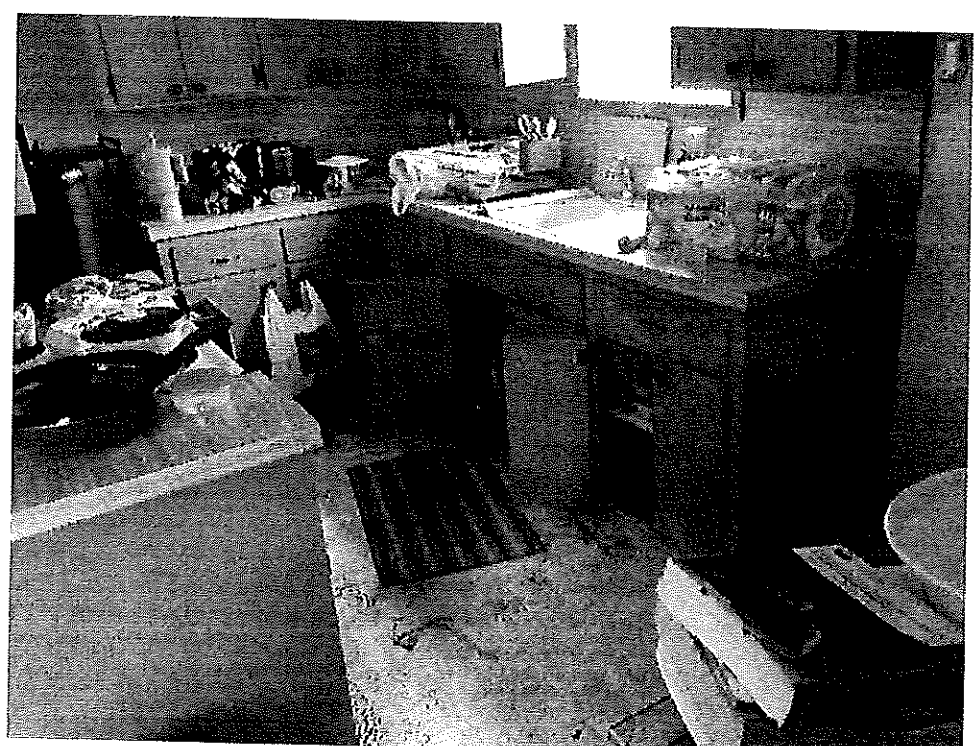
2 4994150V2/Source - DocuSketch (4994150V2)/1st Floor/Bedroom - 2-Water level line on door in bedroom
Date Taken: 6/6/2026



Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

3 4994150V2/Source - DocuSketch (4994150V2)/1st Floor/Bedroom Closet - 3-Pre-Mitigation - Main Level Bedroom closet (Z
Date Taken: 6/6/2026

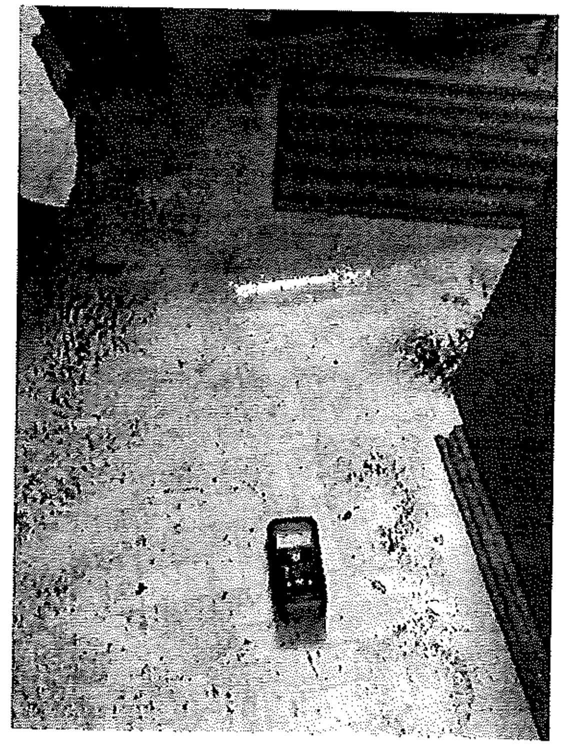
4 4994150V2/Source - DocuSketch (4994150V2)/1st Floor/Kitchen - 4-Pre-Mitigation - Main Level Kitchen (Zone 1)
Date Taken: 6/6/2026



Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

5 4994150V2/Source - DocuSketch (4994150V2)/1st Floor/Kitchen - 5-Kitchen all flooring and walls affected

Date Taken: 6/6/2026



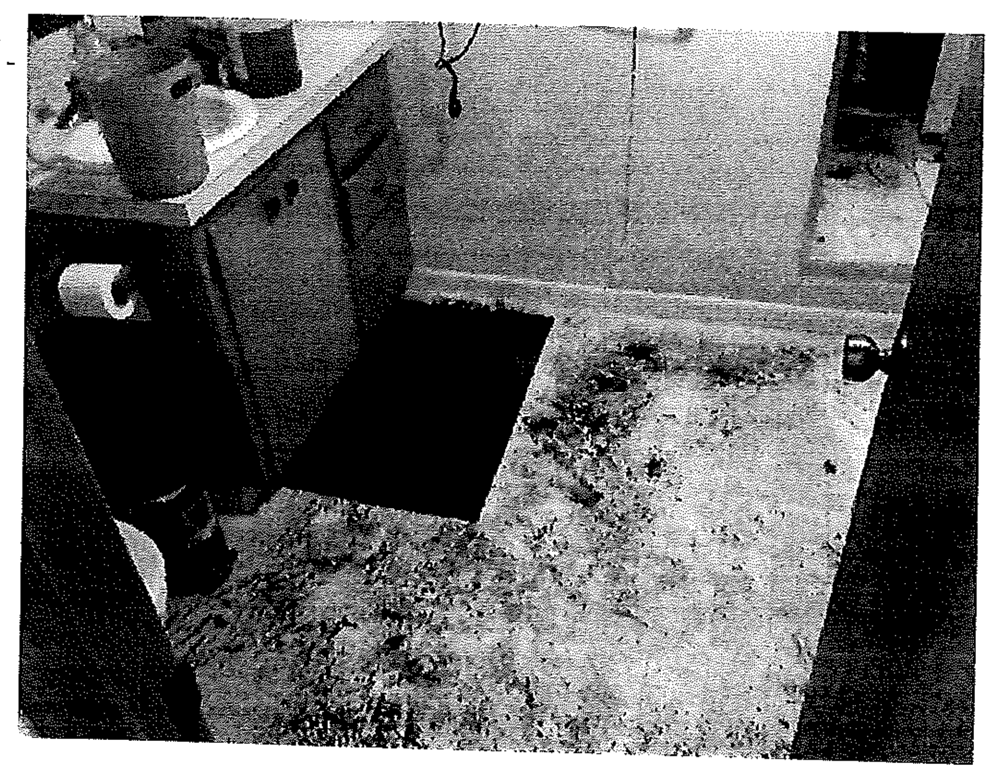
6 4994150V2/Source - DocuSketch (4994150V2)/1st Floor/Living Room - 6-Pre-Mitigation - Main Level Livingroom (Zone

Date Taken: 6/6/2026

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

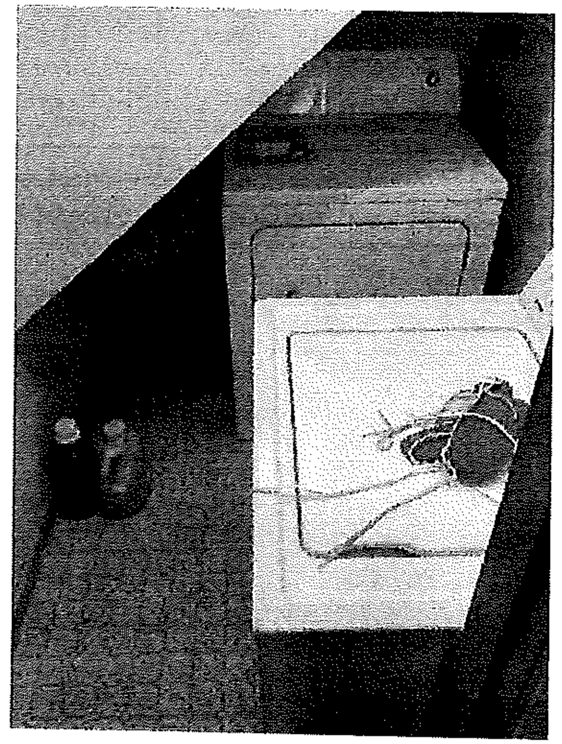
7 4994150V2/Source - DocuSketch (4994150V2)/1st Floor/Living Room - 7-All carpet wet
Date Taken: 6/6/2026

8 4994150V2/Source - DocuSketch (4994150V2)/1st Floor/Bathroom - 8-Pre-Mitigation - Main Level Bathroom (Zone 1
Date Taken: 6/6/2026



Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

9 4994150V2/Source - DocuSketch (4994150V2)/1st Floor/Laundry Room - 9-Pre-Mitigation - Main Level Laundry room (Zo
Date Taken: 6/6/2026

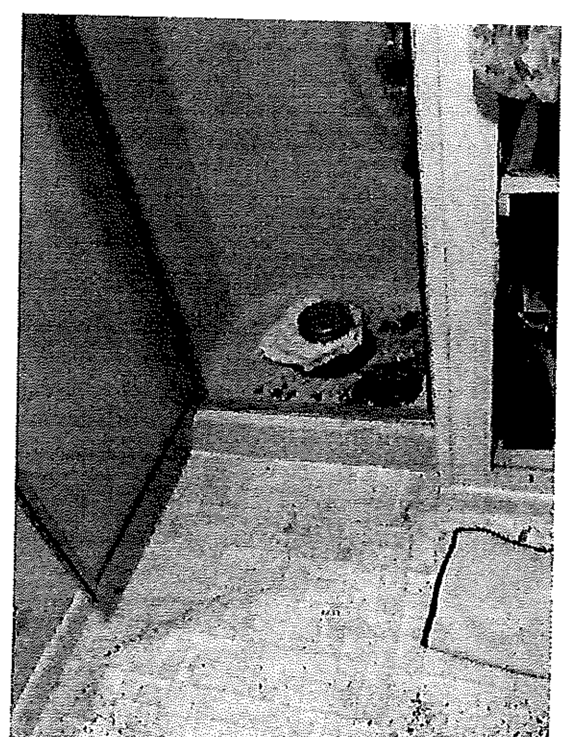


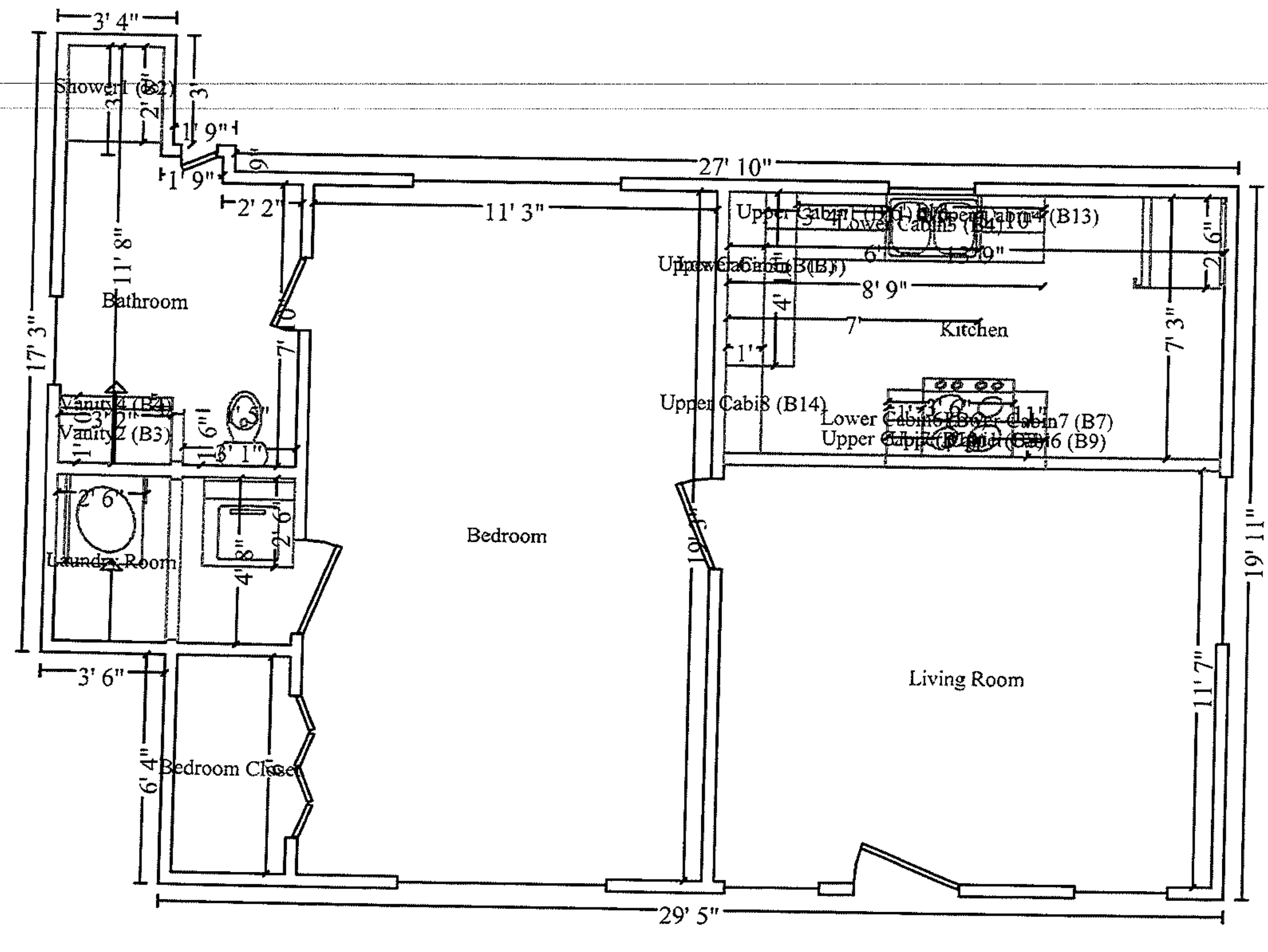
10 4994150V2/Source - DocuSketch (4994150V2)/1st Floor/Laundry Room - 10-Laundry readings
Date Taken: 6/6/2026

Scott Hart Victoria, LLC
dba Servpro of Victoria, Franchise 8948
2504 E. Rio Grande, Victoria, TX. 77901
361-573-6000, fnol@servprovictoria.com
Tax ID - 81-3632109

11 11-Front of Structure
Date Taken: 6/6/2026

12 12-Cause of Loss Source of Damage
Date Taken: 6/6/2026





1st Floor

LEITA_MELISSA1

MONTHLY REPORT

February 2025

WASTEWATER TREATMENT PLANT

Complete DMR monthly report to TCEQ

Clean bar screen daily am/pm.

Check blowers daily keep on rotation, lubricate, clean filters on regular schedule.

Take grab samples of effluent, test for levels of CL_2, PH. and D.O. daily.

Check daily flow of plant

Clean plant, weirs and supernater two to three times weekly

Inspect lift stations, clean floats and wash.

Wash Clarifiers, Weirs, Spray with algae guard weekly.

Fill drying beds with sludge and rake and haul in roll-off when dry.

Level drying beds with layer of sand when needed.

Check Chlorine bottles daily and replace when empty.

Order Chlorine bottles when supply is low for wastewater and water.

Take effluent composite samples weekly to B-environment for test of BOD and TSS.

Take effluent grab sample to Victoria twice per month to test for E-Coli

Average flow for the month of January was 201000 gallons per day.

Take water samples to lab for water department

Robert Stratmann
Wastewater Treatment Plant Opr.

ST

MONTHLY REPORT

March 2025

WASTEWATER TREATMENT PLANT

Complete DMR monthly report to TCEQ

Clean bar screen daily am/pm.

Check blowers daily keep on rotation, lubricate, clean filters on regular schedule.

Take grab samples of effluent, test for levels of CL_2, PH. and D.O. daily.

Check daily flow of plant

Clean plant, weirs and supernater two to three times weekly

Inspect lift stations, clean floats and wash.

Wash Clarifiers, Weirs, Spray with algae guard weekly.

Fill drying beds with sludge and rake and haul in roll-off when dry.

Level drying beds with layer of sand when needed.

Check Chlorine bottles daily and replace when empty.

Order Chlorine bottles when supply is low for wastewater and water.

Take effluent composite samples weekly to B-environment for test of BOD and TSS.

Take effluent grab sample to Victoria twice per month to test for E-Coli

Average flow for the month of March was 179000 gallons per day.

Take water samples to lab for water department

Take samples of sludge (TCLP) for permit

Work with engineers at WWTP for future work

Robert Stratmann
Wastewater Treatment Plant Opr.

MONTHLY REPORT

OCTOBER 2025

WASTEWATER TREATMENT PLANT

Complete DMR monthly report to TCEQ

Clean bar screen daily am/pm.

Check blowers daily keep on rotation, lubricate, clean filters on regular schedule.

Take grab samples of effluent, test for levels of CL_2, PH. and D.O. daily.

Check daily flow of plant

Clean plant, weirs and supernater two to three times weekly

Inspect lift stations, clean floats and wash.

Wash Clarifiers, Weirs

Fill drying beds with sludge and rake and haul in roll-off when dry.

Level drying beds with layer of sand when needed.

Check Chlorine bottles daily and replace when empty.

Order Chlorine bottles when supply is low for wastewater and water.

Take effluent composite samples weekly to B-environment for test of BOD and TSS.

Take effluent grab sample to Victoria twice per month to test for E-Coli

Average flow for the month of October was 197000 gallons per day.

Take water samples to lab for water department

Getting WWTP ready for renovation

Pull motor off frame and remove hub off motor

Replace boards on drying beds

Robert Stratmann
Wastewater Treatment Plant Opr.

MONTHLY REPORT

DECEMBER 2025

WASTEWATER TREATMENT PLANT

Complete DMR monthly report to TCEQ

Clean bar screen daily am/pm.

Check blowers daily keep on rotation, lubricate, clean filters on regular schedule.

Take grab samples of effluent, test for levels of CL_2, PH. and D.O. daily.

Check daily flow of plant

Clean plant, weirs and supernater two to three times weekly

Inspect lift stations, clean floats and wash.

Wash Clarifiers

Fill drying beds with sludge and rake and haul in roll-off when dry.

Level drying beds with layer of sand when needed.

Check Chlorine bottles daily and replace when empty.

Order Chlorine bottles when supply is low for wastewater and water.

Take effluent composite samples weekly to B-environment for test of BOD and TSS.

Take effluent grab sample to Victoria twice per month to test for E-Coli

Average flow for the month of December was 208000 gallons per day.

Take water samples to lab for water department

Working with Mercer Construction and Daniels on renovation of plant

Meet with TCEQ investigator for WWTP inspection

Robert Stratmann
Wastewater Treatment Plant Opr.

MONTHLY REPORT

JANUARY 2025

WASTEWATER TREATMENT PLANT

Feel this is an error front page shows Jan 2026

Complete DMR monthly report to TCEQ

Clean bar screen daily am/pm.

Check blowers daily keep on rotation, lubricate, clean filters on regular schedule.

Take grab samples of effluent, test for levels of CL_2, PH. and D.O. daily.

Check daily flow of plant

Clean plant, weirs and supernater two to three times weekly

Inspect lift stations, clean floats .

Wash Clarifiers

Fill drying beds with sludge and rake and haul in roll-off when dry.

Level drying beds with layer of sand when needed.

Check Chlorine bottles daily and replace when empty.

Order Chlorine bottles when supply is low for wastewater and water.

Take effluent composite samples weekly to B-environment for test of BOD and TSS.

Take effluent grab sample to Victoria twice per month to test for E-Coli

Average flow for the month of January was 292000 gallons per day.

Take water samples to lab for water department

Robert Stratmann

Robert Stratmann
Wastewater Treatment Plant Opr.

MONTHLY REPORT

FEBRUARY 2026

WASTEWATER TREATMENT PLANT

Complete DMR monthly report to TCEQ

Clean bar screen daily am/pm.

Check blowers daily keep on rotation, lubricate, clean filters on regular schedule.

Take grab samples of effluent, test for levels of CL_2, PH. and D.O. daily.

Check daily flow of plant

Clean plant, weirs and supernater two to three times weekly

Inspect lift stations, clean floats .

Wash Clarifiers

Fill drying beds with sludge and rake and haul in roll-off when dry.

Level drying beds with layer of sand when needed.

Check Chlorine bottles daily and replace when empty.

Order Chlorine bottles when supply is low for wastewater and water.

Take effluent composite samples weekly to B-environment for test of BOD and TSS.

Take effluent grab sample to Victoria twice per month to test for E-Coli

Average flow for the month of February was 324000 gallons per day.

Take water samples to lab for water department

Robert Stratmann

Robert Stratmann
Wastewater Treatment Plant Opr.

MONTHLY REPORT

MARCH 2026

WASTEWATER TREATMENT PLANT

Complete DMR monthly report to TCEQ

Clean bar screen daily am/pm.

Clean supinator daily

Check blowers daily keep on rotation, lubricate, clean filters on regular schedule.

Take grab samples of effluent, test for levels of CL_2, PH. and D.O. daily.

Check daily flow of plant

Clean plant, weirs and supernater two to three times weekly

Inspect lift stations, clean floats.

Wash Clarifiers

Fill drying beds with sludge and rake and haul in roll-off when dry.

Level drying beds with layer of sand when needed.

Check Chlorine bottles daily and replace when empty.

Order Chlorine bottles when supply is low for wastewater and water.

Take effluent composite samples weekly to B-environment for test of BOD and TSS.

Take effluent grab sample to Victoria twice per month to test for E-Coli

Average flow for the month of March was 325000 gallons per day.

Take water samples to lab for water department

Work on air pump in digestor.

Robert Stratmann
Wastewater Treatment Plant Opr.

DAILY LOGS
JUNE 2026

			COLLECT		TEST					TEST		TEST	BLOWERS	CHLORINE	SLUDGE	
NAME	DATE	FLOW	TIME	CL_2	TIME	MNOX	TIME	REPORT	D.O.	TIME	PH	TIME		BOTTLES	JUDGE	RAIN
CS	6/1	0.337	752A	1.8	800A	0.08	803A	1.72					1,2	150/128		
JM	6/2	0.327	749A	1.8	757A	0.10	800A	1.70	8.1	803A	7.6	803A	1,2	140/128		
JM	6/3	0.329	813A	4.2	819A	0.40	821A	3.80					1,2	140/116		
JM	6/4	0.384	833A	2.8	839A	0.10	841A	2.70					1,2	140/100		.35
JM	6/5	0.361	920A	2.4	926A	0.08	930A	2.32					1,2	140/88		.10
JM	6/6	0.769	1010A	3.1	1018A	0.10	1020A	3.0					1,2	140/46		6"
JM	6/7	0.575	904A	1.9	911A	0.10	913A	1.8					1,2	140/41		
JM	6/8	0.366	851A	2.4	857A	0.20	900A	2.2					1,2	140/12		
JM	6/9	0.400	915A	3.8	921A	0.10	923A	3.7	8.1	920A	7.5	920A	1,2	140/0		
JM	6/10	0.837	757A	2.7	803A	0.08	806A	2.62 ~~806A~~	~~2.62~~				1,2	188/150		
JM	6/11	0.309	750A	2.1	757A	0.10	800A	2.0					1,2	120/150		
JM	6/12	0.377	803A	2.4	810A	0.20	812A	2.2					1,2	108/150		
JM	6/13	0.364	740A	3.1	747A	0.10	749A	3.0					1,2	99/150		
JM	6/14	0.272	824A	2.8	830A	0.10	833A	2.7					1,2	90/150		
JM	6/15	0.390	857A	3.4	903A	0.20	905A	3.2					1,2	85/150		
JM	6/16	0.512	806A	3.8	813A	0.08	815A	3.72	8.0	816A	7.7	816A	2,3	74/150		1.29
JM	6/17	0.396	801A	3.2	808A	0.10	810A	3.1					2,3	69/150		.22
JM	6/18	0.340	812A	2.4	818A	0.20	820A	2.0					2,3	60/150		
JM	6/19	0.339	747A	1.9	759A	0.10	802A	1.8					2,3	52/150		
JM	6/20	0.362	754A	2.4	801A ~~758A~~	0.10	804A	2.3					2,3	45/150		.21
JM	6/21	0.355	812A	3.6	818A	0.40	820A	3.2					2,3	36/150		.35
JM	6/22	0.340	827A	2.8	833A	0.10	835A	2.7					2,3	30/150		
JM	6/23	0.335	803A	3.5	809A	0.6	811A ~~3.5~~	3.5	7.9	814A	7.6	814A	2,3	19/150		
	6/24															
	6/25															
	6/26															
	6/27															
	6/28															
	6/29															
	6/30															

City of Hallettsville, TX

Service Order

Completed

Job Date: 6/5/2026 08:22 PM
Job Code: SEWER B-UP - SEWER IS BACKING UP
Group: PUBLIC WORKS
Staff: James Migl

Service Order #: SO0023296
Job Action: Miscellaneous
Issued By: Cheryl Sommer
Requested By: ROMELYN RABAGO

Location: 805 E A SECOND HALLETTSVILLE TX 77964
Account: 04-04951-07 ROMELYN RABAGO

Services

Service	Action	Current Meter #	Meter Serial #	C #	Scale	Last Read	Reading	New Meter #	Set Reading
100 -WATER	No Action	94058669	95375521	130334628	1000	46			
200 -ELECTRIC	No Action	36203776		74277288	1	22197			
210 -ELECTRIC G	No Action								
400 -SEWER	No Action								
500 -GARBAGE	No Action								

Order Notes: JAMES MIGL RECEIVED A CALL FROM THE SHERIFF'S OFFICE ON 6-5-26 AT 8:33 P.M. REF. SEWER BACKING UP.

Completion Notes: JAMES MIGL WENT TO LOCATION FOUND MANHOLES TO BE FULL BUT NOT OVER FLOWING. JETTED SEWER MAIN AT MITY MIKES. BUT FOUND THAT CUSTOMER'S SEWER DOES NOT GO THERE. SEWER BACK UP WAS BELIEVED TO BE CAUSED BY HEAVY RAINS. NO OTHER CUSTOMERS CALLED WITH SEWER PROBLEMS COMPLETED BY JAMES MIGL 6-5-26

Completion Date:

Worked By:

Approved By:

AFTER HOUR CALL OUT REPORT

DATE: 6/5 TIME: 822 ~~a.m.~~ p.m.

NAME OF CUSTOMER:

ADDRESS: 801 E 2nd 805 E. 2nd was actual location of Back up.

CALLED OUT BY: Sheriff office

REASON FOR CALL-OUT: Sewer back up

WORK PERFORMED: Jetted sewer main

ANY CHARGES TO CUSTOMER?: No

ANY OTHER INFO: City had a sewer blockage
See SO# 23296

EMPLOYEE'S SIGNATURE: [signature]

COH 1

Citizen Property Liability Claim – First Report

To be Completed by Citizen:

Name: Melissa Leite
Today's Date: June 8th, 2026 approximately time of backup 5:00-7:00pm
Phone: 361-676-3303 Wife Husband 361-649-7512
Mailing Address: 803 East Second St
Hallettsville, TX 77964

Date of Incident: June 5th
Time of Incident: 5?-700 pm
Did you report the incident? Yes / No
Who did you report the incident to?
City of Hallettsville after hours #
Date you reported incident:

Nature of Incident (*i.e. what was damaged*)
Sewage/storm water backup from our shower drain that spilled out in our apartment

Location of Incident & Address:
803 East Second St Hallettsville TX

If you were driving a vehicle, where were you located at the time of the incident and what sites were you traveling between?
NO Stevens plumbing in Yoakum has cleared everythin or our sid

How and Why Incident Occurred (*be very detailed*): - Incident occured Friday June 5th During or after heavy quick rainfall @ 803 East Second St Hallettsville, TX. Not sure exactly when this Incident started as our render came home & found that the shower drain was overflowing with stormwater and a mixture of waste water. We have a video of this. Dont know how long it lasted but. This report serves as formal notification of a property damage incident resulting from a municipal utility failure, During a recent heavy raincall event, the citys sanitary sewer main experienced a severe surcharging event. Because stormwater inundated the public wastewater system, the resulting back pressure forced municipal sewage backward through the propertys lateral lines, overflowing directly into ~~th~~ our lowest plumbing fixture the ground floor shower drain. The failure mechanism observed is identified as a sanitary sewer overflow driven by Inflow + Infiltration within the municipal system!

Witnesses:

CITIZEN SIGNATURE: Melissa Leite DATE: 6/8/26

PLEASE LIST ANY ATTACHEMENTS:
see attachements

PLEASE RETURN COMPLETED FORM TO CITY HALL

For Office Use Only

Date Received: ____________ Signature: ________________________ Title: ____________________

The plumbing systems inside the duplex were functioning normally prior to the storm. The backup subsided only after municipal line pressures normalized, confirming the root cause lies entirely within the public main line rather than a localized private blockage which we confirmed with Stevens Plumbing Yoakum TX who came with a camera to verify that everything was clean open + functionin on our private property witnesses

- Benjamin Leita Property owner
- Melissa Leita Property owner
- Romelyn Rabago - Renter
- Arnel Arellano Renders Brother in law

- Affected Area - entire first floor apartment
- contamination Level : Category 3 Water (Black Water) The overflow consisted of raw. untreated municipal sewage, presenting immediate biohazard risks requiring the need for specialized emergency remediation. Email from ~~Pro~~ Servpro of Victoria with
- expense report will be Attached

- We had to move out our renter so we are loosing rental income as this is an investment property

- We have Photographic video Evidence with photos that will be emailed showing the effluent actively surcharging out of the shower drain

TML
INTERGOVERNMENTAL RISK POOL
WORKERS' COMPENSATION • PROPERTY • LIABILITY

June 10, 2026

Melissa Leita
803 East Second St.
Hallettsville, TX 77964

RE: Fund Member: City of Hallettsville
Claimant: Melissa Leita
Date of Loss: June 05, 2026
Claim No: TX0000000264482

Dear Melissa Leita:

This letter is in regard to the claim that you have made against City of Hallettsville for the above-referenced matter.

Based on the facts revealed in our investigation, we have concluded that the damages you are alleging were not caused by any wrongful act, omission or negligence on the part of City of Hallettsville or any of its employees. City of Hallettsville is legally immune from liability for the property damage claim being brought against it as afforded City of Hallettsville by common law of Texas. Although the *Texas Tort Claims Act* waives this immunity under certain circumstances, the facts of your case and the damages which you seek do not fall under any of the waivers set forth in this *Act*. For this reason, we must respectfully deny this claim in its entirety.

Should you have any questions concerning this matter, please do not hesitate to contact me.

Sincerely,

Shannon McElroy

Shannon McElroy
Claims Specialist
Texas Municipal League Intergovernmental Risk Pool

Grace Ward, City Administrator
City of Hallettsville

Dear Grace,

The 107th Annual Texas State Association of the Church of God, Inc Hallettsville Camp-Meeting will convene on Tuesday July 21 thru Saturday July 25, 2026.

We're asking the following from the City of Hallettsville;

- Close Ford Street from Edna Street to South Dowling Street

- Implement No Parking on the East Side of South Dowling Street Between Ford and Edna Street

Thank you in advance for your assistance.

Preston Ervin
Executive Director

512-653-3557

RESOLUTION NO. 017-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS APPROVING ON SECOND READING THE JOINT PURCHASE OF REAL PROPERTY BY THE HALLETTSVILLE 4A MANUFACTURING DEVELOPMENT CORPORATION AND THE HALLETTSVILLE 4B BUSINESS DEVELOPMENT CORPORATION HEREINAFTER REFERRED TO AS THE HEDC COMBINED BOARD; AUTHORIZING CERTAIN ACTIONS RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE.

****

WHEREAS, the City of Hallettsville created the Hallettsville 4A Manufacturing Development Corporation and the Hallettsville 4B Business Development Corporation (collectively, the "HEDC Combined Board") on July 10, 1997; and

WHEREAS, the HEDC Combined Board are economic development corporations created pursuant to Chapters 501, 504, and 505 of the Texas Local Government Code; and

WHEREAS, on January 18, 1997, the voters of the City of Hallettsville authorized the City of Hallettsville to adopt one-half of one percent sales and use tax to pay for the costs of projects authorized by Chapters 501, 504, and 505 of the Texas Local Government Code, and to pay for the principal and interest of bonds or other obligations issued to pay the costs of such projects; and

WHEREAS, the 82nd Texas Legislature amended Subchapter D, Chapter 504 of the Texas Local Government Code by adding Section 504.171; and

WHEREAS, the amended Code applies to a Type A corporation the creation of which was authorized by a municipality that has also authorized the creation of a Type B corporation and that has a population of 7,500 or less; and

WHEREAS, the HEDC Combined Board was authorized by the City of Hallettsville, which has a population of 7,500 or less; and

WHEREAS, pursuant to Section 505.158(b) of the Texas Local Government Code, a Type B corporation may not undertake a project that requires an expenditure of more than $10,000 until the governing body of the corporation's authorizing municipality adopts a resolution authorizing the project after giving the resolution at least two separate readings; and

WHEREAS, the City Council of the City of Hallettsville approved Resolution 015-26 the first reading of this project at a posted meeting held on July 6, 2026; and

WHEREAS, the HEDC Combined Board has considered the purchase of approximately 9.363 acres of land located in Abstract 217, John Hallett Survey, Hallettsville, Lavaca County, Texas (the "Property") at a meeting held in accordance with the Open Meetings Act on June 25, 2026; and

WHEREAS, the HEDC Combined Board has voted to authorize its Board President, Alan Jirkovsky, EDC Administrator, Chelsea Steffek, and legal counsel, Denton Navarro

Rodriguez Bernal Santee & Zech, P.C., to complete the purchase of the Property and execute all necessary documents associated therewith; and

WHEREAS, the City Council finds that the acquisition of the Property is consistent with the economic development purposes of the City and its economic development corporations and will promote future economic development opportunities within the City of Hallettsville;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS:

Section 1. The foregoing recitals are incorporated herein for all purposes.

Section 2. The City Council hereby approves, on second reading, the joint purchase of approximately 9.363 acres of land located in Abstract 217, John Hallett Survey, Hallettsville, Lavaca County, Texas, by the Hallettsville 4A Manufacturing Development Corporation and the Hallettsville 4B Business Development Corporation.

Section 3. The City Council acknowledges and approves the authorization granted by the HEDC Combined Board to Board President Alan Jirkovsky, EDC Administrator Chelsea Steffek, and legal counsel, Denton Navarro Rodriguez Bernal Santee & Zech, P.C., to negotiate, finalize, execute, and deliver any documents necessary to complete the acquisition of the Property.

Section 4. This Resolution constitutes second-reading and final approval by the City Council.

Section 5. This Resolution shall take effect immediately upon its adoption.

INTRODUCED, READ and PASSED, by the affirmative vote of the City Council of the City of Hallettsville this the 20th day of July, 2026.

____
Alice Jo Summers, Mayor

ATTEST:

____
Grace Ward, City Secretary

RESOLUTION NO. 018-26

A RESOLUTION OF THE CITY COUNCIL OF HALLETTSVILLE, TEXAS, APPROVING A PROJECT USING FUNDS PROVIDED BY HALLETTSVILLE 4A MANUFACTURING DEVELOPMENT CORPORATION AND HALLETTSVILLE 4B BUSINESS DEVELOPMENT CORPORATION IN AN AMOUNT EXCEEDING $10,000.

****

WHEREAS, on January 18, 1997, the City of Hallettsville, population less than 7,500, held a special election resulting the in the July 10, 1997, creation of a Type A and a Type B corporation (Ordinance 476-97); and

WHEREAS, Section 504.171 of the Local Government Code allows a Type A corporation, in a municipality under the population of 7,500, that also has a Type B corporation, if permitted by ordinance, to undertake any project that a Type B corporation can authorize; and

WHEREAS, on September 12, 2011, the City of Hallettsville approved Ordinance 546-11 authorizing the Hallettsville 4A Manufacturing Development Corporation to undertake any project that a Type B corporation may undertake under chapter 505 of the Local Government Code; and

WHEREAS, Section 505.158 of the Local Government Code allows a Type B corporation of a small municipality to authorize "projects" meaning land, buildings, equipment, facilities, expenditures, and improvements; and

WHEREAS, Section 505.158 of the Local Government Code states that a Type B corporation may not undertake a project requiring expenditures of more than $10,000.00 until the governing body of the corporation's authorizing municipality adopts a resolution authorizing the project after giving the resolution at least two separate readings; and

WHEREAS, the HEDC Combined Board was authorized by the City of Hallettsville, which has a population of 7,500 or less; and

WHEREAS, the HEDC Combined Board was established to oversee the expenditures of these tax monies and bylaws were established for the operation of the HEDC Combined Board; and

WHEREAS, the HEDC Combined Board desires and voted on June 25, 2026, to approve a Performance Agreement by and between the HEDC Combined Board and Seven Sons Cinema, LLC d/b/a The Cole Theatre regarding the purchase of property, construction, renovations, purchase of equipment, furniture, and fixtures for property generally located at 207 E Second Street, Hallettsville, Texas 77964, upon the approval of City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HALLETTSVILLE, TEXAS:

Section 1. The foregoing recitals are incorporated herein for all purposes.

Section 2. That the City Council of the City of Hallettsville, Texas hereby approves, on first reading, the project proposed by the HEDC Combined Board for Seven Sons Cinema, LLC d/b/a The Cole Theatre in the amount of $80,000.00, as further described in Exhibit A at property general located at 207 E Second Street, Hallettsville, Texas 77964.

Section 3. This Resolution constitutes first-reading approval only. Final approval of the proposed acquisition shall be considered by the City Council at a subsequent meeting.

Section 4. This Resolution shall take effect immediately upon its adoption.

INTRODUCED, READ and PASSED, by the affirmative vote of the City Council of the City of Hallettsville this the 20th day of July, 2026.

____
Alice Jo Summers, Mayor

ATTEST:

____
Grace Ward, City Secretary

Exhibit A

CITY OF HALLETTSVILLE

ECONOMIC DEVELOPMENT CORPORATION

P.O. BOX 680
HALLETTSVILLE, TEXAS 77964
(361) 772-3021 • hallettsvilleedc@gmail.com
www.hallettsvilleedc.com

Mrs. Grace Ward,

The HEDC Combined Board voted on Thursday, June 25, 2026 to award Seven Sons Cinema, LLC d/b/a The Cole Theatre a grant for the purchase of property, construction, renovations, purchase of equipment, furniture, and fixtures for property generally located at 207 E. 2nd Street, Hallettsville, Texas 77964 in the amount of $80,000 over 4 years. Please see chart below for how funds will be allocated:

Grant Year	Calendar Year	Performance Components	Max Disbursement	Required Documentation
Year 1	2026	Fixed reimbursement for Annual Eligible Expenditures	Up to $20,000.00	Invoices and proof of payment
Year 2	2027	1% Annual Sales Tax + 10% Annual Payroll + up to $5,000 Eligible Expenditures	Up to $20,000.00 + any Carryforward	Form 01-117, Form 941 (all 4 qtrs), invoices and proof of payment
Year 3	2028	1% Annual Sales Tax + 10% Annual Payroll + up to $5,000 Eligible Expenditures	Up to $20,000.00 + any Carryforward	Form 01-117, Form 941 (all 4 qtrs), invoices and proof of payment
Year 4	2029	1% Annual Sales Tax + 10% Annual Payroll + up to $5,000 Eligible Expenditures	Up to $20,000.00 + any Carryforward	Form 01-117, Form 941 (all 4 qtrs), invoices and proof of payment
TOTAL			$80,000.00 MAXIMUM	

Carryforward balances will be allowed year to year with a max being $80,000 over the 4 years. No carryforward balances will be paid after the expiration of the agreement.

Sincerely,

Chelsea Steffek
EDC Administrator

CITY OF HALLETTSVILLE, TEXAS

REQUEST FOR PROPOSALS
Exclusive Solid Waste Collection, Recycling Collection,
Bulk Waste Collection, Brush Collection,
Special Event Container Services, and Wastewater Treatment Plant Sludge Hauling

RFP No. 2026-Solid Waste
Issue Date: July 22, 2026
Proposal Submission Deadline: August 11, 2026
Service Commencement Date: April 1, 2027

PROCUREMENT CONTACT

City Administrator / Secretary
City of Hallettsville
101 N. Main Street
Hallettsville, Texas 77964
Phone: 361-798-3681 ext. 6
Email: cityadmin@CityofHallettsville.org

IMPORTANT PROCUREMENT NOTICE

Final award authority rests exclusively with the Hallettsville City Council. The City reserves the right to reject any or all proposals, waive informalities, request clarifications, negotiate with proposers, and determine best value.

ADVERTISEMENT FOR PROPOSALS

CITY OF HALLETTSVILLE

REQUEST FOR PROPOSALS

EXCLUSIVE SOLID WASTE CONTRACT

The City of Hallettsville, Texas is accepting sealed proposals for Solid Waste Collection and Disposal Services, Recycling Services, Sludge Disposal, and optional Transfer Station Operation - Type of Work: Collection, Transportation, and Disposal of all residential and commercial solid waste, including refuse, yard / brush waste, bulky waste, and recyclables from the contract area to a disposal or processing site identified by the Contractor, sludge disposal from the WWTP, and optional operation and staffing of a registered TCEQ transfer station.

Complete proposal package may be obtained on our website https://cityofhallettsville.org/request-for-proposals-bids-grants/

Sealed proposals shall be addressed to Grace Ward, City Administrator/Secretary, City of Hallettsville, City Hall 101 N. Main Street, Hallettsville, Texas 77964 and shall be labeled "RFP DO NOT OPEN' and "SOLID WASTE". Proposals shall be submitted no later than, 2:00 P.M., Tuesday, August 11, 2026. It is the sole responsibility of the Contractor to ensure that this proposal is actually in the City Hall of the City of Hallettsville prior to the expiration of the time and date above. Any proposal received after the expiration of the time and date above will be returned to the Contractor unopened.

Upon consideration of the proposals, the City of Hallettsville reserves the right to accept or to reject any and all proposals, to waive technicalities, and to make any investigation deemed necessary concerning the Contractor's ability to provide the services as covered by the specifications and to accept what in their judgment is the most advantageous proposal.

CITY OF HALLETTSVILLE

CITY OF HOSPITALITY

101 N. MAIN
HALLETTSVILLE, TEXAS 77964-2727
(361) 798-3681 • FAX (361) 798-5952
www.cityofhallettsville.org

REQUEST FOR PROPOSALS

EXCLUSIVE SOLID WASTE COLLECTION, RECYCLING COLLECTION, BULK WASTE COLLECTION, BRUSH COLLECTION, SPECIAL EVENT CONTAINER SERVICES, WASTEWATER TREATMENT PLANT SLUDGE HAULING, AND RELATED SERVICES

City of Hallettsville
101 North Main Street
Hallettsville, Texas 77964

RFP Issue Date: July 22, 2026

Proposal Due Date: August 11, 2026 at 2:00 pm CST

Contract Commencement Date: April 1, 2027

NOTICE TO PROPOSERS

The City of Hallettsville, Texas ("City"), a Type A General Law Municipality, is soliciting sealed proposals from qualified firms to provide exclusive municipal solid waste collection, recycling collection, bulk waste collection, brush collection, special event container services, wastewater treatment plant sludge hauling, and related services within the City limits of Hallettsville, Texas.

The City intends to award a contract for an initial term of five (5) years beginning April 1, 2027, and ending March 31, 2032. The City may, at its sole option, renew the contract for up to two (2) additional five-year terms.

Sealed proposals shall be submitted to:

Grace Ward

City Administrator/Secretary
City of Hallettsville
101 North Main Street
Hallettsville, Texas 77964

Proposals must be received no later than the date and time identified in Appendix D.

Late proposals shall not be accepted.

The City reserves the right to reject any or all proposals, waive informalities and irregularities, request clarifications, conduct interviews, negotiate with proposers, request Best and Final Offers, and award a contract deemed to be in the best interest of the City.

Questions regarding this Request for Proposals shall be submitted in writing in accordance with the procurement schedule contained herein.

Sincerely

Grace Ward
City Administrator/Secretary

TABLE OF CONTENTS

SECTION 1

INSTRUCTIONS TO PROPOSERS

1.01 PURPOSE

The City of Hallettsville seeks proposals from qualified firms capable of providing comprehensive municipal solid waste services for residential, commercial, institutional, and municipal customers located within the City's service area.

The successful proposer shall provide all labor, supervision, vehicles, equipment, containers, disposal services, recycling processing services, customer service functions, reporting, administration, and all other resources necessary to perform the required services.

1.02 CONTRACT TERM

The initial Contract term shall commence April 1, 2027, and continue through March 31, 2032.

The City may, at its sole option, offer to renew the Contract for up to two (2) additional five (5) year terms. Any renewal shall require the mutual written agreement of the City and the Contractor and approval by the Hallettsville City Council. Nothing herein shall obligate either party to renew the Contract.

1.03 PROCUREMENT SCHEDULE

The anticipated procurement schedule is contained in Appendix D.

The City reserves the right to modify any procurement milestone through written addendum.

1.04 CITY BILLING AND CONTRACTOR RESPONSIBILITIES

The City shall retain sole responsibility for customer billing, collections, utility account administration, delinquent accounts, billing adjustments, and customer payment processing for all services provided under this Contract.

Contractor's responsibilities shall be limited to providing the collection, transportation, disposal, recycling, sludge hauling, container maintenance, reporting, and related services required by this Contract.

Contractor shall furnish service information reasonably requested by the City to support billing, account maintenance, service changes, and customer inquiries.

1.05 PROPOSAL FORMAT

Proposals shall be organized in the following order:

A. Cover Letter

B. Executive Summary

C. Company Information

D. Qualifications and Experience

E. Municipal References

F. Financial Capability

G. Operations Plan

H. Customer Service Plan

I. Emergency Response Plan

J. Transition Plan

K. Pricing Forms

L. Certifications and Forms

M. Additional Information

1.06 PROPOSAL VALIDITY

Proposals shall remain valid for one hundred twenty (120) calendar days following the proposal submission deadline.

1.07 QUESTIONS

Questions regarding this Request for Proposals shall be submitted in writing to the City by the deadline established in Appendix D.

Only written responses issued by the City shall be binding.

1.08 ADDENDA

The City reserves the right to issue addenda clarifying, modifying, supplementing, or revising the Request for Proposals.

Proposers shall acknowledge receipt of all addenda.

1.09 OPTIONAL SITE VISIT

Proposers are encouraged, but not required, to conduct site visits and become familiar with local conditions.

Failure to conduct a site visit shall not relieve the successful proposer of responsibility for understanding all conditions affecting performance of the Contract.

1.10 EVALUATION CRITERIA

Proposals shall be evaluated using the following criteria:

Evaluation Criteria	Maximum Points
Experience and Qualifications	20
Technical Approach and Operations Plan	20
Cost Proposal	35
Customer Service and Responsiveness	5
Transition Plan	5
References	5
Annual Escalation Cap	5
Local or Regional Experience	5
TOTAL	100

The Annual Escalation Cap score shall be based upon the Contractor's proposed maximum annual rate adjustment percentage. Contractors proposing lower annual escalation caps may receive a higher evaluation score. The proposed annual escalation cap shall become a contractual obligation upon award.

1.11 INTERVIEWS

The City reserves the right to require interviews, presentations, demonstrations, and clarification meetings.

1.12 BEST AND FINAL OFFERS

The City reserves the right to request Best and Final Offers from one or more proposers.

1.13 RESERVATION OF RIGHTS

The City reserves the right to:

Reject any or all proposals;

Waive informalities and irregularities;

Request clarification;

Request additional information;

Negotiate with one or more proposers;

Cancel the procurement;

Reissue the procurement; and

Award a contract deemed to be in the best interest of the City.

1.14 QUALIFICATIONS

The City may consider:

Municipal experience;

Personnel qualifications;

Equipment resources;

Disposal access;

Recycling capabilities;

Financial capability;

Safety record;

Regulatory compliance history; and

Customer service performance.

1.15 REFERENCES

Each proposer shall provide a minimum of five (5) municipal references for contracts of similar size and scope.

1.16 FINANCIAL CAPABILITY

The City may require audited financial statements, banking references, credit references, surety references, or other information necessary to evaluate financial capability.

1.17 INSURANCE

The successful proposer shall maintain insurance meeting or exceeding the requirements identified in Exhibit A.

1.18 PERFORMANCE BOND

The successful proposer shall furnish and maintain a Performance Bond in the amount of Two Hundred Fifty Thousand Dollars ($250,000.00) throughout the Contract term.

1.19 LITIGATION DISCLOSURE

Proposers shall disclose all material litigation, regulatory enforcement actions, environmental actions, defaults, bankruptcies, and TCEQ enforcement actions occurring within the preceding five (5) years.

1.20 PUBLIC INFORMATION

Contractor shall comply with all applicable requirements of the Texas Public Information Act and shall cooperate with the City in responding to public information requests.

1.21 CONTRACT AWARD

Contract award shall occur only upon approval by the Hallettsville City Council.

Prior to execution of the Contract, the successful Proposer shall provide all certifications, affidavits, disclosures, and other documents required by applicable federal, state, and local law. Failure to timely provide such documents may result in withdrawal of the Notice of Award.

1.22 CONTRACT EXECUTION

The successful proposer shall execute the Contract and provide all required bonds, insurance certificates, and certifications within the timeframe established by the City.

1.23 GOVERNING LAW

This procurement and any resulting Contract shall be governed by the laws of the State of Texas.

Venue shall lie exclusively in Lavaca County, Texas.

SECTION 2

SCOPE OF SERVICES

2.01 GENERAL REQUIREMENTS

The Contractor shall furnish all labor, supervision, management, personnel, vehicles, equipment, containers, fuel, disposal services, recycling processing services, customer service resources, reporting, administrative support, and all other resources necessary to perform the services required by this Contract.

All services shall be performed in a safe, efficient, professional, and workmanlike manner consistent with industry standards and all applicable laws.

Contractor shall obtain and maintain all permits, approvals, licenses, registrations, and authorizations required to perform the services contemplated by this Contract.

Contractor shall comply with all applicable federal, state, and local laws, ordinances, regulations, permits, licenses, and orders.

2.02 EXCLUSIVE FRANCHISE

The successful Contractor shall receive the exclusive right and franchise to provide municipal solid waste collection services within the City limits to the fullest extent permitted by Texas law.

Nothing herein shall prohibit services that cannot legally be made exclusive under Texas law, including construction debris services, roll-off container services, industrial waste services, and similar services not subject to municipal exclusivity.

2.03 SERVICE AREA

Contractor shall provide service to all eligible customers located within the corporate limits of the City of Hallettsville.

Contractor shall also provide service to areas annexed during the Contract term.

Contractor shall not be entitled to compensation adjustments solely due to changes in route density, customer counts, annexations, or service area expansion.

2.04 STANDARD OF PERFORMANCE

Contractor shall provide reliable, uninterrupted service throughout the Contract term.

Contractor shall maintain sufficient personnel, vehicles, equipment, containers, and operational resources to ensure compliance with all Contract requirements.

Repeated service failures shall constitute a material breach of Contract.

2.05 RESIDENTIAL GARBAGE COLLECTION

Contractor shall provide once-per-week residential garbage collection service to all residential customers within the City.

Residential service shall include:

Collection of household garbage;

Transportation;

Disposal;

Customer service;

Container maintenance;

Administrative support; and

All other services necessary to provide complete collection service.

Contractor shall furnish one (1) standard residential garbage cart to each residential account.

2.06 RESIDENTIAL RECYCLING COLLECTION

Contractor shall provide mandatory residential recycling collection service every other week.

Each residential account shall receive one (1) recycling cart.

Contractor shall provide collection, transportation, and processing of recyclable materials.

Contractor shall provide educational materials regarding accepted recyclables and recycling procedures.

Contractor shall identify acceptable recyclable materials subject to City approval.

2.07 CART REQUIREMENTS

All carts furnished under the Contract shall:

Be durable and watertight;

Include attached lids;

Include wheels;

Be compatible with collection equipment;

Be clearly identified as garbage or recycling carts; and

Be maintained in safe and serviceable condition.

Contractor shall repair or replace damaged carts within a reasonable period following notification.

2.08 COLLECTION DAYS

Collection routes and collection schedules shall be established by Contractor subject to City approval.

Contractor shall make reasonable efforts to maintain consistent collection schedules.

2.09 COLLECTION HOURS

Routine residential collection operations shall occur between 7:00 A.M. and 7:00 P.M.

Collection outside these hours shall require City approval except during emergencies.

2.10 MISSED COLLECTIONS

Contractor shall maintain procedures for receiving, documenting, tracking, and resolving missed collection complaints.

Verified missed collections shall be corrected within twenty-four (24) hours after notification.

Failure to correct missed collections within the required timeframe may result in liquidated damages.

2.11 HOME-SIDE COLLECTION SERVICE

Contractor shall provide Home-Side Collection Service for customers approved by the City.

Home-Side Collection shall include retrieval of containers from an approved location and return of containers following collection.

Eligibility for Home-Side Collection shall be determined solely by the City.

The Contractor shall charge only the amount approved under the Contract pricing schedule.

2.12 ADDITIONAL CARTS

Contractor shall make additional garbage carts and recycling carts available to customers upon request.

Pricing for additional carts shall be established through the proposal process and approved by the City.

2.13 OPTIONAL REDUCED-SIZE CART PROGRAM

Contractor shall provide pricing for an optional reduced-size residential garbage cart program utilizing approximately sixty-four (64) to sixty-five (65) gallon carts.

The City reserves the right to implement or decline such a program.

2.14 COMMERCIAL COLLECTION SERVICES

Contractor shall provide commercial collection services to all commercial customers requesting service.

Commercial services shall be available utilizing carts, dumpsters, front-load containers, and other approved collection systems.

Commercial customers shall be permitted to select available service levels and collection frequencies offered under the Contract.

2.15 COMMERCIAL CONTAINER SIZES

At a minimum, Contractor shall provide the following container sizes:

64/65 Gallon Cart ;

96-Gallon Cart;

2 Cubic Yard Container;

3 Cubic Yard Container;

4 Cubic Yard Container;

6 Cubic Yard Container; and

8 Cubic Yard Container.

Additional container sizes may be offered at Contractor's discretion.

2.16 COMMERCIAL RECYCLING SERVICES

Contractor shall provide commercial recycling services utilizing carts, dumpsters, front-load containers, or other approved systems.

Contractor shall identify accepted recyclable materials and available service frequencies.

2.17 CUSTOMER SERVICE REQUIREMENTS

Contractor shall maintain:

A dedicated customer service telephone number;

A dedicated customer service email address;

Adequate customer service staffing;

Complaint tracking procedures;

Complaint resolution procedures; and

Customer communication procedures.

Contractor shall maintain records of all customer complaints and resolutions.

2.18 HOLIDAY SCHEDULE

Contractor shall identify all holidays proposed to be observed.

The approved holiday schedule shall become part of the Contract.

Changes to the holiday schedule following Contract execution shall require City approval.

2.19 BULK WASTE COLLECTION PROGRAM

Contractor shall provide quarterly bulk waste collection events.

The City shall establish collection dates.

Customers shall place bulk waste for collection no later than 7:00 A.M. on the designated collection date.

Contractor shall commence collection on the designated date and complete collection within three (3) business days.

Contractor shall identify volume limits, weight limits, and prohibited materials.

2.20 ACCEPTABLE BULK WASTE MATERIALS

Acceptable materials may include:

Furniture;

Mattresses;

Carpet;

Household items;

Appliances; and

Other similar residential materials approved by Contractor and City.

Hazardous materials, chemicals, tires, batteries, and other prohibited materials shall not be accepted unless specifically authorized.

2.21 BRUSH COLLECTION PROGRAM

Contractor shall provide quarterly brush collection events.

The City shall establish collection dates.

Contractor shall commence collection on the designated date and complete collection activities within three (3) business days.

2.22 BRUSH COLLECTION REQUIREMENTS

Contractor shall identify:

Maximum branch diameter;

Maximum branch length;

Maximum volume allowance;

Weight limitations;

Equipment limitations; and

Prohibited materials.

2.23 LIVESTOCK SHOW CONTAINER

Contractor shall provide one (1) forty (40) cubic yard roll-off container annually for the Hallettsville Livestock Show.

2.24 FESTIVAL OF LIGHTS CONTAINER

Contractor shall provide one (1) twenty (20) cubic yard roll-off container annually for the Festival of Lights.

2.25 CITY FACILITY SERVICES

Contractor shall provide collection services for all City facilities identified in Appendix B.

The cost of servicing City facilities shall be included within Contractor's base proposal pricing.

No separate billing shall be submitted to the City.

2.26 WASTEWATER TREATMENT PLANT SLUDGE HAULING

Contractor shall provide sludge hauling and disposal services for the City's wastewater treatment plant.

Services shall include:

30 Yard Rolloff with a rolling tarp (in good repair) at all times:

Transportation;

Disposal;

Scale tickets and manifests;

Documentation; and

Regulatory compliance.

2.27 SLUDGE CONTAINER REQUIREMENTS

Contractor shall furnish and maintain a sludge container that complies with all applicable TCEQ requirements.

All tarps, covers, containment devices, and rolling tarp systems shall be maintained in proper working order.

Failure to maintain a compliant sludge container may result in liquidated damages.

2.28 SCALE TICKETS AND DOCUMENTATION

Contractor shall provide scale tickets and disposal documentation for all sludge loads.

Documentation shall be submitted to the City within 10 days of pickup.

2.29 EMERGENCY RESPONSE

Contractor shall maintain an Emergency Response Plan addressing:

Natural disasters;

Severe weather;

Flooding;

Equipment failures;

Landfill disruptions;

Fuel shortages;

Public health emergencies; and

Other events affecting service continuity.

2.30 TRANSITION SERVICES

Contractor shall cooperate fully with the City and any successor contractor to ensure uninterrupted service during any transition period.

2.31 OUTGOING CONTRACTOR CONTAINERS

An outgoing contractor shall remove all containers no later than ninety (90) days following commencement of service by a successor contractor.

2.32 FRANCHISE FEE

As consideration for the exclusive franchise granted under this Contract, the City shall deduct a franchise fee equal to four percent (4%) of the Contractor's approved monthly invoice in accordance with Section 8 of this Contract.

The deduction shall constitute full payment of the Contractor's monthly franchise fee obligation. No separate payment or remittance by the Contractor shall be required.

2.33 PROHIBITED FEES

Contractor shall not impose:

Fuel surcharges;

Environmental fees;

Administrative fees;

Recovery fees;

Convenience fees;

Processing fees; or

Any other unauthorized charge.

2.34 PUBLIC INFORMATION COMPLIANCE

Contractor shall comply with all applicable requirements of the Texas Public Information Act to the extent applicable.

2.35 LIQUIDATED DAMAGES

The Contract shall include liquidated damages for:

Failure to correct missed collections;

Failure to provide special event containers;

Failure to maintain a compliant sludge container; and

Failure to provide required documentation.

SECTION 3

PROPOSAL REQUIREMENTS

3.01 GENERAL REQUIREMENTS

Each proposal shall contain sufficient information to permit the City to evaluate the qualifications, financial capability, operational resources, customer service capabilities, regulatory compliance history, and overall ability of the proposer to successfully perform the services required by this Request for Proposals.

The City reserves the right to request clarification, supplemental information, interviews, presentations, demonstrations, and additional documentation from any proposer.

Failure to provide required information may result in the proposal being determined non-responsive.

3.02 COVER LETTER

Each proposal shall include a Cover Letter signed by an individual authorized to legally bind the proposer.

The Cover Letter shall include:

A. Legal name of proposer;

B. Business address;

C. Contact person;

D. Telephone number;

E. Email address;

F. Statement committing to provide the services described herein; and

G. Statement certifying the accuracy of information contained within the proposal.

3.03 EXECUTIVE SUMMARY

The proposer shall provide an Executive Summary describing:

A. Company qualifications;

B. Municipal experience;

C. Operational approach;

D. Customer service philosophy;

E. Unique qualifications; and

F. Summary of proposed services.

The Executive Summary shall highlight the proposer's ability to provide the required services in a cost-effective and reliable manner.

3.04 COMPANY INFORMATION

Provide the following information:

A. Legal name of company;

B. State of incorporation or organization;

C. Type of entity;

D. Date established;

E. Number of years providing municipal solid waste services;

F. Principal office address;

G. Regional office locations;

H. Ownership information;

I. Corporate structure; and

J. Organizational chart.

3.05 EXPERIENCE AND QUALIFICATIONS

Provide detailed information regarding the proposer's experience providing services similar to those requested in this RFP.

Information shall include:

A. Current municipal contracts;

B. Former municipal contracts;

C. Residential customer counts served;

D. Commercial customer counts served;

E. Recycling programs administered;

F. Bulk waste collection programs administered;

G. Brush collection programs administered;

H. Special event services provided; and

I. Sludge hauling services performed.

3.06 MUNICIPAL REFERENCES

Provide a minimum of five (5) municipal references for contracts of similar size and scope.

For each reference provide:

A. Municipality name;

B. Contact person;

C. Title;

D. Telephone number;

E. Email address;

F. Services provided;

G. Number of years served; and

H. Approximate customer count.

The City reserves the right to contact any reference provided and any other reference known to the City.

3.07 FINANCIAL CAPABILITY

Provide information demonstrating the financial capability of the proposer.

During evaluation, the City may require:

A. Audited financial statements;

B. Annual reports;

C. Bank references;

D. Credit references;

E. Surety references;

F. Insurance information; and

G. Other information necessary to evaluate financial capability.

The City reserves the right to determine whether the proposer possesses adequate financial resources to perform the Contract.

3.08 OPERATIONS PLAN

Provide a detailed Operations Plan describing:

A. Collection methods;

B. Routing methodology;

C. Fleet deployment;

D. Staffing plans;

E. Supervisory structure;

F. Disposal arrangements;

G. Recycling arrangements;

H. Equipment maintenance procedures;

I. Quality control procedures; and

J. Service monitoring procedures.

The Operations Plan shall demonstrate the proposer's ability to consistently meet all service requirements.

3.09 EQUIPMENT INVENTORY

Provide a complete inventory of equipment proposed for use under the Contract.

Information shall include:

A. Equipment type;

B. Quantity;

C. Model year;

D. Capacity;

E. Ownership status; and

F. Intended use.

The City reserves the right to inspect proposed equipment prior to award.

3.10 CUSTOMER SERVICE PLAN

Provide a Customer Service Plan addressing:

A. Customer service staffing;

B. Hours of operation;

C. Telephone systems;

D. Email support;

E. Complaint intake procedures;

F. Complaint tracking procedures;

G. Missed collection procedures;

H. Escalation procedures;

I. Customer communications; and

J. Performance monitoring.

The City expects prompt, professional, and courteous customer service throughout the Contract term.

3.11 EMERGENCY RESPONSE PLAN

Provide an Emergency Response Plan addressing:

A. Hurricanes;

B. Flooding;

C. Severe weather;

D. Equipment failures;

E. Disposal facility disruptions;

F. Fuel shortages;

G. Public health emergencies;

H. Utility interruptions; and

I. Other events affecting service continuity.

The Emergency Response Plan shall demonstrate the proposer's ability to maintain service under adverse conditions.

3.12 TRANSITION PLAN

Provide a detailed Transition Plan describing:

A. Startup activities;

B. Cart procurement;

C. Cart delivery procedures;

D. Customer notifications;

E. Employee recruitment;

F. Employee training;

G. Route implementation;

H. Data transfer;

I. Coordination with City staff; and

J. Coordination with the outgoing contractor.

The Transition Plan shall demonstrate the proposer's ability to commence services on April 1, 2027 without interruption.

3.13 DISPOSAL FACILITIES

Identify all disposal facilities proposed for use.

Provide:

A. Facility name;

B. Facility location;

C. Ownership information;

D. Permit status;

E. Available capacity; and

F. Distance from Hallettsville.

The City reserves the right to verify all information provided.

3.14 RECYCLING FACILITIES

Identify all recycling facilities proposed for use.

Provide:

A. Facility name;

B. Facility location;

C. Ownership information;

D. Accepted materials;

E. Processing capacity; and

F. Distance from Hallettsville.

3.15 SAFETY PROGRAM

Provide information regarding:

A. Safety policies;

B. Employee safety training;

C. Driver training;

D. Drug and alcohol testing programs;

E. Vehicle inspection procedures;

F. DOT compliance procedures;

G. OSHA compliance procedures; and

H. Accident investigation procedures.

3.16 HOLIDAY SCHEDULE

Identify all holidays proposed to be observed.

The approved holiday schedule shall become part of the Contract.

Any future modifications shall require City approval.

3.17 SPECIAL SERVICE EXPERIENCE

Describe experience providing:

A. Bulk waste collection;

B. Brush collection;

C. Festival and event services;

D. Roll-off container services; and

E. Sludge hauling and disposal services.

3.18 REGULATORY COMPLIANCE HISTORY

Describe the proposer's compliance history with:

A. Texas Commission on Environmental Quality;

B. United States Department of Transportation;

C. Occupational Safety and Health Administration;

D. Environmental regulatory agencies; and

E. Other governmental authorities having jurisdiction.

3.19 EXCEPTIONS

Any exceptions to the requirements of this Request for Proposals shall be clearly identified.

Failure to specifically identify exceptions shall constitute acceptance of all requirements.

Incomplete proposals may be rejected.

Failure to specifically identify an exception shall constitute the Proposer's acceptance of the applicable requirement and waiver of any right to assert a contrary interpretation after proposal submission or Contract award.

3.20 FALSE STATEMENTS

Material misrepresentations, omissions, or false statements may result in:

A. Rejection of the proposal;

B. Termination of the Contract;

C. Disqualification from future procurement opportunities; and

D. Any other remedies available under law.

3.21 REQUIRED PROPOSAL FORMS

The Proposer shall complete and submit all Proposal Forms, Pricing Schedules, Acknowledgements, Certifications, and the Proposal Execution Form contained in Section 4. Failure to complete or submit a required form may result in the Proposal being deemed non-responsive.

SECTION 4

PROPOSAL FORMS AND PRICING SCHEDULES

4.01 GENERAL PRICING REQUIREMENTS

All pricing submitted shall be inclusive of labor, supervision, equipment, vehicles, containers, transportation, disposal, recycling processing, customer service, administrative costs, overhead, profit, and all other costs necessary to provide the required services.

Except as specifically authorized by the Contract, Contractor shall not impose fuel surcharges, environmental fees, recovery fees, administrative fees, convenience fees, processing fees, or similar charges.

The prices proposed shall include all labor, supervision, equipment, vehicles, containers, fuel, insurance, disposal costs, recycling costs, administrative costs, overhead, profit, taxes (excluding applicable sales taxes), and all other costs necessary to perform the services required under this Contract, including the Contractor's acceptance of the City's deduction of the four percent (4%) franchise fee from each approved monthly invoice.

All pricing schedules contained in this Section shall be completed in their entirety and submitted with the Proposal. Failure to complete a required pricing schedule or certification may result in the Proposal being deemed non-responsive.

4.02 RESIDENTIAL COLLECTION PRICING FORM

Instructions

Complete all pricing information below. Prices shall include all labor, supervision, equipment, containers, collection, transportation, disposal, recycling processing, customer service, overhead, profit, and all other costs necessary to provide the required services.

Service	**Monthly Rate**
Monthly Residential Rate (Per Account)	$
Additional Garbage Cart	$
Additional Recycle Cart	$

4.03 HOME-SIDE COLLECTION PRICING

Instructions

Provide the monthly charge, in addition to the standard residential collection rate, for approved Home-Side Collection Service.

Service	**Monthly Rate**
Additional Home-Side Collection Charge (in addition to the standard residential rate)	$

4.04 OPTIONAL REDUCED-SIZE CART PROGRAM

Instructions

Complete this section only if proposing an optional reduced-size residential garbage cart program.

Item	Contractor Response
Reduced Cart Size	______ Gallons
Monthly Reduction from Standard Residential Rate	$

4.05 COMMERCIAL GARBAGE COLLECTION PRICING

Instructions

Provide the proposed monthly rate for each container size and collection frequency listed below. Leave blank only if a particular service is not offered.

Container Size	Collection Frequency	Monthly Rate
96 Gallon Cart	One Collection Per Week	$
Additional 96 Gallon Cart	One Collection Per Week	$
2 Cubic Yard	One Collection Per Week	$
	Two Collections Per Week	$
	Three Collections Per Week	$
	Four Collections Per Week	$
	Five Collections Per Week	$
3 Cubic Yard	One Collection Per Week	$
	Two Collections Per Week	$
	Three Collections Per Week	$
	Four Collections Per Week	$
	Five Collections Per Week	$
4 Cubic Yard	One Collection Per Week	$
	Two Collections Per Week	$
	Three Collections Per Week	$
	Four Collections Per Week	$
	Five Collections Per Week	$
6 Cubic Yard	One Collection Per Week	$
	Two Collections Per Week	$

Container Size	Collection Frequency	Monthly Rate
	Three Collections Per Week	$
	Four Collections Per Week	$
	Five Collections Per Week	$
8 Cubic Yard	One Collection Per Week	$
	Two Collections Per Week	$
	Three Collections Per Week	$
	Four Collections Per Week	$
	Five Collections Per Week	$

4.06 COMMERCIAL RECYCLING COLLECTION PRICING

Instructions

Provide the proposed monthly rate for each commercial recycling service listed below.

Container Size	Collection Frequency	Monthly Rate
96 Gallon Cart	Every Other Week	$
2 Cubic Yard	Every Other Week	$
3 Cubic Yard	Every Other Week	$
4 Cubic Yard	Every Other Week	$
6 Cubic Yard	Every Other Week	$
6 Cubic Yard	One Collection Per Week	$

4.07 CITY FACILITY SERVICE ACKNOWLEDGEMENT

The undersigned acknowledges that all City facility services identified in Appendix B are included in the proposed pricing.

No separate billing shall be submitted to the City.

□ **Acknowledged**

4.08 SPECIAL EVENT ACKNOWLEDGEMENT

The undersigned acknowledges that the following containers are included within the proposed pricing:

Livestock Show Container;

Festival of Lights Container.

□ **Acknowledged**

4.09 SLUDGE HAULING PRICING

Sludge Hauling and Disposal Rate:

The proposed rate shall include transportation, disposal, scale tickets, and all regulatory compliance requirements.

Monthly Fee for 30 Yard Rolloff	$
Per Ton	$

4.10 FRANCHISE FEE ACKNOWLEDGEMENT

The undersigned acknowledges that, if awarded the Contract, the City of Hallettsville shall deduct a franchise fee equal to four percent (4%) of each approved monthly invoice in accordance with Section 8 of this RFP.

The undersigned further acknowledges that such deduction shall satisfy the Contractor's franchise fee obligation and that no separate payment or remittance shall be required.

□ **Acknowledged**

4.11 PROPOSED ANNUAL ESCALATION CAP

Each Proposer shall state the maximum annual escalation cap it proposes for the duration of the Contract, including any approved renewal terms.

The proposed Maximum Annual Escalation Cap shall become a contractual obligation upon award and shall remain in effect throughout the Contract unless modified by written amendment approved by the Hallettsville City Council.

The proposed Maximum Annual Escalation Cap shall not exceed four percent (4.0%).

The proposed Maximum Annual Escalation Cap shall be used in conjunction with Section 9 – Rate Adjustments to determine the maximum annual adjustment the Contractor may request.

Item	**Contractor Response**
Proposed Maximum Annual Escalation Cap (Not to Exceed 4.0%)	%

☐ **Certified**

4.12 PERFORMANCE BOND ACKNOWLEDGEMENT

The undersigned acknowledges the requirement to maintain a Performance Bond in the amount of Two Hundred Fifty Thousand Dollars ($250,000.00).

□ **Acknowledged**

4.13 PROHIBITED FEES CERTIFICATION

The undersigned certifies that no prohibited fees are included in the proposal.

□ **Certified**

4.14 ADDENDA ACKNOWLEDGEMENT

Instructions

The Proposer acknowledges receipt of all addenda issued by the City for this Request for Proposals. Failure to acknowledge receipt of an addendum may result in the Proposal being deemed non-responsive if the addendum contains material changes to the solicitation.

Addendum No.	Date Issued	Acknowledged
Addendum No. 1	____________	☐
Addendum No. 2	____________	☐
Addendum No. 3	____________	☐
Addendum No. 4	____________	☐

4.15 NON-COLLUSION AFFIDAVIT

The undersigned certifies that the proposal has been prepared independently and without collusion with any other proposer.

☐ **Certified**

4.16 INSURANCE CERTIFICATION

The undersigned certifies the ability to obtain and maintain all insurance required by the Contract.

☐ **Certified**

4.17 PERFORMANCE BOND CERTIFICATION

The undersigned certifies the ability to obtain and maintain the required Performance Bond in the amount of $250,000.

☐ **Certified**

4.18 LITIGATION DISCLOSURE

List all litigation, regulatory actions, environmental enforcement actions, and bankruptcy proceedings occurring during the previous five (5) years.

If none, state "NONE."

4.19 CERTIFICATION OF COMPLETENESS

The undersigned certifies that the proposal contains all information required by the Request for Proposals.

☐ **Certified**

4.20 PROPOSAL EXECUTION

The undersigned certifies that:

- All information contained in this Proposal is true and correct.
- The Proposal has been completed in accordance with the requirements of this Request for Proposals.
- All pricing submitted is firm.
- All acknowledgements and certifications contained in Section 4 are true and correct.
- The undersigned is authorized to bind the Proposer to this Proposal.
- If awarded, the Proposer agrees to execute the Contract and perform the services in accordance with the Proposal and Contract Documents.

Company Name:	
Authorized Representative:	
Title:	
Signature:	
Date:	

SECTION 5

CONTRACT ADMINISTRATION, REPORTING, DEFAULTS, AND TERMINATION

5.01 CONTRACT ADMINISTRATOR

The City Administrator or designee shall serve as Contract Administrator.

The Contract Administrator shall have authority to administer the Contract on behalf of the City.

5.02 MONTHLY REPORTING

Contractor shall submit monthly reports no later than the fifteenth (15th) day of the following month.

Monthly reports shall include:

Residential account counts;

Commercial account counts;

Container inventories;

Residential recycling participation;

Solid waste tonnage;

Recycling tonnage;

Sludge tonnage;

Missed collections;

Customer complaints;

Complaint resolutions; and

Gross monthly invoice, franchise fee deduction, and net amount due.

5.03 ANNUAL REPORTING

Contractor shall submit an annual report summarizing:

Operational performance;

Customer complaints;

Recycling participation;

Equipment inventory;

Safety incidents;

Regulatory actions; and

Service improvements.

5.04 RECORD RETENTION

Contractor shall retain all records relating to the Contract for a minimum period of seven (7) years.

5.05 AUDIT RIGHTS

The City shall have the right to inspect and audit records necessary to verify compliance with the Contract.

Contractor shall provide reasonable access to records upon request.

5.06 FRANCHISE FEE REPORTING

The Contractor's monthly invoice shall identify the gross monthly invoice, the 4% franchise fee deduction, and the net amount due. Supporting documentation shall be provided upon request.

5.07 ASSIGNMENT

Contractor shall not assign, transfer, pledge, or otherwise convey any interest in the Contract without prior approval of the City Council.

5.08 CHANGE OF CONTROL

A merger, acquisition, consolidation, sale of substantially all assets, or similar transaction resulting in a change of control shall constitute an assignment requiring City approval.

5.09 EVENTS OF DEFAULT

Events of default include:

Failure to provide required services;

Failure to maintain insurance;

Failure to maintain required Performance Bond;

Submission of false, inaccurate, incomplete, or fraudulent invoices or supporting documentation;

Repeated service failures;

Failure to maintain required permits;

Bankruptcy;

Insolvency; or

Material breach of Contract.

5.10 NOTICE OF DEFAULT

Except where immediate action is necessary to protect public health or safety, the City shall provide written notice of default.

Contractor shall have thirty (30) days to cure the default unless a different cure period is specified.

5.11 IMMEDIATE DEFAULT

The City may declare immediate default without opportunity to cure where public health, public safety, fraud, criminal conduct, abandonment of service, or regulatory emergencies are involved.

5.12 TERMINATION FOR CAUSE

The City may terminate the Contract for cause upon failure to cure a default.

5.13 TERMINATION FOR CONVENIENCE

The City may terminate the Contract for convenience upon one hundred eighty (180) days written notice.

5.14 TRANSITION OBLIGATIONS

Contractor shall cooperate fully with the City and any successor contractor to ensure continuity of service.

5.15 LIQUIDATED DAMAGES

Failure to Correct Missed Collection:
$50.00 Per Occurrence

Failure to Provide Special Event Container:
$250.00 Per Occurrence

Failure to Maintain Compliant Sludge Container:
$500.00 Per Occurrence

Failure to Provide Required Documentation:
$100.00 Per Occurrence

Failure to Submit Monthly Reports:
$100.00 Per Occurrence

Failure to Submit Annual Reports:
$100.00 Per Occurrence

Liquidated damages may be assessed in addition to any other remedies available under the Contract or applicable law.

5.16 SURVIVAL

Audit rights, record retention requirements, payment obligations, indemnification obligations, and public information obligations shall survive termination or expiration of the Contract.

5.17 GOVERNING LAW

The Contract shall be governed by the laws of the State of Texas.

Venue shall lie exclusively in Lavaca County, Texas.

SECTION 6

GENERAL CONTRACT CONDITIONS AND LEGAL REQUIREMENTS

6.01 INDEPENDENT CONTRACTOR

Contractor shall be an independent contractor and shall not be deemed an employee, agent, servant, partner, joint venturer, or representative of the City.

No officer, employee, or agent of Contractor shall be considered an employee of the City for any purpose.

Contractor shall be solely responsible for compensation, payroll taxes, benefits, workers' compensation coverage, and all other obligations relating to its employees.

6.02 COMPLIANCE WITH LAWS

Contractor shall comply with all applicable federal, state, and local laws, regulations, ordinances, permits, licenses, and orders.

Contractor shall maintain all permits, licenses, and approvals required to perform the services required by this Contract.

Failure to maintain required permits or licenses shall constitute a material breach of Contract.

6.03 NON-DISCRIMINATION

Contractor shall not discriminate against any employee, applicant, customer, or member of the public on the basis of race, color, religion, sex, national origin, age, disability, veteran status, or any other classification protected by law.

6.04 IMMIGRATION COMPLIANCE

Contractor shall comply with all applicable federal immigration laws and regulations.

Contractor shall ensure that all employees performing work under the Contract are legally authorized to work in the United States.

6.05 DRUG-FREE WORKPLACE

Contractor shall maintain a drug-free workplace and shall adopt policies designed to prevent the use of illegal drugs and alcohol abuse by employees performing services under the Contract.

6.06 SAFETY REQUIREMENTS

Contractor shall maintain a comprehensive safety program.

Contractor shall comply with all applicable Occupational Safety and Health Administration requirements and all applicable safety regulations.

Contractor shall provide safety training to employees and maintain records documenting such training.

6.07 DAMAGE TO PROPERTY

Contractor shall promptly repair, replace, or reimburse the City or affected property owner for damage caused by Contractor operations.

Contractor shall notify the City of significant property damage as soon as practicable.

6.08 INDEMNIFICATION

TO THE EXTENT PERMITTED BY TEXAS LAW, CONTRACTOR SHALL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE CITY OF HALLETTSVILLE, ITS ELECTED OFFICIALS, OFFICERS, EMPLOYEES, AGENTS, AND REPRESENTATIVES FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, CAUSES OF ACTION, DAMAGES, LOSSES, COSTS, EXPENSES, JUDGMENTS, FINES, PENALTIES, OR LIABILITIES ARISING OUT OF OR RESULTING FROM THE NEGLIGENCE, RECKLESSNESS, MISCONDUCT, OMISSIONS, OR BREACH OF CONTRACT BY CONTRACTOR, ITS EMPLOYEES, AGENTS, OFFICERS, SUBCONTRACTORS, OR REPRESENTATIVES.

THIS INDEMNIFICATION PROVISION SHALL SURVIVE EXPIRATION OR TERMINATION OF THE CONTRACT.

6.09 NO WAIVER OF GOVERNMENTAL IMMUNITY

Nothing contained within this Request for Proposals, the Contract, or any related document shall be construed as a waiver of governmental immunity, sovereign immunity, or any other immunity available to the City under Texas law.

6.10 FORCE MAJEURE

Neither party shall be considered in default when performance is prevented by events beyond reasonable control, including but not limited to:

Acts of God;

Hurricanes;

Floods;

Tornadoes;

Fires;

Wars;

Civil disturbances;

Governmental actions;

Epidemics;

Pandemics; or

Other extraordinary events.

Contractor shall make reasonable efforts to continue service during such events.

6.11 INSPECTION RIGHTS

The City shall have the right to inspect Contractor vehicles, equipment, facilities, records, containers, and operations relating to Contract performance.

6.12 RECORDS ACCESS

Contractor shall provide records reasonably requested by the City to verify Contract compliance.

Records shall be provided within a reasonable time following request.

6.13 TEXAS PUBLIC INFORMATION ACT

Contractor acknowledges that information relating to the Contract may be subject to disclosure under the Texas Public Information Act.

Contractor shall cooperate with the City in responding to requests for public information.

6.14 CONFLICTS OF INTEREST

Contractor shall comply with Chapter 176 of the Texas Local Government Code and all other applicable conflict of interest laws.

6.15 FORM 1295

Contractor shall comply with all applicable requirements relating to Texas Ethics Commission Form 1295.

6.16 TEXAS GOVERNMENT CODE VERIFICATIONS

Contractor shall comply with all applicable requirements of Texas Government Code Chapters 2271, 2274, and any successor statutes.

6.17 SUBCONTRACTORS

Contractor may utilize subcontractors only with prior approval from the City.

Contractor shall remain fully responsible for all work performed by subcontractors.

6.18 ASSIGNMENT

The Contract may not be assigned without prior approval of the City Council.

Any unauthorized assignment shall be void.

6.19 NOTICE

All notices required by the Contract shall be in writing.

Notices shall be delivered personally, by certified mail, recognized overnight courier, or other method providing proof of delivery.

6.20 ENTIRE AGREEMENT

The Contract, Request for Proposals, addenda, proposal documents, exhibits, appendices, and approved amendments shall constitute the entire agreement between the parties.

6.21 AMENDMENTS

No amendment shall be effective unless approved by the City Council and executed by authorized representatives of both parties.

6.22 SEVERABILITY

If any provision of the Contract is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

6.23 NON-APPROPRIATION

The City's obligations under the Contract are subject to annual appropriation of funds by the Hallettsville City Council.

Nothing herein shall be construed as creating a debt prohibited by Texas law.

6.24 VENUE

Venue for any legal action arising from the Contract shall lie exclusively in Lavaca County, Texas.

6.25 GOVERNING LAW

The Contract shall be governed by and construed in accordance with the laws of the State of Texas.

6.26 SURVIVAL

The provisions regarding indemnification, insurance, warranties, audit rights, record retention, payment obligations, confidentiality, public information, and any other obligations intended by their nature to survive termination shall remain in full force and effect following expiration or termination of this Contract.

6.27 CONTRACT EXECUTION

The successful proposer shall execute all Contract documents and provide all required bonds, insurance certificates, and certifications prior to commencement of services.

SECTION 7

DEFINITIONS

7.01 BULK WASTE

Large household items that cannot reasonably be placed within a standard garbage cart, including furniture, mattresses, appliances, carpet, and similar materials.

7.02 BRUSH

Tree limbs, branches, shrubbery, and vegetative materials generated through normal maintenance of residential property.

7.03 CITY

The City of Hallettsville, Texas.

7.04 CITY COUNCIL

The governing body of the City of Hallettsville.

7.05 COMMERCIAL CUSTOMER

Any business, institution, governmental entity, nonprofit organization, multifamily property, or other non-residential customer receiving collection services.

7.06 CONTRACT

The written agreement executed between the City and the successful proposer, including all incorporated exhibits, appendices, addenda, amendments, and proposal documents.

7.07 CONTRACTOR

The proposer awarded the Contract.

7.08 CURBSIDE COLLECTION

Collection service provided from a location adjacent to a public street, alley, or approved collection point.

7.09 FRANCHISE FEE

The four percent (4%) amount deducted by the City from each approved monthly invoice as consideration for the exclusive franchise granted under this Contract.

7.10 GARBAGE

Municipal solid waste generated through normal residential, commercial, institutional, or municipal activities including refuse removed from the City streets and roadways.

7.11 GROSS MONTHLY INVOICE

The total amount invoiced by the Contractor to the City for services performed under this Contract before deduction of the four percent (4%) franchise fee.

7.12 HOME-SIDE COLLECTION

Collection service whereby Contractor retrieves containers from an approved location on private property and returns containers following collection.

7.13 MISSED COLLECTION

Failure to collect properly prepared waste that has been placed for collection in accordance with Contract requirements.

7.14 RECYCLABLE MATERIALS

Materials designated by Contractor and approved by the City for recycling collection and processing.

7.15 RECYCLING CART

A container provided by Contractor for collection of recyclable materials.

7.16 RESIDENTIAL CUSTOMER

A single-family residence or other dwelling unit receiving residential collection service.

7.17 SERVICE AREA

The corporate limits of the City of Hallettsville, Texas, including any territory annexed during the Contract term, and any current customers being serviced within the extra territorial jurisdiction of the City.

7.18 SLUDGE

Wastewater treatment residuals generated through operation of the City's wastewater treatment facilities.

7.19 SPECIAL EVENT CONTAINER

A roll-off container or other container provided for festivals, community events, cleanup events, or other designated activities.

7.20 TCEQ

The Texas Commission on Environmental Quality.

7.21 TRANSITION PERIOD

The period between Contract award and commencement of service during which Contractor prepares to assume operations.

7.22 WORKING DAY

Any day other than Saturday, Sunday, or a recognized holiday approved under the Contract.

SECTION 8

CONTRACTOR INVOICING, CITY PAYMENT, AND FRANCHISE FEE

8.01 MONTHLY INVOICE

Contractor shall submit one itemized monthly invoice to the City for all services performed under this Contract. The invoice shall identify the billing period and include sufficient supporting documentation for the City to verify services performed.

8.02 INVOICE REVIEW

The City reserves the right to review each invoice for accuracy and completeness and may request additional documentation before payment. Payment of an invoice shall not constitute acceptance of deficient work.

8.03 PAYMENT BY THE CITY

Upon approval of a properly submitted invoice, the City shall remit payment in accordance with Chapter 2251, Texas Government Code (Texas Prompt Payment Act), less the franchise fee deduction described below.

8.04 FRANCHISE FEE

As consideration for the exclusive franchise granted under this Contract, the City shall deduct a franchise fee equal to four percent (4%) of the approved monthly invoice prior to payment. The deduction shall satisfy the Contractor's monthly franchise fee obligation. No separate franchise fee remittance shall be required.

8.05 INVOICE FORMAT

Each monthly invoice shall contain:

- Contractor name and remittance address
- Invoice number
- Billing period covered by the invoice

Each monthly invoice shall identify:

- Gross Monthly Invoice
- Less: 4% Franchise Fee
- Net Amount Due

8.06 SUPPORTING DOCUMENTATION

Invoices shall include documentation reasonably necessary for the City to verify the services performed, including sludge scale tickets where applicable.

8.07 AUDIT RIGHTS

The City may inspect and audit records supporting invoices submitted under this Contract.

8.08 BILLING DISPUTES

The City shall pay all undisputed amounts in accordance with applicable law. Disputed amounts shall be resolved following review of supporting documentation.

8.09 CITY BILLING

The City shall be solely responsible for billing and collecting payment from all customers. Contractor shall not bill customers directly unless specifically authorized in writing by the City.

SECTION 9

RATE ADJUSTMENTS

9.01 Initial Rate Period

The prices proposed by the successful Contractor shall remain firm from the Contract commencement date of April 1, 2027, through December 31, 2028. No increase in compensation shall be permitted during this initial rate period.

9.02 Annual Rate Adjustment Eligibility

Beginning January 1, 2029, and each January 1 thereafter during the initial Contract term and any approved renewal term, the Contractor may request one (1) annual rate adjustment in accordance with this Section.

Annual rate adjustments are not automatic and shall become effective only upon approval by the Hallettsville City Council.

9.03 Consumer Price Index

Annual rate adjustments shall be based exclusively upon the Consumer Price Index for All Urban Consumers (CPI-U), South Region, All Items (1982–84 = 100), Not Seasonally Adjusted, as published by the U.S. Bureau of Labor Statistics (BLS).

The City shall utilize the official published twelve (12) month percent change for the CPI index reported for the month of March immediately preceding the proposed January 1 rate adjustment.

No alternate index or calculation methodology shall be accepted.

9.04 Contractor's Proposed Annual Escalation Cap

Each proposer shall identify, in its Proposal, the maximum annual percentage increase it is willing to accept during the Contract term.

The proposed annual escalation cap shall:

Become a contractual obligation upon award;

Remain in effect throughout the initial Contract term and any renewal terms;

Not exceed four percent (4.0%) in any Contract year.

The proposed cap shall be included in the Proposal Form provided by the City.

9.05 Maximum Annual Adjustment

The annual rate adjustment approved by the City Council shall be limited to the lesser of:

The official published twelve (12) month percent change in the CPI identified in Section 9.03; or

The Contractor's proposed annual escalation cap.

Under no circumstances shall any annual rate adjustment exceed four percent (4.0%).

9.06 Request for Rate Adjustment

Any request for a rate adjustment shall be submitted to the City no later than May 1 preceding the proposed January 1 effective date.

The request shall include:

A written request for adjustment;

A copy of the applicable BLS CPI publication for the month of March;

Documentation identifying the published twelve (12) month percent change;

A calculation demonstrating the requested adjustment;

Any additional supporting information reasonably requested by the City.

Failure to submit a complete request for a rate adjustment by May 1 shall constitute a waiver of the Contractor's right to request a rate adjustment for the upcoming calendar year.

Any annual rate adjustment not requested or approved for a given Contract year shall be deemed waived and shall not be carried forward or compounded in any subsequent year.

9.07 City Review

The City shall review the request for compliance with this Section and may request additional documentation from the Contractor.

The City may verify all calculations using the official Bureau of Labor Statistics publication.

9.08 City Council Approval

Any annual rate adjustment shall require approval by the Hallettsville City Council.

Approval of a rate adjustment in one year shall not obligate the City to approve future adjustments.

9.09 Changes in Scope of Services

Nothing in this Section shall prohibit the City and Contractor from negotiating a written Contract amendment if the City materially changes the scope of services required under this Contract.

Routine increases in labor costs, fuel costs, disposal costs, equipment costs, insurance premiums, or other normal operating expenses shall not constitute a change in the scope of services.

9.10 Exclusive Method of Adjustment

Except as expressly provided in this Section, Contractor shall not impose or recover any increase in compensation, surcharge, fuel surcharge, environmental fee, administrative fee, recovery fee, inflation adjustment, or any other additional charge during the Contract term.

The Contractor acknowledges that the prices proposed are sufficient to perform all services required under this Contract and expressly assumes the risk of increases in labor, fuel, disposal costs, equipment costs, insurance costs, financing costs, taxes, and other ordinary costs of doing business, except as expressly provided in this Section.

SECTION 10

PROPOSAL EVALUATION AND AWARD PROCEDURES

10.01 GENERAL

The City shall evaluate proposals to determine the proposal providing the best value to the City.

The City shall not be required to award the Contract to the lowest-priced proposer.

10.02 EVALUATION COMMITTEE

The City Administrator may appoint an Evaluation Committee consisting of City staff, consultants, advisors, and other individuals deemed appropriate.

10.03 EVALUATION CRITERIA

Proposals shall be evaluated utilizing the following criteria:

Experience and Qualifications	20
Technical Approach and Operations Plan	20
Cost Proposal	35
Customer Service and Responsiveness	5
Transition Plan	5
References	5
Annual Escalation Cap	5
Local or Regional Experience	5

TOTAL 100

The Annual Escalation Cap score shall be based upon the Contractor's proposed maximum annual rate adjustment percentage. Contractors proposing lower annual escalation caps may receive a higher evaluation score. The proposed annual escalation cap shall become a contractual obligation upon award.

10.04 RESPONSIVENESS REVIEW

The City shall review proposals for responsiveness.

The City may reject proposals that are incomplete, non-responsive, fail to comply with material requirements, or contain material deficiencies.

10.05 REFERENCE CHECKS

The City may contact references provided by proposers and may independently investigate proposer performance history.

10.06 INTERVIEWS

The City may require interviews, presentations, demonstrations, site visits, or other evaluation activities.

10.07 CLARIFICATIONS

The City may request clarification of any proposal.

Clarification requests shall not obligate the City to permit modification of pricing or other material terms.

10.08 BEST AND FINAL OFFERS

The City reserves the right to request Best and Final Offers from one or more proposers.

10.09 NEGOTIATIONS

The City reserves the right to negotiate with one or more proposers regarding pricing, service levels, operational approaches, transition plans, or other matters.

10.10 RECOMMENDATION

Following evaluation, a recommendation may be presented to the Hallettsville City Council.

10.11 CONTRACT AWARD

Contract award shall occur only upon approval by the Hallettsville City Council.

10.12 REJECTION OF PROPOSALS

The City reserves the right to reject any or all proposals.

10.13 WAIVER OF INFORMALITIES

The City may waive informalities and irregularities when doing so is determined to be in the best interest of the City.

10.14 NO PROPERTY RIGHTS

Submission of a proposal shall not create any property right, entitlement, or expectation of award.

10.15 COST OF PROPOSAL PREPARATION

The City shall not be responsible for any costs incurred by proposers in preparing, submitting, presenting, or negotiating proposals.

10.16 PUBLIC INFORMATION

Proposal documents may be subject to disclosure under the Texas Public Information Act.

10.17 PROCUREMENT PROTESTS

Any protest concerning the procurement process shall be submitted in writing to the City Administrator within five (5) business days following the action giving rise to the protest.

The City Administrator shall review the protest and issue a written determination.

The determination of the City Administrator may be appealed to the City Council.

The decision of the City Council shall be final.

10.18 BEST VALUE DETERMINATION

The City reserves the right to make a best value determination considering all factors deemed relevant by the City, including but not limited to qualifications, experience, references, operational capabilities, service quality, responsiveness, transition planning, and pricing.

10.19 FINAL AUTHORITY

The Hallettsville City Council shall retain final authority regarding award of the Contract.

APPENDIX A

CURRENT CUSTOMER AND SERVICE INFORMATION

The information contained in this Appendix is provided for informational purposes only and is believed to be substantially accurate as of the date of issuance of this Request for Proposals. The City makes no representation or warranty regarding future customer counts, service levels, waste generation rates, participation rates, or growth projections.

Proposers shall independently evaluate all information and shall not rely solely upon the information contained herein.

A. RESIDENTIAL ACCOUNTS

Residential Account Description	# of Accounts
RESIDENTIAL ACCOUNTS	968
EXTRA GARBAGE CONTAINER	59
EXTRA RECYCLE CONTAINER	1
HOMESIDE PICKUP	5

B. COMMERCIAL ACCOUNTS

The City shall provide updated commercial account information prior to Contract execution.

Proposers shall independently evaluate anticipated service requirements.

Commercial Garbage Account Description	# of Accounts
GARBAGE - 2 CU - 1 PICKUP	23
GARBAGE - 2 CU - 1 PICKUP - OUTSIDE	3
GARBAGE - 2 CU - 1 PICKUP - SHARED BY 2	4
GARBAGE - 3 CU - 1 PICKUP	16
GARBAGE - 3 CU - 1 PICKUP - OUTSIDE	3
GARBAGE - 3 CU - 2 PICKUPS	5
GARBAGE - 3 CU - 3 PICKUPS	1
GARBAGE - 4 CU - 1 PICKUP	12
GARBAGE - 4 CU - 2 PICKUPS	5
GARBAGE - 4 CU - 3 PICKUPS	2
GARBAGE - 6 CU - 1 PICKUP	22
GARBAGE - 6 CU - 1 PICKUP - OUTSIDE	1
GARBAGE - 6 CU - 2 PICKUPS	11
GARBAGE - 6 CU - 2 PICKUPS - OUTSIDE	3
GARBAGE - 6 CU - 2 PICKUPS - SHARED	2
GARBAGE - 6 CU - 3 PICKUPS	5

GARBAGE - 6 CU - 4 PICKUPS	3
GARBAGE - 8 CU - 1 PICKUP	5
GARBAGE - 8 CU - 2 PICKUPS	6
GARBAGE - 8 CU - 3 PICKUPS	2
GARBAGE - 8 CU - 4 PICKUPS	1
GARBAGE - 8 CU - 5 PICKUPS	1
GARBAGE - COMM 96 GAL CART SHARED/2	6
GARBAGE - COMM 96 GAL CART SHARED\3	3

Commercial Recycle Account Description	**# of Accounts**
RECYCLE - 2 CU- EVERY OTHER WEEK	1
RECYCLE - 3 CU- EVERY OTHER WEEK	1
RECYCLE - 4 CU- EVERY OTHER WEEK	2
RECYCLE - 6 CU- EVERY OTHER WEEK	1
RECYCLE - 6 CU- 1 X WEEK PICKUP	6
RECYCLE – 96 GALLON CART	19

C. CURRENT SERVICE CHARACTERISTICS

Residential Garbage Collection:
Once Weekly

Residential Recycling Collection:
Every Other Week

Bulk Waste Collection:
Quarterly

Livestock Show Container:
Annually

Festival of Lights Container:
Annually

Wastewater Treatment Plant Sludge Hauling:
As Needed

D. ANNEXATIONS

Contractor shall provide service to any territory annexed by the City during the Contract term.

No additional compensation shall be due solely because of annexation or customer growth.

APPENDIX B

CITY FACILITY SERVICE LOCATIONS

The facilities listed below shall receive collection services at no additional cost to the City.

The cost of servicing these locations shall be included within Contractor's base proposal pricing.

The City currently receives collection services for municipal facilities at no direct cost, with the cost being absorbed by the service provider as part of the overall service agreement.

The Contractor shall continue this arrangement throughout the Contract term.

The City will verify actual container quantities prior to Contract award.

Contractor shall furnish collection, transportation, disposal, recycling processing, container maintenance, and all related services required for these locations.

City Garbage Account Description	Size Container	# of Containers	Pickup Frequency
City Hall	96 Gallon cart	1	1 X Week
Public Works Building	3 cu. yd. container	1	2 X Week
Library	96 Gallon cart	1	1 X Week
Fire Station	96 Gallon cart	2	1 X Week
City Park	6 cu. yd. container	1	3 X Week
Youth Center	96 Gallon cart	2	1 X Week
Sewer Plant	3 cu. yd. container	1	2 X Week
Police Building	96 Gallon cart	2	1 X Week

City Recycle Account Description	Size Container	# of Containers	Pickup Frequency
City Hall	96 Gallon cart	1	1 Every 2 Weeks
Public Works Building	96 Gallon cart	1	1 Every 2 Weeks
Library	96 Gallon cart	1	1 Every 2 Weeks

APPENDIX C

OPTIONAL TRANSFER STATION LEASE INTEREST FORM

The City owns property that may be suitable for transfer station operations, equipment staging, container storage, maintenance activities, or related solid waste operations.

Submission of this form does not create any right, entitlement, leasehold interest, or obligation on the part of the City.

The City reserves the right to decline all lease discussions.

Company Name:	
Address:	
Contact Person:	
Telephone:	
Email:	

Is your company interested in discussing a lease of City-owned property for transfer station or related operational purposes?

☐ Yes

☐ No

If yes, describe the proposed use and estimated acreage desired:

Additional information:

Authorized Representative: ______________________________

Signature: ______________________________

Date: ______________________________

APPENDIX D

PROCUREMENT SCHEDULE

The following schedule is anticipated. The City reserves the right to modify any date by written addendum.

Failure of the City to adhere to the above schedule shall not create any claim against the City.

Milestone	Date
City Council Approval to Advertise	**July 20, 2026**
Issue Request for Proposals / First Advertisement	**July 22, 2026**
Second Advertisement	**July 29, 2026**
RFP Available to Proposers	**July 22, 2026**
Deadline to Submit Written Questions	**July 31, 2026 – 2:00 p.m. CST**
Final Addendum Issued (if necessary)	**August 5, 2026**
Proposal Submission Deadline	**August 11, 2026 – 2:00 p.m. CST**
Proposal Opening (Public Opening of Names Only)	**August 11, 2026 – 2:05 p.m. CST**
Evaluation Committee Review	**August 12 – August 28, 2026**
Reference Checks / Proposal Clarifications	**August 17 – September 4, 2026**
Interviews / Presentations (if requested)	**Week of September 8, 2026**
Best and Final Offers (if requested)	**September 11, 2026**
Staff Recommendation Completed	**September 15, 2026**
City Council Contract Award	**September 21, 2026**
Contract Execution	**On or before October 2, 2026**
Performance Bond and Insurance Due	**On or before October 16, 2026**
Transition / Mobilization Period	**October 2026 – March 2027**
Customer Notifications and Cart Delivery	**January – March 2027**
Final Readiness Review	**March 15–20, 2027**
Contract Commencement Date	**April 1, 2027**

EXHIBIT A

INSURANCE REQUIREMENTS

Contractor shall procure and maintain throughout the Contract term the following minimum insurance coverages with insurers authorized to conduct business in Texas and reasonably acceptable to the City.

Coverage	**Minimum Requirement**
Commercial General Liability	$1,000,000 Each Occurrence
General Aggregate	$2,000,000
Automobile Liability	$1,000,000 CSL
Workers' Compensation	Statutory
Employer's Liability	$500,000
Umbrella Liability	$2,000,000

Additional Insured Requirement

The City of Hallettsville, its elected officials, officers, employees, and agents shall be named as Additional Insureds.

Waiver of Subrogation

All policies shall contain a Waiver of Subrogation in favor of the City.

Certificates of Insurance

Certificates shall be provided prior to Contract execution and upon renewal.

EXHIBIT B

PERFORMANCE BOND REQUIREMENTS

Contractor shall furnish a Performance Bond in the amount of Two Hundred Fifty Thousand Dollars ($250,000.00).

The bond shall:

Remain in effect throughout the Contract term;

Be issued by a surety authorized to conduct business in Texas;

Guarantee faithful performance of the Contract; and

Be subject to approval by the City Attorney.

Failure to maintain the bond shall constitute a material breach of Contract.

EXHIBIT C

PROPOSAL EVALUATION WORKSHEET

Evaluator Name: ______________________________ Date: ___________

Proposer Name: ______________________________

Evaluation Criteria	Maximum Points	Score
Qualifications	20	
Technical Approach	20	
Cost Proposal	35	
Customer Service	5	
Transition Plan	5	
References	5	
Annual Escalation Cap	5	
Local Experience	5	
TOTAL	100	

Comments: ____

____

____

____

Recommendation:

☐ Highly Recommended

☐ Recommended

☐ Not Recommended

EXHIBIT D

PROPOSAL SUBMISSION CHECKLIST

□ Cover Letter

□ Executive Summary

□ Company Information

□ Qualifications and Experience

□ Municipal References

□ Financial Information

□ Operations Plan

□ Equipment Inventory

□ Customer Service Plan

□ Emergency Response Plan

□ Transition Plan

□ Completed Section 4 Proposal Forms

□ W-9

□ Other Required Attachments

EXHIBIT E

TRANSITION IMPLEMENTATION SCHEDULE

Milestone	Completion Date
Kickoff Meeting	Within 14 Days
Transition Plan	Within 30 Days
Customer Data	Within 45 Days
Customer Notices	Within 60 Days
Equipment Procurement	Within 90 Days
Training	Within 120 Days
Cart Delivery	January 2027
Final Readiness Review	March 2027
Service Begins	April 1, 2027
Post-Implementation Review	Within 60 Days

EXHIBIT F

SAMPLE AGREEMENT

STATE OF TEXAS §

COUNTY OF LAVACA §

SOLID WASTE COLLECTION, RECYCLING COLLECTION, BULK WASTE COLLECTION, BRUSH COLLECTION, SPECIAL EVENT SERVICES, AND SLUDGE HAULING AGREEMENT

THIS AGREEMENT is entered into by and between the CITY OF HALLETTSVILLE, TEXAS ("City") and ____________________________ ("Contractor").

ARTICLE 1

GRANT OF FRANCHISE

The City hereby grants Contractor the exclusive right and franchise to provide municipal solid waste collection services within the City limits to the fullest extent permitted by Texas law.

ARTICLE 2

TERM

The initial Contract term shall commence April 1, 2027, and continue through March 31, 2032.

The City may, at its sole option, offer to renew this Agreement for up to two (2) additional five (5) year terms. Any renewal shall require the mutual written agreement of the City and the Contractor and approval by the Hallettsville City Council. Nothing herein shall obligate either party to renew this Agreement.

ARTICLE 3

SERVICES PROVIDED

Contractor shall provide:

Weekly Residential Garbage Collection

Every-Other-Week Residential Recycling Collection

Commercial Collection Services

Commercial Recycling Services

Quarterly Bulk Waste Collection

Quarterly Brush Collection

Livestock Show Container Service

Festival of Lights Container Service

Wastewater Treatment Plant Sludge Hauling; and

Contractor shall perform all services required by this Agreement, the Request for Proposals, all addenda, the Contractor's Proposal, and all documents incorporated by reference.

ARTICLE 4

COMPLIANCE WITH LAW

Contractor shall perform all services in full compliance with all applicable federal, state, and local laws, regulations, ordinances, permits, licenses, orders, and administrative requirements, including all applicable requirements of the Texas Commission on Environmental Quality (TCEQ), the Texas Department of Transportation (TxDOT), the Occupational Safety and Health Administration (OSHA), the United States Department of Transportation (USDOT), and any other governmental authority having jurisdiction.

Contractor shall obtain and maintain, at its sole expense, all permits, licenses, registrations, and approvals necessary to perform the services required under this Agreement.

Contractor shall promptly notify the City of any notice of violation, enforcement action, permit suspension or revocation, or other regulatory action that could materially affect the Contractor's ability to perform the services required by this Agreement.

ARTICLE 5

CITY FACILITIES

Contractor shall provide collection services to all City facilities identified by the City without separate billing. The cost of servicing City facilities shall be included within the Contractor's approved Contract pricing.

ARTICLE 6

FRANCHISE FEE

The City shall deduct a franchise fee equal to four percent (4%) of the Contractor's approved monthly invoice prior to payment.

The deduction shall satisfy the Contractor's franchise fee obligation. No separate remittance shall be required.

ARTICLE 7

RATE ADJUSTMENTS

Compensation adjustments shall be governed exclusively by Section 9 of the Request for Proposals and the Contractor's Proposal. Contractor shall not be entitled to any adjustment in compensation except as expressly approved by the Hallettsville City Council in accordance with this Agreement and Section 9 of the Request for Proposals.

ARTICLE 8

INSURANCE

Contractor shall maintain insurance meeting the requirements of Exhibit A.

ARTICLE 9

PERFORMANCE BOND

Contractor shall maintain a Performance Bond in the amount of $250,000.

ARTICLE 10

RECORDS AND AUDITS

Contractor shall maintain records sufficient to verify Contract compliance.

The City shall possess audit rights throughout the Contract term and for three (3) years thereafter.

ARTICLE 11

DEFAULT

Events of default include:

Failure to comply with applicable federal, state, or local laws applicable to the performance of this Agreement;

Failure to provide required services;

Failure to maintain insurance;

Failure to maintain Performance Bond;

Submission of false, inaccurate, incomplete, or fraudulent invoices or supporting documentation;

Bankruptcy;

Abandonment of service; and

Material breach of Contract.

ARTICLE 12

TERMINATION

The City may terminate this Agreement for cause following the notice and cure provisions contained in this Agreement and Section 5 of the Request for Proposals.

The City may terminate for convenience upon one hundred eighty (180) days written notice.

ARTICLE 13

INDEMNIFICATION

TO THE EXTENT PERMITTED BY TEXAS LAW, CONTRACTOR SHALL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE CITY OF HALLETTSVILLE, ITS OFFICERS, EMPLOYEES, AGENTS, AND ELECTED OFFICIALS FROM CLAIMS ARISING OUT OF CONTRACTOR'S NEGLIGENCE, MISCONDUCT, OR BREACH OF CONTRACT.

Contractor's indemnification obligations include the acts and omissions of its officers, employees, agents, subcontractors, and anyone acting under its direction or control.

ARTICLE 14

NO WAIVER OF IMMUNITY

Nothing herein shall constitute a waiver of governmental immunity.

ARTICLE 15

PUBLIC INFORMATION

Contractor shall maintain records and provide information reasonably requested by the City to enable the City to comply with the Texas Public Information Act, Chapter 552, Texas Government Code.

ARTICLE 16

GOVERNING LAW AND VENUE

This Agreement shall be governed by Texas law.

Venue shall lie exclusively in Lavaca County, Texas.

ARTICLE 17

ENTIRE AGREEMENT

This Agreement, together with the Request for Proposals, addenda, Contractor's proposal, exhibits, appendices, and approved amendments, constitutes the entire agreement between the parties.

In the event of any conflict among the Contract Documents, the order of precedence shall be:

1. Executed Contract Amendments
2. This Agreement
3. Addenda
4. Request for Proposals
5. Contractor's Proposal
6. Appendices and Exhibits

EXECUTED this ____ day of ______________, 20.

CITY OF HALLETTSVILLE, TEXAS

By: ________________________

Mayor

ATTEST:

City Secretary

CONTRACTOR

By: ________________________

Name: ______________________

Title: ______________________

ATTEST:

END OF REQUEST FOR PROPOSALS

RESERVES	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2027 M&O Budget	25% of est '27 M&O Budget	33% of est '27 M&O Budget	Fund Balance Minus 33%
Unrestricted **Governmental**	$1,088,527.00	$1,347,219.00	$1,251,991.00	$1,452,041.00	$2,900,106.00	$2,862,816.00								
Unassigned **General**					$2,069,107.00	$2,294,998.00	$2,600,799.00	$2,849,294.00	$2,222,898.00	$2,222,898.00	$3,317,486.41	$829,371.60	$ 1,094,771	$1,128,127.48
Unrestricted **Water & Light**	$3,385,244.00	$3,926,336.00	$4,170,621.00	$4,138,044.00	$4,797,969.00	$5,528,492.00	$6,051,545.00	$6,642,524.00	$5,554,424.00	$5,554,424.00	$7,650,970.67	$1,912,742.67	$ 2,524,820	$3,029,603.68
Budgeted to Pull from Reserves														
General			$82,000.00	$360,000.00	$67,097.65	$103,525.75	$0.00	$234,824.01	$436,158.73					
Water & Light			$132,326.00	$160,000.00		$185,000.00	$260,447.23	$1,101,148.66	$358,728.11					
Capital Completed						General	$224,139.07	$240,687.88	$626,396.00					
						W&L	$10,682.18	$1,583,856.16	$1,088,100.00					
	$611,664.29	$640,908.28	$850,025.24	$1,544,733.81	$415,100.46	$815,460.14	$234,821.25	$1,824,544.04	$1,714,496.00					

Estimated Figures,
Worst Case Scenerio

Current Totals	General	$	1,943,168.16	Over		$	2,849,294.00	**Unrestricted Reserves as of 12/31/2025**
	W&L	$	555,258.86	Over		$	6,642,524.00	
	Overall Need to Find	$	2,498,427.02			$	2,222,898.00	**Estimated Reserves as of 12/31/2026**
	Total Adjustments Below	$	2,598,427.02	Rev Increases & Ex Decreases listed below will improve the budget by this much		$	5,554,424.00	
	Still Need to Find	$	(100,000.00)	IF this is Negative, it is showing how much you can put back into the Budget.				

Amounts just for calculations

General

Revenues							
10-00-3010	Ad Valorem	$	14,000.00	Voter Approval Rate		$	14,000.00
10-00-3010	Ad Valorem	$	100,000.00	De Minimis Rate - Increase Tax Rate enough to generate $100K		$	100,000.00
10-00-3466	Reserves	$	224,595.36	Covers Capital Only (#'s 1, 2, 3)		$	229,900.00
10-00-3745	Transfer from W&L	$	469,490.59			$	469,490.59
10-00-3745	Transfer from W&L	$	530,509.41	Payment in Lieu of Franchise Fees & Property Taxes		$	530,509.41
		$	**1,338,595.36**				
Expenses							
10-40-9010	Mobile Capital			Computers	1	$	10,900.00
10-55-9010	Mobile Capital			Computer	1	$	2,000.00
10-75-9020	Fixed Capital			Youth Library AC	2	$	70,000.00
10-50-9010	Mobile Capital			RTV	3	$	22,000.00
10-50-9020	Fixed Capital	$	150,000.00	Street Repair		$	150,000.00
10-50-9020	Fixed Capital	$	(75,000.00)	Recommend doing $75,000 worth of in house Street Repairs out of reserves	4	$	(75,000.00)
10-90-9020	Fixed Capital	$	75,000.00	Park Playground Equipment Improvements		$	75,000.00
10-90-9020	Fixed Capital	$	(50,000.00)	Recommend doing $50,000 worth of in house Parks Improvements out of reserves	5	$	(50,000.00)
10-90-9020	Fixed Capital	$	120,000.00	Tennis Courts - ReSurface	6	$	120,000.00
10-50-9010	Mobile Capital	$	240,000.00	Loader	7	$	240,000.00
10-65-9020	Fixed Capital	$	50,000.00	Asbestos Abatement	8	$	50,000.00
Multiple	TMRS			20 Year Retirement		$	12,492.18
Multiple	Payroll			Admin Asst Position		$	16,567.37
Multiple	Payroll	$	107,604.40	Full Time Police Officer		$	107,604.40
Multiple	Payroll	$	2,694.00	PW Summer Helper		$	2,694.00
Multiple	Payroll	$	2,694.00	PW Summer Helper		$	2,694.00
Multiple	Payroll	$	36,362.80	Cut All Merit Increases, Leave the 2% COLA		$	36,362.80
Multiple	Payroll	$	(18,181.40)	Give 2% COLA & 1.25% Merit (Cut 1.25% Merit)			
Multiple	Payroll			Cut the 2 Salary Adjustments		$	8,846.69
10-40-6055	Cybersecurity Insurance			Zero'd		$	1,850.00
10-40-6050	Crime Coverage Insurance	$	874.00	Zero'd		$	874.00
10-XX-4080	Health Insurance			Have Employees pay 10% of their Health Premiums		$	21,434.76
10-40-5080	Tools	$	100.00	Cut 40%		$	100.00
10-40-5100	Fuel, Oil, Grease	$	100.00	Cut 20%		$	100.00
10-40-6010	Legal	$	5,000.00	Cut 25%		$	5,000.00
10-40-7120	Post Office	$	500.00	Cut 50%		$	500.00
10-40-8010	Advertising	$	500.00	Cut 33%		$	500.00
10-40-8130	Travel & Training	$	2,000.00	Cut 50%		$	2,000.00
10-40-8295	City Fire Truck Fund	$	10,000.00	Zero'd		$	10,000.00
10-40-8340	Travel - Council	$	1,700.00	Cut 63%		$	1,700.00
10-50-5080	Tools	$	250.00	Cut 25%		$	250.00
10-50-5090	Chemicals	$	1,000.00	Cut 28%		$	1,000.00
10-50-5120	General Maintenance Supplies	$	100.00	Cut 50%		$	100.00
10-50-5170	Signs, Posts, Hardware	$	1,000.00	Cut 14%		$	1,000.00
10-50-5340	Safety Equipment & Supplies	$	200.00	Cut 25%		$	200.00
10-50-7010	Building & Grounds	$	500.00	Cut 33%		$	500.00
10-50-7050	Street & Drainage Systems	$	500.00	Cut 50%		$	500.00
10-55-5010	General Office Supplies	$	500.00	Cut 50%		$	500.00
10-55-5035	Vehicles & Equipment <$5,000	$	2,700.00	Court Printer		$	2,700.00
10-55-6010	Legal	$	5,000.00	Cut 20%		$	5,000.00
10-55-8130	Travel & Training	$	675.00	Cut 18%		$	675.00
10-60-5100	Fuel	$	5,000.00	PD Fuel		$	5,000.00
10-60-7010	Building & Grounds	$	250.00	Cut 8%		$	250.00
10-60-7020	Comm Equipment	$	2,000.00	Cut 20%		$	2,000.00
10-60-7100	Veh Maintenance	$	2,000.00	Cut 9%		$	2,000.00

None Color Coded Lines in the Expense Sections are the Items Staff Cut and Added back in

Discuss the De Miminis Tax Rate

Staff is recommending to Cut

10-60-7110	Other Equip/Parts	$	250.00	Cut 25%	$	250.00
10-60-8130	Travel & Training	$	500.00	Cut 5%	$	500.00
10-65-5100	Fuel	$	2,000.00	Cut 33%	$	2,000.00
10-65-7100	Veh Maintenance	$	500.00	Cut 12.5%	$	500.00
10-70-5060	Janitorial Supplies	$	50.00	Cut 33%	$	50.00
10-75-5010	General Office Supply	$	1,000.00	Cut 25%	$	1,000.00
10-75-5035	Vehicles & Equip <$5000	$	2,000.00	Library Computer	$	2,000.00
10-75-5040	Furniture + Fixtures	$	1,000.00	Cut 50%	$	1,000.00
10-75-7010	Building + Grounds	$	1,000.00	Cut 50%	$	1,000.00
10-75-8130	Travel + Training	$	500.00	Zero'd	$	500.00
10-90-5060	Janitorial Supplies	$	1,000.00	Cut 17%	$	1,000.00
10-90-5080	Tools	$	250.00	Cut 25%	$	250.00
10-90-5100	Fuel	$	500.00	Cut 10%	$	500.00
10-90-7010	Building & Grounds	$	3,000.00	Cut 20%	$	3,000.00
10-95-5060	Janitorial Supplies	$	100.00	Cut 25%	$	100.00
10-95-5080	Tools	$	250.00	Cut 50%	$	250.00
10-95-5090	Chemicals	$	1,000.00	Cut 20%	$	1,000.00
10-90-5100	Fuel	$	500.00	Cut 9%	$	500.00
10-95-5120	General Maintenance Supplies	$	300.00	Cut 60%	$	300.00
10-40-8310	Public Welfare	$	5,250.00	Cut 50%	$	5,250.00
		$	**704,572.80**			
		$	(100,000.00)			

Water & Light

Account	Description	Amount	Notes	#	Amount
Revenues					
20-00-3466	Reserves	$ 257,000.00	Pay the 2 Electrical Grant Matches out of Reserves		
20-00-3466	Reserves	$ 160,119.06	Covers Capital Only (#'s 1, 2, 3)		$ 268,400.00
		$ 100,000.00	Decrease the Transfer from W&L to the General Fund		
20-41-3160	Grant Revenue	$ 140,000.00	Leave Chipper in Budget for Transparancy and only purchase if Grant is Rec'd		
20-41-3406	Electric Wires Distribution				
20-42-3425	Water Sales				
20-43-3435	Sewer Sales				
		$ 657,119.06			
Expenses					
20-40-8210	Transfer to the General Fund	$ (1,000,000.00)			$ (1,000,000.00)
20-42-9020	Fixed Capital		Industrial Well Aereator	1	$ 50,000.00
20-42-9020	Fixed Capital		Waterline - 2nd to Kroschel	2	$ 200,000.00
20-40-9010	Mobile Capital		Computers	3	$ 10,900.00
20-44-9010	Mobile Capital		Computers	3	$ 7,500.00
20-43-9020	Fixed Capital	$ 100,000.00	WWTP Lift Station	4	$ 100,000.00
20-42-9020	Fixed Capital	$ 13,000.00	Waterline - Mulberry Alley	5	$ 13,000.00
20-42-9020	Fixed Capital	$ 24,000.00	Waterline - Clark Alley	5	$ 24,000.00
20-41-9010	Mobile Capital		Chipper	6	$ 140,000.00
20-41-9020	Fixed Capital	$ 125,000.00	Materials - Reconductor 3Phase from Auction Ring Road to Front St	7	$ 125,000.00
20-41-9020	Fixed Capital	$ 400,000.00	Labor - Reconductor 3Phase from Auction Ring Road to Front St	7	$ 400,000.00
20-41-8296	Capital Improvement Fund	$ 50,000.00	Savings toward new Bucket Truck		$ 50,000.00
Multiple	TMRS		20 Year Retirement		$ 9,111.44
Multiple	Payroll		Admin Asst Position		$ 49,702.11
Multiple	Payroll	$ 91,169.80	Mechanic		$ 91,169.80
Multiple	Payroll		PW Student Worker		$ 10,776.00
Multiple	Payroll		Cut All Merit Increases, Leave the 2% COLA		$ 25,321.00
Multiple	Payroll		Cut the 2 Salary Adjustments		$ 7,175.04
20-40-5080	Tools	$ 100.00	Cut 40%		$ 100.00
20-40-6010	Legal	$ 2,500.00	Cut 33%		$ 2,500.00
20-40-8130	Travel & Training	$ 1,500.00	Cut 33%		$ 1,500.00
20-40-8340	Travel - Council	$ 1,600.00	Cut 61%		$ 1,600.00
20-XX-4080	Health Insurance		Have Employees pay 10% of their Health Premiums		$ 12,164.45
20-41-4110	Contract Labor	$ (15,000.00)	Forgot to Budget for Electrical Contract Labor		$ (15,000.00)
20-41-5100	Fuel	$ 1,500.00	Cut 15%		$ 1,500.00
20-41-5220	Electric Wiring	$ 5,000.00	Cut 20%		$ 5,000.00
20-41-5230	Power Poles	$ 5,000.00	Cut 20%		$ 5,000.00
20-41-5250	Street Lights	$ 5,000.00	Cut 20%		$ 5,000.00
20-41-6123	Substation	$ 500.00	Cut 17%		$ 500.00
20-41-7030	Maintenance Contracts	$ 18,720.00	Thermal Imagining on Electrical System		$ 18,720.00
20-41-7030	Maintenance Contracts	$ 55,000.00	Electric AMI Upgrade		$ 55,000.00
20-42-5035	Vehicles & Equipment <$5,000	$ 5,900.00	Cut 75%		$ 5,900.00
20-42-5080	Tools	$ 500.00	Cut 25%		$ 500.00
20-43-5080	Tools	$ 100.00	Cut 20%		$ 100.00
20-43-5090	Chemicals	$ 1,000.00	Cut 77%		$ 1,000.00
20-43-7080	Sewer System	$ 2,000.00	Cut 20%		$ 2,000.00
20-44-5040	Furniture & Fixtures	$ 2,000.00	Cut 80%		$ 2,000.00
20-45-5100	Fuel	$ 50.00	Cut 50%		$ 50.00
20-40-8310	Public Welfare	$ 2,000.00	Cut 50%		$ 2,000.00
		$ (101,860.20)			
		$ -			

None Color Coded Lines in the Expense Sections are the Items Staff Cut and Added back in

Discuss the De Miminis Tax Rate

Staff is recommending to Cut

All Budget Cut Options from Staff to Council

JUNE 2025

ELECTRIC DEPARTMENT

Vehicle read both routes

Line locates as needed

Read book # 15

Read & leave on – 313 South Market, 209 Hillside Terr. #7, 204 Lubbock, 107 Mulberry, 703 Kroschel #3C, 103 Village Dr. #49, 407South Market, 207 River Str.,703 East Fifth #A

Turn on – 401 South Market, 601 East Second, 307 South Pecan #11, 309 South Ridge, 405 South Main #B,#C,#D, 1134 Donna Drive #401, 427 North Texana, 112 Dodge, 309 North Rogers

Final & turn off –106 Buster, 300 South Main #B, 401 South Main #A, 309 South Ridge, 1134 Donna Drive #401, 112 Dodge , 104 Hessler Dr.

Door hangers – 205 Edna, 175 C.R. 201, 1134 Donna Drive #401, 307 South Pecan #11

Non-reads and Rereads as requested

Trim & chip limbs- 314 South Ridge, 1001 East Fifth

Street lights-703 North Market, 409 North Glendale, 609 North Market, 301 North Russell

Repair service at 1401 East Cemetery Road

Had City of Yoakum help with transformer at TX DOT

Refused line fuse and transformer and installed wildlife protectors at 808 North Market

Chipping limbs were ABC contractor cut for pole project

Reconnect service at 420 Jerry

Disconnect/reconnect service at 102 Young Street

Unload 29 transformers for pole project

Pick up broken lamp post between Rainosek True Value & Pauls Supply

Moved pole for TX DOT for new construction at Texana & Fourth Street

Used backhoe to remove asphalt slab off yard that high water pushed there on Bowie street

Replaced fuel pump and carburetor needle on mosquito sprayer

Installed new alternator on chipper truck

Installed new aircraft grounding reel at airport

Cut off water well at airport after mower hit line

Taped up well motor connections after Friedel Drilling replaced well motor

Did computer awareness program

Installed control box and piping for siren at fire station

Unloaded poles for 2026 pole project

Replaced broken pole on 1101 North Texana

Ordered parts for motor starter for irrigation pump at golf course

Eugene C. Mikush Jr.

June 2026, REPORT FOR
WATER & WASTEWATER DEPT.

Checked the water well sites and recorded the water pumped and the chlorine used at the well sites daily.
Checked and recorded the chlorine residual in the distribution system daily.
Flushed dead end water mains monthly.
Collected monthly water samples from the distribution system and drove them to the lab in Victoria for testing.
Took full chlorine bottles to the water well sites and brought the empty bottles back to the Wastewater Treatment Plant.
Got the re-reads and non-read meters for the month.
Made several cross-connection inspections.
Cut off and turned on customer services for leaks, repairs, and non-payments.
Performed various line locates as requested.
Checked various water meters and replaced registers and MXU's per work orders.
Helped at Wastewater Treatment Plant as need.
Witness Capital Underground BACT Samples.
Capital Underground tie 6" water mains South Pecan.
Mark out new water connections for D&D on 1st St.
D&D update meeting.
Emergency line locate 405 E 3rd St.
Work with Capital Underground to install hydrant and valve on 5th St.
Have new wires and new booster motor at West Well.
8" water main blow out at 1st and N Main.
Walk through with TRC and Lester.
6" water main blowout at N Main and 1st.
Set up temporary service for 201 N Main. City valve twisted off.
Jet sewer main on 2nd St.
Check sewer backup at 801 E 2nd St.
8" water main blowout on D&D at 1st and N Main.
Repaired 1" leak at 426 A N Texana.
Capital Underground 6" tie-ins Mulberry, S Pecan, installed 2" water tap for KC Mobile Home Park.
Check for no water at Hallettsville Mobile Home Park, customer problem.
Check water pressure at Cricket wireless, screen clogged
Check for no water at 219 S Pecan, Capital forgot to hookup.
Chlorine maintenance at WWTP and Water Well sites.
Flush hydrant Crockett and N LaGrange, customer complaint.
Capital install 2" water tap at 5th and Ford.
Work with D&D on install of fire hydrants at 1st and N Texana and Front and 1st St.
Repair ¾" leak at Airport.
Have Friedel check Industrial Well motor.
Help Street Department patch at Kroschel and Hackberry.
Have D&D make an additional water connection on S Main.
D&D pressure test and BACT samples 1st St water main.
Turn off/on for customer at Lonestar Church.
Meet with Mercer Construction to get quote to replace leaking valves on N Texana and N Glendale and Page.
Check water leak at Rick Dr, customer leak.
Check cutoff/turn water off, on at 111 Buster.
Turn water off at Morgans on FM 318, customer leak.

D&D tie-in 8" water main on 1st and Front St.
Open request meeting over sewer back-up at 803 e 2nd St.
Lowered meter box at 604 E Fifth St.
Stoc pile sand for street department.
Lead and copper service line survey update.
D&D tie-ins at 1st and N Texana and 2 at 1st and N LaGrange, 4" on 1st St.
Capital Underground walk through S Pecan, Mulberry, 77 S, Circle Dr, Fifth St.
Flush hydrants in the area of N Main, N LaGrange, N Texana.
Check water pressure at 410 N Main.
Work with D&D on forgotten 1" water tap on 1st st.
Work with D&D on repairing 4" sewer that was hit during construction.
Installed new window unit at WWTP office.
Mercer Construction repair 6" valve at Page/N Glendale.

Respectfully,

James Migl
Water Wastewater Supervisor

MONTHLY REPORT

JUNE 2026

WASTEWATER TREATMENT PLANT

Complete DMR monthly report to TCEQ

Clean bar screen daily am/pm.

Clean supinator daily

Check blowers daily keep on rotation, lubricate, clean filters on regular schedule.

Take grab samples of effluent, test for levels of CL daily.

Take grab sample of effluent test for P.H. and D.O. weekly

Check daily flow of plant

Clean plant, weirs and supernater two to three times weekly

Inspect lift stations, clean floats.

Wash Clarifiers

Fill drying beds with sludge and rake and haul in roll-off when dry.

Level drying beds with layer of sand when needed.

Check Chlorine bottles daily and replace when empty.

Order Chlorine bottles when supply is low for wastewater and water.

Take effluent composite samples weekly to B-environment for test of BOD and TSS.

Take effluent grab sample to Victoria twice per month to test for E-Coli

Average flow for the month of May was 357000 gallons per day.

Take water samples to lab for water department

James Migl
Water/Wastewater Supervisor

J Migl

JUNE 2026 STREETS ACTIVITY REPORT

- Pick up dead armadillo on 90 East
- Chip limbs on Kroschel ST
- DID monthly reports
- Patch on park road 1
- Patch holes on Kessler
- Pick up dead armadillo on N Ridge
- Remove two kittens out storm drain on north La Grange
- Patch holes on park road 2
- Pick up limbs in park
- Weed eat in park
- Sweep side walk on East Third ST
- Patch holes in little league parking lot
- Patch holes on S Main S More Glendale ST
- Pick up limbs on Kahn ST
- Pick up dead possum on N Main ST
- Clean drop inlets
- Haul asphalt from Bowie ST
- Haul limestone to Bowie ST
- Chip limbs on Kahn St
- Chip limbs on Mulberry ST
- Patch holes on Walnut St
- Patch holes on Donna Drive
- Patch holes on Russell St
- Pick up dead deer on 77 south
- Patch holes on Sandra DR
- Patch holes on Alma ST
- Patch holes on Crocket ST
- Patch holes on Kroschel ST
- Clean restroom in park
- Clean drop inlets
- Put out cones on Crocket ST
- Pick up limbs on Main ST
- Fix toilet handle in restroom at City Hall
- Repair window seal at Youth Center
- Pick up limbs in park

- Mow in the park
- Pick up dead cat
- Mow in the golf course
- Weed eat in the golf course
- Mow the soccer field
- Mow soccer field parking lot
- Pick up limbs on North Promenade
- Clean restroom in park
- Mow Public Workes
- Mow Fire station
- Mow Industrial well
- Mow cemetery
- Mow work force
- Pick up cat on Moore ST
- Patch hole on N Lagrange
- Trim limbs on S Main Ln
- Patch holes on Donna DR
- Patch holes on Tate St
- Patch holes on S Pecan
- Patch holes on Auction Ring RD
- Pull trash in park and golf course
- Weed eat in park and golf course
- Patch holes on S Texana
- Weed eat curd on E Bowie ST
- Pick up limb on 90 A
- Clean restroom in park
- Weed eat water tower at Chamber
- Swept up rocks on S Promenade
- Cut lot on Texana
- Help water department
- Mow in the golf course
- Shred railroad property
- Pull trash in park and golf course
- Mow in park
- Mow in golf course
- Mow ditch on Cemetery Rd

- Mow in the park
- Mow in golf course
-

-
-

-
-

THANK YOU

Keith Bell

JUNE2026 ACTIVITY REPORT

PARK/GOLF

Mowing	Trash Pick-up: (# of cans)
Park	Square (12)
Basketball	Park (6)
FM957	Little League (15)
American Legion	Basketball (1)
Park Creek	Soccer (4)
77N Ditch	Pavilions (4)
Chamber	Garden Center & Youth Center (4)
Ridge Well	Golf Course (7)
Industrial	Total = 53 cans
Soccer	
Parking Lot	Restrooms:
Little League	Park
West Well	Little League
West Tower	Airport
Y-intersection	
Library	Mowing Cont.:
Golf Course	Alma Gary Lift Station
Public Works	Work Force
Fire Station	Waste Water Plant
Memorial	Airport (Last mowing 4/2/2025)
Jr. High	Voskamp Lift Station

- Clean little league restroom
- Mow in park
- Pick up limbs in park
- Mow in park
- Weed eat park
- Finish mow in park
- Pick up limbs in park
- Close little league restroom
- Mow in league
- Mow in the creek along museum

- Pick up limbs and mow volleyball court
- Weed eat y island
- Pull trash at basketball court
- Mow soccer field
- Mow 90a ditch
- Mow and weed eat fire station
- Lock up little league restroom
- Treat ants in park
- Pick up limbs in park
- Mow soccer parking lot
- Mow around little league
- Spray in in park
- Trim sprouts off of pecan tress in park
- Spray in park
- Mow on little league
- Wash out little league restroom for tournament
- Pick up sticks in park
- Spray in little league parking lot
- Mow lot at basket ball court
- Mow 957
- Mow Y intersection
- Mow 90a ditch
- Pull trash at little league
- Spray memorial cemetery
- Spray Ridge Well
- Clean little league restroom
- Repair window at Youth Center
- Mow soccer field
- Clean little league restroom
- Mow in park
- Pull trash in little league

- Clean 3flower beds in park
- Pull trash on square
- Clean little league restroom and pull trash
- Reset rocks around buffalo in park
- Spray public works
- Spray Industrial well
- Spray Chamber
- Spray ditch fence line 77 N
- Spray West Well
- Pick up trash in ditch and mow 77n
- Mow weed eat Library
- Pick up limbs at Chamber
- Water flower beds in park
- Mow in the park
- Run test on fairway irrigation
- Replace pump for sprayer
- Spray in park
- Clean restroom in park
- Cut up tree limbs in park
- Mow west well
- Mow lot on S Texana

THANK YOU

HALLETTSVILLE POLICE DEPARTMENT
Arrests - By Officer

06\01\2026
thru 06\30\2026

Officer	Arrests	Male	Female	White	Black	Indian	Asian	Unknown
FREEMAN, JOHN	2	0	2	0	2	0	0	0
HENGST, KYLE	6	2	4	5	1	0	0	0
HILL, SGT. CHRISTOPHER	1	1	0	1	0	0	0	0
JOHNSON, RODERICK	2	0	2	2	0	0	0	0
YANCEY, HARRISON	4	3	1	4	0	0	0	0
Total	15	6	9	12	3	0	0	0

HALLETTSVILLE POLICE DEPARTMENT
Arrests - By Violation

06\01\2026
thru 06\30\2026

Violation	# of Offenses
ASSAULT CAUSES BODILY INJURY FAMILY MEMBER	1
BAIL JUMPING/FAILURE TO APPEAR	1
DRIVING W/LIC INV W/PREV CONV/SUS/W/O FIN RES	1
DRIVING WHILE LICENSE INVALID W/PREV CONV/SUSP/W/O FIN RESP	2
OPEN CONTAINER/POSS OF ALCOHOLIC BEV./MOTOR VEH/PASS	1
POSS CS PG 1 /1-B >= 1G < 4G	1
POSS MARIJUANA <= 4 0Z > 2OZ	1
POSS MARIJUANA < 2OZ	2
POSSESSION OF DRUG PARAPHERNALIA	2
PUBLIC INTOXICATION	2
THEFT >=$2500 <$30K	1
THEFT PROP>=$100<$750	1
WARRANT/CAPIAS ARREST (NON-TRAFFIC)	1
WARRANT/CAPIAS ARREST (TRAFFIC)	1
Total Violations	18
Total Arrests	15

HALLETTSVILLE POLICE DEPARTMENT
Calls - By Type

06\01\2026
thru 06\30\2026

Type	Description	# Of Calls
1164	ACCIDENT	5
82	ADDITIONAL INFO. ON CASE	2
61	ALARM CALL (BUSINESS OR RESIDENCE)	4
89	ANIMAL BITE (DOMESTIC)	1
24	ANIMAL CALL-DOMESTIC	5
79	ANIMAL CALL-NON DOMESTIC	3
1202	ANIMAL SHELTER CHECK	6
1	ASSAULT	3
3	BURGLARY	1
53	BURGLARY OF MOTOR VEHICLE	1
1199	CITY COUNCIL DECISION NOTIFICATION	1
62	CIVIL/DOMESTIC RELATED	5
6	CLOSE PATROL/HOUSEWATCH	35
125	COUNTERFEIT MONEY	1
54	CPS REFERRAL	1
129	CT WARNING ISSUED	2
116	DECEASED PERSON	1
56	DISTURBANCE	9
112	DOCUMENTATION OF INFORMATION	12
1165	DONATION TO PD	2
38	DRUG RELATED	4
65	ESCORT REQUEST	4
1177	FLEET ACCIDENT	1
34	FORGERY	2
40	FRAUD	2
35	HARASSMENT	2
93	ILLEGAL DUMPING	1
1200	JOIC INFORMATION	2
95	LOUD MUSIC/NOISE	1
100	MENTAL HEALTH INTERVENTION	2
26	MISCELLANEOUS INFORMATION	1
1180	MOTORIST ASSIST	4
120	MTR VEH STOP - WARNING	~~6~~ = 138
119	MTR VEH STOP-CITATION	~~1~~ = 56
1154	MUNICIPAL COURT COMPLIANCE LETTER	1
1166	NURSING HOME RESIDENT INCIDENT	1
67	OPEN DOOR/WINDOW	1
1167	OPEN RECORDS REQUEST	11
1185	OPERATION LONE STAR	10
23	OTHER AGENCY ASSIST	19
1201	OTHER AGENCY ASSIST- ICE	6
73	PROPERTY CHECK	1
50	PROPERTY LOST/FOUND/RECOVERED	3
107	PROPERTY RETURN	1
126	PUBLIC INFORMATION REQUEST	2
31	RECKLESS DRIVER/DRIVING	8
1143	REPEATER CHECK	7
90	SCHOOL RELATED INCIDENT	1
1144	SCHOOL WALK THRU/CAMPUS CHECK	10
46	SUSPICIOUS ACTIVITY/PERSON	7

Type	Description	# Of Calls
81	SUSPICIOUS ODOR	2
88	TELEPHONE SCAM	1
4	THEFT	2
55	TRAFFIC HAZARD	3
25	VEHICLE UNLOCK	2
69	WARR ARREST-LOCAL JURISDICTION	2
71	WARRANT CLEARED WITH COURT	2
66	WARRANT-ATTEMPT TO SERVE	19
42	WELFARE CONCERN	3
	Total	~~268~~ 445

HALLETTSVILLE POLICE DEPARTMENT
Calls - By Officer

06\01\2026
thru 06\30\2026

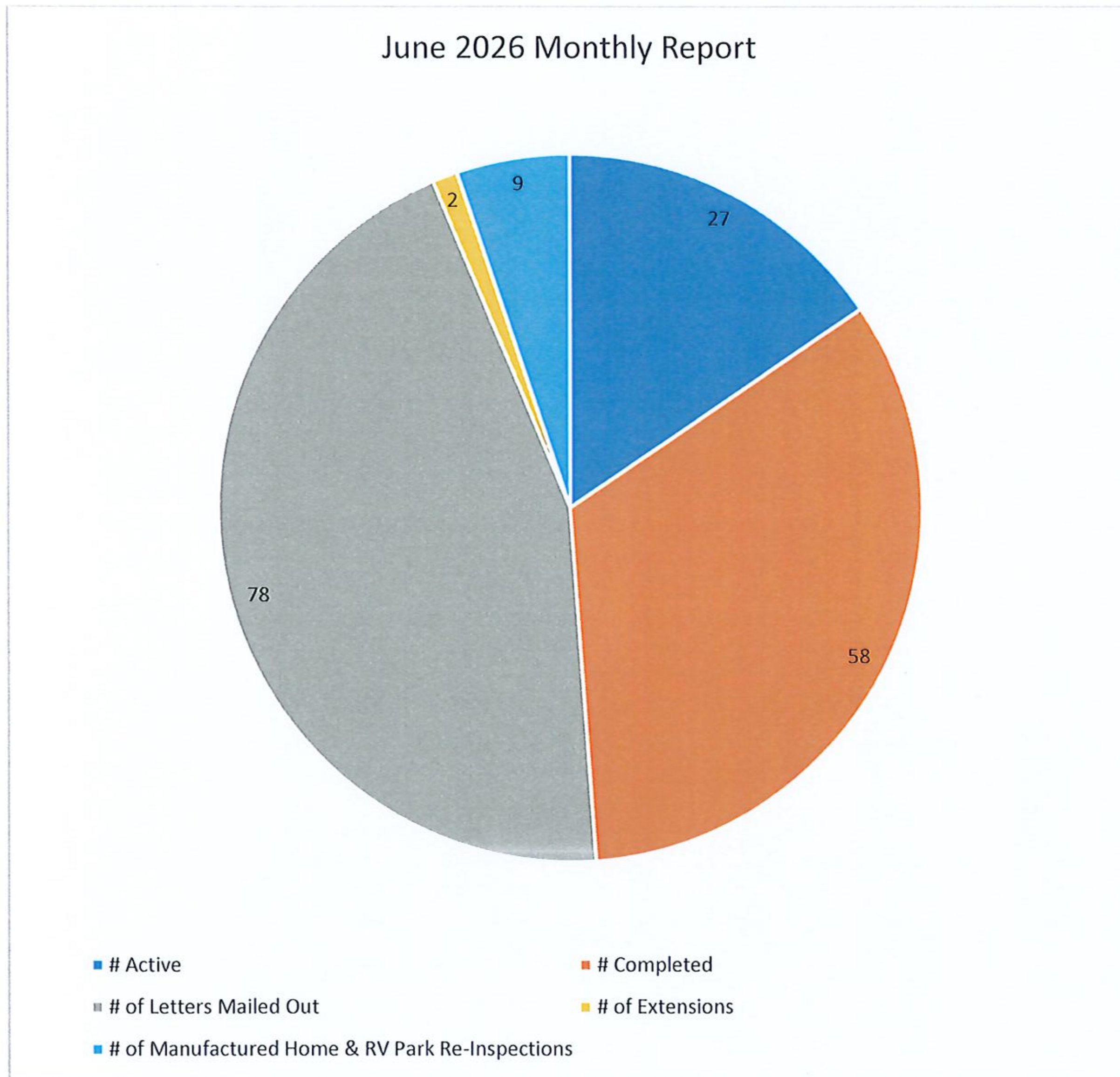
Badge No - Officer	# Of Responses	Initial Unit	Secondary Unit
505 - FREEMAN, JOHN	~~47~~ 95	~~47~~ 95	0
506 - HENGST, KYLE	~~26~~ 93	~~26~~ 93	0
HENSLEY,	19	19	0
502 - HILL, SGT. CHRISTOPHER	~~47~~ 63	~~45~~ 61	2
504 - JOHNSON, RODERICK	~~63~~ 81	~~61~~ 79	2
501 - RANGEL, SAUL	~~10~~ 11	~~6~~ 7	4
500 - SCHLAUCH, CHIEF RANDAL	4	3	1
508 - YANCEY, HARRISON	~~52~~ 89	~~51~~ 88	1
Total Officer Responses:	~~268~~ 455	**Total Calls:** ~~258~~ 445	**Secondary** 10

Warnings Issued June 2026

Rangel	1
Hill	13
Johnson	13
Freeman	37
Hengst	44
Yancey	30
Total	138

<u>June 2026 Monthly Report for Code Enforcement</u>

- We sent out 78 letters for Weeds, Brush, Trash & Debris.
- A total of 58 properties were closed out successfully.
- 2 property owner's requested an extension.
- We re-inspected 9 Manufactured Home & RV Park's.



Beginning Date.................: 06/01/2026
Ending Date....................: 06/30/2026
by Citation date

Agency.........................: All
Officer........................: All

Type of Offense................: All

Special Flag...................:

Entered By.....................: All

Sort By........................: Officer Badge

Total by Race/Sex..............: No

PD POLICE DEPARTMENT

502 HILL,CHRISTOPHER

Totals for Officer

Number of Citations for Officer.....:	3
Number of Violations for Officer....:	4
Number of Citations to Juveniles....:	0
Number of Citations to Minors.......:	0

504 JOHNSON,RODERICK C

Totals for Officer

Number of Citations for Officer.....:	5
Number of Violations for Officer....:	5
Number of Citations to Juveniles....:	0
Number of Citations to Minors.......:	0

505 FREEMAN,JOHN

Totals for Officer

Number of Citations for Officer.....:	11
Number of Violations for Officer....:	11
Number of Citations to Juveniles....:	1
Number of Citations to Minors.......:	3

506 HENGST,KYLE

Totals for Officer

Number of Citations for Officer.....:	27
Number of Violations for Officer....:	27
Number of Citations to Juveniles....:	1
Number of Citations to Minors.......:	2

508 YANCEY,HARRISON

Totals for Officer

Number of Citations for Officer.....:	11
Number of Violations for Officer....:	12
Number of Citations to Juveniles....:	0
Number of Citations to Minors.......:	2

Totals for Agency

Number of Citations for Agency......:	57
Number of Violations for Agency.....:	59
Number of Citations to Juveniles....:	2
Number of Citations to Minors.......:	7

Grand Totals

Total Number of Citations...........:	57
Total Number of Violations..........:	59
Total Number of Citations Juveniles.:	2
Total Number of Citations Minors....:	7

PERIODIC FEE REPORT

Report for fees collected: Posted 1/01/2026 - 6/30/2026

8	80.00	AF	ADMINISTRATIVE FEE
313	1,490.18	AR	ARREST FEE
0	.00	OP	OVERPAYMENT
19	380.00	AF2	$20 Administrative Fee
34	839.37	CS2	CHILD SAFETY FEE
13	49.21	CTF	COURT TECHNOLOGY FUND
40	400.00	DSC	DSC ADMIN FEE
13	24.61	IDF	Indigent Defense Fee
6	180.00	STF	STATE TRAFFIC FEE
185	537.39	TFC	TFC
8	14.61	TPF	TRUANCY PREVENTION FUND
7	.07	CJFC	Civil Justice Fee Court/MVP
7	.63	CJFS	Civil Justice Fee State/MVF
173	29,236.80	FINE	FINE
13	7.38	JFCI	JUDICIAL SUPPORT FEE-CITY
319	30.65	LMJF	Local Municipal Jury Fund
13	36.91	MCBS	MUNICIPAL COURT BUILDING SEC.
13	49.21	SJRF	STATE JURY FEE
2	20.00	TP-L	TIME PAYMENT PLAN - LOCAL
2	25.00	TP-S	TIME PAYMENT PLAN - STATE
49	549.15	TPRF	Time Payment Reimbursement Fee
26	4,238.00	ADMIN	DEF/SP EXPNS FEE/FINE
13	492.11	CCC04	CONSOLIDATED COURT COST
328	18,996.38	CCC20	CCC 2020
13	66.44	JFCT2	JUDICIAL SUPPORT FEE STATE
322	1,225.58	LMCTF	Local Court Technology Fund
322	1,531.95	LTPDF	Local Truancy Prevention Fund
179	8,656.55	STF19	STATE TRAFFIC FEE
67	7,585.98	COLAGY	COLLECTION AGENCY FEE 30%
322	1,501.32	LMCBSF	Local Building Security Fund
162	21,927.00	TITLE7	TITLE 7 TRANS CODE FINES
12	240.00	TLFTA1	OMNI BASE STATE
61	366.00	TLFTA2	OMNI FEE
61	244.00	TLFTA3	LOCAL OMNI BASE FEE
2	5.00	TP-L-C	TIME PAYMENT FEE - J EFFIENCY
63	3,275.00	WRNTFE	WARRANT FEE
TOTAL:	104,302.48		

REPORT TO CITY COUNCIL

Report prepared by: Breana Kristek

Date: July 20, 2026

Subject: Library Report

This report was generated on July 6, 2026 and includes Library statistics for June 1, 2026 - June 30, 2026.

Material Circulation Statistics:

- Adult Collections: **1,223**
- Youth Collections: **2,774**
- Film: **199**
- E-Content: **571**

Total Circulation: 4,767

Computer Use Statistics:

- Computers Available: **15**
- Total Sessions: **55**
- Average Session Length: **43 min**
- Total Session Length: **30 hours**

Money saved through patrons using Library services this month: $94,286.50

Revenue: $243.50

- Copies: **$99.75**
- Fines: **$143.75**
- Replacement books: **$0.00**
- Replacement library cards: **$0.00**

Total Library Visitors: 2,771

- Average per day: **163**

Website Visitors: 1,228

Google Business Profile Views: 228

Google Business Profile Interactions: 217

- Calls Made: **67**
- Direction Requests: **54**
- Website Clicks: **96**

UNEARTH A STORY™

READ • MAKE • EXPLORE

JUNE

TUE	WED	THU	FRI
2 HIGHLAND COW 10-11:30AM **210**	3 BEAR 1-2PM **31**	4 EXTREME 1-3PM **44**	5 SILENT DISCO 6:30-8:30PM **35**
9 10-11AM **191**	10 WATER GUN 2-3PM **58**	11 2-3PM **27**	12 LAZER TAG 6-7PM **20**
16 JURASSIC S.A. 10:30 -11:30AM **175**	17 2-3PM **42**	18 2-3PM **30**	19 CLOSED
23 DRUM ONE, **149**	24 SUN 2-3PM **38**	25 WOODEN 2-3PM **22**	26 2-3PM **30**
30 10-11AM **183**			

1,285

FAMILY PROGRAMS
no registration required

9 AND UNDER
must call to register
361.798.3243

TEEN PROGRAM
must call to register
361.798.3243

SPECIAL PROGRAM
no registration required
ALL AGES

JULY

TUE	WED	THU	FRI
	1 ROCK 2-3PM **47**	2 EXTREME VIDEO GAMES 1-3PM	3 CLOSED
7 MAGIC SHOW 10-11AM	8 BEAR WORKSHOP 2-3PM	9 BAG CHARMS 2-3PM	10 LAZER TAG AGES 8+ (registration required) 6-7PM
14 THANKS-A-BRUNCH! 10:00 - 11:30AM @Youth Center	15 PATCH PARTY 2-3PM	16 PATCH PARTY 2-3PM	17 LAZER TAG AGES 8+ (registration required) 6-7PM
21 TX HEALTH & HUMAN SERVICES 10-11AM WATER SAFETY & PLAY	22 SUMMER TERRAIUM 2-3PM	23 CLAY MAGNETS 2-3PM	24 LEGO CLUB 2-3PM
28 MR. BLUES (MUSICIAN) 10:00 - 11:00AM	29 TOTE BAG PAINTING 2-3PM	30 TIE DYE 2-3PM	

READING LOGS DUE JULY 24TH

UNEARTH A STORY™

READ • MAKE • EXPLORE

AUGUST

TUE	WED	THU	FRI
4 PARTICIPATON PRIZE & MOBILE PICK UP 9AM-5PM	5	6	7 END OF SUMMER SPLASH BASH 1-4PM
11	12	13	14
24	25	26	27
31			

FAMILY PROGRAMS
no registration required

9 AND UNDER
must call to register
361.798.3243

10+ PROGRAM
must call to register
361.798.3243

SPECIAL PROGRAM
no registration required

SPECIAL EVENTS

May 30th - Dinosaur George museum @HHS gym 9AM-5PM

June 5th -Silent disco @Youth Center 6:30-8:30PM

August 4th -Partcipation prize & mobile pickup 9AM-5PM

August 7th - Summer splash bash 1-4PM @Lavaca Swimming Pool

Friench Simpson
Memorial Library presents:

LAZER TAG 8+

6:00-7:00PM

705 E Fourth St. Hallettsville, Tx.

REGISTRATION REQUIRED

JUNE 12TH

JULY 10TH

JULY 17TH

RVSP: 361.798.3243 x208

Thanks -A- Brunch

Dickson - Allen Foundation

Hallettsville Texas

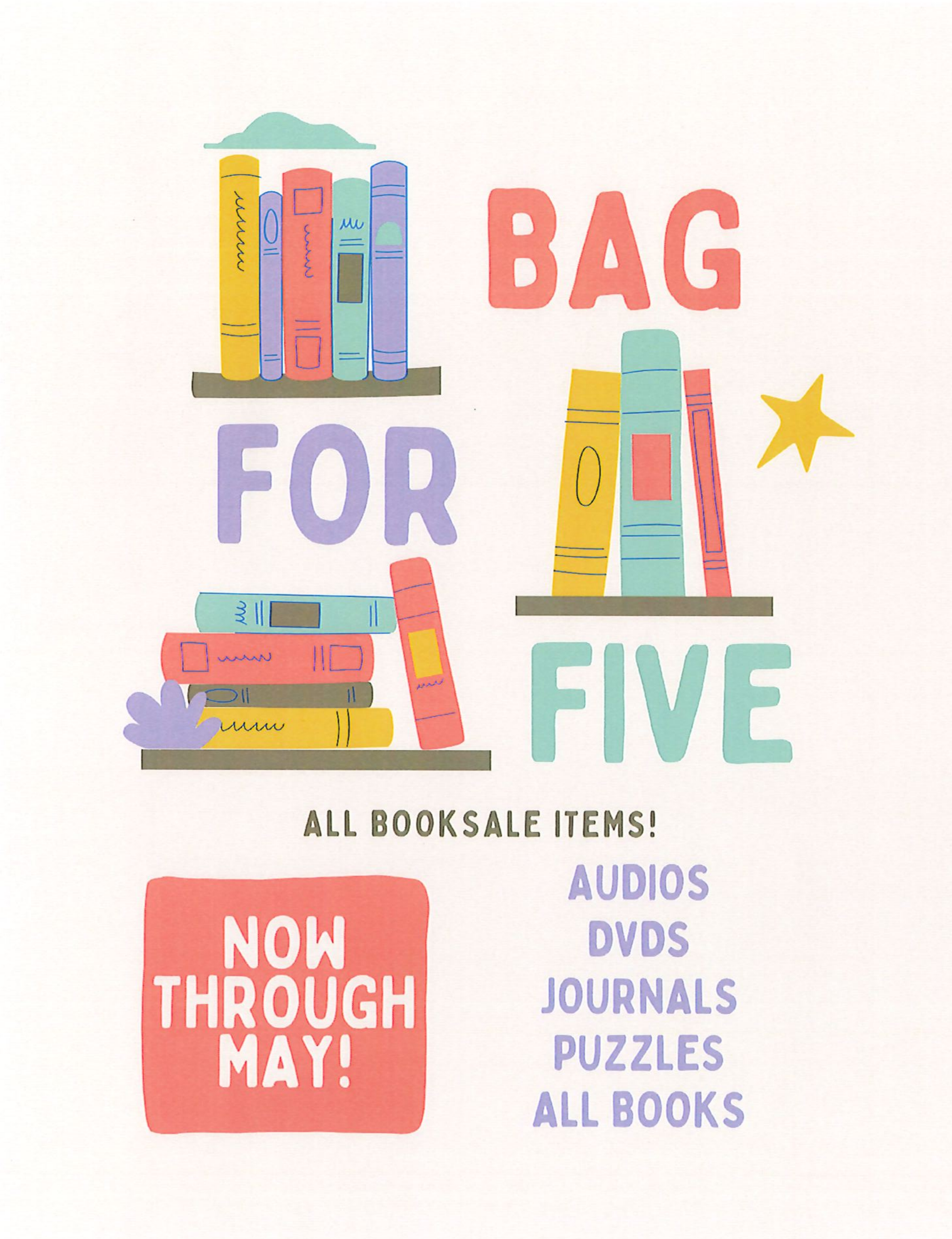
PLEASE JOIN US FOR A SPECIAL BRUNCH TO RECOGNIZE OUR AMAZING SUMMER SPONSORS!

HALLETTSVILLE YOUTH CENTER

July 14th 2026

9:30 - 11:00 AM

Complementary chicken and waffles by Sandy's Wings n' Things


BAG
FOR
FIVE
ALL BOOKSALE ITEMS!
NOW THROUGH MAY!
AUDIOS
DVDS
JOURNALS
PUZZLES
ALL BOOKS

The Sign:

FRIENCH SIMPSON MEMORIAL LIBRARY

FIRST OF ALL
JESUS THINKS
I'M A
DELIGHT

FRIENCH SIMPSON MEMORIAL LIBRARY

WHOEVER
KEEPS WASHING
THEIR CAR PLEASE
STOP

FRIENCH SIMPSON MEMORIAL LIBRARY

I'M NOT
REPEATING
MYSELF
IN THIS HEAT

FRIENCH SIMPSON MEMORIAL LIBRARY

SLOW DOWN
MY GRANDMA
LIVES HERE

FRIENCH SIMPSON MEMORIAL LIBRARY

YOUR PASSWORD
IS STILL
INCORRECT

FRIENCH SIMPSON MEMORIAL LIBRARY

THE EARLY BIRD
CAN HAVE THE
WORM

FRIENCH SIMPSON MEMORIAL LIBRARY

DOES LIGHTENING
MCQUEEN HAVE
HEALTH OR CAR
INSURANCE?

FRIENCH SIMPSON MEMORIAL LIBRARY

THE LORD IS
TESTING ME
AND I DIDN'T
STUDY

FRIENCH SIMPSON MEMORIAL LIBRARY

...AND I FEEL
LIKE AN IDIOT
WHEN I LOSE
MY KEYS

FRIENCH SIMPSON MEMORIAL LIBRARY

WAITING TILL
THURSDAY
FEELS LIKE A
CRIME

FRIENCH SIMPSON MEMORIAL LIBRARY

THE WORLD
BETTER PRAY WE
DON'T WIN THIS
KICKBALL
TOURNAMENT

FRIENCH SIMPSON MEMORIAL LIBRARY

LOOKED BOTH WAYS.
CROSSED SAFELY.
STILL GOT HIT
BY A PLANE.

FRIENCH SIMPSON MEMORIAL LIBRARY

IT'S OK TO HAVE
A THIRD COFFEE
SOME PEOPLE
DO DRUGS

FRIENCH SIMPSON MEMORIAL LIBRARY

THE OLDER I GET
THE HELLER I NAH

City Council Meeting – July 20, 2026
Administrative Report for June 2026
Submitted by: Grace Ward City Secretary/Administrator

Sales & Use Taxes

Sales & Use Taxes		
Payment Month	**2025**	**2026**
Jan	$69,382.27	$63,582.67
Feb	$90,630.24	$82,531.18
Mar	$56,210.67	$56,422.28
Apr	$53,116.19	$54,300.85
May	$68,550.17	$74,015.57
Jun	$61,367.25	$62,185.35
Jul	$66,683.56	
Aug	$73,498.45	
Sept	$67,646.36	
Oct	$63,732.43	
Nov	$125,283.67	
Dec	$69,968.52	
	$866,069.78	$393,037.90

Monthly Investment Report

MONTHLY INVESTMENT REPORT			*END OF*	*June*
FUND	***START BALANCE***	***END BALANCE***	***NET CHANGE***	***YTD CHANGE***
Water & Light Fund	$ 5,089,745.78	$ 5,215,734.44	$ 125,988.66	(897,540.21)
General Fund	$ 3,001,092.84	$ 2,827,021.54	$ (174,071.30)	(140,411.42)
TOTAL OPERATING	$ 8,090,838.62	$ 8,042,755.98	$ (48,082.64)	$ (1,037,951.63)
Minimum unassigned balance	72.0%	71.6%	-0.43%	-3.3%
Vol Firemens Pension	$ 40,387.82	$ 40,513.16	$ 125.34	$ 653.32
City Fire Truck Fund	$ 79,150.57	$ 79,388.35	$ 237.78	$ 1,429.91
Library Advisory Board	$ 106,734.55	$ 107,880.71	$ 1,146.16	$ 2,483.28
Library Endowment Fund	$ 166,696.94	$ 167,195.26	$ 498.32	$ 2,996.68
Library Pepper Memorial	$ 21,302.97	$ 21,366.65	$ 63.68	$ 382.95
Library Expansion Fund	$ 24,698.64	$ 24,772.47	$ 73.83	$ 444.01
Library Grant	$ 101,188.88	$ 92,542.77	$ (8,646.11)	$ (10,102.82)
Hotel / Motel Tax	$ 184,091.98	$ 156,096.18	$ (27,995.80)	$ (578.93)
Capital Improvements	$ 430,115.41	$ 431,401.19	$ 1,285.78	$ 7,732.09
Drug Confiscation Fund	$ 0.07	$ 0.07	$ -	$ -
TOTAL OTHER FUNDS	$ 1,154,367.83	$ 1,121,156.81	$ (33,211.02)	$ 5,440.49
TOTAL CITY FUNDS INVESTED	$ 9,245,206.45	$ 9,163,912.79	$ (81,293.66)	$ (1,032,511.14)
Debt Project	$ 4,104,982.01	$ 3,819,875.96	$ (285,106.05)	$ (1,889,082.23)
Debt Services	$ 185,210.18	$ 68,051.51	$ (117,158.67)	$ (162,730.60)
TOTAL DEBT FUNDS	$ 4,290,192.19	$ 3,887,927.47	$ (402,264.72)	$ (2,051,812.83)
4A Manufacturing	$ 1,717,849.73	$ 1,750,989.41	$ 33,139.68	233,001.83
4B Business	$ 1,460,771.22	$ 1,493,355.59	$ 32,584.37	182,881.07
TOTAL EDC	$ 3,178,620.95	$ 3,244,345.00	$ 65,724.05	$ 415,882.90

INVESTMENT VEHICLES	***Balance***	***Interest Rate%***
TexPool	$ 821,618.89	3.65%
Lone Star	$ 10,045,045.99	3.64%
Certificates of Deposit	$ 4,884,883.92	4.51%
Average Rate of all Investments	(average)	3.91%

This report is created in compliance with the City Investment Policy and the Public Funds Investment Act.

Quarterly Investment Report

QUARTERLY INVESTMENT REPORT			END OF	2nd QTR
FUND	START BALANCE	END BALANCE	NET CHANGE	YTD CHANGE
Water & Light Fund	$ 5,434,427.25	$ 5,215,734.44	$ (218,692.81)	(897,540.21)
General Fund	$ 2,933,613.64	$ 2,827,021.54	$ (106,592.10)	(140,411.42)
TOTAL OPERATING	$ 8,368,040.89	$ 8,042,755.98	$ (325,284.91)	$ (1,037,951.63)
Minimum unassigned balance	85.0%	81.7%	-3.31%	-3.8%
Vol Firemens Pension	$ 40,234.96	$ 40,513.16	$ 278.20	$ 653.32
City Fire Truck Fund	$ 78,670.60	$ 79,388.35	$ 717.75	$ 1,429.91
Library Advisory Board	$ 106,609.06	$ 107,880.71	$ 1,271.65	$ 2,483.28
Library Endowment Fund	$ 165,691.06	$ 167,195.26	$ 1,504.20	$ 2,996.68
Library Pepper Memorial	$ 21,174.43	$ 21,366.65	$ 192.22	$ 382.95
Library Expansion Fund	$ 24,549.60	$ 24,772.47	$ 222.87	$ 444.01
Library Grant	$ 100,138.23	$ 92,542.77	$ (7,595.46)	$ (10,102.82)
Hotel / Motel Tax	$ 174,891.21	$ 156,096.18	$ (18,795.03)	$ (578.93)
Capital Improvements	$ 427,520.02	$ 431,401.19	$ 3,881.17	$ 7,732.09
Drug Confiscation Fund	$ 0.07	$ 0.07	$ -	$ -
TOTAL OTHER FUNDS	$ 1,139,479.24	$ 1,121,156.81	$ (18,322.43)	$ -
TOTAL CITY FUNDS INVESTED	$ 9,507,520.13	$ 9,163,912.79	$ (343,607.34)	$ (1,037,951.63)
Debt Project	$ 5,633,146.49	$ 3,819,875.96	$ (1,813,270.53)	(1,889,082.23)
Debt Services	$ 170,463.92	$ 68,051.51	$ (102,412.41)	(162,730.60)
TOTAL DEBT FUNDS	$ 5,803,610.41	$ 3,887,927.47	$ (1,915,682.94)	$ (1,037,951.63)
4A Manufacturing	$ 1,538,074.68	$ 1,750,989.41	$ 212,914.73	233,001.83
4B Business	$ 1,306,972.87	$ 1,493,355.59	$ 186,382.72	182,881.07
TOTAL EDC	$ 2,845,047.55	$ 3,244,345.00	$ 399,297.45	415,882.90

INVESTMENT VEHICLES	Balance	Interest Rate%
TexPool	$ 821,618.89	3.64%
Lone Star	$ 10,045,045.99	3.63%
Certificates of Deposit	$ 4,884,883.92	4.49%
Average Rate of all Investments	(average)	3.89%

This report is created in compliance with the City Investment Policy and the Public Funds Investment Act.

Permits Issued

Construction	
Residential	11
HISD – 954 N Main– Hardball Restrooms	Reno and add on to existing restrooms\concession stand.

Fire	
Food Truck – Michael Bradberry BBQ (Uncle Mike's Cooking)	Food Truck Fire Certificate of Occupancy

Gas	
None	

Grants

Agency	Grant Program	Project Description	Status	Funding $ Match
GLO	Mit	Citywide Drainage	**Donna/Kahn** **Ridge/N Market/Second** **S Glendale** – Complete FM957 & Park St. – In Process	$9,882,441.87 $99,882.63
GLO	Resilient Communities	Comprehensive Plan Update & Zoning	Preliminary Zoning Code Under Review	$300,000.00 $0
GLO	Mit-MOD	New Well at Ridge	In Process	$1,397,600.00 $0
TDA	CDBG	Mulberry/S Pecan/5th St. Waterline Replacement	Starting Close Out	$500,000.00 $25,000.00
TDHCA	HOME	2024-2027 RSP	2 homes – In Construction 1 home – App'd by TDHCA	
TDEM	GRG	Project #1 Breaker Replacement in the Sub	Eng In Process	$165,897.52 $192,806.23
TDEM	GRG	Project #3 Vegetation Control 10,668 feet	Award Rec'd	$127,946.05 $63,222.70
TxDOT	TA	School Safety Sidewalk Connector Project	Eng In Process	$2,157,000.00 $0
TWDB	GIS	Water Infrastructure	Working on Application	100% - up to $5M

Capital Projects

Year	Department	Project Description	Status
2025	Fire	Siren Tower	In Process
2025	Library	Roof & Gutters	Construction In Process – Waiting on Materials
2025	Electric	Pole Replacement	Pre-Con held, NTP Issued 7/7/26
2026	Public Works	BOND	Construction In Process Planning 2nd Project
2026	Admin	Time Keeping Incode Module	Time Clocks Ordered, Upgrade in 2027
2026	Admin	New Server	Complete
2026	Police	New Vehicle	Complete
2026	Public Works	Chipper Truck	On Order
2026	Public Works	Flatbed	Getting Quotes
2026	Public Works	Dump Truck Trade	Not Started
2026	Public Works	Ice Machine	Not Started
2026	Golf	Bulk Head	Waiting on Updated Quotes
2026	Golf	Canopy	Not Started
2026	Golf	Restroom	Construction 75% Complete
2026	WasteWater	Mulberry Lift Station - Engineering	Not Started

June Meetings, Submissions, etc.

2	Bond Construction Meeting
3	LCRA R&R Meeting
4	GLO Drainage Grant Walk-Thru Eng Meeting on 2nd Bond Project Eng Meeting on TWDB WSI Grant Project
5	Code Red Preliminary Start Up Meeting
9	Grant Meetings
10	TWDB WSI Grant Meeting Zoning Planning Meeting
11	Inspect Outback RV Park – Porch and Ramp were both removed
16	BOND Construction Meeting
17	Legal Call on Junk Vehicles
23	TxDOT Sidewalk Meeting – Walked Project

Grace Ward, City Administrator / Secretary **07.20.2026**