



CITY OF HALLETTSVILLE

CITY COUNCIL REGULAR MEETING
TUESDAY, FEBRUARY 17, 2026 6:00 PM CST
COUNCIL CHAMBERS, CITY HALL
101 NORTH MAIN STREET
HALLETTSVILLE, TEXAS 77964

AGENDA

- 1) Pledge of Allegiance
- 2) Call to Order and Announcement of Quorum
- 3) Public Comment Period
- 4) Consent Agenda Items
 - a) Discuss and consider approving meeting minutes from January 20, 2026.
 - b) Discuss and consider approving the payment of all bills due and payable by the City.
- 5) Public Items for Discussion, Consideration, and Possible Action
 - a) Discuss and consider any possible action on the existing lease between the City and Michael Jansky of the Second Street easement between Front Street and the Lavaca River.
 - b) Discuss and consider any action on new fencing on a portion of the North side of City Property generally located at 804 CR 201, Hallettsville TX 7794.
 - c) Discuss and consider approving Resolution 006-26, for the submission of an application to the Operation Lone Star Grant Program through the Office of the Governor.
 - d) Discuss and consider approving Resolution 007-26, for the submission of an application to the ALERRT Travel Assistance Program through the Office of the Governor.
 - e) Discuss and consider approving Resolution 008-26, amending, approving and adopting the City's Investment Policy.
 - f) Discuss and consider any action on submission of a credit application, beneficial ownership form and online administrator form for City Credit Cards to Prosperity Bank, naming Administrator(s) for the account, and listing each employee, title, and credit limit for requested card assignments.
 - g) Discuss and consider terminating the contract between the City of Hallettsville and Pinnacle Employee Testing Service for City employee alcohol and drug testing services.
 - h) Discuss and consider approving a non-exclusive agreement between the City of Hallettsville and AOKA to provide plan review and inspection services.
 - i) Consider Council recommendations of agenda items for future meetings.
- 6) Council Reports

Receive and discuss written/oral reports from A) Public Works [work orders, maintenance, and projects], B) Police and Court [calls for service, arrests, tickets and warnings], C) Library [circulation, grants, programs, and services], D) Q4 Visitor's Center Report, and E) Administrative [Monthly Investment Report, Updates on Permits, Grants, Capital Projects, Monthly Meetings & Submissions to the State].
- Executive Session - Section 551.074 Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - a) Discuss and consider approving the employment of a Police Officer.
 - b) Discuss and consider approving the employment of a Streets Laborer.
 - c) Discuss and consider approving the employment of a Parks & Golf Laborer.
Discuss and consider approving the employment of an Electrical Lineman.
 - d) Discuss and consider approving the employment of a Code Enforcement Officer.

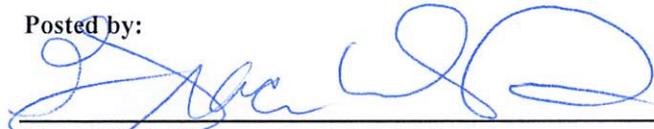
- 8) Announcements
- 9) Adjournment

PUBLIC NOTICE IS GIVEN THAT IN ADDITION TO ANY EXECUTIVE SESSION LISTED ABOVE, THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE SECTIONS 551.071 - 551.088 TO DISCUSS ANY OF THE MATTERS LISTED ABOVE.

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICE SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, LARGE PRINT OR BRAILLE, ARE REQUESTED TO CONTACT GRACE WARD AT (361) 798-3681 TWENTY-FOUR (24) HOURS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

Posted by:

Posted on:



Grace Ward, City Secretary / Administrator

February 10, 2026 at 5:00 P.M.

Date

COUNCIL INFORMATION
TUESDAY, FEBRUARY 17, 2026 6:00 PM CST

3)Public Comment Period

4)Consent Agenda Itemsa)Discuss and consider approving meeting minutes from January 20, 2026.b)Discuss and consider approving the payment of all bills due and payable by the City.

Included are the meeting minutes and check reports.

5)a)Discuss and consider any possible action on the existing lease between the City and Michael Jansky of the Second Street easement between Front Street and the Lavaca River.

Attached is a copy of request letters from Mr. Jansky & Ms. Mahi both requesting changes in the lease on the 2nd street easement between Front St and the Lavaca River. Also included are copies of the lease and the code on parking restrictions on City streets. This is an easement where the City could put a street.

5)b)Discuss and consider any action on new fencing on a portion of the North side of City Property generally located at 804 CR 201, Hallettsville TX 7794.

Mr. Bludau is replacing the fence between his property and City property at the transfer station. He has asked if the City will pay for half of the section that is a mutual fence.

5)c)Discuss and consider approving Resolution 006-26, for the submission of an application to the Operation Lone Star Grant Program through the Office of the Governor.

Included are copies of the Resolution and grant opportunity paperwork.

5)d)Discuss and consider approving Resolution 007-26, for the submission of an application to the ALERRT Travel Assistance Program through the Office of the Governor.

Included are copies of the Resolution and grant opportunity paperwork.

5)e)Discuss and consider approving Resolution 008-26, amending, approving and adopting the City's Investment Policy.

Included are copies of the Resolution and marked up amended investment policy.

5)f)Discuss and consider any action on submission of a credit application, beneficial ownership form and online administrator form for City Credit Cards to Prosperity Bank, naming Administrator(s) for the account, and listing each employee, title, and credit limit for requested card assignments.

The City currently only has 2 credit cards, the City Administrator's and the Purchasor's. The cards are through Wells Fargo, which is no longer in Hallettsville. It would be more efficient if each department had their own credit card for City purchases. I would like to cancel the two current cards and apply for the following cards:

Grace Ward - \$10,000.00

Cheryl Sommer - \$10,000.00

Tammy Bell - \$5,000.00

Breana Kristek - \$5,000.00

Randal Schlauch - \$5,000.00

Clint Taylor - \$5,000.00

5)g)Discuss and consider terminating the contract between the City of Hallettsville and Pinnacle Employee Testing Service for City employee alcohol and drug testing services.

The City is currently under contract with Pinnacle for employee drug and alcohol testing services. They recently added a \$150.00 trip fee. We have discussed ending the contract with them and they have no issue with the termination. The City would start using Red Eye out of Shiner for these services, no contract is required.

5)h)Discuss and consider approving a non-exclusive agreement between the City of Hallettsville and AOKA to provide plan review and inspection services.

Included is a copy of the AOKA agreement and a letter of recommendation.

5)i)Consider Council recommendations of agenda items for future meetings.

6)Council Reports

Included are all reports except the Visitor's Center report for the 4th Qtr of 2025.

8)Announcements

CITY COUNCIL REGULAR MEETING TUESDAY, JANUARY 20, 2026 6:00 PM CST
COUNCIL CHAMBERS, CITY HALL, 101 NORTH MAIN STREET, HALLETTSVILLE, TEXAS
77964

COUNCIL MEMBERS PRESENT:

MAYOR	Alice Jo Summers
PLACE # 1	Councilperson Chastity Carter
PLACE # 2	Councilperson Audrey Barrera
PLACE # 3	Councilperson Trent Skelton - arrived at 6:35pm
PLACE # 4	Councilperson Dean Madden
PLACE # 5	Councilperson Billy Barrera

STAFF PRESENT: City Administrator Grace Ward, Director of Administrative Services Tammy Bell, Director of Library Services Breana Kristek, Police Chief Randal Schlauch, EDC Administrator Chelsea Steffek, Police Admin Anily Hensley, Police Officer John Freeman, Police Officer Kyle Hengst, Police Lt. Saul Rangel, Electrical Lineman John Paul Koerth, Librarian Asst. Brandi Thigpen

GUESTS PRESENT: Clayton Kelley, Jennifer Hagan, Susan Davidson, Shantel Wade, David Smolik, Budd Ratliff

Mayor Alice Jo Summers called the meeting to order at 6:00 P.M. after the pledges to the American and Texas flag were recited by all present.

AGENDA ITEM 3: Introduction of New City Employees
DISCUSSION: Zachery Hoch - Water / Wastewater Laborer was not in attendance
Brandi Thigpen - Librarian Assistant
John Freeman - Police Officer

AGENDA ITEM 4: Public Comment Period
DISCUSSION: David Smolik addressed Council on behalf of the sanctuary city of the unborn, stating Mark Dickson is just a consultant, Pre-Born supplies mothers with needed baby items, and the number of abortions is increasing.

AGENDA ITEM 5a/5b: Consent Agenda Items - a)Discuss and consider approving meeting minutes from December 15, 2025 and December 30, 2025., b)Discuss and consider approving the payment of all bills due and payable by the City.

MOTION: Approve the meeting minutes from December 15, 2025 and December 30, 2026, and the payment of all bills due and payable by the City.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Chastity Carter

DISCUSSION: None

Mayor Summers called for a vote.

AYE:	4
NAY:	0

AGENDA ITEM 6a: Public hearing, discussion, and consideration on a request for a Specific Use Permit (SUP) for a Manufactured Home not in a park at 821 S Main St, Hallettsville, TX.

Grace Ward read the Staff Report on the item.

PUBLIC HEARING: Mayor Summers opened the public hearing at 6:10pm.
No Public Comments

Mayor Summers closed the public hearing at 6:11pm.

MOTION: Approve the issuance of a Specific Use Permit (SUP) for a Manufactured Home not in a park at 821 S Main St, Hallettsville, TX.

MOTION MADE: Dean Madden

MOTION SECONDED: Chastity Carter

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

AGENDA ITEM 6b: Presentation and discussion regarding the free recovery support services offered by Billy T. Cattan Recovery Outreach to individuals and families in rural communities.

DISCUSSION: Ms. Davidson presented to Council about the Recovery program being offered in Lavaca County by Billy T Cattan Recovery Outreach Center, Councilperson Carter asked what the program was doing with the January 30th deadline on TeleHealth.

AGENDA ITEM 6c: Receive grant award from Dickson-Allen Foundation for the Friench Simpson Memorial Library in the amount of \$28,600.00 to be utilized for subscriptions required for State Accreditation and the Summer at the Library programming.

DISCUSSION: Award was presented to Council

AGENDA ITEM 6d: Receive Racial Profiling Report from Hallettsville Police Department for 2025.

DISCUSSION: Lt Rangel presented the 2025 Racial Profiling Report to Council

AGENDA ITEM 6e: Discuss and consider any action on a memorandum of agreement 287 G Task Force Model between the Hallettsville Police Department and the United States Immigration and Customs Enforcement, a component of the Department of Homeland Security.

MOTION: Approve entering into a memorandum of agreement 287 G Task Force Model between the Hallettsville Police Department and the United States Immigration and Customs Enforcement, a component of the Department of Homeland Security.

MOTION MADE: Dean Madden

MOTION SECONDED: Trent Skelton

DISCUSSION: Ward presented the agreement to Council. Mr. Ratliff with ICE explained the procedures and answered questions.

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 6f: Discuss and consider approving the contract with Lavaca County for the May 2, 2026 General Election.

MOTION: Approve the contract with Lavaca County for the May 2, 2026 General Election.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Trent Skelton

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 6g: Discuss and consider approving the Order of the May 2, 2026, General Election.

MOTION: Approve the Order of the May 2, 2026, General Election.

MOTION MADE: Trent Skelton

MOTION SECONDED: Chastity Carter

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 6h: Discuss and consider approving Resolution 001-26, for the submission of an application to the Rifle-Resistant Body Armor Grant Program for equipment.

MOTION: Approve Resolution 001-26, for the submission of an application to the Rifle-Resistant Body Armor Grant Program for equipment.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Trent Skelton

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 6i: Discuss and consider approving Resolution 002-26, for the submission of an application to the Body-Worn Camera Grant Program through the Office of the Governor for the funding of cloud storage for Body-Worn Cameras.

MOTION: Approve Resolution 002-26, for the submission of an application to the Body-Worn Camera Grant Program through the Office of the Governor for the funding of cloud storage for Body-Worn Cameras.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Chastity Carter

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 6j: Discuss and consider approving Resolution 003-26, for the submission of an application to the Criminal Justice Grant Program through the U.S. Department of Justice for the purchase of active response equipment.

MOTION: Approve Resolution 003-26, for the submission of an application to the Criminal Justice Grant Program through the U.S. Department of Justice for the purchase of active response equipment.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Trent Skelton

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 6k: Discuss and consider approving Resolution 004-26, for the submission of an application to the Project Safe Neighborhood Grant Program through the U.S. Department of Justice for the purchase and outfitting of a Utility Terrain Vehicle and Critical Response equipment.

MOTION: Approve Resolution 004-26, for the submission of an application to the Project Safe Neighborhood Grant Program through the U.S. Department of Justice for the purchase and outfitting of a Utility Terrain Vehicle and Critical Response equipment.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Chastity Carter

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 6l: Discuss and consider any action on Resolution 005-26 a policy for the establishment of an Economic Development Incentives Policy.

MOTION: Approve Resolution 005-26 a policy for the establishment of an Economic Development Incentives Policy.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Trent Skelton

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 6m: Consider Council recommendations of agenda items for future meetings.

DISCUSSION: Due to Ward by February 1st

AGENDA ITEM 7: Council Reports - Receive and discuss written/oral reports from A) Public Works [work orders, maintenance, and projects], B) Police and Court [calls for service, arrests, tickets and warnings], C) Library [circulation, grants, programs, and services], and D) Administrative [Monthly & Quarterly Investment Report, Updates on Permits, Grants, Capital Projects, Monthly Meetings & Submissions].

DISCUSSION: Ward presented the Administrative Report

Ward informed Council that no executive session was required.

AGENDA ITEM 9: Announcements

DISCUSSION: Mayor announce that she and Councilperson Carter attended the HVFD Oyster Supper and that attendance was down over previous years.
Chamber Banquet will be January 28th
Ward announce to Council that John Paul Koerth with the electric department (in attendance) has turned in his 2 week notice after 9 years with the City.

AGENDA ITEM 10: Adjournment

MOTION: Adjourn this meeting.

MOTION MADE: Trent Skelton

MOTION SECONDED: Audrey Barrera

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

There being no other business, Mayor Summers adjourned the meeting at 7:32 P.M.

Alice Jo Summers

Mayor

Grace Ward
City Secretary



City of Hallettsville, TX

Check Report

By Check Number

Date Range: 01/01/2026 - 01/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Bank Prosperity-AP Bank Prosperity						
2302	CHELSEA STEFFEK, LLC	01/15/2026	EFT	0.00	5,950.00	34
<u>JAN 2026</u>	Invoice	01/15/2026	EDC ADIMINISTRATIVE SERVICES	0.00	5,950.00	
2437	LR3 POWER LINE CONSTRUCTION COMPANY, LI	01/16/2026	EFT	0.00	6,500.00	35
<u>1-HALLETTSVILLE..</u>	Invoice	01/09/2026	Electric Contract Labor - Pole Replacement	0.00	6,500.00	
1821	TRC LOCKBOX	01/29/2026	EFT	0.00	2,596.50	36
<u>153801</u>	Invoice	01/01/2026	ENGINEERING SERVICES FOR ROOF REPAI...	0.00	2,596.50	
0069	ALLSTATE BENEFITS	01/08/2026	Regular	0.00	89.08	55548
<u>2025 DEC</u>	Invoice	12/31/2025	DEC 2025 EMPLOYEE BENEFITS	0.00	89.08	
0127	ASCAP	01/08/2026	Regular	0.00	458.00	55549
<u>9874</u>	Invoice	01/08/2026	2026 ANNUAL LICENSE RENEWAL - MUSIC	0.00	458.00	
0140	AT&T MOBILITY	01/08/2026	Regular	0.00	712.56	55550
<u>287283922520X..</u>	Invoice	12/31/2025	DEC 2025 NET FIRST SERVICE	0.00	712.56	
0297	CENTERPOINT ENERGY ENTEX	01/08/2026	Regular	0.00	147.05	55551
<u>DEC 2025 - LIB</u>	Invoice	12/31/2025	DEC NATURAL GAS EXPENSE - LIBRARY	0.00	147.05	
0330	CINTAS CORPORATION LOC. 083	01/08/2026	Regular	0.00	299.28	55552
<u>4252344695</u>	Invoice	12/31/2025	DEC UNIFORM EXPENSE	0.00	74.82	
<u>4252948755</u>	Invoice	12/31/2025	DEC 2025 EMPLOYEE UNIFORM EXPENSE	0.00	74.82	
<u>4253627355</u>	Invoice	12/31/2025	DEC 2025 EMPLOYESS UNIFORM EXPENSE	0.00	74.82	
<u>4254453941</u>	Invoice	12/31/2025	DEC 2025 EMPLOYESS UNIFORM EXPENSE	0.00	74.82	
0352	CITY OF HALLETTSVILLE - W & L	01/08/2026	Regular	0.00	18,279.35	55553
<u>DEC 2025</u>	Invoice	12/31/2025	DEC 2025 UTILITIES FOR CITY DEPTS	0.00	18,279.35	
0355	CITY OF HALLETTSVILLE PETTY CASH	01/08/2026	Regular	0.00	56.91	55554
<u>DEC 2025 - LIB</u>	Invoice	12/31/2025	PETTY CASH REIMBURSEMENT - LIBRARY	0.00	56.91	
0781	HALLETTSVILLE LUMBER CO.	01/08/2026	Regular	0.00	34.80	55555
<u>56079</u>	Invoice	12/31/2025	BLOCKS	0.00	34.80	
0923	JAMES TELECO, INC	01/08/2026	Regular	0.00	4,977.00	55556
<u>40961</u>	Invoice	12/17/2025	IT, CAMERA, & PHONE MAINTENANCE 1/1...	0.00	4,977.00	
1044	LAVACA FARM EQUIP. CO., INC.	01/08/2026	Regular	0.00	37.45	55557
<u>09294</u>	Invoice	12/31/2025	PLUG TIRE	0.00	37.45	
2052	LOWER COLORADO RIVER AUTHORITY - *	01/08/2026	Regular	0.00	214.51	55558
<u>T45-0010395</u>	Invoice	12/31/2025	BATTERY MAINTENANCE AT SUBSTATION	0.00	214.51	
1148	MERCER CONSTRUCTION CO., INC.	01/08/2026	Regular	0.00	44,309.00	55559
<u>05259</u>	Invoice	01/06/2026	MATERIAL & LABOR TO INSTALL 6" SEWER...	0.00	44,309.00	
1148	MERCER CONSTRUCTION CO., INC.	01/08/2026	Regular	0.00	-44,309.00	55559
1252	O'REILLY AUTO PARTS	01/08/2026	Regular	0.00	29.17	55560
<u>4589-117883</u>	Invoice	12/31/2025	WIPER FLUID	0.00	21.93	
<u>4589-117954</u>	Credit Memo	12/31/2025	RETURN OF FUEL FROM INV 4589-117883	0.00	-16.74	
<u>4589-119690</u>	Invoice	12/31/2025	FUEL CLEANER	0.00	23.98	
2298	PATRIOT FUEL DISTRIBUTORS	01/08/2026	Regular	0.00	1,378.65	55561
<u>19478</u>	Invoice	01/06/2026	700 GALLONS REGULAR UNLEADED GASOL...	0.00	1,378.65	
1303	PAUL'S SUPPLY, INC.	01/08/2026	Regular	0.00	6.99	55562

Check Report

Date Range: 01/01/2026 - 01/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>592066</u>	Invoice	12/31/2025	POWER STEERING FLUID	0.00	6.99	
1319	PINNACLE MEDICAL MANAGEMENT CORP	01/08/2026	Regular	0.00	520.00	55563
<u>117899</u>	Invoice	12/31/2025	EMPLOYEE RANDOM TESTING	0.00	520.00	
2072	PLUMBING AND SEPTIC SOLUTIONS, INC.	01/08/2026	Regular	0.00	151.60	55564
<u>18450</u>	Invoice	01/06/2026	PD Leak Repair	0.00	151.60	
2072	PLUMBING AND SEPTIC SOLUTIONS, INC.	01/08/2026	Regular	0.00	-151.60	55564
1451	RONALD E DROZD	01/08/2026	Regular	0.00	1,527.00	55565
<u>024993</u>	Invoice	12/31/2025	NOV JANITORIAL SERVICES - YC & PW	0.00	753.00	
<u>024994</u>	Invoice	12/31/2025	DEC JANITORIAL SERVICES - YC & PW	0.00	774.00	
2513	SAN BERNARD ELECTRIC COOPERATIVE, INC	01/08/2026	Regular	0.00	48.63	55566
<u>DEC 2025</u>	Invoice	12/31/2025	DEC ELECTRICITY AT LIFT STATION	0.00	48.63	
2294	SPARKLIGHT	01/08/2026	Regular	0.00	259.91	55567
<u>JAN 2026</u>	Invoice	01/08/2026	JAN INTERNET SERVICE - PD	0.00	259.91	
2217	TEXAS EXCAVATION SAFETY SYSTEM, INC.	01/08/2026	Regular	0.00	79.35	55568
<u>25-23940</u>	Invoice	12/31/2025	LINE LOCATE FEES FOR DEC 2025	0.00	79.35	
1755	TEXAS TIRE & ACCESSORIES, L.P.	01/08/2026	Regular	0.00	282.91	55569
<u>101318</u>	Invoice	12/05/2025	CHANGE OIL IN POLICE UNIT #2201	0.00	142.31	
<u>101445</u>	Invoice	12/17/2025	OIL CHANGE IN POLICE UNIT #2301	0.00	140.60	
1818	TRACTOR SUPPLY CO.	01/08/2026	Regular	0.00	212.98	55570
<u>0003719</u>	Invoice	12/29/2025	800 LB DOLLY FOR CITY HALL	0.00	154.99	
<u>DEC 2025</u>	Invoice	12/31/2025	DOG FOOD FOR POLICE K-9	0.00	57.99	
1836	TUMIS MOBIL SERVICE STATION	01/08/2026	Regular	0.00	28.00	55571
<u>19966</u>	Invoice	12/31/2025	FLAT TIRE REPAIR	0.00	28.00	
1388	RAINOSEK'S TRUE VALUE	01/08/2026	Regular	0.00	322.71	55572
<u>644347</u>	Invoice	12/31/2025	VP FUEL	0.00	51.98	
<u>650517</u>	Invoice	12/31/2025	PVC PIPE, PVC COUPLING, C CLIPS	0.00	9.98	
<u>650531</u>	Invoice	12/31/2025	VACUUM BREAKER, HARDWARE CLOTH, W..	0.00	71.90	
<u>650588</u>	Invoice	12/31/2025	GAS CAN	0.00	25.99	
<u>650598</u>	Invoice	12/31/2025	HANDLE, SQUEEGIE, PLYERS, FUSE, SCREW	0.00	66.32	
<u>651616 (C)</u>	Invoice	12/31/2025	COMPRESSO COUPLING	0.00	5.99	
<u>651624</u>	Invoice	12/31/2025	PIPE REPAIR	0.00	29.58	
<u>651627</u>	Invoice	12/31/2025	MASTER LOCK, BULBS	0.00	60.97	
1148	MERCER CONSTRUCTION CO., INC.	01/09/2026	Regular	0.00	44,309.00	55573
<u>5259-R</u>	Invoice	12/29/2025	CORRECTION TO PAYBALE DATE ON CK 55...	0.00	44,309.00	
2072	PLUMBING AND SEPTIC SOLUTIONS, INC.	01/09/2026	Regular	0.00	151.60	55574
<u>0003753</u>	Invoice	12/29/2025	INCORRECT PAYBALE DATE ON CK 55564	0.00	151.60	
2637	REJ INTERESTS LLC	01/09/2026	Regular	0.00	-2,701.75	55575
2637	REJ INTERESTS LLC	01/09/2026	Regular	0.00	2,701.75	55575
<u>1157</u>	Invoice	01/06/2026	100 Tons of Limestone	0.00	2,511.50	
<u>1157-R</u>	Invoice	01/09/2026	PAY REMAINING AMOUNT ON PO REQ072...	0.00	190.25	
1696	TEXAS ELECTRIC COOPERATIVES	01/09/2026	Regular	0.00	5,977.73	55576
<u>01797759</u>	Invoice	01/09/2026	Freight on PO 0265	0.00	351.14	
<u>INV01797759</u>	Invoice	01/06/2026	45 C.T. METER SETS	0.00	3,719.52	
<u>INV01801402</u>	Invoice	12/26/2025	9S METERING SET FOR DOMINO'S	0.00	1,907.07	
1696	TEXAS ELECTRIC COOPERATIVES	01/09/2026	Regular	0.00	-5,977.73	55576
2637	REJ INTERESTS LLC	01/09/2026	Regular	0.00	2,701.75	55577
<u>1157-R2</u>	Invoice	12/22/2025	100 TONS OF LIMESTONE	0.00	2,701.75	
1696	TEXAS ELECTRIC COOPERATIVES	01/09/2026	Regular	0.00	5,977.73	55578
<u>01797759-R2</u>	Invoice	12/30/2025	METER FOR DOMINOES	0.00	4,070.66	

Check Report

Date Range: 01/01/2026 - 01/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>01801402</u>	Invoice	12/26/2025	95 METERING SET FOR DOMINOE'S	0.00	1,907.07	
0037	AFLAC/ATTN: REMITTANCE PROCESSING SERVICE	01/15/2026	Regular	0.00	1,023.21	55579
<u>JAN 2026</u>	Invoice	01/15/2026	JAN EMPLOYEE BENEFITS	0.00	1,023.21	
0130	AT&T	01/15/2026	Regular	0.00	32.26	55580
<u>JAN 2026</u>	Invoice	01/01/2026	JAN INTERNET - LIBRARY	0.00	32.26	
0130	AT&T	01/15/2026	Regular	0.00	48.39	55581
<u>JAN 2026 - 2831</u>	Invoice	01/15/2026	JAN LIBRARY INTERNET - 14092831	0.00	48.39	
0240	BRODART CO	01/15/2026	Regular	0.00	267.75	55582
<u>M224783</u>	Invoice	01/01/2026	12 MONTH BOOK MCNAUGHTON SUBSCR...	0.00	267.75	
2184	BUREAU VERITAS NORTH AMERICA, INC.	01/15/2026	Regular	0.00	1,153.80	55583
<u>DEC 2025</u>	Invoice	12/31/2026	DEC 2025 THIRD PARTY INSPECTIONS	0.00	1,153.80	
0307	CHAMBER OF COMMERCE	01/15/2026	Regular	0.00	7,360.07	55584
<u>JAN 2026</u>	Invoice	01/14/2026	1ST QTR VC HOT PAYMENT	0.00	7,360.07	
2669	CHELSEY COON	01/15/2026	Regular	0.00	15.00	55585
<u>JAN 2026</u>	Invoice	01/07/2026	COURT CLERK EXAM - LUNCH REIMBURS...	0.00	15.00	
0499	DEWITT POTH & SON, LLC	01/15/2026	Regular	0.00	70.71	55586
<u>817836-0</u>	Invoice	12/04/2025	COPIES FOR DECEMBER 2025 - PW	0.00	30.77	
<u>818172-0</u>	Invoice	12/08/2025	COPIES FOR DECEMBER 2025 - PD	0.00	39.94	
2281	ENVIRONMENTAL SCIENCE CORP DBA PACE AN	01/15/2026	Regular	0.00	769.00	55587
<u>25751893069-S</u>	Invoice	01/01/2026	WWTP SAMPLES	0.00	769.00	
2281	ENVIRONMENTAL SCIENCE CORP DBA PACE AN	01/15/2026	Regular	0.00	-769.00	55587
0742	GUADALUPE VALLEY ELECT. COOP.	01/15/2026	Regular	0.00	221.00	55588
<u>DEC 2025</u>	Invoice	12/31/2025	DEC 2025 ELECTRICITY AT AIRPORT	0.00	221.00	
0791	HAMMER AUTO REPAIR	01/15/2026	Regular	0.00	854.46	55589
<u>40588</u>	Invoice	01/06/2026	Break & Rotor Repair	0.00	854.46	
1140	MCCREARY, VESELKA, BRAGG, & ALLEN PC	01/15/2026	Regular	0.00	-65.96	55590
1140	MCCREARY, VESELKA, BRAGG, & ALLEN PC	01/15/2026	Regular	0.00	65.96	55590
<u>312226</u>	Invoice	01/06/2026	DEC 2025 UTILITY COLLECTION FEE	0.00	65.96	
2373	MEDICAL AIR SERVICES ASSOCIATION, INC.	01/15/2026	Regular	0.00	406.00	55591
<u>JAN 2026</u>	Invoice	01/15/2026	JAN 2026 EMPLOYEE MEDICAL AIR SERVICE	0.00	406.00	
1148	MERCER CONSTRUCTION CO., INC.	01/15/2026	Regular	0.00	255,688.85	55592
<u>05261</u>	Invoice	01/05/2026	PREPARATIONS FOR EMERGENCY REPAIRS...	0.00	255,688.85	
1148	MERCER CONSTRUCTION CO., INC.	01/15/2026	Regular	0.00	-255,688.85	55592
2298	PATRIOT FUEL DISTRIBUTORS	01/15/2026	Regular	0.00	1,820.46	55593
<u>19598</u>	Invoice	01/13/2026	700 gals Unleaded & 250 gals Dyed Diesel	0.00	584.53	
<u>19599</u>	Invoice	01/06/2026	700 gals Unleaded & 250 gals Dyed Diesel	0.00	1,235.93	
2609	SENTRY EQUIPMENT CORP.	01/15/2026	Regular	0.00	523,588.00	55594
<u>259117</u>	Invoice	11/25/2025	EMERGENCY WWTP REPAIRS	0.00	19,982.00	
<u>259121</u>	Invoice	11/25/2025	EMERGENCY WWTP REPAIRS	0.00	325,496.00	
<u>259865</u>	Invoice	12/19/2025	EMERGENCY WWTP REPAIRS	0.00	178,110.00	
2358	TAMMY BELL	01/15/2026	Regular	0.00	15.00	55595
<u>JAN 2026</u>	Invoice	01/07/2026	COURT CLERK EXAM - LUNCH REIMBURS...	0.00	15.00	
1692	TEXAS DISPOSAL SYSTEMS	01/15/2026	Regular	0.00	57,000.23	55596
<u>DEC 2025</u>	Invoice	12/31/2025	DEC 2025 GARBAGE DISPOSAL	0.00	57,000.23	
1259	TEXAS STATE DISBURSEMENT UNIT	01/15/2026	Regular	0.00	440.00	55597
<u>0003771</u>	Invoice	01/16/2026	K. HENGST ORDER 20-07-86021-A; CASE 2...	0.00	440.00	

Check Report

Date Range: 01/01/2026 - 01/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1755	TEXAS TIRE & ACCESSORIES, L.P.	01/15/2026	Regular	0.00	25.00	55598
<u>101395</u>	Invoice	12/11/2025	FLAT TIRE UNIT 2401	0.00	25.00	
2170	WELLS FARGO CARD SERVICES, INC. (C.S.), PAYM	01/15/2026	Regular	0.00	537.25	55599
<u>0003717</u>	Invoice	12/16/2025	KEYBOARD & DESK MAT FOR LIBRARY	0.00	46.75	
<u>0003718</u>	Invoice	12/29/2025	LAMINATING SHEETS & LAMINATING MA...	0.00	90.36	
<u>113-9471276-45...</u>	Invoice	01/06/2026	TOILET PAPER FOR FIRE STATION & STICKE...	0.00	71.48	
<u>SO3931330</u>	Invoice	01/05/2026	WWTP TESTING - 2L SETTLEOMETER KIT, ...	0.00	328.66	
2227	WELLS FARGO PAYMENT REMITTANCE CENTER	01/15/2026	Regular	0.00	501.26	55600
<u>120053021</u>	Invoice	01/08/2026	BLUE HOST YEARLY RENEWAL PRO 150	0.00	446.75	
<u>120425264</u>	Invoice	01/08/2026	DEC 2025 SPAM FILTER	0.00	3.18	
<u>DEC 2025 - LF</u>	Invoice	01/08/2026	SERVICE CHARGES	0.00	51.33	
2227	WELLS FARGO PAYMENT REMITTANCE CENTER	01/15/2026	Regular	0.00	-501.26	55600
1969	XEROX	01/15/2026	Regular	0.00	-202.38	55601
1969	XEROX	01/15/2026	Regular	0.00	202.38	55601
<u>024874596</u>	Invoice	01/01/2026	COPIER MAINTENANCE C8030H, WC3655S...	0.00	202.38	
0306	CH GRAPHICS	01/20/2026	Regular	0.00	335.21	55602
<u>100391</u>	Invoice	01/06/2026	CITY SHIRTS FOR CLINT TAYLOR DIRECTOR...	0.00	67.26	
<u>100391-1</u>	Invoice	01/16/2026	CITY SHIRTS FOR CLINT TAYLOR DIRECTOR...	0.00	151.00	
<u>100391-1.2</u>	Invoice	01/16/2026	CITY SHIRTS FOR CLINT TAYLOR DIRECTOR...	0.00	86.40	
<u>100391-1.3</u>	Invoice	01/16/2026	CITY SHIRTS FOR CLINT TAYLOR DIRECTOR...	0.00	30.55	
2281	ENVIRONMENTAL SCIENCE CORP DBA PACE AN,	01/20/2026	Regular	0.00	769.00	55603
<u>25751893069-SR</u>	Invoice	12/31/2025	WWTP SAMPLES	0.00	769.00	
1140	MCCREARY, VESELKA, BRAGG, & ALLEN PC	01/20/2026	Regular	0.00	65.96	55604
<u>312226 - R</u>	Invoice	12/16/2025	DEC 2025 UTILITY COLLECTION FEES	0.00	65.96	
1148	MERCER CONSTRUCTION CO., INC.	01/20/2026	Regular	0.00	255,688.85	55605
<u>0003818</u>	Invoice	01/20/2026	EMERGENCY REPAIRS AT WWTP	0.00	60,413.01	
<u>0003819</u>	Invoice	01/20/2026	PREPARATIONS FOR EMERGENCY REPAIRS...	0.00	195,275.84	
1720	TEXAS MUNICIPAL LEAGUE INTERGOVERNMENT	01/20/2026	Regular	0.00	2,551.00	55606
<u>8923-2026</u>	Invoice	12/31/2025	AUDIT 2024-2025	0.00	2,551.00	
2227	WELLS FARGO PAYMENT REMITTANCE CENTER	01/20/2026	Regular	0.00	501.26	55607
<u>DEC 2025 - R</u>	Invoice	12/31/2025	FINANCE CHARGE AND LATE FEE	0.00	51.33	
<u>JAN 2025 - R1</u>	Invoice	12/31/2025	BLUE HOST YEARLY RENEWAL PRO 150	0.00	446.75	
<u>JAN 2025 - R2</u>	Invoice	12/31/2025	BLUE HOST SPAM FILTER	0.00	3.18	
1969	XEROX	01/20/2026	Regular	0.00	202.38	55608
<u>024874596R</u>	Invoice	12/31/2025	COPIER MAINTENANCE - LIBRARY	0.00	202.38	
0139	AT&T 512-A19-6014 033	01/23/2026	Regular	0.00	654.10	55609
<u>JAN 2026</u>	Invoice	01/07/2026	JAN 2026 CITY PHONE	0.00	654.10	
2421	CAVENDER AUTO COUNTRY CHEVROLET BUICK	01/23/2026	Regular	0.00	576.56	55610
<u>385232</u>	Invoice	01/14/2026	REPLACE ELECTRONIC CONTROL MODULE...	0.00	576.56	
0491	DEPARTMENT OF INFORMATION RESOURCES	01/23/2026	Regular	0.00	18.58	55611
<u>26121204N</u>	Invoice	12/31/2025	DEC 2025 CITY LONG DISTANCE	0.00	18.58	
0493	DSHS CENTRAL LAB MC2004	01/23/2026	Regular	0.00	390.00	55612
<u>122025</u>	Invoice	11/18/2025	DRINKING WATER SAMPLES	0.00	390.00	
0767	HALLETTSVILLE COMMUNICATIONS	01/23/2026	Regular	0.00	124.51	55613
<u>10069266</u>	Invoice	01/14/2026	USB CABLE	0.00	12.99	
<u>308893</u>	Invoice	01/14/2026	REPAIR ANTENA FLEX NET READER	0.00	111.52	
0774	HALLETTSVILLE HDWE. & AUTO SUPPLY	01/23/2026	Regular	0.00	39.85	55614
<u>DEC 2025</u>	Invoice	12/03/2025	2" PVC FEMALE ADAPTER, 2' PVC MALE A...	0.00	39.85	

Check Report

Date Range: 01/01/2026 - 01/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2458	HARRISON WALDROP & UHEREK	01/23/2026	Regular	0.00	8,000.00	55615
<u>94208</u>	Invoice	12/31/2025	CITY'S FINANCIAL AUDIT 2025	0.00	8,000.00	
0886	INGRAM LIBRARY SERVICES	01/23/2026	Regular	0.00	16.49	55616
<u>93529183</u>	Invoice	01/08/2026	121 ADULT BOOKS FOR LIBRARY	0.00	16.49	
1140	MCCREARY, VESELKA, BRAGG, & ALLEN PC	01/23/2026	Regular	0.00	20.70	55617
<u>313023</u>	Invoice	12/31/2025	JAN COLLECTION FEES - MUNICIPAL COURT	0.00	20.70	
2676	NEIL TECHNICAL SERVICES, LLC	01/23/2026	Regular	0.00	14,957.15	55618
<u>0003831</u>	Invoice	12/23/2025	INSTALL/REPAIR LIFT STATION ALARMS	0.00	14,957.15	
1269	OMNIBASE SERVICES OF TEXAS LP	01/23/2026	Regular	0.00	-210.00	55619
1269	OMNIBASE SERVICES OF TEXAS LP	01/23/2026	Regular	0.00	210.00	55619
<u>425-101143</u>	Invoice	12/31/2026	OMNI BASE FEES	0.00	210.00	
1328	POLICE & SHERIFF'S PRESS, INC.	01/23/2026	Regular	0.00	20.00	55620
<u>129566</u>	Invoice	01/14/2026	ID CARD FOR NEW HIRE JOHN FREEMAN	0.00	20.00	
2534	PVS DX INC.	01/23/2026	Regular	0.00	988.57	55621
<u>057000042-26</u>	Invoice	01/08/2026	5 150# CHLORINE CYLINDERS	0.00	988.57	
1721	TX HEALTH BENEFITS POOL	01/23/2026	Regular	0.00	34,453.52	55622
<u>PHALLET02602</u>	Invoice	01/20/2026	JAN 20269 EMPLOYEE BENEFITS	0.00	34,453.52	
1857	U.S. POST OFFICE POSTMASTER	01/23/2026	Regular	0.00	370.00	55623
<u>JAN 2026</u>	Invoice	01/15/2026	FIRST CLASS PRESORT PERMIT RENEWAL	0.00	370.00	
1269	OMNIBASE SERVICES OF TEXAS LP	01/23/2026	Regular	0.00	210.00	55624
<u>425-101143R</u>	Invoice	12/31/2025	OMNIBASE FEES	0.00	210.00	
0297	CENTERPOINT ENERGY ENTEX	01/29/2026	Regular	0.00	263.82	55634
<u>JAN 2026</u>	Invoice	01/21/2026	JAN 2025 NATURAL GAS FOR CITY DEPTS	0.00	263.82	
0352	CITY OF HALLETTSVILLE - W & L	01/29/2026	Regular	0.00	17,685.71	55635
<u>JAN 2026</u>	Invoice	01/26/2026	JAN 2026 UTILITIES FOR CITY DEPTS	0.00	17,685.71	
2313	IMPACT PROMOTIONAL SERVICES, LLC	01/29/2026	Regular	0.00	54.62	55636
<u>160372</u>	Invoice	01/19/2026	UNIFORMS FOR NEW OFFICER SIERRA - PO...	0.00	54.62	
0992	KOCIAN'S AUTO REPAIR	01/29/2026	Regular	0.00	80.00	55637
<u>835500</u>	Invoice	12/11/2025	REPAIR BRAKE AND TAIL LIGHT	0.00	80.00	
2462	SHEILA GARZA MEDINA	01/29/2026	Regular	0.00	1,000.00	55638
<u>H0010</u>	Invoice	12/31/2025	JUDICIAL SERVICES FOR DEC 2025	0.00	1,000.00	
2294	SPARKLIGHT	01/29/2026	Regular	0.00	259.91	55639
<u>2026 FEB</u>	Invoice	01/26/2026	FEB 2026 INTERNET SERVICE - 816056129...	0.00	259.91	
2294	SPARKLIGHT	01/29/2026	Regular	0.00	135.93	55640
<u>FEB 2026</u>	Invoice	01/26/2026	FEB 2026 INTERNET SERVICE - 816056129...	0.00	135.93	
2257	TEXAS HEALTH CENTER, PA	01/29/2026	Regular	0.00	150.00	55641
<u>9945 FREEMAN</u>	Invoice	01/23/2026	NEW HIRE PHYSICAL & DRUG TESTING - J. ...	0.00	150.00	
1259	TEXAS STATE DISBURSEMENT UNIT	01/29/2026	Regular	0.00	440.00	55642
<u>0003840</u>	Invoice	01/30/2026	K HENGST ORDER: 20-07-86021-A CASE: 2...	0.00	440.00	
1786	THOMAS SURVEYORS	01/29/2026	Regular	0.00	2,337.50	55643
<u>25111801</u>	Invoice	01/14/2026	HOME - 905 S MAIN - MCAFFEE SURVEY	0.00	2,337.50	
1997	Internal Revenue Services	01/07/2026	Bank Draft	0.00	2,086.88	DFT0003725
<u>0003739</u>	Invoice	01/02/2026	Medicare	0.00	2,086.88	
1997	Internal Revenue Services	01/07/2026	Bank Draft	0.00	8,923.38	DFT0003726
<u>0003740</u>	Invoice	01/02/2026	Social Security Tax	0.00	8,923.38	

Check Report

Date Range: 01/01/2026 - 01/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1997 <u>0003742</u>	Internal Revenue Services Invoice	01/02/2026	01/07/2026 FIT Payable	Bank Draft 0.00	5,384.47 5,384.47	DFT0003728
1997 <u>0003778</u>	Internal Revenue Services Invoice	01/16/2026	01/21/2026 Medicare	Bank Draft 0.00	1,923.56 1,923.56	DFT0003741
1997 <u>0003779</u>	Internal Revenue Services Invoice	01/16/2026	01/21/2026 Social Security Tax	Bank Draft 0.00	8,224.68 8,224.68	DFT0003742
1997 <u>0003781</u>	Internal Revenue Services Invoice	01/16/2026	01/21/2026 FIT Payable	Bank Draft 0.00	4,539.77 4,539.77	DFT0003744
1997 <u>0003794</u>	Internal Revenue Services Invoice	01/15/2026	01/20/2026 Medicare	Bank Draft 0.00	4.18 4.18	DFT0003746
1997 <u>0003795</u>	Internal Revenue Services Invoice	01/15/2026	01/20/2026 Social Security Tax	Bank Draft 0.00	17.86 17.86	DFT0003747
1997 <u>0003797</u>	Internal Revenue Services Invoice	01/15/2026	01/20/2026 FIT Payable	Bank Draft 0.00	16.42 16.42	DFT0003749
1997 <u>0003801</u>	Internal Revenue Services Invoice	01/16/2026	01/21/2026 Medicare	Bank Draft 0.00	4.70 4.70	DFT0003750
1997 <u>0003802</u>	Internal Revenue Services Invoice	01/16/2026	01/21/2026 Social Security Tax	Bank Draft 0.00	20.10 20.10	DFT0003751
1997 <u>0003804</u>	Internal Revenue Services Invoice	01/16/2026	01/21/2026 FIT Payable	Bank Draft 0.00	18.46 18.46	DFT0003753

Bank Code AP Bank Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	122	87	0.00	1,331,959.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-310,577.53
Bank Drafts	12	12	0.00	31,164.46
EFT's	3	3	0.00	15,046.50
	137	112	0.00	1,067,593.10

Check Report

Date Range: 01/01/2026 - 01/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Grant Prosperity-AP Grant Prosperity						
1821	TRC LOCKBOX	01/07/2026	EFT	0.00	12,159.12	14
<u>152040</u>	Invoice	09/30/2025	E683 GRANT NEW RIDGE WELL #11	0.00	10,901.28	
<u>153798</u>	Invoice	10/24/2025	E683 GRANT NEW RIDGE WELL #11	0.00	1,257.84	
1821	TRC LOCKBOX	01/29/2026	EFT	0.00	5,031.36	15
<u>155398</u>	Invoice	01/29/2026	E683 GRANT NEW RIDGE WELL #11	0.00	5,031.36	
1014	LANGFORD COMMUNITY MANAGEMENT SERVI	01/29/2026	Regular	0.00	25,452.00	222
<u>6601</u>	Invoice	01/29/2026	E683 - DRAW #8 GLO-MIT-MOD	0.00	25,452.00	

Bank Code AP Grant Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	25,452.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	3	2	0.00	17,190.48
	4	3	0.00	42,642.48

Check Report

Date Range: 01/01/2026 - 01/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Lib Prosperity-AP Lib Prosperity						
1281	OVERDRIVE	01/08/2026	01/08/2026 Regular	0.00	1,500.00	2267
<u>H-0119262</u>	Invoice	01/08/2026	LIBBY/OVERDRIVE E BOOK ANNUAL SUBS...	0.00	1,500.00	
0886	INGRAM LIBRARY SERVICES	01/15/2026	01/15/2026 Regular	0.00	27.19	2268
<u>0003761</u>	Invoice	01/02/2026	SUMMER AT THE LIBRARY JUVENILE RAFF...	0.00	27.19	
0886	INGRAM LIBRARY SERVICES	01/23/2026	01/23/2026 Regular	0.00	117.17	2269
<u>93529184</u>	Invoice	01/08/2026	SUMMER AT THE LIBRARY JUVENILE RAFF...	0.00	117.17	
1074	LIBRARICA LLC	01/29/2026	01/29/2026 Regular	0.00	654.90	2270
<u>204161-112R</u>	Invoice	01/20/2026	ANNUAL PRINT SERVER SUPPORT/UPDATE...	0.00	654.90	

Bank Code AP Lib Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	4	4	0.00	2,299.26
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	4	0.00	2,299.26

Check Report

Date Range: 01/01/2026 - 01/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: Debt Services -Debt Services						
2603	BOKF, NA	01/16/2026	EFT	0.00	313,050.00	3
<u>HALLETTSVILLETX</u> .. Invoice		01/01/2026	HALLETTSVILLE TX GO 2024	0.00	313,050.00	

Bank Code Debt Services Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	1	1	0.00	313,050.00
	1	1	0.00	313,050.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	127	92	0.00	1,359,710.93
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-310,577.53
Bank Drafts	12	12	0.00	31,164.46
EFT's	7	6	0.00	345,286.98
	146	120	0.00	1,425,584.84

Fund Summary

Fund	Name	Period	Amount
45	DEBT SERVICES	1/2026	313,050.00
52	LIBRARY FRIENCH SIMPSON MEMORIAL LIBRAI	1/2026	2,299.26
60	GRANT FUND	1/2026	42,642.48
99	POOLED CASH FUND -MAIN	1/2026	1,067,593.10
			1,425,584.84

January 1, 2026

Jansky Sand & Gravel, Inc
101 N. Front Street
Hallettsville, TX 77964
(361) 798-5892

Re: Lease Agreement: known as "Second" Street

To City of Hallettsville:

This letter is submitted as a formal request for approval to expand the permitted use of the leased premises known as "Second Street" located in Hallettsville, Tx.

The original lease agreement is dated in August 2020 between Jansky Sand & Gravel, Inc. (lessee) and The City of Hallettsville (Lessor), recorded in Volume 897, page 817 of the Lease Records of Lavaca County, Texas. Transferred from Peggy and Michael Jansky who assumed the lease in 1991. Pursuant to the terms of the lease agreement, the premises are authorized for access and passage purposes only. In compliance with the agreement, Jansky sand & Gravel, Inc. respectfully requests permission to use the leased premises for the parking of company trucks and/or equipment, in addition to continued use for ingress and egress.

Since assuming the lease in 2020, Jansky Sand & Gravel has:

- Renewed the lease annually
- Maintained all required liability and property insurance
- Properly maintained the leased property in accordance with the agreement
- Remained in good standing and full compliance with all lease requirements.

The requested parking use would be conducted in an orderly and safe manner.

I appreciate your time and consideration of this request and your review of the lease agreement.

Thank You

A handwritten signature in black ink, appearing to read "Michael J. Jansky", with a long, sweeping flourish extending to the right.

Michael J. Jansky

January 14, 2026

Ms. Grace Ward, City Manager
City of Hallettsville
101 N. Main Street
Hallettsville, TX 77964

RE: 2nd Street lease amendment or contract change

Dear Ms. Grace Ward,

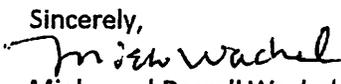
We are requesting an amendment or contract lease change to the lease of 2nd Street located on the east side of the Lavaca River. As adjoining property owners, it is reasonable for us to access the street easement closest to our lot for routine purposes, including care for the street easement and our property.

Given the street's direct connection to our property, it is unreasonable to assume we would never have a valid reason to be on 2nd Street.

To avoid confusion or trespass concerns, we respectfully request that the City consider one of the following options: cancel the existing lease and return 2nd Street to public access; create a lease listing both adjoining landowners; or issue written authorization allowing Mieko and Darrell Wachel, and their representatives, to use 2nd Street for access and maintenance.

Thank you for your time and consideration.

Sincerely,

Mieko and Darrell Wachel
P.O. Box 968
Hallettsville, TX 77964
Mieko Wachel 713-822-0166 cell/text
Darrell Wachel 713-854-2716 cell/text

Cc:

Hallettsville Mayor Alice Summers and Hallettsville City Council:
Chasity Grant Carter
Audrey Barrera
Trent Skelton
Dean Madden
Billy Barrera

THE STATE OF TEXAS *
*
COUNTY OF LAVACA *

KNOW ALL MEN BY THESE PRESENTS

LEASE AGREEMENT

THIS LEASE AGREEMENT is made effective on the 24th. day of August, 2020, by and between **The CITY OF HALLETTSVILLE**, a municipal corporation, 101 North Main Street, Hallettsville, Texas 77964, acting by and through the duly authorized undersigned officers, as **Lessor**, and **JANSKY SAND AND GRAVEL**, 101 North Front Street, Hallettsville, Texas 77964, as Lessee.

WITNESSETH:

DESCRIPTION OF PREMISES: Lessor does by these presents lease and demise unto said Lessee that certain street and passage way known as Second Street as listed upon the City of Hallettsville Map, extending from west margin of Front Street to the Lavaca River, in the City of Hallettsville, Lavaca County, Texas.

TERM: This Agreement shall be for a term one (1) year beginning August 24, 2020 and ending August 23, 2021 with the option to extend this lease on an annual basis for year to year. Lessee herein shall give Lessor written notice prior to August 23 of each year, of the Lessee's intention to extend this lease by delivering such Notice to the City Secretary/Administrator. In the event such option to renew is not exercised, Lessee will quietly deliver up said premises on the expiration date of said Lease in as good a condition as when received. This Agreement may be terminated by either party by giving thirty (30) days written notice.

RENT/CONSIDERATION: Lessee shall pay to Lessor **TWELVE AND NO/100 (\$12.00) DOLLARS** annually prior to the expiration date of such lease. All future rental payments will be due on or before the 23rd. day of August of each year. Lessee will well and punctually pay said annual rent in the manner and form as herein specified, and quietly deliver up said premises on the date of the expiration or termination of this lease.

USE OF PREMISES: Lessee may use the premises for access purposes only. If premises are to be used for any other purpose Lessee must have prior written consent and agreement by Lessor. The property shall be used and operated by Lessee in a lawful manner and shall not violate any laws of the State of Texas or the United States of America or any other governmental authority.

Lessee will not sublet said premises or any part thereof to any person, firm, or corporation whatsoever without the consent of Lessor **IN WRITING** first obtained.

PROPERTY INSURANCE: Lessor and Lessee shall each be responsible to maintain appropriate insurance for their respective interest or use in reference to the premises and property.

LIABILITY INSURANCE: Lessee shall maintain liability insurance in a total sum of at least \$1,000,000.00.

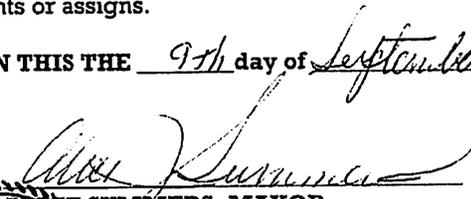
MAINTENANCE: Lessee agrees to care and maintain the premises in an orderly manner and are responsible for keeping the premises in the condition as received

SPECIAL CONDITIONS: Lessee has the obligation to indemnify, defend and hold harmless the Lessor for any and all damages that may arise from the use of the premises/property and the use of anything that may be moved or removed from the premises/property and used in any way, including but not limited to any premise liability arising out of anyone being on the premises/property for any reason or purposes to carry out the rights and obligations of this lease or the willful or grossly negligent acts of Lessee, its employees, agents, servants or independent contractors while in the course of their employment or in the performance of their contract which causes damages to third parties or to the property of third parties.

Failure to pay the rent in advance, as aforesaid, or comply with any of the foregoing obligations, or in violation of any of the foregoing conditions or covenants, the Lessor may declare this lease forfeited at their discretion, agent or attorney shall have the power to enter and hold, occupy and repossess the entire premises hereinabove described, as before the execution of these presents. Lessee agrees to deliver possession whenever demanded by Lessor, their agents or assigns.

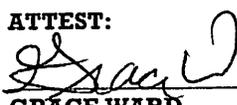
EXECUTED IN DUPLICATE ON THIS THE 9th day of September,
A.D. 2020.

LESSOR:



ALVIN SUMMERS, MAYOR
CITY OF HALLETTSVILLE

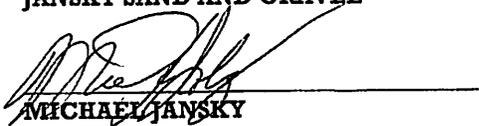
ATTEST:


GRACE WARD
CITY SECRETARY/ADMINISTRATOR



LESSEE:

JANSKY SAND AND GRAVEL


MICHAEL JANSKY

FILED AND RECORDED

Instrument Number: 244992 B: ORB V: 897 P: 817

Filing and Recording Date: 05/28/2021 02:28:10 PM Pages: 3 Recording Fee: \$30.00

I hereby certify that this instrument was FILED on the date and time stamped hereon by me and was duly RECORDED in the OFFICIAL PUBLIC RECORDS of Lavaca County,



Elizabeth A. Kouba

Elizabeth A. Kouba, County Clerk
Lavaca County, Texas

DO NOT DESTROY - Warning, this document is part of the Official Public Record.

susano

Returned To:
CITY OF HALLETTSVILLE

Filed By: CITY OF HALLETTSVILLE
/DONNA DORNAK
Destination: Office Pick-up

§ 10.202 Maximum Parking Time for Large Vehicles.

It shall be unlawful for any owner or other person in charge to leave, park, or stand any truck with a rated capacity in excess of two (2) tons according to the manufacturer's classification, bus, or semi-trailer upon any street or alley in this city in excess of two (2) hours. This section does not prevent parking or standing of above described vehicles on said streets for the purpose of expeditiously loading and unloading passengers, freight, or merchandise.

(Ordinance 376-85, adopted 12/2/85, Article II, Section 26)

Stephen Bludaw

798-0596

1210	110 lb post galv	\$11
250	5 rolls wire	\$50
200	1 gate	\$200
250	corners - braces	\$250
2000	CLEANING	\$2000
1800	Fence buildng	$1.50 \times 1200' =$
<u>\$ 5710</u>		\$1800 labor

RESOLUTION NO: 006-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS, APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR OPERATION LONE STAR GRANT PROGRAM FY2027 FROM THE OFFICE OF THE GOVERNOR, AND DECLARING AN EFFECTIVE DATE.

.....
WHEREAS, the City of Hallettsville City Council finds it in the best interest of the citizens of the City of Hallettsville, to apply for the funding of a Police Vehicle with K9 Equipment and Overtime through the Operation Lone Star Grant Program FY2027 (09/01/2026 – 08/31/2027); and

WHEREAS, the City of Hallettsville agrees to provide applicable matching funds for the said project as required by the Operation Lone Star Grant application; and

WHEREAS, the City of Hallettsville agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Hallettsville assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the City of Hallettsville designates City Secretary/ Administrator Grace Ward as the grantees authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency;

WHEREAS, the City of Hallettsville designates Financial Officer Tammy Bell as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS:

Section 1: That the City of Hallettsville approves submission of the grant application for the funding of a Police Vehicle with K9 Equipment and Overtime to the Office of the Governor.

Section 2: That this resolution shall become effective immediately upon adoption.

INTRODUCED, READ, and PASSED, by the affirmative vote of the City Council of the City of Hallettsville, this the 17th day of February 2026.

Grant # 5800901

Alice Jo Summers, Mayor

Grace Ward, City Secretary

Name:

Operation Lone Star Grant Program (OLS), FY2027

Available
01/12/2026

Due Date
03/12/2026

Purpose:

The Public Safety Office (PSO) is soliciting grant applications for local projects that support Operation Lone Star.

The purpose of the program is to enhance interagency border security operations supporting Operation Lone Star including the facilitation of directed actions to deter and interdict criminal activity. Program participants shall assist in the execution of coordinated border security operations to:

Law Enforcement

- Increase the effectiveness and impact of Operation Lone Star.
- Reduce border-related criminal activity in Texas.
- Implement and increase the effectiveness of operational methods, measures, and techniques for outbound/southbound operations.
- Decrease the supply of drugs smuggled into and through Texas from Mexico.
- Disrupt and deter operations of gang and cartel criminal organizations.
- Decrease specifically targeted tactics (such as conveyance methods) for drugs in the Texas border region.
- Decrease use of specific areas for crime as targeted in directed action missions.
- Increase the number and quality of analytical intelligence products developed at the Unified Command and state levels.
- Increase coordination between local and state law enforcement agencies in planning, execution, and analysis of border security operations.

Jail Operations

- Increase capacity for detention operations and other supporting functions associated with increased criminal activity due to surges in illegal migration.

Human Remains Processing

- Support county medical examiner offices in the humane processing of the remains of undocumented migrants.

Court Administration

- Support case preparation, magistration, pre/post-adjudication proceedings, and criminal trials of OLS defendants.

Fire/EMS Operations

- Increase capacity for fire/EMS operations in direct support of OLS.

Available Funding:

State funds for these projects are authorized under the Texas General Appropriations Act, Article I, for Trusteed Programs within the Office of the Governor. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

1. Units of local government; and
2. Federally Recognized Native American tribes.
3. Eligible applicants must be a county, or a municipality located in a county that has issued a disaster declaration relating to border security. The applicant's county must also be included in the most current Governor's Proclamation renewing the Border Security Disaster Declaration.
4. Preference will be given to eligible applicants within or providing support services to a County that is:
 - adjacent to or a portion of which are located within 20 miles of an international border;
 - adjacent to two counties located on an international border with a population of more than 5,000 and less than 7,500 according to the most recent federal decennial census; or
 - adjacent to the Gulf Intracoastal Waterway, as defined by Section 51.002, Transportation Code.

Application Process:

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

*****NEW APPLICATION SUBMISSION REQUIREMENT*****

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-

Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- **Resolution from Governing Body** - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- **CEO/Law Enforcement Certifications and Assurances Form** - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.
- **County Attorney/District Attorney or Criminal District Attorney Letter** - Eligible applicants in a border county, as described in the Eligible Organizations section, must upload a letter from the county attorney and district attorney or criminal district attorney expressing their office’s active participation in prosecuting misdemeanor and felony offenses, as appropriate, in support of Operation Lone Star.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

Key Dates:

Action	Date
Funding Anouncement Release	01/12/2026
Online System Opening Date	01/12/2026
Final Date to Submit and Certify an Application	03/12/2026 at 5:00PM CST
Earliest Project Start Date	09/01/2026

Project Period:

Projects selected for funding must begin on or after September 1, 2026 and expire on or before August 31, 2027.

Funding Levels

Minimum: \$20,000

Maximum: \$5,000,000

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards (TxGMS), Federal Uniform Grant Guidance, and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funding may be used to provide personnel, equipment, supplies, contractual support, travel, and training in support of **Operation Lone Star** activities, including for any one or more of the following activities.

Operation Lone Star - Law Enforcement. Activities related to law enforcement operations in support of OLS:

LAW ENFORCEMENT PERSONNEL - OVERTIME

- Overtime for increased patrol, search and rescue, recovery operations, and/or investigative capacity for certified peace officers.
- Overtime for law enforcement support personnel. These costs may include overtime for personnel necessary to support officers that are on patrol and participating in Operation Lone Star, such as Communications Officer/Dispatcher overtime necessary to maintain a safe Officer to Dispatcher ratio.

LAW ENFORCEMENT PERSONNEL – CONTINUATION OF PREVIOUSLY FUNDED REGULAR or STRAIGHT-TIME & TEMPORARY POSITIONS

*****Note: PSO will only consider funding regular/straight-time and temporary law enforcement positions during the FY 2027 grant period that were also previously funded through the FY 2026 Operation Lone Star grant program solicitation. New personnel positions and/or personnel positions previously funded directly by the local unit of government are not eligible.**

- Augmentees: Personnel costs for law enforcement personnel who are not regular employees of a funded agency but are brought on as needed to specifically cover border security operations so that there can be a force multiplier during Operation Lone Star.
- Regular time for law enforcement personnel working border operations. Grant funds must be used to supplement existing funds and not supplant funds that have been budgeted for the same purpose.
- Part-time to Full-Time: Personnel costs for part-time law enforcement personnel in order to bring them to temporary full-time status.
- Regular time for administrative personnel supporting OLS law enforcement activities.
- Hiring or contracting temporary staff to support OLS law enforcement activities.

LAW ENFORCEMENT - EQUIPMENT & TECHNOLOGY

- Costs for equipment, technology, or the rental of equipment, which will benefit the border security mission and will be routinely utilized during Operation Lone Star.

LAW ENFORCEMENT - SUPPLIES and DIRECT OPERATING EXPENSE

- Office supplies and program supplies related to OLS law enforcement activities. Operational costs are also allowable, such as vehicle operating costs or costs for minor emergency repairs as described below, or for other services pre-approved by the PSO that are critical to success of the program. Examples include:
 - The cost of fuel, lubricants, and minor emergency repairs or maintenance for vehicles, and similar equipment used during the hours in which grant-funded staff are working.
 - Only actual expenses supported by invoiced gas, oil, and repair or maintenance receipts may be reimbursed under this grant.
 - Maintenance costs must be prorated to show the usage of vehicles or equipment for regular law enforcement duties as compared to usage while officers are working grant-paid patrols.

LAW ENFORCEMENT – TRAVEL & TRAINING

- Travel, per diem, and lodging costs associated with personnel, augmentees, or contractors engaged in OLS activities.

Operation Lone Star - Human Remains Processing. Activities related to the humane processing of the remains of undocumented migrants:

MEDICAL EXAMINER PERSONNEL – OVERTIME

- Overtime for OLS death investigations conducted by a medical examiner, deputy examiner, trained technician, or a forensic pathologist as authorized under Article 49.25 of the Code of Criminal Procedure.

MEDICAL EXAMINER PERSONNEL – CONTINUATION OF PREVIOUSLY FUNDED REGULAR or STRAIGHT-TIME & TEMPORARY POSITIONS

*****Note: PSO will only consider funding regular/straight-time and temporary medical examiner positions during the FY 2027 grant period that were also previously funded through the FY 2026 Operation Lone Star grant program solicitation. New personnel positions and/or personnel positions previously funded directly by the local unit of government are not eligible.**

- Regular time for county medical examiner personnel conducting OLS death investigations. Grant funds must be used to supplement existing funds and not supplant funds that have been budgeted for the same purpose.
- Part-time to Full-Time: Personnel costs for part-time county medical examiner personnel to bring them to temporary full-time status.
- Regular time for administrative personnel supporting a County Medical Examiner's Office.

- Hiring or contracting temporary staff to assist or conduct OLS death investigations.

MEDICAL EXAMINER - EQUIPMENT & TECHNOLOGY

- Costs for equipment, technology, or the rental of equipment related to the processing of OLS death investigations, temporary morgues, and/or additional body storage capacity.

MEDICAL EXAMINER - SUPPLIES and DIRECT OPERATING EXPENSE

- Costs for supplies and direct operating expenses related to conducting OLS death investigations.

MEDICAL EXAMINER – CONTRACTUAL

- Costs associated with the outsourcing of OLS death investigations, temporary body storage, and other contractual costs incurred by a county medical examiner's office related to the humane processing of the remains of undocumented migrants.

Operation Lone Star – Jail Operations. Activities related to the intake, processing, and holding of OLS inmates in local detention facilities.

JAIL OPERATIONS PERSONNEL – OVERTIME

- Overtime for jailers and support staff related to the intake, processing, and holding of OLS inmates.

JAIL OPERATIONS PERSONNEL - CONTINUATION OF PREVIOUSLY FUNDED REGULAR or STRAIGHT-TIME & TEMPORARY POSITIONS

*****Note: PSO will only consider funding regular/straight-time and temporary jail operations positions during the FY 2027 grant period that were also previously funded through the FY 2026 Operation Lone Star grant program solicitation. New personnel positions and/or personnel positions previously funded directly by the local unit of government are not eligible.**

- Augmentees: Personnel costs for jailers who are not regular employees of a funded agency, but are brought on as needed to specifically assist in the intake, processing, and holding of OLS inmates.
- Regular time for jailers. Grant funds must be used to supplement existing funds and not supplant funds that have been budgeted for the same purpose.
- Part-time to Full-Time: Personnel costs for part-time jailers to bring them to temporary full-time status.
- Regular time for administrative personnel supporting OLS corrections activities.

- Hiring or contracting temporary jail staff to support OLS corrections activities.

JAIL OPERATIONS - EQUIPMENT & TECHNOLOGY

- Costs for equipment, technology, or the rental of equipment related to the intake, processing, and holding of OLS inmates.

JAIL OPERATIONS - SUPPLIES and DIRECT OPERATING EXPENSE

- Costs for office supplies, program supplies, and other direct operating expenses related to the intake, processing, and holding of OLS inmates. Examples include: Inmate transportation to court proceedings or state custody.

JAIL OPERATIONS – CONTRACTUAL

- Costs associated with outsourcing OLS inmates to other county jail facilities and/or other contractual costs incurred by a county jail facility related to the intake, processing, and holding of OLS inmates.

JAIL OPERATIONS – TRAVEL & TRAINING

- Travel, per diem, and lodging costs associated with jail personnel, augmentees, or contractors engaged in OLS corrections activities.

Operation Lone Star – Court Administration. Activities related to the case preparation, magistration, pre/post-adjudication proceedings, and criminal trials of OLS defendants.

COURT ADMINISTRATION PERSONNEL – OVERTIME

- Overtime for courtroom staff, court coordinators, and clerks supporting court operations, including but not limited to, case preparation, magistration, pre/post-adjudication proceedings, and criminal trials for OLS defendants.

COURT ADMINISTRATION PERSONNEL - CONTINUATION OF PREVIOUSLY FUNDED REGULAR or STRAIGHT-TIME & TEMPORARY POSITIONS

*****Note: PSO will only consider funding regular/straight-time and temporary court administration positions during the FY 2027 grant period that were also previously funded through the FY 2026 Operation Lone Star grant program solicitation. New personnel positions and/or personnel positions previously funded directly by the local unit of government are not eligible**

- Regular time for courtroom staff, court coordinators, and clerks. Grant funds must be used to supplement existing funds and not supplant funds that have been budgeted for the same purpose.
- Part-time to Full-Time: Personnel costs for part-time courtroom staff, court coordinators, and clerks to bring them to temporary full-time status.
- Hiring or contracting temporary courtroom staff, court coordinators, and clerks to support OLS courts activities.

COURT ADMINISTRATION - EQUIPMENT & TECHNOLOGY

- Costs for equipment and technology to support court operations, including but not limited to, case preparation, magistration, pre/post-adjudication proceedings, and criminal trials for OLS defendants.

COURT ADMINISTRATION - SUPPLIES and DIRECT OPERATING EXPENSE

- Costs for office supplies, program supplies, and other direct operating expenses to support court operations, including but not limited to, magistration, pre/post-adjudication proceedings, and criminal trials for OLS defendants.

COURT ADMINISTRATION – CONTRACTUAL

- Costs associated with contractual costs incurred to support court operations, including but not limited to, magistration, pre/post-adjudication proceedings, and criminal trials for OLS defendants.

Operation Lone Star – Fire/EMS Operations. Activities related to emergency response efforts provided by locally operated Fire/EMS agencies.

FIRE/EMS OPERATIONS (RESCUE) – OVERTIME

- Overtime for increased rescue call volume, search and rescue, and/or recovery operations.
- Overtime for rescue support personnel. These costs may include overtime for personnel necessary to support rescue personnel that are operating on incident scenes and participating in Operation Lone Star, such as telecommunications professional overtime necessary to maintain a safe responder to dispatcher ratio.

FIRE/EMS OPERATIONS (RESCUE) – REGULAR or STRAIGHT-TIME & TEMPORARY POSITIONS

*****Note: PSO will only consider funding regular/straight-time and temporary Fire/EMS positions during the FY 2027 grant period that were also previously funded through the FY**

2026 Operation Lone Star grant program solicitation. New personnel positions and/or personnel positions previously funded directly by the local unit of government are not eligible

- Part-time to Full-time: Personnel costs for part-time rescue personnel in order to bring them to temporary full-time status.
- Hiring or contracting temporary staff to support OLS rescue activities.

FIRE/EMS OPERATIONS - EQUIPMENT & TECHNOLOGY

- Costs for equipment, technology, or the rental of equipment, which will benefit the border security mission and will be routinely utilized during Operation Lone Star.

FIRE/EMS OPERATIONS (RESCUE) – SUPPLIES and DIRECT OPERATING EXPENSE

- General office supplies and program supplies related to OLS rescue activities. Operational costs are also allowable, such as vehicle operating costs or costs for minor emergency repairs as described below, or for other services pre-approved by the PSO that are critical to success of the program. Examples include:
 - Costs associated with fuel, lubricants, and minor emergency repairs or maintenance for vehicles, and similar equipment used during the hours in which grant-funded staff are working.
 - Only actual expenses supported by invoiced gas, oil, and repair or maintenance receipts may be reimbursed under this grant.
 - Maintenance costs must be prorated to show the usage of vehicles or equipment for regular rescue duties as compared to usage while first responders are working grant-funded rescue operations.
- **FIRE/EMS OPERATIONS – TRAVEL & TRAINING**
 - Travel, per diem, and lodging costs associated with personnel, augmentees, or contractors engaged in OLS activities.

Program-Specific Requirements

1. Eligible applicants, as applicable, assure to continue and/or renew a local disaster declaration relating to border security for the entirety of the project period. The expiration or dissolution of a local disaster declaration may result in the early termination of the grant agreement.
2. Eligible applicants must upload a letter from the county attorney and district attorney or criminal district attorney expressing their office's active participation in prosecuting misdemeanor and felony offenses, as appropriate, in support of Operation Lone Star.
3. Eligible applicants performing law enforcement functions must agree to perform the following activities:

- Participate in operational planning and coordination meetings, information/intelligence sharing meetings, and After Action Reviews (AARs) established by the Texas Department of Public Safety's (DPS) Joint Operations and Intelligence Centers (JOICs).
- Participate weekly on the JOIC Unified Command conference calls or meetings as required by the JOIC.
- Report significant border-related events that occur during each 24-hour period.
- Conduct enhanced law enforcement patrolling activities if funded for those activities through this grant and recognize/react to information/intelligence to adjust times and locations of enhanced patrol activities.
- Identify significant border-related trends or areas of interest that may be developed into focus areas for future operations.
- Conduct surveillance, interdictions, investigations, and collect and disseminate information within its jurisdiction or cross-jurisdiction lines as required.
- Submit information on incidents using the Border Incident Assessment Report (BIAR).
 - The grantee shall report all border-related incidents to the appropriate JOIC using the BIAR. BIAR reporting shall include events that occur during Enhanced Operation activities AND events that occur during Steady State activities. Enhanced (Surge) Operations originate out of the use of Lone Star funds when the local agency chooses to increase the hours of patrol or investigations. Steady State activities are defined as normal patrol or investigative duties that do not use grant funds, but directly impact the overall Lone Star mission, such as organized crime arrests, terroristic activities, weapons trafficking arrests, kidnappings, human trafficking, human smuggling, home invasions with a border or organized crime nexus, illegal immigration, border-related murders, gang-related murders, vehicle thefts, or drug trafficking.
 - The BIAR is the primary incident and information-reporting tool for the grantee in local border security operations. The grantee shall ensure all BIARs conform to the respective standards outlined by the JOIC and are submitted within 24 hours of the end of shift and/or the timeframes established by the JOIC.

4. Applicants performing overtime activities must provide a copy of the local overtime policy as approved by its governing board. This policy will be considered the official policy for grant purposes and must be used throughout the grant period. The policy must:

- Clearly describe how overtime will be calculated;
- Be consistent with the agency's local overtime policy;
- Treat overtime for grant-paid personnel the same as non-grant paid personnel.

5. Project Overtime (OT) shall be reimbursed following the grantee's overtime policy and the requirements as stated below:

- OT is time actually worked that exceeds the required number of hours during an employee's designated work period, as per grantee's policies and procedures.

- OT must be worked to support border security operations.
- The project OT rate shall be no more than one-and-one-half (1.5) times the employee's regular pay rate.
- Exempt salaried employees working border security operations may be reimbursed for overtime only if the grantee's overtime policy specifically allows for this.
- PSO will only reimburse the grantee for OT that does not exceed a total of 16 hours worked (regular plus OT) during any 24-hour period.

Eligibility Requirements

1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may **not** be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. Inherently religious activities such as prayer, worship, religious instruction, or proselytization;
2. Lobbying;
3. Any portion of the salary of, or any other compensation for, an elected or appointed government official;
4. Vehicles or equipment for government agencies that are for general agency use;
5. Weapons, ammunition, tasers, or explosives;
6. Admission fees or tickets to any amusement park, recreational activity or sporting event;
7. Promotional gifts;
8. Food, meals, beverages, or other refreshments, except for eligible per diem associated with grant-related travel;
9. Membership dues for individuals;
10. Any expense or service that is readily available at no cost to the grant project;
11. Any use of grant funds to replace (supplant) funds that have been budgeted for the same purpose through non-grant sources;
12. Law enforcement equipment for which PSO administers separate and dedicated grant programs including: body cameras, ballistic vests, and ballistic shields. Please refer to the list of Active FY 2027 Funding Opportunities for more information on these available grant programs
13. Fundraising;
14. Salary stipends;
15. Construction;
16. Aircraft (fixed wing & rotary wing including sUAS, drones, unmanned aerial aircraft);
17. Fire engines;
18. Ambulances (types 1, 2, & 3);
19. Any other prohibition imposed by federal, state, or local law.

Selection Process

PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

Applications will then be reviewed by PSO staff members, or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds
\$TBD

RESOLUTION NO: 007-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS, APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR ALERRT TRAVEL ASSISTANCE FY2026 FROM THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE AND DECLARING AN EFFECTIVE DATE.

.....
WHEREAS, the City of Hallettsville City Council finds it in the best interest of the citizens of the City of Hallettsville, to apply for a grant to reimburse expenses associated with ALERRT Training, to include but not limited to: travel, lodging, food, overtime, etc. through the ALERRT Travel Assistance FY2026 Grant (09/01/2025-08/31/2026); and

WHEREAS, the City of Hallettsville agrees to provide applicable matching funds for the said project as required by the ALERRT Travel Assistance grant application; and

WHEREAS, the City of Hallettsville agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Hallettsville assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the City of Hallettsville designates City Secretary/ Administrator Grace Ward as the grantees authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency;

WHEREAS, the City of Hallettsville designates Financial Officer Tammy Bell as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS:

Section 1: That the City of Hallettsville approves submission of the grant application for the reimbursement of expenses associated with ALERRT Training, to include but not limited to: travel, lodging, food, overtime, etc. to the Office of the Governor.

Section 2: That this resolution shall become effective immediately upon adoption.

INTRODUCED, READ, and PASSED, by the affirmative vote of the City Council of the City of Hallettsville, this the 17th day of February 2026.

Grant # 5802101

Alice Jo Summers, Mayor

Grace Ward, City Secretary

Name:

ALERRT Travel Assistance, FY2026

Available
09/01/2025

Due Date
08/31/2026

Purpose:

The purpose of this announcement is to solicit applications from law enforcement agencies to offset agency-incurred travel costs for sending peace officers to Advanced Law Enforcement Rapid Response Training (ALERRT) training.

Available Funding:

State funds for these projects are authorized by a Budget Execution Order proposed by the Legislative Budget Board and ratified by Governor Abbott on June 28, 2022, pursuant to Texas Government Code, Section 317.002 and Section 317.005(b). All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. The Public Safety Office (PSO) expects to make available \$2.9M for FY2026.

Eligible Organizations:

Applications may be submitted by independent school districts, institutions of higher education, units of local government, and other educational institutions that operate law enforcement agencies employing peace officers under Article 2A.001, Texas Code of Criminal Procedure.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Application Process:

Applications may only be submitted after receiving confirmation of registration for an ALERRT course. Proof of course confirmation will be required prior to the issuance of a grant award.

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding. For more instructions and information, see eGrants User Guide to Creating an Application, available [here](#).

Key Dates:

Action	Date
Funding Announcement Release	09/01/2025
Online System Opening Date	09/01/2025
Final Date to Submit and Certify an Application	08/31/2026 at 5:00PM CST
Earliest Project Start Date	09/01/2025

Project Period:

Projects must begin on or after 09/01/2025 and may not exceed a 3-month project period.

Funding Levels

Minimum: None

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funds may only be used for agency-incurred costs associated with sending peace officers to ALERRT training; including:

- **Peace Officer Overtime.** Overtime costs incurred by the agency to backfill peace officer shifts for officers who are traveling to attend ALERRT training.
- **Travel Expenditures.** Mileage, registration fees, incidentals, or other related travel costs incurred by the law enforcement agency to send peace officers to ALERRT training.
- **Training Stipends.** Agencies that are hosting ALERRT training courses may offer training stipends to other local law enforcement agencies to send their officers to the host site location.

Program-Specific Requirements

Eligible Officers. Grant funds may only be used to offset travel costs for peace officers (as defined by Article 2.12, Texas Code of Criminal Procedure) directly employed by a law

enforcement agency.

ALERT Minimum Standards. All training courses must meet [ALERT training requirements](#); which includes both Direct Delivery and Indirect Delivery options:

- **Direct Delivery:** The list of upcoming training courses can be found on ALERT's [Upcoming Courses Catalog](#).
 - Host sites must be coordinated and pre-approved by ALERT. Hosting requests can be submitted via the [Hosting Request Form](#).
- **Indirect Delivery:** Indirect courses must be delivered by an ALERT Train-the-Trainer certified instructor and pre-approved by ALERT.
 - Please contact Zane Childress, Logistics Coordinator (childress@alerrt.org) for more information about the Indirect Delivery Program.

NOTE: Agencies will be required to provide copies of ALERT training certificates prior to receiving reimbursement for approved expenses.

Eligibility Requirements

1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of

Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

5. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2026 or the end of the grant period, whichever is later.

6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the Guide to Grants or any of the following unallowable costs:

1. Any costs ancillary to peace officer travel expenditures or backfill overtime, such as policy development, equipment, and indirect costs; and
2. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

Application Screening: The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement.

Peer/Merit Review: The Office of the Governor will review applications to understand the overall demand for the program and for significant variations in costs per item. After this review, the Office of the Governor will determine if all eligible applications can be funded based on funds available, if there are cost-effectiveness benefits to normalizing or setting limits on the range of costs, and if other fair share cuts may allow for broader distribution and a higher number of projects while still remaining effective.

Final Decisions: The Office of the Governor will make all final funding decisions based on eligibility, reasonableness, availability of funding, geographic distribution, cost effectiveness, or other relevant factors.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$2.9 Million

RESOLUTION NO. 008-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS, AMENDING, APPROVING, AND ADOPTING CITY OF HALLETTSVILLE INVESTMENT POLICY, AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Public Funds Investment Act, Texas Government Code Chapter 2256 (the "Act"), provides that the governing body of an investment entity shall adopt a written investment policy regarding the investment of its fund; and

WHEREAS, the Act requires City Council to review and approve the Investment Policy not less than annually; and

WHEREAS, the City's Investment Officer has reviewed the Investment Policy; and

WHEREAS, the written Investment Policy complies with the Act as amended,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS:

Section 1. The City Council hereby approves and adopts the City of Hallettsville Investment Policy with no changes to Investment Policy attached as Exhibit A.

Section 2. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 3. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 4. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 5. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 6. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

INTRODUCED, READ and PASSED, by the affirmative vote of the City Council of the City of Hallettsville this the 17th day of February, 2026.

Alice Jo Summers, Mayor

ATTEST:

Grace Ward, City Secretary

CITY OF HALLETTSVILLE
INVESTMENT POLICY

As Amended: 3/20/2000, 8/4/2003, 10/20/2003, 3/19/2012, 03/09/2023, 02/17/2026

A. POLICY

It is the policy of the City of Hallettsville (the City) to invest funds in a manner which will preserve the principal of funds invested while meeting the daily cash flow demands of the entities and conforming to all statutes governing the investment of the Government funds, including, but not by way of limitation, the Public Funds Investment Act, Chapter 2256, Texas Government Code (the "Act").

B. OBJECTIVE

The primary objectives, in priority order, of investment activities shall be:

1. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigating credit risk and interest rate risk.

A. Credit Risk

Credit Risk is the risk of loss due to the failure of the security issuer or backer. Credit risk may be mitigated by:

1. Limiting investments to the safest types of securities;
2. Pre-qualifying the financial institutions, broker/dealer, intermediaries, and advisors with which the City will do business; and
3. Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

B. Interest Rate Risk

Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:

1. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and
2. By investing operating funds primarily in shorter-term securities.

2. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

3. DIVERSIFICATION & INVESTMENT STRATEGY

It is the policy of the City to diversify its investment portfolios. Assets held in the funds shall be diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity or a specific class of securities. Diversification strategies shall be

determined and revised periodically for all funds.

The asset mix of the City portfolio is expressed in terms of maximum commitment so as to allow sufficient flexibility to take advantage of market considerations within the context of this policy. Purchases and sales of securities may be placed on bids orally, in writing, electronically, or based on minimum sale price.

In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be matched versus liabilities to avoid undue concentration in a specific maturity sector.
2. Maturities selected shall provide for stability of income and liquidity.
3. Disbursement and payroll dates shall be covered through maturing investments; ~~marketable U.S. Treasury bills or other cash equivalent instruments such as money market mutual funds~~ eligible under the Act and this policy as an eligible investment.

4. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

- a. A declining credit security could be sold early to minimize loss of principal;
- b. A security swap would improve the quality, yield, or target duration in the portfolio; or
- c. Liquidity needs of the portfolio require that the security be sold.

D. INTERNAL CONTROLS

The Investment Officer are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by the investment officer.

Accordingly, the Investment Officer shall establish a process for annual independent review by an external qualified entity(s) to assure compliance with policies and procedures. This can be part of the annual audit. The results of this review shall be reported to the City Council. The internal controls shall address the following points:

1. Control of collusion
2. Separation of transaction authority from accounting and record keeping.
3. Custodial safekeeping
4. Avoidance of physical delivery securities.
5. Clear delegation of authority to subordinate staff members.
6. Written confirmation for telephone (voice) transactions for investments and wire transfers.

7. Development of a wire transfer agreement with the depository bank or third-party custodian.

E. PRUDENCE

Investments shall be made with judgment and care under circumstances then prevalent which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officer acting in accordance with written procedures and the Investment Policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and an appropriate action is taken to control adverse developments. It should be noted that in a diversified portfolio occasional measured losses are inevitable and must be considered within the context of the overall portfolio's return.

F. DELEGATION OF AUTHORITY

Authority to manage the investment program is derived from the Act, specifically, Sec. 2256.005(f)-(h). Management responsibility for the investment program is hereby delegated to the City Administrator, who shall establish written procedure for the operation of the investment program consistent with this investment policy and for purposes of this policy shall be referred to herein as the Investment Officer.

Procedures should include references to: safekeeping, repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service contracts. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. The Investment Officer shall receive training pursuant to Sec. 2256.008.

G. ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. City staff shall disclose to the City Administrator any material financial interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. City staff shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An investment officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An investment officer who is related within second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the governing body of the entity.

H. REPORTING

The Investment Officer shall submit to each member of the City Council and the Mayor an investment report no less than on a quarterly basis.

The report will include the following:

1. A listing of individual securities held at the end of the reporting period.
2. Unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity.
3. Listing of investment by maturity date.
4. The percentage of the total portfolio which each type of investment represents.
5. The Average Weighted Maturity (WAM) for each investment type and for the portfolio.

The investment report also shall address any variations noted from the investment strategy of the City. Other information that may be included in the report, such as recommendations to amend current specific investment strategies and analysis of current market conditions.

It is recognized that there may be fluctuations in value during and in comparative reporting periods. If it's the City's intent to hold some or all of its investment securities to maturity, that shall be so stated in the investment report.

I. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Investment Officer will maintain a list of financial institutions, selected by credit worthiness, authorized to provide investment services. ~~In addition, a list will also be maintained of approved security broker/dealers selected principally on a basis of evidenced credit worthiness who are authorized to provide investment services.~~ No public deposit shall be made except in a qualified public depository as established and defined by state laws.

~~—Before engaging in investment transactions with a financial institution broker/dealer, the Investment Officer shall have received from said firm a signed Certification Form (Attached as Exhibit A). This form shall attest~~

~~—that the individual responsible for the City account with that firm-institution has reviewed the City Investment Policy, and that the brokerage firm has implemented reasonable procedures and controls in an effort to~~

~~—preclude imprudent activities arising out of investment transaction conducted between the City and the~~

~~—brokerage firm.~~

J. SAFEKEEPING

All securities purchased by the City under this policy shall be designated as assets of the City shall be conducted on a delivery-versus payment (DVP) basis, and shall be protected through the use of a third-party custody/safekeeping agent unless specifically excepted by Sec. 2256.010 (b).

The City shall enter into a formal agreement with an institution of such size and expertise as is necessary to provide the services needed to protect and secure the investment assets of the City. Safekeeping procedures shall be reviewed annually by the City's independent auditor.

K. INVESTMENTS

The portfolio mix maximum requirements as approved investments under Government Code Chapter 2256 are as follows:

Security Type

Maximum Maturity Maximum %

1. No Load Money Market Mutual Funds under Sec. 2256.014	60 day	10%
12. Certificates of Deposit Sec. 2256.010	60 mo	100%
3. Securities of the U.S. Government, its agencies and related obligations which are backed by the full faith and credit of the United States and of its agencies		
A. Treasuries	10 yrs	80%
B. Agencies/Instruments	10 yrs	50%
24. Investment pools Sec. 2256.016 & 2256.019		
A. Constant \$ Pools <u>Lone Star Investment Pool</u>		
Government Overnight	n/a	100%
B. TexPool (NOT TexPool Prime)	n/a	100%
B. NAV Pools	1 yr	80%
5. Repurchase Agreements under Sec. 2256.011	60 day	25%
6. Banker's Acceptances under 2256.012	90 day	10%
7. Commercial Paper under Sec.2256.013	60 day	20%
8. Guaranteed Investment Contracts under Sec. 2256.015	1 yr	10%
3. Interest-Bearing Checking Accounts at Approved Institutions	n/a	100%

L. NON-APPROVED INVESTMENTS

No security shall be purchased which violates Government Code Section 2256.009(b).

The following are not authorized under this investment policy:

1. Obligations whose payment represents the coupon payment on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (interest only bonds).
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (Principal only bonds).
3. Collateralized mortgage obligations that have a weighted average life of greater than 10 years.
4. Collateralized mortgage obligations, the interest rate which is determined by an index that adjusts opposite to the changes in a market index (inverse floaters).
5. An investment that requires a minimum rating under this subchapter does not qualify as an authorized investment during the period the investment does not have the minimum rating. All prudent measures consistent with this investment policy shall be followed to liquidate an investment that does not have the minimum rating.

M. EXISTING INVESTMENTS

Any investments currently held that does not meet the guidelines of this policy shall be reviewed to determine ability to liquidate. If security cannot be liquidated due to material adverse change in value since time of purchase, and holding security to maturity does not negatively effectffect disbursements or cash flow, a recommendation of holding said security to maturity is acceptable. At all times, liquidations shall be aaffected taking into account the prudent person standard described in Section C of the Policy.

N. INVESTMENT POLICY ADOPTION:

The Investment Policy shall be adopted by resolution of the Government. Moreover, the Policy shall be reviewed on an annual basis, and modifications must be approved by the Government.



CITY OF HALLETTSVILLE

CITY OF HOSPITALITY

101 N. MAIN
HALLETTSVILLE, TEXAS 77964-2727
(361) 798-3681 • FAX (361) 798-5952
www.cityofhallettsville.org

February 5, 2026

Dear Council Members,

I am recommending to change our third-party inspections company to Aoka for inspections, plan review, and permitting. AOKA provides an integrated, user-friendly system that streamlines workflows, improves tracking and documentation, and enhances communication between staff and applicants. Their inspections are conducted efficiently, with clear reporting and attention to compliance standards.

There would be a 3% increase in commercial permitting and inspections. I know we usually do not change vendors if there is an increase in pricing. However, we have had some things come up with our current third-party inspectors that we do not agree with. We received a call from an anonymous person stating the inspector is taking money to pass inspections. We also received a call inquiring about the rules for a tiny home stating the inspector said that it would be fine because they can only inspect what is visible, and several have been done in other towns. The inspector did not even call the City to inform or ask questions in regards to our view on tiny homes. Our current third-party inspector passed inspection for a COO on a multi-family dwelling and we did not agree with the inspection. The inspector did not let us know that one of the rooms were occupied already prior to the passed inspection. We did call in Aoka to do a second opinion inspection on the multi-family residential dwelling that the current third-party inspector passed. Within 48 hours we had a failed inspection with multiple issues on the multi-family residential dwelling. Other communities around us have also stopped using the current third party for other reasons. Our current third-party will not even be a part of our community.

For these reasons, I recommend Council approval to use AOKA for inspections, plan review, and permitting.

Sincerely,

Tammy Bell
Director of Administrative Services



Master Services Agreement for the City of Hallettsville



AOKA



Prepared for

Tammy Bell
Finance Manager

Grace Ward
City Administrator

Cover Letter

Grace Ward (City Administrator)
Tammy Bell (Finance Manager)

City of Hallettsville



Aoka is pleased to present our Master Services Agreement for building department services to the City of Hallettsville. Our staff have a minimum of ten (10) years of experience and include ten (10) ICC certified MCPs, TSBPE licensed plumbing inspectors, and other ICC certified professionals. Aoka can perform plan review and inspection services in accordance with all building codes and amendments adopted by City of Hallettsville. Aoka also provides other building department services, including instruction of several ICC Certified training courses.

We excel at leveraging technology and providing completely digital plan review services, for timeliness and efficiency. We are experienced in integrating with all major municipal software systems and, we also offer our VertexPlans (TM) file sharing platform for quick and easy file submission and retrieval. Our clients have found these offerings save time and reduce expenses for their jurisdiction and the citizens they serve, while also improving their overall customer service.

We perform services for commercial, single-family residential, multi-family residential, and industrial projects in numerous municipalities throughout the State of Texas and the United States. We hope to add City of Hallettsville to our list of highly satisfied clients.

At Aoka, we value high-quality customer service, timely job completion, quality work, and cost-competitive solutions. When you choose Aoka you will receive:

- Outstanding customer service and communication
- Licensed, certified, and experienced professional team members
- Technology driven processes – ensuring timely, accurate, and efficient project completion
- Industry leading turnaround times
- Detailed and thorough digital record generation, and delivery
- Cost-effective and unrivaled quality performance

Sincerely,

Ganesh Chapagain
CEO
713-962-0889
ganesh@aokaengineering.com

Rocky Rodriguez
Business Development Manager
214-395-6535
rocky@aokaengineering.com

Master Service Agreement

This AGREEMENT is made between the City of Hallettsville, a political subdivision of the state of Texas, herein "City" and Aoka LLC, herein "Aoka".

THE PARTIES AGREE AS FOLLOWS:

1. **SCOPE OF WORK:** City engages Aoka to provide services as set forth in Exhibit "A" attached hereto.
2. **LICENSES:** Aoka possesses the skill and experience necessary; and all qualified personnel and licenses required to perform the services under this agreement. Aoka further agrees to comply with all applicable laws in the performance of the services hereunder.
3. **PAYMENT:** City agrees to pay Aoka for their services rendered under this Agreement an amount as set forth in Exhibit "B" attached hereto.
4. **TERMS OF PAYMENT:** Aoka will bill the City once a month. All invoices are due and payable net thirty (30) days, and interest shall accrue at the rate of one and one-half percent (1.50%) per month from the date due. Failure to pay any invoice within the time required shall constitute a material breach of this Agreement.
5. **RIGHT OF CONTROL:** City agrees that it will have no right to control or direct the details, manners, or means by which Aoka accomplishes the results of the services performed hereunder. Aoka has no obligation to work any particular hours or days or any particular number of hours or days. Aoka agrees, however, that Aoka's other contracts or services shall not interfere with the performance of its services under this Agreement.
6. **RELATIONSHIP:** Aoka is an independent contractor and is not an employee, servant, agent, partner, or joint venture of the City. Aoka is not eligible for, and shall not participate in, any employee pension, health, or other benefit plans provided by the City.
7. **FEDERAL, STATE AND LOCAL PAYROLL TAXES:** Neither federal, state, or local income taxes, nor payroll taxes of any kind shall be withheld and paid by City on behalf of Aoka or the employees of Aoka.
8. **INSURANCE:** Aoka at its own expense shall procure and maintain the following insurance policies for the duration of the contract:
 - o **Worker's Compensation:** Aoka currently maintains worker's compensation and employer's liability insurance in the amount:
 - Each accident: \$1,000,000.00
 - Disease each employee: \$1,000,000.00
 - o **General Liability:** Aoka currently maintains commercial general liability insurance in the amount of \$1,000,000.00 per occurrence.
 - o **Errors and Omission:** Aoka currently maintains errors and omission insurance in the amount:
 - Per occurrence: \$1,000,000.00
 - Aggregate: \$2,000,000.00
9. **EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES:** Aoka shall supply, at its sole expense, all equipment tools, materials and/or supplies to accomplish the services to be provided herein.

Master Service Agreement

10. EFFECTIVE DATE: This contract shall become effective on the date it is fully executed by both parties, as indicated by the latest date of signature below, unless otherwise agreed to in writing. The agreement shall remain in effect until terminated by either party with at least 45 days written notice. Upon termination, the City shall pay Aoka for any materials, supplies, or equipment, which are in transit or under commitment.

11. WAIVER: No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that party may have hereunder.

12. NON-SOLICITATION: The City agrees in good faith that for the term of this Agreement and one year after the termination of the Agreement not to directly or indirectly employ or otherwise engage any current employee of Aoka or any former employee of Aoka who left Aoka within the six months prior to and including the date of the execution of this Agreement.

13. CHOICE OF LAW: Any dispute under this Agreement, or related to this Agreement, shall be decided in accordance with the laws of the State of Texas. All claims, disputes, or matter in question arising out of, or relating to, this agreement or any breach thereof, including but not limited to dispute shall be submitted to non-binding mediation before initiation of legal proceedings. City and Aoka agree to submit all disputes and claim that arise out of or that relate to this agreement, or to the interpretation or breach thereof, or to the existence, scope, or validity of this Agreement to a non-binding mediation jointly selected by the City and Aoka prior to initiating demand for Arbitration. In the event of any such dispute or claim, the parties agree to mediate the dispute or claim within 30 days of a written notice to the City or Aoka of such a claim or dispute. The parties shall mutually agree upon the mediator, and the parties shall bear one-half of the cost of the mediation and shall bear the cost of their own attorney fees.

14. ENTIRE AGREEMENT: This is the entire Agreement of the parties and can only be modified or amended in writing by the parties.

City of Hallettsville, Texas

Signature: _____

Date: _____

Print Name: _____

Title: _____

Aoka, LLC

Signature: _____

Date: _____

Print Name: _____

Title: _____

Attachments:

Exhibit A (Scope of Services)

Exhibit B (Fee Schedule)

EXHIBIT A (Scope of Services)

Building Plan Review

All plans are eligible for electronic submission. The process is as follows:

- The city intakes the permit application with design documents.
- The project is submitted to us through the city's own system or through an easy upload to Aoka's website.
- Aoka's project manager is notified as soon as the city uploads the design documents.
- The project manager will assign the project to one or multiple relevant plan examiners.
- The plan examiners will review the design documents.
- The plan examiners upload their plan check report according to the direction of the city, either on the city's system or on Aoka's digital platform, which can be accessed by the city in real time.
- The project manager will review the plan check report to ensure quality.
- The city will be notified by email as soon as the plan examination and quality review is completed.
- The city will be able to access the plan check reports prepared by the plans examiner which can be distributed to the permit applicant. Transparency is key.

Building Inspection

- Aoka will inspect all residential, commercial, multifamily and industrial projects, to ensure compliance with all model building codes adopted by the State of Texas and all local ordinances.
- Aoka inspectors will:
 - Maintain all necessary certificates and licenses.
 - Provide the City with necessary information to determine what inspections are required for a given application.
 - Perform inspections under the direction of Aoka's Building Official.
 - Complete inspections timely and courteously.
 - Represent the City in a professional manner.
 - Coordinate inspections with other City departments as necessary.
 - Maintain specific records of completed inspections and inspection reports and transmit them in real time to the City.
 - Assist in complaint investigations, hazardous building inspections, and assist the City in prosecuting violations.
- In addition to on-site inspections, Aoka offers an optional virtual inspection process. Virtual inspection increases efficiency and reduces costs, and we adhere to all ICC's virtual inspection guidelines.

EXHIBIT A (Scope of Services)

Virtual Inspections

Aoka will inspect all residential, commercial, multifamily and industrial projects, to ensure compliance with all model building codes adopted by the State of Texas and all local ordinances.

- Maintain all necessary certifications and licenses
- Be trained in and familiar with ICC's virtual inspection procedures and guidelines
- Have at least seven years of experience doing field inspections so that they can direct contractors virtually, very efficiently.
- Use our latest virtual inspection software to send a text to the contractor's phone at the time of the inspection. The contractor will be connected with the inspector through video and audio when they click on the link.
- Use our latest software which has geotagging to verify the contractor is in the right address. In addition, they will check the permit number, street name and house number.
- Direct contractors/homeowners to show certain things according to the requirements of the inspections.
- Ask contractors/homeowners additional questions as needed.
- Take pictures and videos of what they see for documentation
- Approve, deny or partially approve the inspection
- If the inspector feels the virtual inspection has not provided adequate information to approve or deny, they will schedule an in-person inspection.
- Create inspection reports containing the geotagged location, pictures, and comments
- Upload the report into our system which automatically shares it with the municipality and the contractor/homeowner.
- Ask the contractor to reschedule the inspection if not approved.

We encourage the consideration of our virtual inspection program for faster inspections and efficiency. It allows for inspectors from a larger area to be used, reduces driving time, increases cost savings, all while meeting ICC's life safety and inspection standards.

Public Works/ Civil Plan Review and Inspection

Aoka provides the highest-level of civil plan review and inspection services. Our staff has performed civil plan review for private subdivisions and development improvement plans for both on-site and public right-of-way improvements. Our review/inspections include, but are not limited to:

- Paving
- Street Sign and Sidewalk
- Lot Grading
- Street Lighting
- Retention Pond
- Water Layout
- Drainage / Storm Sewer
- Erosion Control
- Sanitary Sewer
- Public Works Permit Service
- Stormwater Plan Review and Inspection
- Floodplain Manager Service

EXHIBIT A (Scope of Services)

Fire Protection Plan Review and Inspection

Aoka can provide fire and life safety plan review and inspection services. Our staff include ICC certified fire marshals and NFPA certified fire plans examiners who have performed comprehensive fire and life safety reviews. With proficiency in virtually all types of construction and occupancies, our team will review fire sprinkler system plan, fire alarm plan, fire suppression system plan, CO2 system plan, and fuel storage tank plan. Aoka can check for allowable height and area, fire restrictive construction, means of egress, fire access, hazardous materials, and smoke management systems.

ICC Certified Training Services

Our Certified Building Official can provide on-site training services to your residents and contractors regarding all aspects of the permit submission, review, and inspection processes. We can also create informational materials and other documentation guiding the applicant through the entire permitting process.

Health Inspection Services

Food Inspection

Aoka utilizes rigorous inspection techniques to identify problems, educate restaurant owners and solve sanitation problems before they lead to an outbreak scenario. We use HACCP principles which focus on temperature control, cross-contamination, and employee hygiene. Inspections will be performed by Texas Registered Sanitarian.

Plan Review of Food Establishments

Aoka can catch potential problems before they occur and ensure proper layouts for sanitation and cost-effective operation. Prior to the completion of the project, we will confirm compliance with health department regulations, manufacturing specifications, equipment condition, and installation.

Public Pools and Spas Inspection

Inspections of public aquatic facilities is an important tool in preventing recreational water-associated illness and injury. An inspection of a public aquatic facility is an assessment of whether its operation and maintenance meet the standards set in a jurisdiction's public health code. Aoka will enforce Texas Administrative Code for public swimming pools and spas.

Other Available Services

- Permit staff augmentation
- Plan review software

EXHIBIT A (Scope of Services)

Emergency Response and Preparedness Services

As a true partner, Aoka offers specialized Emergency Response and Emergency Preparedness services. Our team is prepared to mobilize rapidly in the aftermath of natural disasters, infrastructure failures, or other emergencies, providing support through expedited inspections, damage assessments, and permitting assistance. We also work proactively with jurisdictions to develop resilient emergency preparedness plans, including pre-event inspection protocols, continuity of operations planning, and scalable response strategies. These services help ensure public safety, minimize service disruption, and support swift community recovery.

Facility Assessments

Aoka provides comprehensive Facility Assessments for aging or existing structures, conducted by our highly experienced ICC-Certified Building Officials. These assessments are designed to evaluate structural integrity, code compliance, safety conditions, and overall functionality. Whether supporting capital improvement planning, renovation efforts, or due diligence, our detailed reports offer actionable insights to help jurisdictions and facility owners make informed decisions regarding maintenance, upgrades, or redevelopment.

Code Enforcement Services & Training

Aoka offers Code Enforcement Services to support municipalities in maintaining safe, healthy, and compliant communities. Our services include field inspections, enforcement of local codes and ordinances, violation documentation, and public education on compliance requirements. In addition, we provide specialized training for prospective Code Enforcement Officers, designed to prepare individuals for certification and effective field performance. All training is delivered by experienced, ICC-certified professionals who bring real-world insight and best practices to every session.

EXHIBIT A (Scope of Services)

Planning & Zoning Services

Aoka offers Planning & Zoning Services to assist municipalities in managing land use, guiding responsible development, and maintaining compliance with local ordinances. Our team supports a range of functions including site plan and subdivision review, zoning verification, ordinance development and updates, and variance or special use case processing. We also provide staff augmentation and long-range planning assistance to help jurisdictions meet growth demands and improve efficiency. Aoka's planners work as an extension of your department, ensuring streamlined approvals, clear communication with applicants, and a consistent approach to sustainable community development.

On-Site Sewage Facilities Services

Aoka provides comprehensive On-Site Sewage Facilities (OSSF) Services to support the permitting, maintenance, and construction oversight of decentralized wastewater systems, including septic systems. Our team ensures full compliance with all applicable TCEQ regulations and local codes. In addition to direct field services, Aoka assists municipalities and local jurisdictions in becoming authorized agents of the Texas Commission on Environmental Quality (TCEQ), empowering them to manage and enforce their own OSSF programs. We also handle OSSF-related public complaints and ensure timely resolution through documented inspections and expert regulatory guidance. These services are ideal for rural or underserved areas where centralized sewer systems are not viable, ensuring environmental safety and public health across all communities.

Certified Building Official Services

Aoka provides full-service ICC-Certified Building Official support, including the development, administration, interpretation, and enforcement of all adopted codes and policies. Our experienced CBOs can lead or supplement your Building Department, offering code guidance, process improvements, policy updates, and staff support. Acting as an extension of your team, we ensure consistency, efficiency, and compliance across all building safety operations.

EXHIBIT A (Scope of Services)

Availability & Turnaround Timelines

At Aoka, we understand that time is one of the most critical factors in development and construction. Our operations are built around efficiency, responsiveness, and precision, and we pride ourselves on delivering industry-leading turnaround times across all service areas. Leveraging our fully digital workflows, deep expertise, and experienced team of certified professionals, we minimize delays and keep projects moving forward. Additionally, our services in Emergency Response, Facility Assessments, Code Enforcement, Planning & Zoning, and Certified Training are delivered with equal attention to urgency and quality. We customize schedules based on client needs and project scope, ensuring timely responses even under compressed timelines or emergency conditions. Our digital-first approach, integration with major municipal platforms, and our proprietary VertexPlans™ system further streamline communication, document handling, and service delivery—reducing bottlenecks and maximizing productivity for your staff and the communities you serve.

 Plan Review (<\$5M valuation)		within 5 business days	
 Plan Review (>\$5M valuation)		within 10 business days	
 Plan Review Rerechecks		within 3 business days	
 Inspections		within 24 hours	

EXHIBIT B (Fee Schedule)

Residential Construction Building Plan Review and Inspection

Residential Construction	
Square Footage (SF)	Permit Fee
0-1,500 SF	\$777.15
1,500-10,000 SF	\$777.15 for the first 1,500 SF plus \$0.35 for each additional SF to and including 10,000 SF
Over 10,000 SF	\$3,723.5 for the first 10,000 SF plus \$0.15 for each additional SF over 10,000 SF
Residential Remodel, Addition and Alteration	
	Permit Fee
Addition to Existing	\$700
Remodel with Mechanical, Electrical, or Plumbing	\$650
Remodel - No Mechanical, Electrical, or Plumbing	\$300
Accessory Building(s) with Mechanical, Electrical, or Plumbing	\$650
Accessory Building - No Mechanical, Electrical, or Plumbing	\$300
Inspection Fees	
Trade (Inspections Only)	Permit Fee
Mechanical, electrical, plumbing, fuel, and gas	\$90.00 per trade
Dangerous Building Inspections (Sub-Standard)	\$130 per trade
Miscellaneous Inspections	\$90 per inspection

Additional Notes:

- Plan Review includes an initial and second and third review - as necessary. Subsequent review (if needed) will be billed at an additional hourly rate of \$90 with a prior approval from the city.
- Expedited plan review fee: 150% of the regular plan review fee.

EXHIBIT B (Fee Schedule)

Commercial Services	
Commercial and Multi- Family Construction Plan Review	
Valuation	Proposed Fee
\$1.00 to \$10,000.00	\$49.50
\$10,001.00 to \$25,000.00	\$69.21 for the first \$10,000.00 plus \$5.31 for each additional \$1000.00
\$25,001.00 to \$50,000.00	\$149.55 for the first \$25,000.00 plus \$3.86 for each additional \$1000.00
\$50,001.00 to \$100,000.00	\$246.10 for the first \$50,000.00 plus \$2.67 for each additional \$1000.00
\$100,001.00 to \$500,000.00	\$380.03 for the first \$100,000.00 plus \$2.14 for each additional \$1000.00
\$500,001.00 to \$1,000,000.00	\$1,238.45 for the first \$500,000.00 plus \$1.82 for each additional \$1000.00
\$1,000,001.00 and up	\$2,145.04 for the first \$1,000,000.00 plus \$1.21 for each additional \$1000.00

Commercial and Multi- Family Construction Inspections	
Valuation	Proposed Fee
\$1.00 to \$10,000.00	\$76.15
\$10,001.00 to \$25,000.00	\$107.67 for the first \$10,000.00 plus \$8.32 for each additional \$1000.00
\$25,001.00 to \$50,000.00	\$232.41 for the first \$25,000.00 plus \$6 for each additional \$1000.00
\$50,001.00 to \$100,000.00	\$382.39 for the first \$50,000.00 plus \$4.16 for each additional \$1000.00

EXHIBIT B (Fee Schedule)

\$100,001.00 to \$500,000.00	\$590.29 for the first \$100,000.00 plus \$3.32 for each additional \$1000.00
\$500,001.00 to \$1,000,000.00	\$1920.85 for the first \$500,000.00 plus \$2.83 for each additional \$1000.00
\$1,000,001.00 and up	\$3331.6 for the first \$1,000,000.00 plus \$1.87 for each additional \$1000.00

For all commercial projects exceeding \$5 million, please request a quote to ensure the best possible pricing. Pricing for large projects is negotiable.

Miscellaneous Plan Review & Inspection Fees

Type	Permit Fee
Solar Permit (Plan Review and Inspection)	\$500 per permit
Irrigation Permit (Plan Review and Inspection)	\$175 per permit
In-Ground Swimming Pool Permit (Plan Review and Inspection)	\$500 per permit
Manufactured/Mobile Homes (Plan Review and Inspection)	\$500 per permit

Fire Services

Commercial & Multi-Family Fire Plan Review (Fire Alarm & Sprinkler Systems)

Valuation	Fee, Each System
Less than \$6,250.00	\$200.00
\$6,250.00 to \$250,000.00	\$300.00
\$250,001.00 to \$500,000.00	\$425.00
\$500,001.00 to \$1,000,000.00	\$550.00

EXHIBIT B (Fee Schedule)

\$1,000,001.00 to \$3,000,000.00	\$800.00
\$3,000,001.00 to \$6,000,000.00	\$1,200.00
\$6,000,000 and up	\$1,200.00 plus \$0.38 for each additional \$1000.00

Commercial & Multi-Family Fire Inspections (Fire Alarm & Sprinkler Systems)

Valuation	Fee, Each System
Less than \$6,250.00	\$300.00
\$6,250.00 to \$250,000.00	\$425.00
\$250,001.00 to \$500,000.00	\$525.00
\$500,001.00 to \$1,000,000.00	\$675.00
\$1,000,001.00 to \$3,000,000.00	\$950.00
\$3,000,001.00 to \$6,000,000.00	\$1,425.00
\$6,000,000 and up	\$1,425.00 plus \$0.38 for each additional \$1000.00

Miscellaneous Fire Related Items

Miscellaneous Fire Related Items	Hourly rate
Underground Fire Code Plan Review	\$90
Fuel Storage Tank Plan Review	\$90
Underground Fire Code Inspection	\$120
Fire Extinguisher Inspection	\$120
Fuel Storage Tank Inspection	\$120
Annual Fire Safety Inspection	\$150

EXHIBIT B (Fee Schedule)

Public Works / Civil Services

Additional Public Works & Civil Services	Hourly rate
Project Management	\$120 per hour
Inspection	\$90 per hour
Plan Review	\$120 per hour
Ordinance Review & Drafting	\$120 per hour

Health Services

Annual Health Inspections

Services	Fee per Establishment	Notes
Standard Health Inspection	\$400	Includes One Routine Annual Inspection
Follow-Up Inspection	\$150	Ensures Corrective Actions Have Been Made
Additional Inspections (As Requested)	\$200	For Voluntary or Pre-Operational Checks
Pool Health Inspection	\$150	Includes One Routine Annual Inspection

Health Services Plan Review & Approval

Services	Fee per Establishment	Notes
New Restaurant Plan Review	\$500	Review of Food Safety Plans
Remodel Plan Review	\$300	Review of Major Renovations
Mobile Food Unit Plan Review	\$250	Covers Food Truck & Temporary Units

EXHIBIT B (Fee Schedule)

Health Services Complaint Investigation & Follow-Up

Services	Fee per Establishment	Notes
Complaint Investigation	\$400	Includes On-Site Inspection & Report
Follow-Up Visit	\$150	Ensures Corrective Actions Have Been Made

OSSF Services

OSSF Services	Rate
OSSF System Plan Reviews & Inspection Services (Per New Installation or System Modification)	\$550 per Permit
OSSF Complaint Investigations (For Each Inspection or Re-Inspection)	\$175 per inspection
OSSF Inspections of Repairs to Existing Systems (For Each Inspection or Re-Inspection)	\$175 per inspection
TCEQ Audits (Includes meeting with TCEQ representative & response to written report and/or any other work pertaining to OSSF Designated Representative duties)	\$120 per hour

Additional Aoka Services

Additional Services	Hourly rate
Certified Building Official Service	\$120+ Travel expenses
Certified Fire Marshal Service	\$120+ Travel expenses
Code Enforcement Officer	\$70 per hour
Certificate of Occupancy Inspection (Building)	\$120 per inspection

EXHIBIT B (Fee Schedule)

Additional Services	Hourly rate
Certificate of Occupancy Inspection (Fire)	\$120 per inspection
Emergency Response & Post-Disaster Service	\$120 per hour
Facility Assessment Services	\$120 per hour
ICC Certified Training Services	\$150 per hour

Vertex Plans Software

City Portal	Fee Amount
Aoka provides comprehensive permitting support through its proprietary VertexPlans™ platform. This cloud-based system enables efficient submission, review, plan review, inspection, and permit management for client's permits.	Free

Vertex Plans Software

Contractor Portal	Fee Amount
Permit application fee (paid by the applicant)	\$15 per Permit
Stripe Processing Fee (credit cards/ card and digital wallet)	2.9% + 0.30 cents
Stripe Processing Fee (Bank debit and transfers)	0.8% ACH direct debit (\$5 Cap)

EXHIBIT B (Fee Schedule)

Vertex Plans System Setup Fees

Vertex Plans System Set-Up Fees – Setup Tiers	Fee Amount
<p>Basic The basic plan includes:</p> <ul style="list-style-type: none"> • Includes Basic System set up of the software: <ul style="list-style-type: none"> ◦ Team invitation and account provisioning ◦ Contractor portal configuration ◦ Inspection module setup ◦ User access management ◦ Permit fee handling and setup • Includes End-User Training: <ul style="list-style-type: none"> ◦ High-level portal demonstration ◦ Step-by-step "How-to" PDFs Guided ◦ "How-to" videos 	\$1,000
<p>Intermediate This plan includes:</p> <ul style="list-style-type: none"> ◦ Everything in Basic System Setup ◦ Data Migration from a Legacy System ◦ Supported data migration up to 20 GB ◦ City must provide data in a standardized format shared by Aoka 	\$5,000
<p>Advanced This plan includes:</p> <ul style="list-style-type: none"> • Everything in Intermediate System Setup • Data Migration more than 20 GB • Data Clean-up & Validation <ul style="list-style-type: none"> ◦ Pre-import review and sanitization of client data ◦ Remove duplicates, correct formatting, and ensure consistency ◦ Validate critical fields (e.g., dates, categories, statuses) • Advanced Data Mapping <ul style="list-style-type: none"> ◦ Custom mapping of legacy fields to new system structure ◦ Assistance with translating old data models to new formats ◦ Documentation of data mapping rules and assumptions • Backup of Existing Legacy Data before Migration 	\$15,000

Additional Notes:

Please Note: The following services are available across all plans and may incur additional costs based on specific requirements:

- **Detailed System Training & Onboarding Support** - Tailored training sessions and onboarding assistance can be provided. Pricing will depend on the scope and hours needed.
- **Custom Software Configurations** - This includes third-party system integrations and other custom development needs. Pricing will depend on the nature of the work and the engineering hours required.
- **Extended Post-Onboarding Technical Support** - Ongoing technical support beyond the standard onboarding period is available. Details and associated information can be provided upon request.

Get in touch

📍 1751 River Run Suite 200 Fort Worth, TX

✉ info@aokaengineering.org

🖱 www.aokaengineering.com



AOKA



Statement of Qualifications for City of Hallettsville



AOKA



Prepared for

Tammy Bell
Finance Manager

Grace Ward
City Administrator

Cover Letter

Grace Ward (City Administrator)
Tammy Bell (Finance Manager)
City of Hallettsville



Aoka is pleased to present our Statement of Qualifications for building department services to the City of Hallettsville. Our staff have a minimum of ten (10) years of experience and include ten (10) ICC certified MCPs, TSBPE licensed plumbing inspectors, and other ICC certified professionals. Aoka can perform plan review and inspection services in accordance with all building codes and amendments adopted by City of Hallettsville. Aoka also provides other building department services, including instruction of several ICC Certified training courses.

We excel at leveraging technology and providing completely digital plan review services, for timeliness and efficiency. We are experienced in integrating with all major municipal software systems and, we also offer our VertexPlans (TM) file sharing platform for quick and easy file submission and retrieval. Our clients have found these offerings save time and reduce expenses for their jurisdiction and the citizens they serve, while also improving their overall customer service.

We perform services for commercial, single-family residential, multi-family residential, and industrial projects in numerous municipalities throughout the State of Texas and the United States. We hope to add City of Hallettsville to our list of highly satisfied clients.

At Aoka, we value high-quality customer service, timely job completion, quality work, and cost-competitive solutions. When you choose Aoka you will receive:

- Outstanding customer service and communication
- Licensed, certified, and experienced professional team members
- Technology driven processes – ensuring timely, accurate, and efficient project completion
- Industry leading turnaround times
- Detailed and thorough digital record generation, and delivery
- Cost-effective and unrivaled quality performance

Sincerely,

Ganesh Chapagain
CEO
713-962-0889
ganesh@aokaengineering.com

Röcky Rodriguez
Business Development Manager
214-395-6535
rocky@aokaengineering.com

Capability Statement



Core Services

Building Plan Review: Ensuring building safety while helping contractors meet their construction deadlines. Our industry leading turnaround time of 3-10 days supports rapid progress and adherence to local safety standards.

Building Inspections: We conduct thorough inspections of residential, commercial, multifamily, and industrial projects to ensure compliance with all model building codes adopted by the State of Texas and local ordinances. Our optional virtual inspection process increases efficiency and reduces costs.

Fire and Life Safety Services: Our team includes ICC/TCFP certified fire marshals and NFPA certified fire plans examiners who perform comprehensive reviews and inspections of fire suppression systems, alarm systems, and more to ensure compliance with local fire safety regulations.

Public Works and Civil Services: We provide the highest level of civil plan review and inspection services, covering everything from paving and lot grading to stormwater plans and public works permits.

Health and Safety Services: Our Texas Registered Sanitarians perform rigorous inspections of food establishments, public pools, and spas to prevent health risks and ensure public safety according to local health codes.

Facility Assessments: Our ICC-Certified Building Officials evaluate existing structures for integrity, compliance, and safety. Our concise reports inform capital improvement planning, renovations, and due diligence, guiding maintenance and upgrades.

Emergency Response and Preparedness Services: Our team mobilizes quickly for expedited inspections, damage assessments, and permitting after disasters. We partner with jurisdictions to develop resilient plans, protocols, and response strategies.

ICC Certified Training Services: Aoka, a Preferred ICC-Certified Trainer, offers tailored programs for building officials, inspectors, and plan reviewers. Led by ICC-certified instructors and MCPs, our courses span all ICC codes and support CEUs, onboarding, and certification goals.

Past Performance

- Multi-family, single-family and commercial property inspections throughout Texas and the United States
- On-going multifamily housing inspections in a \$10M, nine state contract for Housing and Urban Development.
- Inspection services for Texas Parks and Wildlife.
- Undertaking an 80-acre project for the Texas Military Department in the City of Eagle Pass.
- **2024 Award Sizes for Plan Review and Inspection**
 - City of Eagle Pass: \$300K
 - City of Boyd: \$240K
 - City of Boerne: \$140K

Differentiators

- **Highly Qualified Staff:**
 - Our team includes **ICC Master Code Professionals (MCPs)** and **ICC Certified Building Officials** ensuring exceptional expertise and reliability.
- **Efficient Plan Review Turn-Around Times:**
 - Residential Projects: **5-day** turnaround
 - Commercial Projects: **10-day** turnaround
- **Certifications and Licenses:**
 - 8(a) Certified
 - TX HUB Certified
 - MBE and SBE Certified

Key Points of Contact

Ganesh Chapagain

CEO
713-962-0889
ganesh@aokaengineering.com

Dan Kelly

Vice President of Operations
940-255-2998
dkelly@aokaengineering.com

Rocky Rodriguez

Business Development Manager
214-395-6535
rocky@aokaengineering.com

Ronald "Will" Dalrymple, MCP, CBO

Building Official
830-730-6131
ronald@aokaengineering.com

Elias Fernandez, CBO

Building Official
713-299-8178
efernandez@aokaengineering.com

Scope of Services

Aoka provides our services using a tri-fold approach - utilizing an established process that is centered on technology and the expertise of qualified and licensed professionals.

We have extremely qualified plan examiners, inspectors and professional engineers on staff who have ICC certifications and/or licenses in their respective disciplines as well as decades of experience in institutional, residential, multi-family, commercial, municipal, and industrial projects. This includes ten (10) Master Code Professionals, the highest designation for code professionals and ten (10) ICC Certified Building Officials. Our trained staff has in-depth code knowledge and can review varying levels of plans as well as solve any complex code problems that may arise. We pride ourselves on the quality of our work including detailed comments which reference and quote the relevant code.

We also have an established process centered on technology that reduces inefficiencies and allows us to turn plans around in industry leading response times. We leverage technology to provide easy uploading of documents, digital plan examination, easy communication with contractors/homeowners, and quick inspection reporting.

More details about our services can be found below:

Building/MEP Plan Review

Our building plan review service ensures building safety, all while helping contractors meet their construction goals. When a contractor submits a drawing of their building to us digitally, ICC professionals well versed in building safety codes will review it to ensure what is being planned to build is safe. We provide building plan review services at industry leading turn around times of 3-10 days. With our expert plan review staff supported by our technology centered process, plans are reviewed accurately and timely.

All plans are eligible for electronic submission. The process is as follows:

- The jurisdiction intakes the permit application with design documents.
- The project is submitted to us through the jurisdictions own system or through an easy upload into Aoka's VertexPlans website.
- Aoka's project manager is notified as soon as the plan design documents are uploaded.
- The project manager will assign the project to one or multiple relevant plan examiners.
- The plan examiners will review the design documents.
- The plan examiners upload their plan check report according to the direction of the jurisdiction, either on their system or on Aoka's digital platform, which can be accessed by the jurisdiction in real time.
- The project manager will review the plan check report to ensure quality.
- An email notification will be sent as soon as the plan examination and quality review is completed.
- The managing jurisdiction will be able to access the plan check reports prepared by the plans examiner which can be distributed to the permit applicant. Transparency is key.

Scope of Services

Building/MEP Inspection

Aoka will inspect all residential, commercial, multifamily and industrial projects, to ensure compliance with all model building codes adopted by the State of Texas and all local ordinances.

Aoka inspectors will:

- Maintain all necessary certificates and licenses.
- Provide the jurisdiction with necessary information to determine what inspections are required for a given application.
- Perform inspections under the direction of Aoka's Building Official.
- Complete inspections timely and courteously.
- Represent the jurisdiction in a professional manner at Planning, Zoning, Building, or Engineering meetings.
- Coordinate inspections with General Contractors, Subcontractors, and Trades as necessary.
- Maintain specific records of completed inspections and inspection reports and transmit them in real time to the jurisdiction.
- Assist in complaint investigations, hazardous building inspections, and assist the jurisdiction in prosecuting violations.
- In addition to on-site inspections, Aoka offers an optional virtual inspection process. Virtual inspection increases efficiency and reduces costs, and we adhere to all ICC's virtual inspection guidelines.

Planning & Zoning Services

Aoka offers Planning & Zoning Services to assist municipalities in managing land use, guiding responsible development, and maintaining compliance with local ordinances. Our team supports a range of functions including site plan and subdivision review, zoning verification, ordinance development and updates, and variance or special use case processing. We also provide staff augmentation and long-range planning assistance to help jurisdictions meet growth demands and improve efficiency. Aoka's planners work as an extension of your department, ensuring streamlined approvals, clear communication with applicants, and a consistent approach to sustainable community development.

Ordinance Review & Drafting Support

Aoka assists municipalities in the development, review, and drafting of building and code enforcement ordinances. Our team works closely with local officials to assess existing regulations, identify areas for improvement, and ensure alignment with current ICC standards, state requirements, and best practices. Whether adopting new building codes, updating existing policies, or creating enforceable compliance procedures, Aoka delivers ordinances that are clear, enforceable, and tailored to each jurisdiction's unique priorities. This service helps cities maintain consistency, enhance enforcement, and stay proactive in managing growth and public safety.

Scope of Services

Virtual Inspections

Aoka will inspect all residential, commercial, multifamily and industrial projects, to ensure compliance with all model building codes adopted by the State of Texas and all local ordinances.

- Maintain all necessary certifications and licenses
- Be trained in and familiar with ICC's virtual inspection procedures and guidelines
- Have at least seven years of experience doing field inspections so that they can direct contractors virtually, very efficiently.
- Use our latest virtual inspection software to send a text to the contractor's phone at the time of the inspection. The contractor will be connected with the inspector through video and audio when they click on the link.
- Use our latest software which has geotagging to verify the contractor is in the right address. In addition, they will check the permit number, street name and house number.
- Direct contractors/homeowners to show certain things according to the requirements of the inspections.
- Ask contractors/homeowners additional questions as needed.
- Take pictures and videos of what they see for documentation
- Approve, deny or partially approve the inspection
- If the inspector feels the virtual inspection has not provided adequate information to approve or deny, they will schedule an in-person inspection.
- Create inspection reports containing the geotagged location, pictures, and comments
- Upload the report into our system which automatically shares it with the municipality and the contractor/homeowner.
- Ask the contractor to reschedule the inspection if not approved.

We encourage the consideration of our virtual inspection program for faster inspections and efficiency. It allows for inspectors from a larger area to be used, reduces driving time, increases cost savings, all while meeting ICC's life safety and inspection standards.

Public Works/ Civil Plan Review and Inspection

Aoka provides the highest-level of civil plan review and inspection services. Our staff has performed civil plan review for private subdivisions and development improvement plans for both on-site and public right-of-way improvements. Our review/inspections include, but are not limited to:

- Paving
- Street Sign and Sidewalk
- Lot Grading
- Street Lighting
- Retention Pond
- Water Layout
- Drainage / Storm Sewer
- Erosion Control
- Sanitary Sewer
- Public Works Permit Service
- Stormwater Plan Review and Inspection
- Floodplain Manager Service

Scope of Services

Fire Protection Plan Review and Inspection

Aoka can provide fire and life safety plan review and inspection services. Our staff include ICC certified fire marshals and NFPA certified fire plans examiners who have performed comprehensive fire and life safety reviews. With proficiency in virtually all types of construction and occupancies, our team will review fire sprinkler system plan, fire alarm plan, fire suppression system plan, CO2 system plan, and fuel storage tank plan. Aoka can check for allowable height and area, fire restrictive construction, means of egress, fire access, hazardous materials, and smoke management systems.

ICC Certified Training Services

Our Certified Building Official can provide on-site training services to your residents and contractors regarding all aspects of the permit submission, review, and inspection processes. We can also create informational materials and other documentation guiding the applicant through the entire permitting process.

Health Inspection Services

Food Inspection

Aoka utilizes rigorous inspection techniques to identify problems, educate restaurant owners and solve sanitation problems before they lead to an outbreak scenario. We use HACCP principles which focus on temperature control, cross-contamination, and employee hygiene. Inspections will be performed by Texas Registered Sanitarian.

Plan Review of Food Establishments

Aoka can catch potential problems before they occur and ensure proper layouts for sanitation and cost-effective operation. Prior to the completion of the project, we will confirm compliance with health department regulations, manufacturing specifications, equipment condition, and installation.

Public Pools and Spas Inspection

Inspections of public aquatic facilities is an important tool in preventing recreational water-associated illness and injury. An inspection of a public aquatic facility is an assessment of whether its operation and maintenance meet the standards set in a jurisdiction's public health code. Aoka will enforce Texas Administrative Code for public swimming pools and spas.

Other Available Services

- Permit staff augmentation
- Plan review software

Scope of Services

Emergency Response and Preparedness Services

As a true partner, Aoka offers specialized Emergency Response and Emergency Preparedness services. Our team is prepared to mobilize rapidly in the aftermath of natural disasters, infrastructure failures, or other emergencies, providing support through expedited inspections, damage assessments, and permitting assistance. We also work proactively with jurisdictions to develop resilient emergency preparedness plans, including pre-event inspection protocols, continuity of operations planning, and scalable response strategies. These services help ensure public safety, minimize service disruption, and support swift community recovery.

Facility Assessments

Aoka provides comprehensive Facility Assessments for aging or existing structures, conducted by our highly experienced ICC-Certified Building Officials. These assessments are designed to evaluate structural integrity, code compliance, safety conditions, and overall functionality. Whether supporting capital improvement planning, renovation efforts, or due diligence, our detailed reports offer actionable insights to help jurisdictions and facility owners make informed decisions regarding maintenance, upgrades, or redevelopment.

Code Enforcement Services & Training

Aoka offers Code Enforcement Services to support municipalities in maintaining safe, healthy, and compliant communities. Our services include field inspections, enforcement of local codes and ordinances, violation documentation, and public education on compliance requirements. In addition, we provide specialized training for prospective Code Enforcement Officers, designed to prepare individuals for certification and effective field performance. All training is delivered by experienced, ICC-certified professionals who bring real-world insight and best practices to every session.

Certified Building Official Services

Aoka provides full-service ICC-Certified Building Official support, including the development, administration, interpretation, and enforcement of all adopted codes and policies. Our experienced CBOs can lead or supplement your Building Department, offering code guidance, process improvements, policy updates, and staff support. Acting as an extension of your team, we ensure consistency, efficiency, and compliance across all building safety operations.

Scope of Services

On-Site Sewage Facilities Services

Aoka provides comprehensive On-Site Sewage Facilities (OSSF) Services to support the permitting, maintenance, and construction oversight of decentralized wastewater systems, including septic systems. Our team ensures full compliance with all applicable TCEQ regulations and local codes. In addition to direct field services, Aoka assists municipalities and local jurisdictions in becoming authorized agents of the Texas Commission on Environmental Quality (TCEQ), empowering them to manage and enforce their own OSSF programs. We also handle OSSF-related public complaints and ensure timely resolution through documented inspections and expert regulatory guidance. These services are ideal for rural or underserved areas where centralized sewer systems are not viable, ensuring environmental safety and public health across all communities.

Availability & Turnaround Timelines

At Aoka, we understand that time is one of the most critical factors in development and construction. Our operations are built around efficiency, responsiveness, and precision, and we pride ourselves on delivering industry-leading turnaround times across all service areas. Leveraging our fully digital workflows, deep expertise, and experienced team of certified professionals, we minimize delays and keep projects moving forward. Additionally, our services in Emergency Response, Facility Assessments, Code Enforcement, Planning & Zoning, and Certified Training are delivered with equal attention to urgency and quality. We customize schedules based on client needs and project scope, ensuring timely responses even under compressed timelines or emergency conditions. Our digital-first approach, integration with major municipal platforms, and our proprietary VertexPlans™ system further streamline communication, document handling, and service delivery—reducing bottlenecks and maximizing productivity for your staff and the communities you serve.

 Plan Review (<\$5M valuation)		within 5 business days	
 Plan Review (>\$5M valuation)		within 10 business days	
 Plan Review Rerechecks		within 3 business days	
 Inspections		within 24 hours	

Technology Services

Vertex Plans

VertexPlans™ is Aoka's proprietary, cloud-based digital platform designed specifically to transform and optimize the municipal workflow for plan reviews, permitting, inspections, and compliance management. Built with the direct input of engineers, inspectors, and municipal staff, VertexPlans™ delivers an intuitive, streamlined experience that significantly improves efficiency, transparency, and collaboration at every step.

Traditional Workflow	VertexPlans Workflow
Document Submission  Manual paper & email	 Digital upload Digital upload & auto-routing
 Collaboration Phone/email threads	 Status Tracking Spreadsheet updates
 Field Inspections Paper forms	 Mobile inspections Mobile inspections
 Reporting Static PDF reports	 Interactive analytics dashboard

Real-Time Collaboration & Workflow Automation

VertexPlans™ facilitates real-time collaboration, enabling seamless interaction between applicants, municipal reviewers, and field inspectors. Its automated workflows dramatically reduce manual processing, minimize errors, and accelerate project turnaround times. Comprehensive dashboards and instant notifications keep all stakeholders informed and aligned.

Integrated GIS & Mobile Inspection

Featuring robust Geographic Information Systems (GIS) integration, VertexPlans™ allows inspectors and municipal teams to efficiently visualize, manage, and navigate site-specific data. Its mobile inspection modules empower field personnel with on-the-go access, ensuring inspections are completed swiftly, accurately, and documented digitally.

Seamless System Integration

VertexPlans™ effortlessly connects with existing municipal software platforms, supporting seamless bidirectional data exchange. By eliminating redundant entries and enhancing data integrity, municipalities benefit from accurate, real-time information and streamlined workflows.

Enhanced Security and Compliance

Security is central to VertexPlans™, which incorporates comprehensive access controls, robust data encryption, and detailed audit trails. Municipalities can confidently manage sensitive documentation, maintain compliance with regulatory standards, and achieve greater accountability across all stages of project management.

Analytics & Reporting

Advanced analytics and dynamic reporting tools within VertexPlans™ provide valuable insights into operational efficiency, compliance rates, project timelines, and performance metrics. These actionable insights empower municipalities to identify trends, streamline processes, and continuously enhance service delivery.

Dedicated Support & Continuous Improvement

Aoka's commitment to excellence extends beyond technology. VertexPlans™ is backed by our dedicated customer support team, ensuring seamless adoption, responsive troubleshooting, and ongoing platform enhancements driven by user feedback and evolving municipal needs.

VertexPlans™ sets a new benchmark in municipal technology, ensuring projects progress smoothly, meet compliance standards, and consistently deliver exceptional outcomes for communities and stakeholders alike.

References

City of Hedwig Village, Texas

Scope: Building and Civil Plan Review and Inspection
Completion Notes: Ongoing
Client Contact: Wendy Baimbridge, City Administrator
713-465-6009, wbaimbridge@hedwigtx.gov

City of Bellville, Texas

Scope: Building Plan Review and Inspection
Completion Notes: Ongoing
Client Contact: Shawn Jackson, City Administrator
979-865-3136, sjackson@cityofbellville.com

City of Rusk, Texas

Scope: Building, Civil, and Fire- Plan Review and Inspection
Completion Notes: Ongoing
Client Contact: Bob Goldsberry, City Manager
903.683.2213, bgoldsberry@rusktx.org

City of Longview, Texas

Scope: Commercial Building Plan Review
Completion Notes: Ongoing
Client Contact: Michael Shirley, Director of Development Services
903-237-1059, mshirley@longviewtexas.gov

City of Crockett, Texas

Scope: Building, Civil, and Fire- Plan Review and Inspection
Completion Notes: Ongoing
Client Contact: Lee Standley, Assistant City Manager
936-544-5156, standleyl@crocketttx.org

City of Malakoff, Texas

Scope: Building, Civil, and Fire- Plan Review and Inspection
Completion Notes: Ongoing
Client Contact: Weston Beck, Public Works Director
903-489-7628, wbeck@cityofmalakoff.net

City of Eagle Pass, Texas

Scope: Building Plan Review and Inspection
Completion Notes: Completed
Client Contact: Homero Balderas, City Manager
(830) 773-1111, homero.balderas@eaglepasstx.gov

Sample Projects

George W. Bush Library

Location: University Park, TX

Sq. Ft.: 226,000

Description: The George W. Bush Presidential Library is a three-story building situated on a 23-acre site on the campus of Southern Methodist University. The facility encompasses over 226,000 total square feet. We are known for our excellent work across industries including the education sector.



Kohler Distribution Center

Location: Desoto, TX

Valuation: \$45M

Sq. Ft.: 1,400,000

Description: The Kohler Distribution Center in Desoto, Texas is a 1.4M square feet of commercial space. Our detailed plan review of this center with a valuation of \$45M is a prime example of our commercial plan review and inspection capacities.



Bagley Tractor & Equipment

Location: Longview, TX

Date: 2023

Valuation: \$46M

Sq. Ft.: 21,651

Description: Review consisted of plans to construct a new 21,651 sq/ft convenience store. Review consisted of building (structural and non-structural), mechanical, electrical, plumbing, and energy design documents.



Buc-ee's Travel Center

Location: Boerne, TX

Date: 2023

Valuation: NA

Sq. Ft.: 53,471

Description: Review consisted of plans to construct a new 53,471 sq/ft convenience store. Review consisted of building (structural and non-structural), mechanical, electrical, plumbing, accessibility, and energy design documents.



Sample Projects

Hedwig Village - Chipotle Mexican Grill

Location: Hedwig Village, TX
Date: 2025
Sq. Ft.: 2,601
Description: Plan review of a 2,601sf interior build-out for a new Chipotle restaurant, covering architectural, structural, MEP, fire-protection, accessibility, and energy-code compliance for A-2 occupancy.



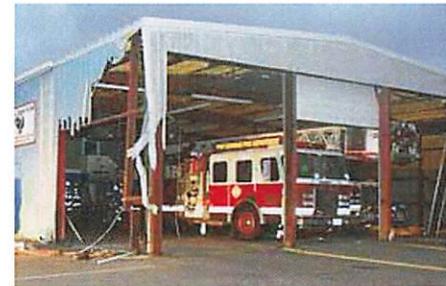
City of Kenedy - Calcot Warehouse

Location: Kenedy, TX
Date: 2022
Sq. Ft.: 98,800
Description: Plan review of a 98,800 sq ft new warehouse building. Review included demolition, site plan, grading, drainage, paving, and storm-water design documents.



City of Port Aransas - New Fire Station

Location: Port Aransas, TX
Date: 2024
Sq. Ft.: 43,000
Description: New city fire station facility. Plan review of a municipal new construction project. Review consisted of building (structural and non-structural), mechanical, electrical, plumbing, accessibility, energy conservation, and fire protection (includes sprinklers) design documents.



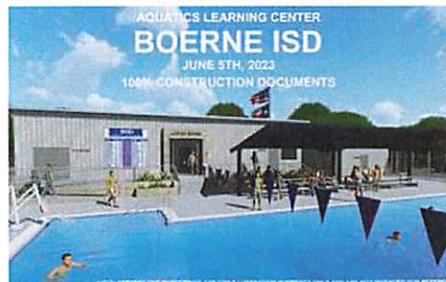
Hyatt Place Hotel

Location: Eagle Pass, Texas
Date: 2024
Valuation: \$9.6M
Sq. Ft.: 17,000
Description: Inspection and plan amendment review of an all-suite extended stay hotel comprising 100 guest rooms, conference rooms, swimming pool, fitness center, and hotel bar.



City of Boerne - Aquatics Center

Location: Boerne, TX
Date: 2023
Valuation: \$7M
Sq. Ft.: 2,689
Description: Review consisted of plans to construct a new 2689 sq/ft aquatic learning center. Review consisted of building (structural and non-structural), mechanical, electrical, plumbing, accessibility, and energy design documents.



RESUMES APPENDIX

Resumes of Key Personnel

Please see attached representative resumes on the following pages. Resumes of key personnel include descriptions of relevant experience and detail all certifications held by each individual.



Dan Kelly, MCP, CBO Vice President - Operations

30+ Years of Experience

LICENSES/CERTIFICATIONS

International Code Council (ICC)

Certified Building Official
Master Code Professional
Fire Inspector I
Certified Plumbing Code Official
Residential Building Inspector
Plumbing Plans Examiner
Residential Energy Inspector/ Plans Examiner
Combination Plans Examiner
Residential Mechanical Inspector
Commercial Mechanical Inspector
Electrical Inspector
Commercial Combination Inspector
Commercial Energy Inspector
Combination Inspector
Commercial Electrical Inspector
Mechanical Plans Examiner
Building Code Specialist
Plumbing Code Specialist
Mechanical Code Specialist
Electrical Code Specialist
Fire Code Specialist
Commercial Plumbing Inspector
Residential Combination Inspector
Mechanical Inspector
Building Inspector
Certified Electrical Code Official
Certified Mechanical Code Official
Commercial Building Inspector
Certified Building Code Official
Plumbing Inspector
Residential Plumbing Inspector
Residential Electrical Inspector
Accessibility Inspector/Plans Examiner
Electrical Plans Examiner
Building Plans Examiner
Fire Plans Examiner
Fire Inspector II
Texas State Plumbing Inspector
Texas Master Electrician

Work History

VP - Operations

Aoka Engineering, Fort Worth, TX
2024 - Current

- Leads and coordinates all inspection activities to ensure housing projects comply with state, and local regulations.
- Supervises inspection teams, evaluating housing standards, and providing detailed reports to ensure safe, habitable, and sustainable living environments.
- Collaborates with stakeholders to address compliance issues and plays

Director of Field Operations - North Texas Region

Bureau Veritas, Inc.
2017 - 2024

- Managed, planned, and directed the field inspection operations; supervised workflow of assigned staff; evaluated work products, methods, and procedures.
- Assisted Central Director of Operations in recruitment and hiring of staff to support the workload.
- Ensured inspections are performed in a timely manner, and in accordance with established procedures.
- Coordinated inspection activities with other departments, divisions, and outside agencies to resolve issues and enhance customer service.

Building Official/Zoning Official

City of Aurora, Texas
2006 - 2022

Aoka Project Experience

- **Park Row Katy Living Multi-Family Homes**

Client: US Dept of Housing and Urban Development

Specifics: 2 buildings comprising 150 total units

Scope: Prepour through Final Inspection services

Contractor: Park Row Katy Living JV/Brownstone Construction LTD

- **Vicksburg Village**

Client: US Dept of Housing and Urban Development

Specifics: 5 1-story, 7 2-story building, comprising 100 total units

Scope: Prepour through Final Inspection services

Contractor: Gorman Construction Company

Ronald "Will" Dalrymple, MCP, CBO Building Official

20+ Years of Experience

LICENSES/CERTIFICATIONS

International Code Council (ICC)

Master Code Professional
Certified Building Official
Combination Plans Examiner
Plumbing Plans Examiner
Mechanical Plans Examiner
Electrical Plans Examiner
Building Plans Examiner
Residential Energy Inspector/Plans Examiner
Fire Plans Examiner
Accessibility Inspector/Plans Examiner
Residential Combination Inspector
Commercial Combination Inspector
Building Code Specialist
Electrical Code Specialist
Mechanical Code Specialist
Plumbing Code Specialist

State Plumbing Inspector License
State Master Electrician License

EDUCATION

Bachelor of Arts: Theater Arts, 1992
Texas State University
San Marcos, TX

Work History

Building Inspector

Aoka Engineering, Fort Worth, TX
January 2025 - Current

- Ensures compliance with state and local building codes across residential, commercial, and industrial projects.
- Manages inspection reports and coordinates with contractors, engineers, and city officials to ensure all construction meets safety and structural requirements.

Building Official

City of Converse, TX
October 2023 - December 2024

- Directed building and inspections department, implemented digital systems for electronic permit applications.
- Coordinated comprehensive plan reviews with various city departments, ensuring alignment with 2024 IRC.

Plans Examiner

City of Schertz, TX
March 2018 - October 2023

- Oversaw the permitting department, managing staff and resources during peak periods to maintain workflow efficiency.
- Conducted detailed plan reviews and inspections for diverse projects, including schools, hotels, and residential complexes.

Building Inspector

City of Schertz, TX
September 2016 - March 2018

- Managed and assigned inspection requests, ensuring that all constructions adhered to the approved plans and codes.
- Documented violations, issued compliance notices, and facilitated the resolution of construction issues.

Owner/Operator

Done Right Electric, New Braunfels, TX
July 2003 - September 2016

- Operated a full-service electrical contracting business, managing all facets from customer service to project completion.
- Ensured compliance with National Electrical Code, managing installations and repairs while supervising a team of technicians.

Elias Fernandez, CBO
Building Official**10+ Years of Experience****LICENSES/CERTIFICATIONS**

International Code Council (ICC)

Certified Building Official
ICC Certified Building Plans Examiner
ICC Certified Plumbing Plans Examiner
ICC Certified Commercial Energy Plans Examiner
ICC Certified Residential Energy Inspector/Plans Examiner
ICC Certified Accessibility Inspector/Plans Examiner

Licensed Plumbing Inspector #3846

EDUCATION

B.S., Criminal Justice – Sam Houston State University

A.A., Behavioral Sciences – San Jacinto College

Work History**Building Official**Aoka Engineering, Fort Worth, TX
May 2025 - Present**Assistant Building Official**City of Katy, TX
Oct 2023 - Apr 2025

- Tailor and deploy city-wide permitting & inspection software; author standards, procedures, and training manuals.
- Review commercial & residential plans for code compliance; perform inspections (multi-family, hospitals, airports).
- Supervise 10–14 staff across plan review, inspections, permitting, and code enforcement.

Residential Plans ExaminerCity of Conroe, TX
Feb 2023 – Oct 2023

- Reviewed residential building plans; conducted residential & commercial plumbing inspections.
- Advised customers on field inspection outcomes and corrective actions.

Licensed Plumbing & Combination Residential InspectorCity of Conroe, TX
Jan 2016 – Nov 2020

- Performed mechanical, electrical, plumbing, structural inspections on multi-family, hospitality, and healthcare projects.

Owner / Principal InspectorFerngroup Inspection Service
Nov 2020 – Present

- Founded municipal inspection consultancy; developed ordinances, procedures, and staff training; presented to city councils; managed P&L and client relationships.

President of OperationsSynergy Inspection Group
Nov 2020 – Present

- Oversaw company operations, software development, budgeting, client liaison, and training programs for multiple municipal clients.

Combination Residential InspectorRick Hanna CBO
Jul 2014 – Jan 2016

- Conducted plan reviews and on-site inspections for structural, electrical, mechanical, and plumbing compliance in new construction.

Ramirco “Rico” Killebrew Building Combination Inspector

20+ Years of Experience

LICENSES/CERTIFICATIONS

International Code Council (ICC)

Residential Building Inspector
Commercial Building Inspector
Building Inspector
Residential Electrical Inspector
Residential Mechanical Inspector
Residential Plumbing Inspector
Residential Combination Inspector
Commercial Plumbing Inspector
Texas State Plumbing Inspector

EDUCATION

4-year Apprenticeship, IKORCC

Ivy Tech Community College, Associates
of Applied Science (AAS)

Carpenter Apprenticeship Specialty

Diploma, Bosse High School

Work History

Building Combination Inspector

Aoka Engineering, Fort Worth, TX
2023 – Current

- Conducts detailed inspections of residential, commercial, and industrial buildings to ensure compliance with building, plumbing, electrical, mechanical, and energy codes.
- Maintains a keen eye for detail, knowledge of various construction systems, and strong communication skills to collaborate with contractors and stakeholders.
- Identifies compliance issues and recommends corrective actions.
- Plays a crucial role in maintaining public safety and the integrity of structures within the community.

Residential & Commercial Building Inspector

Universal Engineering Sciences, Jacksonville, FL
2021 – 2022

- Conducted structural and building inspections to ensure compliance with applicable Federal, State, and Local Codes and Ordinances.
- Resolved technical and interpersonal issues related to code compliance.
- Inspected all phases of construction projects from foundation to final inspection.

Building Inspector

Department of Business & Neighborhood Services, Indianapolis, IN
2019 – 2021

- Conducted field inspections and initiated administrative enforcement actions to ensure compliance with applicable Federal, State, and Local Codes and Ordinances.
- Read and interpreted building codes, obtained ICC certifications, and other related regulations.
- Monitored construction sites for footings and foundations, framing, and final inspection including all phases of electrical, plumbing, and heating/cooling activities.
- Issued appropriate violation notices indicating code deficiencies, orders to stop work, and prepared orders forbidding occupancy of a structure or portion of a structure.

Joseph Moore, MCP, CBO, CFM Senior Plans Examiner

30+ Years of Experience

LICENSES/CERTIFICATIONS

International Code Council (ICC)

Mechanical Code Specialist
Building Code Specialist
Master Code Professional
Accessibility Inspector/Plans Examiner
Residential Mechanical Inspector
Certified Building Official
Commercial Electrical Inspector
Building Inspector
Commercial Building Inspector
Building Plans Examiner
Mechanical Code Official
Commercial Mechanical Inspector
Combination Inspector
Electrical Inspector
Commercial Plumbing Inspector
Commercial Combination Inspector
Commercial Energy Plans Examiner
Residential Plumbing Inspector
Residential Combination Inspector
Residential Building Inspector
Mechanical Inspector
Residential Energy Inspector/ Plans Examiner
Plumbing Inspector
Building Code Official
Property Maintenance and Housing Inspector
Housing Code Official
Residential Electrical Inspector
Mechanical Plans Examiner
Commercial Energy Inspector

EDUCATION

Associates Degree in Applied Science,
Fire Protection Technology

St. Louis Community College at Forest
Park, St. Louis, MO
1991, Graduated with honors

Work History

Senior Plans Examiner

Aoka Engineering, Fort Worth, TX
Feb 2023 - Present

- Ensures rigorous adherence to safety and building codes across diverse construction projects.

Deputy Building Commissioner

City of Maryland Heights, MO
February 2005 - October 2022

- Oversaw and regulated building and construction codes and compliance.

President

Assured Construction Compliance, LLC
May 2004 - Present

- Lead the company in providing building and construction compliance services.

Community Development Director / Building Commissioner

City of Valley Park, MO
June 2003 - May 2004

- Managed community development and enforced building regulations.

Building Official

City of Fenton, Fenton, MO
May 1999 - May 2003

- Directed the Department of Planning and Zoning, ensuring adherence to building codes.

Deputy Building Commissioner

City of University City, University City, MO
August 1995 - May 1999

- Assisted in the oversight of planning and building code enforcement.

Building Inspector / Plan Reviewer

City of Florissant, Florissant, MO
September 1990 - August 1995

- Conducted building inspections and reviewed construction plans.

Fire Inspector / Plan Reviewer

Mehlville Fire Protection District, St. Louis, MO
February 1981 - April 1990

- Inspected fire safety measures and reviewed fire safety plans.

Mechanical Inspector

St. Louis County Government, St. Louis, MO
April 1978 - February 1981

- Inspected mechanical systems and ensured compliance with codes.

David Whitaker, MCP, CBO
Senior Plans Examiner**15+ Years of Experience****LICENSES/CERTIFICATIONS****International Code Council (ICC)**

Plumbing Plans Examiner
Fire Plans Examiner
Mechanical Inspector UMC
Residential Plans Examiner
Mechanical Inspector
Building Code Official
Certified Fire Code Official
Plumbing Inspector
Accessibility Inspector/Plans Examiner
Combination Inspector - Legacy
Plumbing Code Official
Building Plans Examiner
Building Inspector
Electrical Inspector
Plumbing Inspector UPC
Fire Inspector II
Master Code Professional
Combination Inspector
Building Code Specialist
Plumbing Code Specialist

EDUCATION

Municipal Operations and Management,
Arizona State University

Work History**Senior Plans Examiner**

Aoka Engineering, Fort Worth, TX
Oct 2020 - Present

- Ensures that no construction project is delayed due to plan review or construction inspection, enforcing construction codes for public safety while assisting contractors, architects, and owners to meet their construction goals.

Plan Reviewer

AZ Code Consulting, LLC
May 2012 - September 2020

- Served Queen Creek, Tempe, Gilbert in the State of Arizona as an independent contractor, conducting building inspections and plan reviews.

Plan Review Supervisor

Town of Gilbert, AZ
May 2015 - March 2018

- Led, organized, and controlled building plan review activities for a town with 235,000 residents, supervising a team of eleven, including three Sr. Building Fire Plan Reviewers and five cross-functional Plan Reviewers.

Deputy Director of Planning & Zoning

Navajo County, AZ
July 2015 - May 2015

- Led planning and zoning activities, including building plan reviews and code enforcement for a county with 107,000 residents.

Plan Review Supervisor

City of Goodyear, AZ
February 2013 - May 2015

- Managed the Plan Review Division, overseeing team members and implementing process improvements while interfacing with stakeholders.

Building/Code Official

City of Kemah, Texas
August 2012 - January 2013

- Investigated complaints, wrote Notices of Violations, and performed visual vehicular observations. Provided documentation for citations and evidence, conducted plan reviews and inspections.

Kota Wharton, MCP, CBO, CFM Building Plans Examiner

LICENSES/CERTIFICATIONS

International Code Council (ICC)

Master Code Professional
Certified Building Official
Fire Plans Examiner
Mechanical Plans Examiner
Plumbing Plans Examiner
Electrical Plans Examiner
Accessibility Inspector/Plans Examiner
Commercial Mechanical Inspector
Residential Mechanical Inspector
Commercial Plumbing Inspector
Plumbing Inspector
Mechanical Inspector
Building Plans Examiner
Building Inspector
Fire Codes and Standards
Building Codes and Standards
Management Module
Legal Module
Residential Electrical Inspector
Commercial Electrical Inspector
Combination Inspector

Emergency Medical Technician (EMT) -
National Registry of Emergency Medical
Technicians
Notary Public Commission - State of Ohio
LEED Green Associate - U.S. Green
Building Council

EDUCATION

Unitek EMT – Emergency Medical
Technician
June 2019 – July 2019

Upper Arlington High School
High School Diploma, 2019

Work History

Building Plans Examiner

Aoka Engineering, Fort Worth, TX
June 2024 – Present

- Reviews building, fire protection, mechanical, plumbing, and electrical plans for code compliance.
- Collaborates with project teams to ensure timely, accurate plan examinations.

Building Permit Coordinator

City of Grove City, Grove City, OH
March 2023 – May 2024

- Streamlined permit processing and maintained adherence to building codes.
- Coordinated between inspectors, contractors, and administration to ensure compliance.

Certified Permit Technician

City of Grove City, Grove City, OH
July 2021 – March 2023

- Managed permit intake and preliminary code reviews to support the permitting process.
- Provided clear documentation and customer support to applicants.

Communications Technician

City of Grove City, Grove City, OH
March 2021 – July 2021

- Offered clerical and technical support, handling inquiries and departmental communications.

Caseworker

North Central Mental Health Services, Inc., Columbus, Ohio
November 2019 – March 2021

- Conducted client assessments and coordinated community service referrals.

Bryan Parker

Fire Marshal/Safety Director

25+ Years of Experience

CERTIFICATIONS & COMMISSIONS

- Peace Officer, Master – Texas Commission on Law Enforcement
- Structural Firefighter, Master – Texas Commission on Fire Protection
- Arson Investigator, Master – Texas Commission on Fire Protection
- Fire Inspector, Master – Texas Commission on Fire Protection
- Fire Officer I – Texas Commission on Fire Protection
- Fire Officer II – Texas Commission on Fire Protection
- Fire Service Instructor I – Texas Commission on Fire Protection
- Fire Service Instructor II – Texas Commission on Fire Protection
- Fire and Life Safety Educator I & II – Texas Commission on Fire Protection
- Master Fire Marshal – Texas Commission on Fire Protection
- Driver/Operator – Pumper – Texas Commission on Fire Protection
- EMT, Licensed Paramedic – Texas Department of State Health Services
- Nationally Certified Fire & Explosive Investigator – National Association of Fire Investigators

EDUCATION

BAAS, Emergency Management Administration - West Texas A & M University

AAS, Fire Protection & Safety Technology - Weatherford College

Certified in Fire Science Protection & Safety Technology - Navarro College

Work History

Safety Director

Aoka Engineering, Fort Worth, TX
January 2025 – Present

Division Chief – Fire Marshal

City of Grapevine Fire Department, Grapevine, TX
January 2015 – December 2024

- Directed complex fire investigations and data-driven decision-making.
- Supervised inspectors and investigators, optimizing education and enforcement.
- Implemented fire-prevention strategies, reducing incidents.
- Managed division budget, procurement, and staff development.

Assistant Fire Marshal – Captain

City of Grapevine Fire Department, Grapevine, TX
January 2015 – December 2024

- Evaluated fire-safety systems and recommended improvements.
- Conducted inspections of new and existing facilities for code compliance.
- Designed and delivered community outreach and training programs.

Fire Marshal

City of DeSoto Fire Rescue, DeSoto, TX
January 2008 – December 2015

- Investigated fire scenes, collected evidence, and supported prosecutions.
- Coordinated multi-agency responses to structure fires and haz-mat incidents.
- Developed and led fire-safety training and public education initiatives.

Firefighter Paramedic (Arson Investigator)

City of DeSoto Fire Rescue, DeSoto, TX
June 1998 – December 2007

- Conducted arson investigations and managed evidence collection.
- Administered emergency medical aid and firefighting operations.
- Delivered fire-safety training and enforced evacuation protocols.

Jeremy Lucas Fire Plans Examiner

7+ Years of Experience

LICENSES/CERTIFICATIONS

Intermediate Wildland Firefighter
Master Structure Firefighter
Instructor II
Hazardous Materials Technician
Fire Officer I
Master Arson Investigator
Master Fire Investigator
Master Fire Inspector
Hazardous Materials Incident Commander
Plan Examiner 1
Fire and Life Safety Educator 1
Basic Fire Marshal

EDUCATION

Columbia Southern University
Associate of Applied Science in Fire
Science

Jeremy Lucas brings decades of experience in fire safety, investigation, and emergency response since beginning his career in 1996. Rising through the ranks from Firefighter to Captain and Division Chief, he now leads with expertise and dedication. Jeremy holds an Associate of Applied Science in Fire Science from Columbia Southern University and multiple advanced certifications, including Firefighter, Arson Investigator, and Fire Inspector. He is also an Advanced Peace Officer, EMT, and certified instructor in both police and fire disciplines. Known for his critical thinking, empathetic leadership, and systematic approach, Jeremy is a trusted leader committed to public safety and community service.

Work History

Fire Plans Examiner

Aoka Engineering, Fort Worth, TX
May 2024 - Present

Fire Marshal/Assistant Chief

The Colony, Texas
Jan 2023 - May 2024

Fire Marshal/Division Chief

The Colony, Texas
Oct 2020 - Jan 2023

Interim Fire Marshal/Division Chief

The Colony, Texas
Aug 2020 - Oct 2020

Assistant Fire Marshal/Captain

The Colony, Texas
Nov 2018 - Aug 2020

Lieutenant

City of Wichita Falls Fire Department
Jul 2010 - Nov 2018

Andrew Flores
Fire Inspector**15+ Years of Experience****LICENSES/CERTIFICATIONS**

Advanced Structure Firefighter
Advanced Fire Inspector
Plan Examiner 1
Basic Wildland Firefighter
Hazardous Materials Technician
Driver Operator-Aerial
Driver Operator-Pumper

EDUCATION

Southwest High School | San Antonio

Andrew, with over 16 years of experience as a Firefighter and Fire Inspector at Aoka, specializes in emergency response and fire safety. He is proficient in advanced firefighting, handling hazardous materials, and scrutinizing safety plans. Known for his strong enforcement of fire codes and meticulous review of new business plans, Andrew demonstrates a steadfast commitment to public safety and regulatory compliance. His analytical skills and collaborative nature make him a vital member of the Aoka team.

Work History**Fire Inspector**

Aoka Engineering, Fort Worth, TX
May 2024 - Present

Fire Inspector

City of La Vernia
Oct 2015 - Feb 2023

Firefighter EMT/Fire Inspector

City of Balcones Heights
Mar 2008 - Oct 2015

Tiffany McDaniel

Code Enforcement Officer/ Health Inspector

20+ Years of Experience

LICENSES/CERTIFICATIONS

Registered Sanitarian

Texas Department of State Health Services & Texas Department of Licensing & Regulation

Registered Code Enforcement Officer II

Texas Department of Licensing & Regulation

EDUCATION

Master's in Forensics
National University

M.S., Biology
Grambling State University

B.S., Biology
University of Louisiana at Monroe

Work History

Code Enforcement Officer/ Health Inspector

Aoka Engineering, Fort Worth, TX
April 2025 - Present

Code Enforcement Officer

City of League City, TX
Jan 2024 - Mar 2025

- Investigated and resolved vacant-property, vegetation, junk-vehicle, trash/debris, stormwater, sign-ordinance, and tree-preservation violations.
- Drafted violation notices, documented evidence, prepared administrative case files, and managed abatement work orders.

Childcare Licensing Inspector III

Texas Health & Human Services
Oct 2022 - Jan 2023

- Performed pre-inspection, compliance, and annual reviews of childcare facilities against state regulations.
- Created detailed reports and partnered with operators to implement corrective action plans.

Environmental Investigator II

City of Houston, TX
Jun 2021 - Apr 2022

- Conducted field inspections of commercial businesses to enforce backflow-prevention, MS4/stormwater, and environmental health codes.
- Issued citations, updated device records, and collaborated with testing vendors to resolve data discrepancies.

MSA Inspector III

Texas Department of State Health Services
Sep 2018 - Jun 2021

- Audited meat-processing plants and slaughterhouses for Meat Safety Assurance compliance.
- Evaluated sanitation procedures, equipment hygiene, and employee practices; delivered corrective training.

Environmental Investigator II

Harris County Public Health & Environmental Services
Feb 2010 - Sep 2016

- Inspected childcare centers, food-service, and environmental complaints; documented violations and authored regulatory reports.
- Led complex investigations and communicated findings to stakeholders.

Sanitarian & Manufactured Foods-Drug Inspector

DSHS Central Office
Aug 2005 - Jan 2017

- Inspected food and drug establishments for health-code compliance, allergen labeling, and documentation accuracy.
- Streamlined inspection workflows, reducing turnaround times and improving regulatory adherence.

Mario Almanza Pruneda Health Inspector

10+ Years of Experience

LICENSES/CERTIFICATIONS

OSHA 10-Hour General Industry
Occupational Safety & Health
Administration

Registered Sanitarian
Texas Department of Licensing &
Regulation

**Non-Commercial Political Pesticide
Applicator License**
Texas Department of Agriculture

EDUCATION

B.S., Biology – University of Houston

B.S., Psychology – University of Houston

Work History

Code Enforcement Officer/ Health Inspector

Aoka Engineering, Fort Worth, TX
April 2025 - Present

Auditor II

NSF International
Oct 2023 – Present

- Perform 2nd-party, desk, baseline, registration, and surveillance audits for retail foodservice clients, summarizing findings and managing work plans to meet deadlines.
- Educate restaurant, bar, grocery, and food-service personnel on food-safety standards; develop and leverage collaborative relationships to drive quality outcomes.
- Travel up to 75% across the continental U.S. to conduct on-site readiness and follow-up audits.

Senior Environmental Health Specialist

City of Fulshear Code Enforcement, TX
Feb 2023 – Oct 2023

- Created the Public Health Department from scratch: secured city-council approval, established budget, and designed all operational forms and procedures.
- Partnered daily with Harris and Fort Bend County Public Health directors to coordinate responses during pathogenic outbreaks.
- Led boil-water notice responses—issuing guidance to establishments and producing public-safety protocols to streamline emergency action.

Environmental Investigator II

City of Houston Public Works, Houston, TX
Sep 2022 – Feb 2023

- Conducted cross-connection control surveys: evaluated plumbing drawings, pressure variations, and flow directions to identify backflow hazards.
- Interpreted and enforced state plumbing and installation codes; issued detailed corrective actions and updated device records.

Environmental Health Specialist (Health Inspector)

Harris County Public Health Services, Houston, TX
Oct 2019 – Sep 2022

- Inspected brick-and-mortar and mobile food establishments for compliance with Texas Food Establishment Rules and County sanitation ordinances.
- Investigated environmental and food-safety complaints, documented violations, authored regulatory reports, and provided expert testimony when required.

Edwin Mehrmann
Health Inspector**7+ Years of Experience****LICENSES/CERTIFICATIONS****Registered Sanitarian****EDUCATION**

Bachelor of Applied Science in Public Health
Wayland Baptist University - San Antonio, TX

Environmental Science
Community College of Air Force - San Antonio, TX
2003 to 2005

Work History**Health Inspector**

Aoka Engineering, Fort Worth, TX
Feb 2023 - Present

Public Health Sanitarian

State of Texas Department of State Health Services, Austin, TX
Nov 2018 - Feb 2023

- Conducts advanced environmental and public health inspections under various state and federal regulations, including the Texas Asbestos Health Protection Act and National Emission Standards for Hazardous Air Pollutants.
- Manages compliance and complaint investigations, writes reports, and responds to public information requests.
- Participates in emergency preparedness and serves in Continuity of Operations activations.

Environmental Health Officer - Registered Sanitarian

City of Austin, Austin, TX
Mar 2018 - Oct 2018

- Enforced health and safety codes, authorized to close facilities for violations, and provided emergency response.
- Issued citations and testified in court as an expert witness.
- Coordinated inspections and developed compliance plans for public health safety.

Environmental Investigator II

City of Houston, Houston, TX
Jun 2016 - Sep 2017

- Performed technical investigations of environmental pollutants, conducted site inspections, and wrote technical reports.
- Issued citations and participated in community outreach events.

Terry Harney Health Inspector

LICENSES/CERTIFICATIONS

Registered Sanitarian (Texas)
Certified Pool/Spa Operator
OSSF Designated Representative
Retail Foods Standardization
Inspection/Training Officer
Tennessee Pesticide Applicator (Public Health)
CPR Certified
Licensed Child Care Provider (Texas)
ServSafe Food Manager
Bartending and Beverage Management
State of Tennessee and Texas ABC
(Alcohol Beverage Commission) Server
Permit
FDA Food Code

EDUCATION

Doctorate in Public Administration,
March 2024
Liberty University
Lynchburg, VA

Master of Public Health, August 2018
American Public University Systems
Charles Town, WV

Bachelor of Science in Biology, Minor in
Math, 1993
LeMoyne-Owen College
Memphis, TN

Work History

Health Inspector

Aoka Engineering, Fort Worth, TX
January 2023 – Present

- Leads health inspections and regulatory compliance for various projects, collaborating with health authorities.

Sanitarian

Dallas County Health Department, Dallas, TX
December 2017 – Present

- Conducts sanitation inspections and food safety programs, ensuring adherence to health regulations.

Environmental Health Manager

City of Abilene, Community Enhancement Division, Abilene, TX
April 2014 – March 2017

- Managed environmental health operations, including mosquito control and public health investigations.

Environmentalist

Shelby County Health Department, Memphis, TN
1998 – April 2014

- Inspected public facilities for compliance with health standards, educated public on sanitary practices.

Asset Protection Specialist

The Home Depot, Lancaster, TX
November 2021 – September 2022

- Minimized losses from theft and fraud, ensured compliance with safety and environmental programs.

Loss Prevention Specialist

Albertsons/Tom Thumb Grocery Stores, Cedar Hill & DeSoto, TX
August 2019 – June 2022; March 2023 – July 2023

- Prevented shoplifting through surveillance and investigations, ensured asset and customer safety.

Drive Up and Go Supervisor

Albertsons/Tom Thumb Grocery Stores, Cedar Hill, TX
September 2022 – March 2023

- Led e-commerce team, managed online grocery orders and customer interactions.

Correctional Officer IV

State of Texas Department of Criminal Justice, TX
August 2017 – July 2020

- Supervised offenders, ensured facility security and compliance with correctional regulations.

Corin Hooper Certified Planner

8+ Years of Experience

LICENSES/CERTIFICATIONS

AICP

EDUCATION

Master of City and Regional Planning
Georgia Institute of Technology - Atlanta, GA

Bachelor of Science in Regional Development
University of Arizona - Tucson, AZ

Work History

Certified Planner

Aoka Engineering, Fort Worth, TX
Nov 2023 - Present

Principal Planner

City of San Antonio
Apr 2021 - Nov 2023

- Leads the Current Planning Program, supervising professional planners and support personnel.
- Manages project assignments, oversees compliance with development codes, and maintains liaisons with city divisions and local stakeholders.
- Ensures timely and accurate reporting to Planning and Zoning Commissions and performs site inspections to verify compliance with development codes.

Senior Planner

BJCTA MAX, Birmingham, AL
Apr 2019 - Apr 2021

- Developed over 120 infrastructure maps for client budget meetings and performed comprehensive service performance and financial effectiveness analyses.
- Coordinated with various personnel to improve transit routes and managed National Transit Database reporting.

Regional Encroachment Planner

AGEISS Inc, San Antonio, TX
Jan 2018 - Apr 2019

- Managed GIS data creation and analysis, including over 50 shape files of Accident Potential Zones for Continental United States locations.
- Supported community engagement and compliance efforts through detailed GIS presentations and reports.

GIS Technician

Apple via Apex Systems Inc, Austin, TX
May 2016 - Sep 2017

- Conducted data analysis and validation, managed content reporting, and supported data inquiry responses across various organizational departments.

Pepito P. Bunion
Civil Engineer**30+ Years of Experience****LICENSES/CERTIFICATIONS****International Code Council (ICC)**

ICC Certified Building Plans Examiner
ICC Certified Plumbing Plans Examiner
ICC Certified Commercial Energy Plans Examiner
ICC Certified Residential Energy Inspector/Plans Examiner
ICC Certified Accessibility Inspector/Plans Examiner

Professional Engineer, P.E. (Texas)
Certified Floodplain Manager (Texas)
Engineer In Training, EIT (Texas)

Work History**Civil Engineer Plan Examiner and Flood Plain Manager**

Aoka Engineering, Fort Worth, TX
Jun 2023 - Present

Civil Engineer

Development Services, Carrollton, TX
Dec 2011 - Jun 2023

- Manages commercial and residential development projects.
- Reviews civil engineering plans for compliance with codes and ordinances.
- Coordinates design and issuance of project permits and responds to stakeholder inquiries.

Graduate Civil Engineer

Development Services, Carrollton, TX
Feb 2008 - Dec 2011

- Analyzed and reviewed engineering aspects of commercial and residential developments.
- Coordinated project permitting and compliance with city, state, and federal regulations.

Plans Examiner II

Building Inspection Department, Frisco, TX
May 2006 - Feb 2008

- Led the examination of building plans, ensuring compliance with regulations.
- Served as a primary contact for stakeholders, coordinating site development processes.

Plans Examiner

Building Inspection Department, Lubbock, TX
Dec 2001 - Jan 2006

- Reviewed building plans and coordinated the development process, ensuring compliance with city ordinances and codes.



AOKA

Industry Leading Inspections Services & Certified Plan Reviews

The Aoka Guarantee | Try Us Today - Risk Free

-  **Certified Experts**
ICC MCPs & CBOs, Licensed Plumbing, Electrical & Certified Fire Inspectors
-  **Rapid Results**
Industry-Leading Plan Review Turnaround Time & Next Day Inspections
-  **Customized Solutions**
Prioritize Key Projects With Tailored Solutions
-  **True Partnership**
Our Experts as Your Extended Team
-  **Aoka's Vertex Plans**
Permitting, Scheduling & Inspections – Instant Access, Updates & Reporting
-  **Aoka Guarantee**
Risk-Free Pilot Project, No RFP, No Commitments - Just Results!

Your Confidence Matters - Let Us Earn It!

Choosing the right partner can feel challenging. We get it.

That's why we invite you to start with a simple, zero-risk pilot project. Experience our commitment to accuracy, transparency, and swift execution—without any obligation.



Ready to Experience the Aoka 5-Star Difference?

"Partnering with Aoka has been a game changer for Winona. Their team is responsive, professional, and consistently delivers exceptional service—both to us and our residents."

★★★★★ — City of Winona, TX

"Aoka's inspections are second to none—thorough, professional, and proactive. Their clear, actionable feedback via virtual inspections catches issues early and spares us costly delays."

★★★★★ — HUD Administrator, San Antonio, TX



AOKA

Get in touch

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 www.aokaengineering.com



AOKA



City of Hallettsville, TX - Fee Analysis

AOKA Fee schedule		Residential Construction				
		Hallettsville				
Square footage	Aoka Master Fee Schedule	Square footage	Flat Rate Fee	Total	Aoka's fee as a percentage of City of Hallettsville	Difference
1,500.00	\$777.15	1,500.00	\$785.00	\$785.00	99.00%	\$7.85
2,500.00	\$1,127.15	2,500.00	\$1,135.00	\$1,135.00	99.31%	\$7.85
3,000.00	\$1,302.15	3,000.00	\$1,310.00	\$1,310.00	99.40%	\$7.85
5,000.00	\$2,002.15	5,000.00	\$2,010.00	\$2,010.00	99.61%	\$7.85
10,000.00	\$3,752.15	10,000.00	\$3,760.00	\$3,760.00	99.79%	\$7.85
	\$1,792.15		\$1,800.00	Average	99.42%	

AOKA Fee		City of Hallettsville	
Details	Fee	Details	Residential- Accessory Building
Addition to Existing	\$700	Addition to Existing	
Remodel w/ Mech, Elec, or Plumb	\$650	Remodel w/ Mech, Elec, or Plumb	
Remodel No Mech, Elec or Plumb	\$300	Remodel No Mech, Elec or Plumb	
Accessory Building(s) w/ Mech, Elect, or Plumb	\$650	Accessory Building(s) w/ Mech, Elect, or Plumb	
Accessory Building - No Mech, Elect, or Plumb	\$300	Accessory Building - No Mech, Elect, or Plumb	Not specifically mentioned

Other Services		
Services	AOKA Fee	City of Hallettsville
Certificate of Occupancy	\$150.00	Not Found
Fire Certificate of Occupancy	\$120.00	Not Found
Per Inspection fee(MEP)	\$90.00	Not Found
Re-inspection Fee	\$ 90 per inspection	Not Found
Civil Plan review fee/ hr	\$90.00	Not Found
Swimming Pool	\$500.00	Not Found
Solar	\$500.00	Not Found
Irrigation	\$175.00	Not Found

Aoka Master fee				City of Hallettsville				Aoka's fee as a percentage of City of Hallettsville	
Valuation	Plan Review fee	Inspection fee	Total fee	Valuation	Plan Check fee	Permit fee	Total Fees	Difference	
\$10,000	\$55.00	\$76.15	\$131.15	\$10,000	\$50.00	\$76.92	\$126.92	103.33%	-\$4.23
\$25,000	\$165.40	\$232.47	\$397.87	\$25,000	\$152.59	\$234.78	\$387.37	102.71%	-\$10.50
\$50,000.00	\$273.42	\$382.41	\$655.83	\$50,000.00	\$251.09	\$386.25	\$637.34	102.90%	-\$18.49
\$100,000.00	\$421.94	\$590.39	\$1,012.33	\$100,000.00	\$387.59	\$596.25	\$983.84	102.90%	-\$28.49
\$500,000.00	\$1,374.26	\$1,918.29	\$3,292.55	\$500,000.00	\$1,263.59	\$1,940.25	\$3,203.84	102.77%	-\$88.71
\$1,000,000.00	\$2,386.06	\$3,335.85	\$5,721.91	\$1,000,000.00	\$2,188.59	\$3,365.25	\$5,553.84	103.03%	-\$168.07
\$5,000,000.00	\$7,743.38	\$10,811.60	\$18,554.98	\$5,000,000.00	\$7,108.59	\$10,925.25	\$18,033.84	102.89%	-\$521.14
\$15,000,000.00	\$21,143.38	\$29,511.60	\$50,654.98	\$15,000,000.00	\$19,408.59	\$29,825.25	\$49,233.84	102.89%	-\$1,421.14
							Average	102.93%	

Aoka Master fee				City of Hallettsville				
Valuation	Fire Plan Review fee	Fire Inspection fee	Total fee	Valuation	Permit fee	Plan Review	Issuance fee	Total Fee
Less than \$6,250.00	\$200.00	\$300.00	\$500.00	Less than \$6,250.00	\$200.00	\$300.00		\$500.00
\$6,250.00 to \$250,000.00	\$300.00	\$425.00	\$725.00	\$6,250.00 to \$250,000.00	\$300.00	\$425.00		\$725.00
\$250,001.00 to \$500,000.00	\$425.00	\$525.00	\$950.00	\$250,001.00 to \$500,000.00	\$425.00	\$525.00		\$950.00
\$500,001.00 to \$1,000,000.00	\$550.00	\$675.00	\$1,225.00	\$500,001.00 to \$1,000,000.00	\$550.00	\$675.00		\$1,225.00
\$1,000,001.00 to \$3,000,000.00	\$800.00	\$950.00	\$1,750.00	\$1,000,001.00 to \$3,000,000.00	\$800.00	\$950.00		\$1,750.00
\$3,000,001.00 to \$6,000,000.00	\$1,200.00	\$1,425.00	\$2,625.00	\$3,000,001.00 to \$6,000,000.00	\$1,200.00	\$1,425.00		\$2,625.00
\$7,000,000.00	\$1,580.00	\$1,805.00	\$3,385.00	\$7,000,000.00	\$1,580.00	\$1,805.00		\$3,385.00

January 2026, REPORT FOR WATER & WASTEWATER DEPT.

Checked the water well sites and recorded the water pumped and the chlorine used at the well sites daily.

Checked and recorded the chlorine residual in the distribution system daily.

Flushed dead end water mains monthly.

Collected monthly water samples from the distribution system and drove them to the lab in Victoria for testing.

Took full chlorine bottles to the water well sites and brought the empty bottles back to the Wastewater Treatment Plant.

Got the re-reads and non-read meters for the month.

Made several cross-connection inspections.

Cut off and turned on customer services for leaks, repairs, and non-payments.

Performed various line locates as requested.

Checked various water meters and replaced registers and MXU's per work orders.

Helped at Wastewater Treatment Plant as need.

Elevated/Ground Storage Inspections.

1" water tap at 1104 E Fourth St.

Turn off/turn on 116 Suffolk Ln.

Pumpage report.

Quartly report.

Locate service lines for Lester Construction on S. Glendale.

Meeting at WWTP for taking bypass down.

Follow up with customer about water meter location at 208 N Texana.

Preconstruction meeting with D&D Construction.

Turn WWTP back online.

Clean drying beds at WWTP.

Clean up around WWTP.

Meet with plumber at Fifth St and Ford St, for location of sewer connection.

Repair 1" water leak at WWTP.

Assist Magna-Flow on clean-up at WWTP.

Training on creating and closing Service Orders.

Help street department change out tire on skid steer.

Go over invoices from repair of WWTP.

Unclog sewer main on N LaGrange St and N Main.

Called Yoakum to help unclog sewer main.

Static levels checked by TWDB at Ridge and Industrial Well.

Repair tire on backhoe.

Make 2" water tap at 1600 N Texana.

Check sewer issue at Better Beverages.

Repair 1 ½" leak in Golf Course.

Repair 2" leak on McLeon St.

Bacterial Samples.

Check cutoff at 300 S Dowling.

Turn off per customer at 404 E Bowie and 406 E Bowie.

Preconstruction meeting for water line replacement on 77S and S Pecan and E Fifth St.

Turn off per customer at 200 Ridgecrest.

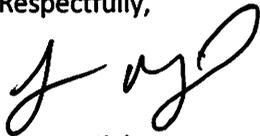
Turn off per customer at 317 S Main and 104 Kessler.

Check cutoff at 307 N Market.

Turn off per customer at 107 Mulberry.

Turn off park restroom and little league.
Work on oiler at industrial well.
Turn off 420 Jerry per customer leak.
Check cutoff at 317 S Main.
Turn water off at 315 N Main customer leak.
Industrial Well electrical repair.
Made 1" water tap at 202 N LaGrange.
Turned water on at 1600 N Texana.
Fixed ¾" water leak 400 N Main.
Turn off and turn on per customer leak at 1200 N Texana.
Turn off and turn on at Better Beverages.
Flush hydrant in front of Mortons, complaint on water.
Check water pressure at E. Third and Kelly St.
Check water heater at Post Office.
Check for water leak at 405 N Pecan.
Help Street Department trim trees on Milam St.
Meet customer to turn water back on 315 N Main.
Check meter at 300 S Dowling.
Turn off per customer leak at 202 S Russell.

Respectfully,

A handwritten signature in black ink, appearing to read "J Migl". The signature is fluid and cursive, with the first letter "J" being particularly large and stylized.

James Migl

Water Wastewater Supervisor

MONTHLY REPORT

JANUARY 2025

WASTEWATER TREATMENT PLANT

Complete DMR monthly report to TCEQ

Clean bar screen daily am/pm.

Check blowers daily keep on rotation, lubricate, clean filters on regular schedule.

Take grab samples of effluent, test for levels of CL₂, PH. and D.O. daily.

Check daily flow of plant

Clean plant, weirs and supernater two to three times weekly

Inspect lift stations, clean floats .

Wash Clarifiers

Fill drying beds with sludge and rake and haul in roll-off when dry.

Level drying beds with layer of sand when needed.

Check Chlorine bottles daily and replace when empty.

Order Chlorine bottles when supply is low for wastewater and water.

Take effluent composite samples weekly to B-environment for test of BOD and TSS.

Take effluent grab sample to Victoria twice per month to test for E-Coli

Average flow for the month of January was 292000 gallons per day.

Take water samples to lab for water department



**Robert Stratmann
Wastewater Treatment Plant Opr.**

JANUARY 2026 STREETS ACTIVITY REPORT

- Put out mulch in park
- Gut greens pulled trash in park, golf course
- Took skid steer to pole yard
- Clean restrooms in park
- Did monthly reports for December put new trash cans on the square and picked up old ones
- Mowed in the park and check restrooms
- Moved the remaining mulch to the park
- Patch holes clean drop inlets
- Clean drop inlets then rode the streets and made a list of potholes to be patched
- Help the water dept
- Cut up tree in park and hauled off, help the water dept
- Patch holes on S Market, 5th St, Edna St, Church St, Dowling St, Crawford St, Kroschel St, Rick Dr, Rita Dr, and mowed and cleaned leaves on Front St, fixed toilet at City Hall, helped water dept
- Stockpile dirt at pole yard
- Replaced sign on 5th ST and S Main St, repaired water leak on golf course, cut limbs on Front St
- Cleaned curb on Front St, took 2 loads of lime stone to Milam St
- Checked all trucks at pole yard and checked for antifreeze, helped electric dept with setting a pole
- Wrapped pipes in the park and golf, pole yard, and turned water off at transfer station
- Replaced stop sign on S Texana and Moore St, picked up trash in ditch
- Cut water back on in the park golf and little league, cut trees on left side of Milam St
- Fixed water leak at golf course
- Put air in trailer tires in pole yard
- Cut trees on right side of Milam St, met mechanic at transfer station

Thank you KEITH BELL



• **January 2026 ACTIVITY REPORT**

PARK/GOLF

Mowing	Trash Pick-up: (# of cans)
Park	Square (12)
Basketball	Park (6)
FM957	Little League (15)
American Legion	Basketball (1)
Park Creek	Soccer (4)
77N Ditch	Pavilions (4)
Chamber	Garden Center & Youth Center (4)
Ridge Well	Golf Course (7)
Industrial	Total = 53 cans
Soccer	
Parking Lot	Restrooms:
Little League	Park
West Well	Little League
West Tower	Airport
Y-intersection	
Library	Mowing Cont.:
Golf Course	Alma Gary Lift Station
Public Works	Work Force
Fire Station	Waste Water Plant
Memorial	Airport (Last mowing 4/2/2025)
Jr. High	Voskamp Lift Station

- **Moved mulch to playground in park**
- **Pull trash on golf course and park and club house**
- **Cutt greens and check restrooms**
- **Pull trash in park**
- **Check restroom in park**
- **Started mowing in the park**
- **Pick up limbs in parkeageague**
- **Mowed park and pull trash at pavilions**
- **Changed blades on snake**
- **Pulled trash on golf and in the park**
- **Finished wood mulch in park**

- **Playground and exercise done**
- **Checked restroom in park**
- **Picked up sticks in park and golf course took to transfer station**
- **Wash out LL restroom**
- **Take cans and coves to Little League**
- **Weed Park flower beds**
- **Empty trash from basketball court**
- **Clean up sand on 2 ST**
- **Fill holes at golf course**
- **Install lock on door at restroom in golf course**
- **Put heater in Little League alley**
- **Take down Christmas tree in office**
- **Mow American LEGION hall**
- **Mow Little League ditch and 1 batting cage**
- **Pulled trash on the square and little league**
- **Cut limbs on Front St and haul to transfer station**
- **Replace vale on 6 green replace box and rewire**
- **Pick up trash in and around basketball court**
- **Put out YC trash**
- **Winterizes wind mill pup and winterize**
- **at park and golf**
- **Winterizes at library**
- **Pull trash from batting cage and soccer filed**
- **Mulch Park beds for freeze**
- **Check antifreeze in ford truck and zero turn**
- **Empty too trash can and one wheel barrow at office**
- **Take trash street sings to pole yard from sign room**
- **Deice on square**
- **Replace ballast and 2 bulbs at Library**
- **Pick up limbs from chambers hall trash from Jerry St finish street inventory**

- Trum water one at park golf and little league
- Find leak on 6 green at golf deliver paper products to library
- Cut trees on Milam St

Thank you, Keith Bell,

A handwritten signature in blue ink, appearing to read "Keith Bell". The signature is stylized with a large initial "K" and a long horizontal flourish at the end.

HALLETTSVILLE POLICE DEPARTMENT

Arrests - By Officer

01\01\2026
thru 01\31\2026

Officer	Arrests	Male	Female	White	Black	Indian	Asian	Unknown
HENGST, KYLE	4	4	0	4	0	0	0	0
YANCEY, HARRISON	2	1	1	1	1	0	0	0
Total	6	5	1	5	1	0	0	0

HALLETTSVILLE POLICE DEPARTMENT

Arrests - By Violation

01\01\2026
thru 01\31\2026

Violation	# of Offenses
EVADING ARREST/DETENTION W/VEHICLE	1
POSS CS PG 1 /1-B >= 1G < 4G	1
POSS MARIJUANA < 2OZ	1
POSSESSION OF DRUG PARAPHERNALIA	1
WARRANT/CAPIAS ARREST-OTHER JURISDICTION	2
WARRANT/CAPIAS ARREST (TRAFFIC)	3
Total Violations	9
Total Arrests	6

HALLETTVILLE POLICE DEPARTMENT

Calls - By Type

01\01\2026
thru 01\31\2026

Type	Description	# Of Calls
1164	ACCIDENT	3
61	ALARM CALL (BUSINESS OR RESIDENCE)	1
49	ALCOHOL RELATED INCIDENT(CONSUME/POSSESS/FURNISH/UNDER INFL.)	1
89	ANIMAL BITE (DOMESTIC)	1
24	ANIMAL CALL-DOMESTIC	11
1192	CITY ORDINANCE VIOLATION / JUNK VEHICLE(S)	1
62	CIVIL/DOMESTIC RELATED	8
6	CLOSE PATROL/HOUSEWATCH	10
54	CPS REFERRAL	1
33	CRIMINAL TRESPASS	1
129	CT WARNING ISSUED	1
74	DAMAGE TO PROPERTY	2
56	DISTURBANCE	6
112	DOCUMENTATION OF INFORMATION	9
38	DRUG RELATED	3
65	ESCORT REQUEST	4
40	FRAUD	1
1188	HIT AND RUN	1
1200	JOIC INFORMATION	3
52	JUVENILE RELATED INCIDENT	1
26	MISCELLANEOUS INFORMATION	2
78	MISSING PERSON	1
1180	MOTORIST ASSIST	1
120	MTR VEH STOP - WARNING	4 198
119	MTR VEH STOP-CITATION	2 55
1167	OPEN RECORDS REQUEST	7
1185	OPERATION LONE STAR	16
23	OTHER AGENCY ASSIST	6
50	PROPERTY LOST/FOUND/RECOVERED	3
126	PUBLIC INFORMATION REQUEST	2
31	RECKLESS DRIVER/DRIVING	3
1143	REPEATER CHECK	25
90	SCHOOL RELATED INCIDENT	1
1144	SCHOOL WALK THRU/CAMPUS CHECK	23
122	SERVE SUMMONS	1
63	SHOTS FIRED	2
46	SUSPICIOUS ACTIVITY/PERSON	6
81	SUSPICIOUS ODOR	2
55	TRAFFIC HAZARD	3
25	VEHICLE UNLOCK	5
69	WARR ARREST-LOCAL JURISDICTION	1
47	WARR ARREST-OTHER JURISDICTION	1
71	WARRANT CLEARED WITH COURT	5
66	WARRANT-ATTEMPT TO SERVE	18
42	WELFARE CONCERN	6
Total		242- 462

HALLETTSVILLE POLICE DEPARTMENT

Calls - By Officer

01\01\2026
thru 01\31\2026

<u>Badge No - Officer</u>	<u># Of Responses</u>	<u>Initial Unit</u>	<u>Secondary Unit</u>
	1	1	0
505 - FREEMAN, JOHN	25	5	20
506 - HENGST, KYLE	46 168	44 167	1
HENSLEY,	13	13	0
502 - HILL, SGT. CHRISTOPHER	37 57	37 57	0
504 - JOHNSON, RODERICK	58 70	54 65	5
501 - RANGEL, SAUL	7	5	2
UNASSIGNED	1	1	0
508 - YANCEY, HARRISON	58 149	56 149	0
Total Officer Responses:	242 490	Total Calls: 242 462	Secondary 28

Warnings Issued January 2026

Rangel	0
Hill	17
Johnson	10
Freeman	0
Hengst	82
Yancey	89
 Total	 198

Beginning Date.....: 01/01/2026
Ending Date.....: 01/31/2026
by Citation date

Agency.....: All
Officer.....: All

Type of Offense.....: All

Special Flag.....:

Entered By.....: All

Sort By.....: Officer Badge

Total by Race/Sex.....: No

POLICE DEPARTMENT

502 HILL, CHRISTOPHER

Totals for Officer

Number of Citations for Officer.....:	2
Number of Violations for Officer.....:	2
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	0

504 JOHNSON, RODERICK C

Totals for Officer

Number of Citations for Officer.....:	4
Number of Violations for Officer.....:	5
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	0

506 HENGST, KYLE

Totals for Officer

Number of Citations for Officer.....:	39
Number of Violations for Officer.....:	40
Number of Citations to Juveniles.....:	1
Number of Citations to Minors.....:	5

508 YANCEY, HARRISON

Totals for Officer

Number of Citations for Officer.....:	5
Number of Violations for Officer.....:	6
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	1

Totals for Agency

Number of Citations for Agency.....:	50
Number of Violations for Agency.....:	53
Number of Citations to Juveniles.....:	1
Number of Citations to Minors.....:	6

Grand Totals

Total Number of Citations.....:	50
Total Number of Violations.....:	53
Total Number of Citations Juveniles.:	1
Total Number of Citations Minors.....:	6

P E R I O D I C F E E R E P O R T

Report for fees collected: Posted 1/01/2026 - 1/31/2026

44	208.45	AR	ARREST FEE
1	20.00	AF2	\$20 Administrative Fee
1	25.00	CS2	CHILD SAFETY FEE
3	9.21	CTF	COURT TECHNOLOGY FUND
8	80.00	DSC	DSC ADMIN FEE
3	4.61	IDF	Indigent Defense Fee
2	60.00	STF	STATE TRAFFIC FEE
29	83.48	TFC	TFC
2	2.61	TPF	TRUANCY PREVENTION FUND
1	.01	CJFC	Civil Justice Fee Court/MVP
1	.09	CJFS	Civil Justice Fee State/MVF
26	2,863.30	FINE	FINE
3	1.38	JFCI	JUDICIAL SUPPORT FEE-CITY
43	4.14	LMJF	Local Municipal Jury Fund
3	6.91	MCBS	MUNICIPAL COURT BUILDING SEC.
3	9.21	SJRF	STATE JURY FEE
1	10.00	TP-L	TIME PAYMENT PLAN - LOCAL
1	12.50	TP-S	TIME PAYMENT PLAN - STATE
10	125.84	TPRF	Time Payment Reimbursement Fee
2	250.00	ADMIN	DEF/SP EXPNS FEE/FINE
3	92.11	CCC04	CONSOLIDATED COURT COST
43	2,566.05	CCC20	CCC 2020
3	12.44	JFCT2	JUDICIAL SUPPORT FEE STATE
43	165.56	LMCTF	Local Court Technology Fund
43	206.93	LTPDF	Local Truancy Prevention Fund
27	1,291.27	STF19	STATE TRAFFIC FEE
8	758.23	COLAGY	COLLECTION AGENCY FEE 30%
43	202.80	LMCBSF	Local Building Security Fund
25	3,166.00	TITLE7	TITLE 7 TRANS CODE FINES
4	80.00	TLFTA1	OMNI BASE STATE
8	48.00	TLFTA2	OMNI FEE
8	32.00	TLFTA3	LOCAL OMNI BASE FEE
1	2.50	TP-L-C	TIME PAYMENT FEE - J EFFICIENCY
7	375.00	WRNTFE	WARRANT FEE
TOTAL:			12,775.63



REPORT TO CITY COUNCIL



Report prepared by: Breana Kristek

Date: February 17, 2026

Subject: Library Report

This report was generated on February 3, 2026 and includes Library statistics for January 1, 2026 - January 31, 2026.

Material Circulation Statistics:

Adult Collections: **1,244**

Youth Collections: **684**

Film: **127**

E-Content: **495**

Total Circulation: 2,550

Computer Use Statistics:

Computers Available: **15**

Total Sessions: **74**

Average Session Length: **42 min**

Total Session Length: **52 hours**

Money saved through patrons using Library services this month: \$47,699.00

Revenue: \$377.30

Copies: **\$267.05**

Fines: **\$105.75**

Replacement books: **\$0.00**

Replacement library cards: **\$4.50**

Total Library Visitors: 787

Average per day: **46**

Website Visitors: 792

Google Business Profile Views: 185

Google Business Profile Interactions: 144

Calls Made: **27**

Direction Requests: **63**

Website Clicks: **54**

Upcoming Programming:



JOIN US FOR
*Valentine Box
Decorating*

Tuesday, February 10th

3:45-5:00

BYOB with minimal boxes available.
All other craft supplies provided.

The poster features a pink background with a string of hearts at the top. On the left is a red gift box with a white ribbon, and on the right is a red toy train with a Valentine's card on top. The text is in a mix of bold sans-serif and cursive fonts.



Galentine's Craft Night

Mosaic Trays

Wednesday, February 18th
5:30 - 6:30

The poster has a red background with several white hearts scattered around. It features two photographs: one of a round mosaic tray and another of a square mosaic tray next to a mug. The text is in white, with the title in a large, friendly font.



**MARCH
17-20**

SPRING

**Open to all
ages**

**Registration
required**

**Call:
361-798-3243**

Tuesday: Terracotta Pot Painting 17th

Wednesday: Nature Scavenger Hunt / Fairy Jars 18th

Thursday: Water Gun Canvas Painting 19th

Friday: Ocean Soap Making 20th

The entire section is framed in green with a dotted pattern. It includes a green banner for the dates, a large green callout box for registration, and five event cards, each with a green clover icon and a small photograph of the activity. The text is in white and green.

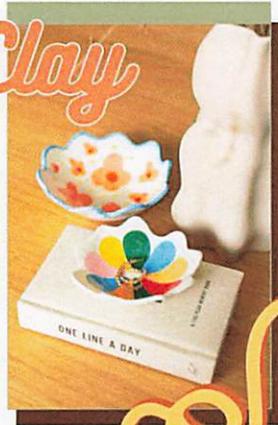
MARCH 4 + 11

Air Dry Clay Bowls

This is a two day project. You must register for both days.

CALL TO RESERVE YOUR SUPPLIES

☎ 361-798-3243



Bag Charms



APRIL 22
5:30-6:30

Spring Seed Swap and Plant Prop.

APRIL 9, 2026
9 am - 12 pm
+
1pm - 5:30 pm

- FREE and open to the public.
- First-come, first-serve.
- Seeds, seedlings, and propagation starts welcome!
- Donations welcome through the month of March.

FRENCH SIMPSON
MEMORIAL LIBRARY
705 E. 4th Street
Hallettsville, Texas

The Sign:

FRIENCH SIMPSON
MEMORIAL LIBRARY

I'M STILL TIRED
FROM LAST YEAR

FRIENCH SIMPSON
MEMORIAL LIBRARY

MY NEW YEAR
RESOLUTION:
WALK ON THIN ICE

FRIENCH SIMPSON
MEMORIAL LIBRARY

VOLDEMORT
REALLY HAD
BEEF WITH A
SIXTH GRADER

FRIENCH SIMPSON
MEMORIAL LIBRARY

DROVE PAST
THE GYM TODAY...
PROGRESS.

FRIENCH SIMPSON
MEMORIAL LIBRARY

YOU MEAN IF I
DON'T GO BIG
I CAN GO HOME?

FRIENCH SIMPSON
MEMORIAL LIBRARY

I'M TIRED OF
THIS, GRANDPA!

FRIENCH SIMPSON
MEMORIAL LIBRARY

I MIGHT BE
LAID BACK,
BUT I CAN
LEAN FORWARD
REAL QUICK

FRIENCH SIMPSON
MEMORIAL LIBRARY

QUESTIONABLE
BUDGET COLE,
STRONG WORK
ETHIC THOUGH

FRIENCH SIMPSON
MEMORIAL LIBRARY

APART FROM MY
ACTIONS,
WHAT DID I DO
TO DESERVE THIS?

FRIENCH SIMPSON
MEMORIAL LIBRARY

STRESSED
SPELT BACKWARDS
IS
DESSERTS

FRIENCH SIMPSON
MEMORIAL LIBRARY

LET'S
RESCHEDULE
THIS SNOW STORM
FOR MONDAY

FRIENCH SIMPSON
MEMORIAL LIBRARY

I'M OFFICIALLY
OVER THIS 7 DAY
FREE TRIAL OF
LIVING IN ALASKA

FRIENCH SIMPSON
MEMORIAL LIBRARY

I'M ALWAYS
JUST KIDDING...
UNLESS YOU'RE DOWN

FRIENCH SIMPSON
MEMORIAL LIBRARY

AND THIS IS WHY
I WANTED TO
STAY HOME...
ALL THIS
RIGHT HERE.

FRIENCH SIMPSON
MEMORIAL LIBRARY

STOP THE PLANET,
I'M GETTING OFF

City Council Meeting – February 17, 2026

Administrative Report for January 2025

Submitted by: Grace Ward City Secretary/Administrator

Sales & Use Taxes

Sales & Use Taxes		
Payment Month	2025	2026
Jan	\$69,382.27	\$63,582.67
Feb	\$90,630.24	
Mar	\$56,210.67	
Apr	\$53,116.19	
May	\$68,550.17	
Jun	\$61,367.25	
Jul	\$66,683.56	
Aug	\$73,498.45	
Sept	\$67,646.36	
Oct	\$63,732.43	
Nov	\$125,283.67	
Dec	\$69,968.52	

FY2025 HOT Submission vs Budget

	Revenue	Expenses
Budgeted	\$95,000 (including \$19,600 from reserves)	\$95,000
Actuals	\$110,631.77 (none needed from reserves)	\$88,946.23

HOT Allocations		
Category	Amount	Percentage
Information Center Amount	\$28,250.00	29.74%
Advertising Amount	\$34,979.93	36.82%
Arts Amount	\$14,250.00	15.00%
Sporting Event Amount	\$10,500.00	11.05%
Day To Day Amount	\$966.30	1.02%

Monthly Investment Report

MONTHLY INVESTMENT REPORT			END OF	
FUND	START BALANCE	END BALANCE	NET CHANGE	January
			YTD CHANGE	
Water & Light Fund	\$ 6,113,274.65	\$ 5,433,091.53	\$ (680,183.12)	(680,183.12)
General Fund	\$ 2,967,432.96	\$ 2,979,467.04	\$ 12,034.08	12,034.08
TOTAL OPERATING	\$ 9,080,707.61	\$ 8,412,558.57	\$ (668,149.04)	\$ (668,149.04)
Minimum unassigned balance	80.8%	74.9%	-5.95%	0.0%
Vol Firemens Pension	\$ 39,859.84	\$ 39,989.38	\$ 129.54	\$ 129.54
City Fire Truck Fund	\$ 77,958.44	\$ 78,204.41	\$ 245.97	\$ 245.97
Library Advisory Board	\$ 105,397.43	\$ 105,498.62	\$ 101.19	\$ 101.19
Library Endowment Fund	\$ 164,198.58	\$ 164,714.06	\$ 515.48	\$ 515.48
Library Pepper Memorial	\$ 20,983.70	\$ 21,049.58	\$ 65.88	\$ 65.88
Library Expansion Fund	\$ 24,328.46	\$ 24,404.84	\$ 76.38	\$ 76.38
Hotel / Motel Tax	\$ 156,675.11	\$ 158,354.64	\$ 1,679.53	\$ 1,679.53
Capital Improvements	\$ 423,669.10	\$ 424,999.14	\$ 1,330.04	\$ 1,330.04
Drug Confiscation Fund	\$ -	\$ 0.07	\$ 0.07	\$ -
TOTAL OTHER FUNDS	\$ 1,013,070.66	\$ 1,017,214.74	\$ 4,144.08	\$ 4,144.01
TOTAL CITY FUNDS INVESTED	\$ 10,093,778.27	\$ 9,429,773.31	\$ (664,004.96)	\$ (664,005.03)
Debt Project	\$ 5,708,958.19	\$ 5,726,879.04	\$ 17,920.85	\$ 17,920.85
Debt Services	\$ 230,782.11	\$ 62,982.28	\$ (167,799.83)	\$ (167,799.83)
TOTAL DEBT FUNDS	\$ 5,939,740.30	\$ 5,789,861.32	\$ (149,878.98)	\$ (149,878.98)
4A Manufacturing	\$ 1,517,987.58	\$ 1,499,441.17	\$ (18,546.41)	(18,546.41)
4B Business	\$ 1,310,474.52	\$ 1,291,231.00	\$ (19,243.52)	(19,243.52)
TOTAL EDC	\$ 2,828,462.10	\$ 2,790,672.17	\$ (37,789.93)	\$ (37,789.93)

INVESTMENT VEHICLES	Balance	Interest Rate%
TexPool	\$ 996,427.95	3.71%
Lone Star	\$ 12,149,936.81	3.70%
Certificates of Deposit	\$ 4,306,517.39	4.64%
Average Rate of all Investments	(average)	3.93%

This report is created in compliance with the City Investment Policy and the Public Funds Investment Act.

FY	Total Expenditures	Capital Improvements
2025	\$ 10,109,889	\$ 737,780
2026	\$ 11,232,054	\$ 1,088,996

GASB 54	% of Total Expenditures	% of Total Excluding Capital
25.0%	\$2,808,013	\$2,535,764
33.3%	\$3,740,274	\$3,377,638
29.2%	\$3,274,144	\$2,956,701

Permits Issued

Construction	
Residential	6
207 E Second – Seven Sons Cinema	Demo & Abatement
109 S Main – Jim Baker	Meter Loop Install
109 S Main – Jim Baker	Demo & Abatement
100 S Texana – American Shield Roofing Co.	Commercial Re-Roof

Fire	
None	

Gas	
Residential Inspection	2

Grants

Agency	Grant Program	Project Description	Status	Funding \$ Match
GLO	Mit	Citywide Drainage	Donna/Kahn – Complete Ridge/N Market/Second - Complete Construction S Glendale - In Process	\$9,882,441.87 \$99,882.63
GLO	Resilient Communities	Comprehensive Plan Update & Zoning	Public Forum Feb 9 th P&Z to Consider Final – Feb 25th	\$300,000.00 \$0
GLO	Mit-MOD	New Well at Ridge	In Process	\$1,397,600.00 \$0
TDA	CDBG	Mulberry/S Pecan/5th St. Waterline Replacement	In Process	\$500,000.00 \$25,000.00
TDHCA	HOME	2024-2027 RSP	2 homes – In Process	
TDEM	GRG	Project #1 Breaker Replacement in the Sub	Waiting on Federal Approval	\$165,897.52 \$192,806.23
TDEM	GRG	Project #3 Vegetation Control 10,668 feet	Waiting on Federal Approval	\$127,946.05 \$63,222.70
TxDOT	TA	School Safety Sidewalk Connector Project	Eng In Process	\$2,157,000.00 \$0
TPW	Local Parks Program	City Park OverHaul	Meet with HISD Feb 11th	1:1

Capital Projects

Year	Department	Project Description	Status
2025	Fire	Siren Tower	Platform completed All Materials In Not Complete
2025	Library	Roof & Gutters	Construction In Process
2025	Electric	Pole Replacement	Eng In Process
2026	Public Works	BOND	Construction In Process

2026	Admin	Time Keeping Incode Module	Not Started
2026	Admin	New Server	Getting Quotes
2026	Police	New Vehicle	Unit Delivered, Needs the rest of the decal and equipment
2026	Public Works	Chipper Truck	Not Started
2026	Public Works	Dump Truck Trade	Not Started
2026	Public Works	Ice Machine	Not Started
2026	Golf	Bulk Head	Not Started
2026	Golf	Canopy	Not Started
2026	WasteWater	Mulberry Lift Station - Engineering	Not Started

January Meetings, Submissions, etc.

5	Eminent Domain Reports Submitted
6	RCP Meeting
7	Eng Meeting BOND Pre-Con
8	TxDOT TA Meeting
9	Dept Head
12	Met with ICE TxDOT TA Meeting Workers Comp Audit
13	New Hire Orientation Monthly Construction & Grant Meetings Training PW Director & Supervisors
14	Met with Colorado Valley Communication about bringing in Fiber
15	Subdivision meeting with Mark Mitchell HOME Grant Pre-Con LCRA Conf Call
16	Investment Policy meeting with EDC Admin
21	Waterline Replacement Pre-Con
22	Met with Yoakum City Manager
26	Library Roof Pre-Con
28	LCRA Meeting Met with Cuero City Manager