



# CITY OF HALLETTSVILLE

CITY COUNCIL REGULAR MEETING  
TUESDAY, JANUARY 20, 2026 6:00 PM CST  
COUNCIL CHAMBERS, CITY HALL  
101 NORTH MAIN STREET  
HALLETTSVILLE, TEXAS 77964

## AGENDA

- 1) Pledge of Allegiance
- 2) Call to Order and Announcement of Quorum
- 3) Introduction of New City Employees
- 4) Public Comment Period
- 5) Consent Agenda Items
  - a) Discuss and consider approving meeting minutes from December 15, 2025 and December 30, 2025.
  - b) Discuss and consider approving the payment of all bills due and payable by the City.
- 6) Public Items for Discussion, Consideration, and Possible Action
  - a) Public hearing, discussion, and consideration on a request for a Specific Use Permit (SUP) for a Manufactured Home not in a park at 821 S Main St, Hallettsville, TX.
  - b) Presentation and discussion regarding the free recovery support services offered by Billy T. Cattan Recovery Outreach to individuals and families in rural communities.
  - c) Receive grant award from Dickson-Allen Foundation for the Friench Simpson Memorial Library in the amount of \$28,600.00 to be utilized for subscriptions required for State Accreditation and the Summer at the Library programming.
  - d) Receive Racial Profiling Report from Hallettsville Police Department for 2025.
  - e) Discuss and consider any action on a memorandum of agreement 287 G Task Force Model between the Hallettsville Police Department and the United States Immigration and Customs Enforcement, a component of the Department of Homeland Security.
  - f) Discuss and consider approving the contract with Lavaca County for the May 2, 2026 General Election.
  - g) Discuss and consider approving the Order of the May 2, 2026, General Election.
  - h) Discuss and consider approving Resolution 001-26, for the submission of an application to the Rifle-Resistant Body Armor Grant Program for equipment.
  - i) Discuss and consider approving Resolution 002-26, for the submission of an application to the Body-Worn Camera Grant Program through the Office of the Governor for the funding of cloud storage for Body-Worn Cameras.
  - j) Discuss and consider approving Resolution 003-26, for the submission of an application to the Criminal Justice Grant Program though the U.S. Department of Justice for the purchase of active response equipment.
  - k) Discuss and consider approving Resolution 004-26, for the submission of an application to the Project Safe Neighborhood Grant Program through the U.S. Department of Justice for the purchase and outfitting of a Utility Terrain Vehicle and Critical Response equipment.
  - l) Discuss and consider any action on Resolution 005-26 a policy for the establishment of an Economic Development Incentives Policy.
  - m) Consider Council recommendations of agenda items for future meetings.
- 7) Council Reports

Receive and discuss written/oral reports from A) Public Works [work orders, maintenance, and projects], B) Police and Court [calls for service, arrests, tickets and warnings], C) Library [circulation, grants, programs, and services], and D) Administrative [Monthly & Quarterly Investment Report, Updates on Permits, Grants, Capital Projects, Monthly Meetings & Submissions].

Executive Session - Section 551.074 Personnel Matters: to deliberate the appointment, employment, evaluation,

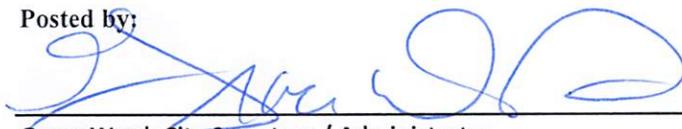
- 8) reassignment, duties, discipline, or dismissal of a public officer or employee.
  - a) Discuss and consider approving the employment of a Police Officer.
  - b) Discuss and consider approving the employment of a Streets Laborer.
  - c) Discuss the employment of a Public Works employee.
- 9) Announcements
- 10) Adjournment

**PUBLIC NOTICE IS GIVEN THAT IN ADDITION TO ANY EXECUTIVE SESSION LISTED ABOVE, THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE SECTIONS 551.071 - 551.088 TO DISCUSS ANY OF THE MATTERS LISTED ABOVE.**

**PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICE SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, LARGE PRINT OR BRAILLE, ARE REQUESTED TO CONTACT GRACE WARD AT (361) 798-3681 TWENTY-FOUR (24) HOURS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.**

Posted by:

Posted on:



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Grace Ward, City Secretary / Administrator

January 13, 2026 at 5:00 P.M.

Date

**COUNCIL INFORMATION**  
**TUESDAY, JANUARY 20, 2026 6:00 PM CST**

**3)Introduction of New City Employees**

Zachery Hoch - Water / Wastewater Laborer

Brandi Thigpen - Librarian Assistant

John Freeman - Police Officer

**4)Public Comment Period**

Ennis Lemons is expected to come speak about debris and junk vehicles on and around Paulis Street.

**5)Consent Agenda Itemsa)Discuss and consider approving meeting minutes from December 15, 2025 and December 30, 2025.b)Discuss and consider approving the payment of all bills due and payable by the City.**

*Included are the meeting minutes and check reports.*

**6)a)Public hearing, discussion, and consideration on a request for a Specific Use Permit (SUP) for a Manufactured Home not in a park at 821 S Main St, Hallettsville, TX.**

*Copies of the Application, City staff report, property notice information, public responses, and pertinent excerpts of the City Code are included in your packet.*

**6)b)Presentation and discussion regarding the free recovery support services offered by Billy T. Cattan Recovery Outreach to individuals and families in rural communities.**

*Mr. Cattan will be in attendance to present, documentation is included in your packet.*

**6)c)Receive grant award from Dickson-Allen Foundation for the Friench Simpson Memorial Library in the amount of \$28,600.00 to be utilized for subscriptions required for State Accreditation and the Summer at the Library programming.**

*Award letter is in your packet.*

**6)d)Receive Racial Profiling Report from Hallettsville Police Department for 2025.**

*Report will be handed out at the meeting.*

**6)e)Discuss and consider any action on a memorandum of agreement 287 G Task Force Model between the Hallettsville Police Department and the United States Immigration and Customs Enforcement, a component of the Department of Homeland Security.**

*MOA is included in your packet.*

**6)f)Discuss and consider approving the contract with Lavaca County for the May 2, 2026 General Election.**

*Contract is in your packet.*

**6)g)Discuss and consider approving the Order of the May 2, 2026, General Election.**

*Order is in your packet.*

**6)h)Discuss and consider approving Resolution 001-26, for the submission of an application to the Rifle-Resistant Body Armor Grant Program for equipment.**

Resolution and grant program information is in your packet. This is a Zero Match opportunity.

**6)i)Discuss and consider approving Resolution 002-26, for the submission of an application to the Body-Worn Camera Grant Program through the Office of the Governor for the funding of cloud storage for Body-Worn Cameras.**

Resolution and grant program information is in your packet. This requires a 25% Match.

**6)j)Discuss and consider approving Resolution 003-26, for the submission of an application to the Criminal Justice Grant Program through the U.S. Department of Justice for the purchase of active response equipment.**

Resolution and grant program information is in your packet. This is a Zero Match opportunity.

**6)k)Discuss and consider approving Resolution 004-26, for the submission of an application to the Project Safe Neighborhood Grant Program through the U.S. Department of Justice for the purchase and outfitting of a Utility Terrain Vehicle and Critical Response equipment.**

Resolution and grant program information is in your packet. This is a Zero Match opportunity.

6) Discuss and consider any action on Resolution 005-26 a policy for the establishment of an Economic Development Incentives Policy.

Resolution, Policy, & applicable forms are included in your packet.

7) Council Reports

*Included are all reports.*

9) Announcements

*Chamber Banquet January 28*

**CITY COUNCIL REGULAR MEETING MONDAY, DECEMBER 15, 2025 6:00 PM CST**  
**COUNCIL CHAMBERS, CITY HALL, 101 NORTH MAIN STREET, HALLETTSVILLE, TEXAS**  
**77964**

**COUNCIL MEMBERS PRESENT:**

MAYOR	Alice Jo Summers
PLACE # 1	Councilperson Chastity Carter
PLACE # 2	Councilperson Audrey Barrera
PLACE # 3	Absent
PLACE # 4	Councilperson Dean Madden
PLACE # 5	Councilperson Billy Barrera

**STAFF PRESENT:** City Administrator Grace Ward, Director of Administrative Services Tammy Bell, Director of Library Services Breana Kristek, Police Chief Randal Schlauch, EDC Administrator Chelsea Steffek

**GUESTS PRESENT:** Clayton Kelley, Craig Bell, Jennifer Hagan, Cheryl Ludwig, Collie Webb, Sherrel Mercer, John Shumbera, Kanessa Moore, Kate Thompson, Time Jenkins, Dennis Ku

Mayor Alice Jo Summers called the meeting to order at 6:00 P.M. after the pledges to the American and Texas flag were recited by all present.

**AGENDA ITEM 3:** Public Comment Period  
**DISCUSSION:** Cheryl Ludwig addressed City Council with her displeasure of Hallettsville Police Department with specifics to the investigation of the break in at her business.

**AGENDA ITEM 4:** Consent Agenda Items - a)Discuss and consider approving meeting minutes from November 17, 2025., b)Discuss and consider approving the payment of all bills due and payable by the City.

**MOTION:** Approve the meeting minutes from November 17, 2025, and the payment of all bills due and payable by the City.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Dean Madden

**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 5a:** Receive a presentation from Langford Community Management Services (LCMS) on the General Land Office Resilient Communities Program (GLO-RCP) Comprehensive Plan's final draft, discuss, and provide feedback.

**MOTION:** None

**DISCUSSION:** Kate Thompson, Time Jenkins, and Dennis Ku presented to City Council on behalf of Langford the draft of the final comprehensive plan.

**AGENDA ITEM 5b:** Discuss and consider the appointment or reappointment of Planning & Zoning Commission.  
MOTION: Motion to table this item until more interest forms are received.  
MOTION MADE: Audrey Barrera  
MOTION SECONDED: Chastity Carter  
DISCUSSION: None  
Mayor Summers called for a vote.  
    AYE: 4  
    NAY: 0

**AGENDA ITEM 5c:** Discuss and consider rescinding Resolution 020-25 and rejecting all bids received on September 8, 2025, for the construction of three (3) homes for the HOME Program, RSP 2024-0055.  
MOTION: Motion to rescind Resolution 020-25 and rejecting all bids received on September 8, 2025, for the construction of three (3) homes for the HOME Program, RSP 2024-0055.  
MOTION MADE: Dean Madden  
MOTION SECONDED: Audrey Barrera  
DISCUSSION: None  
Mayor Summers called for a vote.  
    AYE: 4  
    NAY: 0

**AGENDA ITEM 5d:** Discuss and consider approving Resolution 023-25 the award to a building contractor for the HOME program through Texas Department of Housing and Community Affairs, RSP Agreement #2024-0055.  
MOTION: Approve Resolution 023-25 the award to a building contractor for the HOME program through Texas Department of Housing and Community Affairs, RSP Agreement #2024-0055 to Cyprus Point in the amount of \$514,005.27 for three homes.  
MOTION MADE: Audrey Barrera  
MOTION SECONDED: Chastity Carter  
DISCUSSION: None  
Mayor Summers called for a vote.  
    AYE: 4  
    NAY: 0

**AGENDA ITEM 5e:** Discuss and consider rejecting all bids received on October 23, 2025, for waterline replacement through the Texas CDBG, CDV23-0170, and reduce the scope of work and re-bid the project.

**MOTION:** Approve the rejection of all bids received on October 23, 2025, for waterline replacement through the Texas CDBG, CDV23-0170, and reduce the scope of work and re-bid the project.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Chastity Carter

**DISCUSSION:** Council did NOT reject the bids. Council wants this brought back to consider possible approval.

Mayor Summers called for a vote.

AYE: 0

NAY: 4

**AGENDA ITEM 5f:** Discuss and consider awarding a contract for the Library Roof Project.

**MOTION:** Approve the award of the Library Roof Project to High Country Roofing & Restoration, LLC in the amount of \$235,000.00.

**MOTION MADE:** Dean Madden

**MOTION SECONDED:** Audrey Barrera

**DISCUSSION:** Craig Bell addressed Council as the City Engineer with his recommendation of award. The lowest bidder was not recommended because they did not have the experience.

Collie Webb addressed Council as a local roofer, that he thought we should have gone with a poly flat roof, that the bid advertisement didn't have a date that contractors could go look at the roof, and that there will be no way to match color of the new roof with the older section that is faded.

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**DISCUSSION:** None

**AGENDA ITEM 5g:** Discuss and consider approving changes to the City Organizational Chart.

**DISCUSSION:** Died on the Table

**AGENDA ITEM 5h:** Discuss and consider approving changes to the Personnel Policy 4-08 Certificate / License Pay.

**MOTION:** Approve the changes to the Personnel Policy 4-08 Certificate / License Pay.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Chastity Carter

**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 5i:** Discuss and consider approving Ordinance 011-25 amending Section 10.1000 of the City Code Golf Carts to include Utility Task Vehicles.

**MOTION:** Approve Ordinance 011-25 amending Section 10.1000 of the City Code Golf Carts to include Utility Task Vehicles, effective April 1, 2026.

**MOTION MADE:** Dean Madden

**MOTION SECONDED:** Chastity Carter

**DISCUSSION:** None

Mayor Summers called for a vote.

**AYE:** 3

**NAY:** 1

**AGENDA ITEM 5j:** Discuss and consider approving Resolution 008-25 amending the open meeting guidelines and public comment policy.

**MOTION:** Approve Resolution 008-25 amending the open meeting guidelines and public comment policy.

**MOTION MADE:** Dean Madden

**MOTION SECONDED:** Audrey Barrera

**DISCUSSION:** None

Mayor Summers called for a vote.

**AYE:** 4

**NAY:** 0

**AGENDA ITEM 5k:** Discuss and consider approving Resolution 024-25 amending the City Policy for requesting an item be put on the agenda.

**MOTION:** Approve Resolution 024-25 amending the City Policy for requesting an item be put on the agenda.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Chastity Carter

**DISCUSSION:** None

Mayor Summers called for a vote.

**AYE:** 4

**NAY:** 0

**AGENDA ITEM 5l:** Discuss and consider any action on a resolution and policy for the establishment of an Economic Development Incentives Policy.

**DISCUSSION:** Place back on agenda for consideration after legal review is complete.

**AGENDA ITEM 5m:** Discuss and consider awarding the Custodial Contracts effective January 1, 2026.

**MOTION:** Motion that Breana Kristek be awarded the contract for the City Hall and Fire Station offices at \$150.00 per regular visit and \$50.00 per hour for additional services, that Breana Kristek be awarded the contract for the Library at \$100.00 per visit and \$50.00 per hour for additional services, that Ronald Drozd be awarded the contract for Public Works at \$45.00 per visit and \$25.00 per hour for additional services, and that Ronald Drozd be awarded the contract for the Youth Center at \$66.00 per visit and \$25.00 per hour for additional service.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Chastity Carter

**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 5n:** Discuss and consider awarding the Bulk Fuel Contract effective January 1, 2026.

**MOTION:** Approve the award of the Bulk Fuel Contract effective January 1, 2026, to Patriot Fuel Distributors, LLC.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Dean Madden

**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 5o:** Receive presentation of the FY2025 Amended Budget.

**DISCUSSION:** Ward presented the FY 2025 Amended Budget.

**AGENDA ITEM 5p:** Discuss and consider any action on a purchase order for a maintenance rebuild of the City SCADA system.

**MOTION:** Approve a purchase order for a maintenance rebuild of the City SCADA system to Mercer Controls including the Base Bid, options 2 & 5.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Dean Madden

**DISCUSSION:** Sherrel Mercer addressed Council about the condition of the existing and need for the replacement of the SCADA system.

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 5q:** Discuss and consider any action on a purchase order for phones for the City's phone system.

MOTION: Approve a purchase order for a VOIP phone system through James Teleco.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Chastity Carter

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 5r:** Discuss and consider approving the one year extension for the Managed IT Services contract for fiscal year 2026 with James Teleco, Inc.

MOTION: Approve the one year extension for the Managed IT Services contract for fiscal year 2026 with James Teleco, Inc.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Dean Madden

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 5s:** Discuss and consider approving Resolution 013-25 Fund-to-Fund Transfer Policy from Water & Light to General Fund.

MOTION: Approve Resolution 013-25 Fund-to-Fund Transfer Policy from Water & Light to General Fund.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Chastity Carter

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 5t:** Discuss and consider approving a transfer from the Water & Light Fund to the General Fund for FY2025 in the amount of \$782,716.76.

MOTION: Approve a transfer from the Water & Light Fund to the General Fund for FY2025 in the amount of \$782,716.76.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Dean Madden

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 5u:** Discuss and consider approving the FY2025 Amended Budget.

**MOTION:** Approve the FY2025 Amended Budget.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Dean Madden

**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 5v:** Consider Council recommendations of agenda items for future meetings.

**DISCUSSION:** Nothing additional

**AGENDA ITEM 6:** Council Reports - Receive and discuss written/oral reports from A) Public Works [work orders, maintenance, and projects], B) Police and Court [calls for service, arrests, tickets and warnings], C) Library [circulation, grants, programs, and services], D) Q3 Visitor's Center Report and E) Administrative [Monthly Investment Report, Updates on Permits, Grants, Capital Projects, Monthly Meetings & Submissions].

**DISCUSSION:** Kristek gave Library Report, Hagan gave the Visitor's Center Report, Ward presented the Administrative Report.

Mayor Summers called for the meeting to enter into Executive Session at 8:47 PM. The meeting reconvened into Open Session at 10:25 PM.

**AGENDA ITEM 7a:** Evaluate the City Administrator / Secretary.

**DISCUSSION:** None

**AGENDA ITEM 7b:** Discuss and consider approving the employment of a Police Officer.

**MOTION:** Move to hire John Freeman for the position of Police Officer at the rate of \$23.59 upon rate pending successful completion of a Background Check, drug screen and physical, with approval for up to a 3% increase in pay based on the 6 month probationary evaluation and Field Training completion.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Chastity Carter

**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 7c:** Discuss and consider approving the employment of a Streets Laborer.  
**MOTION:** Move to transfer Edward Biehunko III, to the position of Streets Laborer at the starting scale rate of that position, and have him complete a 6 month probationary period in that position.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Chastity Carter

**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**MOTION:** Move to hire John Frazer for the position of Streets Laborer at the agreed upon rate pending successful completion of a Background Check, drug screen and physical, with approval for up to a 3% increase in pay based on the 6 month probationary evaluation.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Chastity Carter

**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 7d:** Discuss and consider any action on the annual evaluations of all City Employees.

**MOTION:** Approve the evaluations and correlating pay increased to all City employees.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Chastity Carter

**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

**AGENDA ITEM 8:** Announcements

**DISCUSSION:** None

**AGENDA ITEM 9:** Adjournment

**MOTION:** Adjourn this meeting.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Billy Barrera

**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 4

NAY: 0

There being no other business, Mayor Summers adjourned the meeting at 10:29 P.M.

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Alice Jo Summers  
Mayor

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Grace Ward  
City Secretary

**CITY COUNCIL SPECIAL MEETING TUESDAY, DECEMBER 30, 2025 5:30 PM CST**  
**COUNCIL CHAMBERS, CITY HALL, 101 NORTH MAIN STREET, HALLETTSVILLE, TEXAS**  
**77964**

**COUNCIL MEMBERS PRESENT:**

MAYOR	Alice Jo Summers
PLACE # 1	Councilperson Chastity Carter
PLACE # 2	Councilperson Audrey Barrera
PLACE # 3	Councilperson Trent Skelton
PLACE # 4	Councilperson Dean Madden
PLACE # 5	Councilperson William Barrera

**STAFF PRESENT:** City Administrator Grace Ward

**GUESTS PRESENT:** None

Mayor Alice Jo Summers called the meeting to order at 5:30 P.M. after the pledges to the American and Texas flag were recited by all present.

**AGENDA ITEM 3:** Public Comment Period (speaking time limit to 5 minutes per person)  
**DISCUSSION:** None

**AGENDA ITEM 4a:** Consideration, discussion, and possible action to award the construction contract to Capital Underground Utilities, LLC for the base bid amount of \$452,963.80 for the CDBG Water Line Improvements Project TxCDBG Contract No. CDV23-0170.

**MOTION:** Approve the award of construction contract to Capital Underground Utilities, LLC for the base bid amount of \$452,963.80 for the CDBG Water Line Improvements Project TxCDBG Contract No. CDV23-0170.

**MOTION MADE:** Audrey Barrera

**MOTION SECONDED:** Trent Skelton

**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

**AGENDA ITEM 6:** Announcements

**DISCUSSION:** Councilperson Carter asked what date the Mounted Posse will be in Hallettsville, Councilperson Madden announced Feb 14th.

**AGENDA ITEM 7:** Adjournment  
**MOTION:** Adjourn this meeting.  
**MOTION MADE:** Trent Skelton  
**MOTION SECONDED:** Chastity Cater  
**DISCUSSION:** None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

There being no other business, Mayor Summers adjourned the meeting at 5:35 P.M.

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Alice Jo Summers  
Mayor

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Grace Ward  
City Secretary



City of Hallettsville, TX

# Check Report

By Check Number

Date Range: 12/01/2025 - 12/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP AB Prosperity-AP Advisory Board FSML Prosperity						
0294	CENTER POINT LARGE PRINT	12/11/2025	Regular	0.00	55.84	3937
<u>2210589</u>	Invoice	11/03/2025	24 LARGE PRINT BOOKS DOROTHY EHLER	0.00	55.84	
0294	CENTER POINT LARGE PRINT	12/23/2025	Regular	0.00	24.67	3938
<u>2206956</u>	Invoice	11/09/2025	24 LARGE PRINT BOOKS DOROTHY EHLER	0.00	24.67	

**Bank Code AP AB Prosperity Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	80.51
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>80.51</b>

Check Report

Date Range: 12/01/2025 - 12/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Bank Prosperity-AP Bank Prosperity						
2302	CHELSEA STEFFEK, LLC	12/11/2025	EFT	0.00	5,833.31	32
<u>DEC 2025</u>	Invoice	12/15/2025	DECEMBER EDC ADMINISTRATOR SERVICE	0.00	5,833.31	
1821	TRC LOCKBOX	12/12/2025	EFT	0.00	2,596.50	33
<u>155399</u>	Invoice	11/21/2025	ENGINEERING SERVICES FOR ROOF REPAI	0.00	2,596.50	
0069	ALLSTATE BENEFITS	12/03/2025	Regular	0.00	89.08	55422
<u>DEC 2025</u>	Invoice	12/03/2025	DEC EMPLOYEE BENEFITS	0.00	89.08	
0140	AT&T MOBILITY	12/03/2025	Regular	0.00	712.56	55423
<u>NOVEMBER 2025</u>	Invoice	11/19/2025	NOV 2025 FIRST NET SERVICE	0.00	712.56	
2184	BUREAU VERITAS NORTH AMERICA, INC.	12/03/2025	Regular	0.00	715.36	55424
<u>NOV 2025</u>	Invoice	12/03/2025	NOVEMBER 2025 THIRD PARTY INSPECTIO	0.00	715.36	
0297	CENTERPOINT ENERGY ENTEX	12/03/2025	Regular	0.00	58.89	55425
<u>2911490-7 NOV</u>	Invoice	12/02/2025	NOV 2025 NATURAL GAS EXPENSE - LIBRA	0.00	58.89	
2669	CHELSEY COON	12/03/2025	Regular	0.00	130.00	55426
<u>DEC 2025</u>	Invoice	12/03/2025	TMCEC COURT CLERK TRAINING - MEAL R	0.00	130.00	
0325	CHUCK BROWN FORD	12/03/2025	Regular	0.00	335.00	55427
<u>FOCS217444</u>	Invoice	11/21/2025	REPAIR HEATER IN POLICE UNIT #2020A	0.00	335.00	
0330	CINTAS CORPORATION LOC. 083	12/03/2025	Regular	0.00	459.35	55428
<u>NOV 2025</u>	Invoice	11/04/2025	NOV 2025 EMPLOYEE UNIFORM EXPENSE	0.00	459.35	
0499	DEWITT POTH & SON, LLC	12/03/2025	Regular	0.00	70.72	55429
<u>814359-0</u>	Invoice	10/31/2025	COPIES FOR OCTOBER 2025 - PUBLIC WO	0.00	32.58	
<u>814683-0</u>	Invoice	10/31/2025	COPIES FOR OCTOBER 2025 - POLICE	0.00	38.14	
2440	EMBASSY SUITES BY HILTON	12/03/2025	Regular	0.00	505.13	55430
<u>DEC 2025</u>	Invoice	12/01/2025	ALERRT CONFERENCE - HENGST	0.00	505.13	
0720	GRAINGER, INC.	12/03/2025	Regular	0.00	1,491.60	55431
<u>9718549224</u>	Invoice	11/24/2025	MATERIAL FOR SIREN AT FIRE STATION	0.00	980.83	
<u>9718581359</u>	Invoice	11/24/2025	MATERIAL FOR SIREN AT FIRE STATION	0.00	510.77	
2664	GRISWOLD INDUSTRIES	12/03/2025	Regular	0.00	14,887.00	55432
<u>932629</u>	Invoice	11/26/2025	CLA-VAL FOR WEST WELL	0.00	14,887.00	
0767	HALLETTSVILLE COMMUNICATIONS	12/03/2025	Regular	0.00	9.99	55433
<u>10069085</u>	Invoice	12/03/2025	USB	0.00	9.99	
0781	HALLETTSVILLE LUMBER CO.	12/03/2025	Regular	0.00	29.75	55434
<u>54718</u>	Invoice	12/03/2025	CONCRETE MIX	0.00	11.90	
<u>55065</u>	Invoice	12/03/2025	CONCRETE MIX	0.00	17.85	
0923	JAMES TELECO, INC	12/03/2025	Regular	0.00	4,977.00	55435
<u>40874</u>	Invoice	11/18/2025	IT, CAMERA, & PHONE MAINTENANCE 1/	0.00	4,977.00	
0932	JANSKY SAND & GRAVEL	12/03/2025	Regular	0.00	630.00	55436
<u>383492</u>	Invoice	11/20/2025	14 YARDS WASH SAND FOR WWTP	0.00	630.00	
2507	KYLE HENGST	12/03/2025	Regular	0.00	145.00	55437
<u>2025 DEC</u>	Invoice	12/01/2025	ALERRT CONFERENCE - PER DIEM - HENG	0.00	145.00	
1027	LAVACA CO. TAX A/COLLECTOR	12/03/2025	Regular	0.00	1,445.06	55438
<u>2025 DEC</u>	Invoice	12/03/2025	EDC PROP TAX - HISD PORTION	0.00	0.07	
<u>DEC 2025</u>	Invoice	12/03/2025	2025 HISD PROP TAX FOR AIRPORT, POST	0.00	1,444.99	
1100	LUDWIG REPAIR SHOP	12/03/2025	Regular	0.00	64.00	55439
<u>139059</u>	Invoice	12/03/2025	HEADS	0.00	64.00	
1255	OFFICE DEPOT	12/03/2025	Regular	0.00	688.47	55440

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>446151993001</u>	Invoice	11/17/2025	OFFICE SUPPLIES FOR POLICE DEPT.	0.00	577.18	
<u>446198763001</u>	Invoice	11/17/2025	OFFICE SUPPLIES FOR POLICE DEPT.	0.00	111.29	
2298	PATRIOT FUEL DISTRIBUTORS	12/03/2025	Regular	0.00	1,796.07	55441
<u>19162</u>	Invoice	11/25/2025	874 GALLONS GASOLINE FUELING STATIO	0.00	1,796.07	
1388	RAINOSEK'S TRUE VALUE	12/03/2025	Regular	0.00	302.23	55442
<u>642456</u>	Invoice	12/03/2025	NUTS, WASHERS & BOLTS	0.00	2.80	
<u>642479</u>	Invoice	12/03/2025	BUCKET AND LID	0.00	10.98	
<u>644764</u>	Invoice	12/03/2025	SILVER & DENNING DRILL BIT	0.00	43.99	
<u>644809</u>	Invoice	12/03/2025	FILL VALVES	0.00	19.98	
<u>644812</u>	Invoice	12/03/2025	TOILET TANK TO BOWL CONNECTION	0.00	6.89	
<u>644828</u>	Invoice	12/03/2025	PVC PIPE	0.00	5.25	
<u>650557</u>	Invoice	12/03/2025	200w bulb, 2pk 100w bulbs	0.00	23.98	
<u>650601</u>	Invoice	12/03/2025	SHOVELS	0.00	85.25	
<u>650609</u>	Invoice	12/03/2025	MOP HEADS & HANDLES	0.00	41.58	
<u>650619</u>	Invoice	12/03/2025	BREAKERS	0.00	48.75	
<u>652490</u>	Invoice	12/03/2025	HOSE NOZZLES, BASTEE	0.00	12.78	
2513	SAN BERNARD ELECTRIC COOPERATIVE, INC	12/03/2025	Regular	0.00	63.75	55443
<u>NOV 2025</u>	Invoice	12/03/2025	NOV ELECTRICITY AT LIFT STATION	0.00	63.75	
1501	SCHULENBURG PRINTING & OFFICE SUPPLIES, I	12/03/2025	Regular	0.00	1,176.18	55444
<u>863989-0</u>	Invoice	11/18/2025	ACCOUNT PAYABLE CHECKS, WINDOW &	0.00	248.82	
<u>863992-0</u>	Invoice	11/18/2025	ACCOUNT PAYABLE CHECKS, WINDOW &	0.00	149.86	
<u>863993-0</u>	Invoice	11/18/2025	ACCOUNT PAYABLE CHECKS, WINDOW &	0.00	635.60	
<u>863994-0</u>	Invoice	11/18/2025	1000 CHECK REQUEST FORMS FOR CITY H	0.00	141.90	
2609	SENTRY EQUIPMENT CORP.	12/03/2025	Regular	0.00	102,376.91	55445
<u>258612</u>	Invoice	11/12/2025	EMERGENCY WWTP REPAIRS	0.00	56,000.00	
<u>258664</u>	Invoice	11/18/2025	EMERGENCY WWTP REPAIRS	0.00	46,376.91	
2358	TAMMY BELL	12/03/2025	Regular	0.00	130.00	55446
<u>DEC 2025</u>	Invoice	12/03/2025	TMCEC COURT CLERK TRAINING - MEALS	0.00	130.00	
2257	TEXAS HEALTH CENTER, PA	12/03/2025	Regular	0.00	245.00	55447
<u>262712/263948</u>	Invoice	12/03/2025	NEW EMPLOYEE PHYSICAL & DRUG SCREE	0.00	245.00	
1259	TEXAS STATE DISBURSEMENT UNIT	12/03/2025	Regular	0.00	466.31	55448
<u>0003632</u>	Invoice	12/05/2025	Child Support	0.00	466.31	
1828	TRIBUNE - HERALD, INC.	12/03/2025	Regular	0.00	1,636.66	55449
<u>2025 OCT</u>	Invoice	12/03/2025	OCTOBER ADVERTISING	0.00	818.33	
<u>OCT 2025</u>	Invoice	11/26/2025	OCTOBER 2025 ADVERTISING	0.00	818.33	
2322	WALMART COMMUNITY/CAPITAL ONE	12/03/2025	Regular	0.00	320.55	55450
<u>604935 - NOV</u>	Invoice	11/19/2025	WALMART CREDIT CARD CHARGES	0.00	320.55	
1014	LANGFORD COMMUNITY MANAGEMENT SERV	12/03/2025	Regular	0.00	22,500.00	55451
<u>DRAW 9</u>	Invoice	12/03/2025	E214 - DRAW 9	0.00	22,500.00	
0037	AFLAC/ATTN: REMITTANCE PROCESSING SERVI	12/11/2025	Regular	0.00	982.39	55452
<u>271598</u>	Invoice	12/11/2025	DECEMBER EMPLOYEE BENEFITS	0.00	982.39	
0130	AT&T	12/11/2025	Regular	0.00	80.65	55453
<u>DEC 2025</u>	Invoice	12/11/2025	DEC 2025 INTERNET - LIBRARY	0.00	80.65	
0240	BRODART CO	12/11/2025	Regular	0.00	267.75	55454
<u>M224102</u>	Invoice	11/23/2025	BRODART 12 MONTH BOOK RENTAL	0.00	267.75	
0247	BROWN'S TRUCKING CO	12/11/2025	Regular	0.00	1,400.00	55455
<u>12-9-25</u>	Invoice	12/09/2025	100 YARDS FILL SAND FOR PUBLIC WORKS	0.00	1,400.00	
0448	CULLIGAN ULTRAPURE, INCL	12/11/2025	Regular	0.00	31.65	55456

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>14373589-11302</u>	Invoice	11/17/2025	DRINKING WATER FOR NOVEMBER 2025	0.00	31.65	
2281	ENVIRONMENTAL SCIENCE CORP DBA PACE AN	12/11/2025	Regular	0.00	879.00	55457
<u>25751882780-5</u>	Invoice	11/30/2025	WATER & WW SAMPLES FOR NOVEMBER,	0.00	879.00	
0774	HALLETTSVILLE HDWE. & AUTO SUPPLY	12/11/2025	Regular	0.00	177.35	55458
<u>10022025</u>	Invoice	10/02/2025	BREAKERS AND PB BLASTER	0.00	66.15	
<u>10222025</u>	Invoice	10/22/2025	1.5X2 PVC ADAPTER	0.00	9.80	
<u>11052025</u>	Invoice	11/05/2025	pvc	0.00	35.75	
<u>11132025</u>	Invoice	11/13/2025	BREAKERS	0.00	18.45	
<u>11262025</u>	Invoice	11/26/2025	BREAKERS FOR CHRISTMAS LIGHTS	0.00	47.20	
0787	HALLETTSVILLE VETERINARY HOSPITAL	12/11/2025	Regular	0.00	12.58	55459
<u>183220</u>	Invoice	11/25/2025	ANIMAL CREMATION FOR NOVEMBER 20	0.00	12.58	
0791	HAMMER AUTO REPAIR	12/11/2025	Regular	0.00	1,991.95	55460
<u>40495</u>	Invoice	11/26/2025	REBUILD FRONT END ON STREET TRUCK #	0.00	1,991.95	
1037	LAVACA COUNTY OFFICE SUPPLY	12/11/2025	Regular	0.00	68.00	55461
<u>Q2372</u>	Invoice	12/08/2025	BUSINESS CARDS FOR CLINT TAYLOR	0.00	68.00	
1181	MONK'S A/C	12/11/2025	Regular	0.00	450.01	55462
<u>16598</u>	Invoice	10/15/2025	REPAIR GAS FURNACE AT LIBRARY	0.00	145.00	
<u>16599</u>	Invoice	09/24/2025	REPAIR A/C CHILDRENS ROOM - LIBRARY	0.00	305.01	
1252	O'REILLY AUTO PARTS	12/11/2025	Regular	0.00	91.32	55463
<u>4589-114741</u>	Invoice	12/11/2025	BUG/TAR REMOVER; SPOT MIRROR	0.00	28.97	
<u>4589-116453</u>	Invoice	12/11/2025	OIL FILTER; MOTOR OIL; SFLUID	0.00	42.37	
<u>4589-116537</u>	Invoice	12/11/2025	UNIT 2201 - MOTOR OIL	0.00	19.98	
1303	PAUL'S SUPPLY, INC.	12/11/2025	Regular	0.00	238.29	55464
<u>590744</u>	Invoice	12/11/2025	OIL; OIL FILTER; RAINX	0.00	45.30	
<u>591616</u>	Invoice	11/24/2025	BATTERY FOR WATER TRUCK #119	0.00	192.99	
2534	PVS DX INC.	12/11/2025	Regular	0.00	1,773.02	55465
<u>057021660-25</u>	Invoice	12/01/2025	9 150# CHLORINE CYLINDERS FOR WATER	0.00	1,773.02	
1430	RICOH USA INC	12/11/2025	Regular	0.00	39.00	55466
<u>5072392835</u>	Invoice	12/01/2025	BASE COPY FEE 12/1/25 - 12/31/25 CITY	0.00	39.00	
1668	TEXAS COMMISSION ON ENVIRONMENTAL QU	12/11/2025	Regular	0.00	3,726.45	55467
<u>PHS0232207</u>	Invoice	12/11/2025	ANNUAL WATER SYSTEM FEE FOR 2026 14	0.00	3,726.45	
1692	TEXAS DISPOSAL SYSTEMS	12/11/2025	Regular	0.00	63,423.99	55468
<u>NOV 2025</u>	Invoice	12/11/2025	NOV 2025 GARBAGE DISPOSAL	0.00	63,423.99	
2217	TEXAS EXCAVATION SAFETY SYSTEM, INC.	12/11/2025	Regular	0.00	29.90	55469
<u>25-22019</u>	Invoice	11/30/2025	LINE LOCATE FEES FOR NOVEMBER 2025	0.00	29.90	
1755	TEXAS TIRE & ACCESSORIES, L.P.	12/11/2025	Regular	0.00	174.00	55470
<u>100995</u>	Invoice	12/11/2025	UNIT 2120 - OIL CHANGE NEW FILTER	0.00	64.00	
<u>101119</u>	Invoice	11/17/2025	CHANGE OIL IN POLICE UNIT #2402	0.00	110.00	
1818	TRACTOR SUPPLY CO.	12/11/2025	Regular	0.00	154.97	55471
<u>100485464</u>	Invoice	12/11/2025	PROPANE TORCH INFERNO KIT	0.00	57.99	
<u>100486577</u>	Invoice	12/08/2025	COMBO WRENCH SET	0.00	38.99	
<u>100486739</u>	Invoice	12/11/2025	DOG FOOD FOR POLICE K-9	0.00	57.99	
1836	TUMIS MOBIL SERVICE STATION	12/11/2025	Regular	0.00	28.00	55472
<u>20152</u>	Invoice	12/08/2025	FLAT STEM TRACTOR TIRE REPAIR	0.00	28.00	
1969	XEROX	12/11/2025	Regular	0.00	123.36	55473
<u>024714815</u>	Invoice	11/30/2025	COPIER MAINTENANCE C8030H NOVEMB	0.00	123.36	
0116	AQUA METRIC SALES CO., INC.	12/18/2025	Regular	0.00	19,079.20	55475

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0111432</u>	Invoice	12/01/2025	112 ELECTRIC METERS FOR INVENTORY (1	0.00	19,079.20	
0232	BREANA KRISTEK	12/18/2025	Regular	0.00	1,700.00	55476
<u>DEC 2025</u>	Invoice	12/18/2025	NOV - DEC JANITORIAL SERVICE AT LIB & C	0.00	1,000.00	
<u>NOV 2025</u>	Invoice	12/18/2025	OCT - NOV 2025 JANITORIAL SERVICE AT L	0.00	700.00	
0325	CHUCK BROWN FORD	12/18/2025	Regular	0.00	6,639.61	55477
<u>FOCS216997</u>	Invoice	11/13/2025	REPLACE TRANSMISSION, WATER PUMP	0.00	6,639.61	
0493	DSHS CENTRAL LAB MC2004	12/18/2025	Regular	0.00	150.00	55478
<u>11/18/2025</u>	Invoice	12/18/2025	WATER TESTING 11/18/2025 - EZZ00 EZZO	0.00	150.00	
0720	GRAINGER, INC.	12/18/2025	Regular	0.00	1,062.77	55479
<u>9723042959</u>	Invoice	12/04/2025	MATERIAL FOR SIREN AT FIRE STATION	0.00	1,062.77	
0742	GUADALUPE VALLEY ELECT. COOP.	12/18/2025	Regular	0.00	184.00	55480
<u>NOV 2025</u>	Invoice	12/18/2025	NOV ELECTRCITY AT AIRPORT	0.00	184.00	
0746	GULF COAST PAPER CO., INC.	12/18/2025	Regular	0.00	925.16	55481
<u>2709688</u>	Invoice	12/10/2025	PAPER TOWELS, TOILET PAPER, TRASH BA	0.00	925.16	
0767	HALLETTSVILLE COMMUNICATIONS	12/18/2025	Regular	0.00	69.99	55482
<u>10069148</u>	Invoice	12/18/2025	LAPTOP CHARGER	0.00	69.99	
0791	HAMMER AUTO REPAIR	12/18/2025	Regular	0.00	544.05	55483
<u>40530</u>	Invoice	12/10/2025	PARTS & LABOR REPLACE BRAKE BOOSTE	0.00	544.05	
2454	HARRISON YANCEY (TRAVEL)	12/18/2025	Regular	0.00	91.35	55484
<u>DEC 2025 - TRAV</u>	Invoice	12/18/2025	FUEL REIM - OLS OP - ALICE TX	0.00	91.35	
1024	LAVACA CO. FLOOD CONTROL DIST. 3	12/18/2025	Regular	0.00	1,250.00	55485
<u>DEC 2025</u>	Invoice	12/18/2025	2025 MAINT OF 5 RAIN & STREAM GAUG	0.00	1,250.00	
1030	LAVACA COUNTY CENTRAL APP. DIST.	12/18/2025	Regular	0.00	6,326.84	55486
<u>DEC 2025</u>	Invoice	12/18/2025	2026 1ST QTR APPRAISAL OPERATING BU	0.00	6,326.84	
1042	LAVACA EXPOSITION ASSOCIATION	12/18/2025	Regular	0.00	12,774.93	55487
<u>DEC 2025</u>	Invoice	12/16/2025	2025 HOT REIMBURSEMENT	0.00	12,774.93	
1140	MCCREARY, VESELKA, BRAGG, & ALLEN PC	12/18/2025	Regular	0.00	944.70	55488
<u>311972</u>	Invoice	12/18/2025	NOV 2025 COURT COLLECTION FEES	0.00	944.70	
2373	MEDICAL AIR SERVICES ASSOCIATION, INC.	12/18/2025	Regular	0.00	420.00	55489
<u>DEC 2025</u>	Invoice	12/16/2025	DEC 2025 EMPLOYEE MEDICAL AIR SERVI	0.00	420.00	
1255	OFFICE DEPOT	12/18/2025	Regular	0.00	257.14	55490
<u>446651915001</u>	Invoice	11/25/2025	OFFICE SUPPLIES FOR PUBLIC WORKS	0.00	250.77	
<u>446700716001</u>	Invoice	11/26/2025	OFFICE SUPPLIES FOR PUBLIC WORKS	0.00	6.37	
2298	PATRIOT FUEL DISTRIBUTORS	12/18/2025	Regular	0.00	2,919.26	55491
<u>19254</u>	Invoice	12/04/2025	400 GALLONS DYED DIESEL FOR POLE YAR	0.00	969.24	
<u>19298</u>	Invoice	12/09/2025	750 GALLONS GASOLINE & 200 DIESEL FO	0.00	1,950.02	
2462	SHEILA GARZA MEDINA	12/18/2025	Regular	0.00	500.00	55492
<u>H0009</u>	Invoice	12/18/2025	NOV 2025 MUNICIPAL JUDICIAL SERVICES	0.00	500.00	
1696	TEXAS ELECTRIC COOPERATIVES	12/18/2025	Regular	0.00	1,024.90	55493
<u>INV01790115</u>	Invoice	12/02/2025	FUSES FOR ELECTRIC DEPT.	0.00	433.50	
<u>INV01790116</u>	Invoice	12/03/2025	FUSES FOR ELECTRIC DEPT.	0.00	71.70	
<u>INV01790958</u>	Invoice	12/03/2025	FUSES FOR ELECTRIC DEPT.	0.00	344.00	
<u>INV01794064</u>	Invoice	12/11/2025	FUSES FOR ELECTRIC DEPT.	0.00	104.00	
<u>INV0795294</u>	Invoice	12/15/2025	FUSES FOR ELECTRIC DEPT.	0.00	71.70	
2672	TEXAS ELITE THERAPY	12/18/2025	Regular	0.00	25,000.00	55494
<u>EDC GRANT</u>	Invoice	12/18/2025	PMT 1 OF 5 REIMBURSEMENT FOR HEDC	0.00	25,000.00	

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1259	TEXAS STATE DISBURSEMENT UNIT	12/18/2025	Regular	0.00	466.31	55495
<u>0003682</u>	Invoice	12/19/2025	Child Support	0.00	466.31	
1816	TOWN & COUNTRY SALES	12/18/2025	Regular	0.00	1,917.94	55496
<u>4B GRANT</u>	Invoice	12/18/2025	REIMBURSE 4B GRANT - GRANTED 10/30/	0.00	1,917.94	
1828	TRIBUNE - HERALD, INC.	12/18/2025	Regular	0.00	50.00	55497
<u>01-2026</u>	Invoice	12/18/2025	YEARLY SUBSCRIPTION RENEWAL	0.00	50.00	
1857	U.S. POST OFFICE POSTMASTER	12/18/2025	Regular	0.00	162.00	55498
<u>DEC 2025</u>	Invoice	12/16/2025	ANNUAL PO BOX FEE FOR EDC	0.00	162.00	
2227	WELLS FARGO PAYMENT REMITTANCE CENTER	12/18/2025	Regular	0.00	901.56	55499
<u>NOV 2025</u>	Invoice	12/18/2025	NOV 2025 CREDIT CARD CHARGES	0.00	901.56	
1969	XEROX	12/18/2025	Regular	0.00	83.65	55500
<u>024788529</u>	Invoice	11/30/2025	COPIER MAINTENANCE WC3655S NOVEM	0.00	36.79	
<u>024788530</u>	Invoice	11/30/2025	COPIER MAINTENANCE B400DN NOVEMB	0.00	46.86	
1857	U.S. POST OFFICE POSTMASTER	12/23/2025	Regular	0.00	7,500.00	55501
<u>9868</u>	Invoice	12/23/2025	#57 Bulk Postage Meter Refill	0.00	7,500.00	
0057	ALICE JO SUMMERS	12/23/2025	Regular	0.00	567.00	55502
<u>2025</u>	Invoice	12/23/2025	2025 GOLDEN CRESCENT MEETINGS	0.00	567.00	
0139	AT&T 512-A19-6014 033	12/23/2025	Regular	0.00	666.89	55503
<u>DEC 2025</u>	Invoice	12/23/2025	DEC CITY PHONE BILL	0.00	666.89	
2149	AUDREY BARRERA (TRAVEL)	12/23/2025	Regular	0.00	187.00	55504
<u>DEC 2025 TML</u>	Invoice	12/23/2025	2025 TML - EDC MEAL AND MILEAGE RE	0.00	187.00	
0297	CENTERPOINT ENERGY ENTEX	12/23/2025	Regular	0.00	276.58	55505
<u>DEC 2025</u>	Invoice	12/19/2025	DEC 2025 NATURAL GAS FOR CITY DEPTS	0.00	276.58	
2209	CHELSEA STEFFEK (TRAVEL)	12/23/2025	Regular	0.00	166.56	55506
<u>DEC 2025</u>	Invoice	12/23/2025	MILEAGE REIMBURSEMENT SALES TAX ED	0.00	126.56	
<u>DEC 2025 TML</u>	Invoice	12/23/2025	2025 TML REIMBURSEMENT FOR MEALS	0.00	40.00	
0371	CITY OF YOAKUM	12/23/2025	Regular	0.00	3,050.00	55507
<u>INV00628</u>	Invoice	12/10/2025	SET POLE FOR DOMINO'S	0.00	3,050.00	
2151	CROSSWINDS CONTRACTING, INC.	12/23/2025	Regular	0.00	3,965.00	55508
<u>1915</u>	Invoice	12/11/2025	80 CUBIC YARDS ENGINEERED WOOD FIB	0.00	3,965.00	
0491	DEPARTMENT OF INFORMATION RESOURCES	12/23/2025	Regular	0.00	17.32	55509
<u>DEC 2025</u>	Invoice	12/23/2025	2025 NOVEMBER LONG DISTANCE SERVIC	0.00	17.32	
2220	GRACE WARD	12/23/2025	Regular	0.00	430.74	55510
<u>DEC 2025</u>	Invoice	12/22/2025	LCRA RATES AND RESOURCES MEETINGS	0.00	390.74	
<u>DEC 2025 TML</u>	Invoice	12/22/2025	DEC 4-5 2025 TML MEAL REIMBURSEMEN	0.00	40.00	
2420	HARRISON YANCEY	12/23/2025	Regular	0.00	55.00	55511
<u>2025 K9 RECERT</u>	Invoice	12/23/2025	2025 K9 RECERTIFICATION	0.00	55.00	
2590	LARRY DORNAK	12/23/2025	Regular	0.00	1,000.00	55512
<u>4829</u>	Invoice	12/22/2025	GROUPS MAINTENANCE EDC PROPERTY	0.00	1,000.00	
1037	LAVACA COUNTY OFFICE SUPPLY	12/23/2025	Regular	0.00	15.00	55513
<u>P9325</u>	Invoice	12/23/2025	ENVELOPES FOR PD	0.00	15.00	
1408	RED EYE SAFETY, LLC	12/23/2025	Regular	0.00	982.00	55514
<u>11009</u>	Invoice	12/16/2025	ANNUAL FIRE EXTINGUISHER INSPECTION	0.00	982.00	
2673	STANLEY BUJNOCH	12/23/2025	Regular	0.00	187.00	55515
<u>DEC 2025 TML</u>	Invoice	12/23/2025	DEC 2025 TML - EDC MEAL/TRAVEL REIM	0.00	187.00	
2358	TAMMY BELL	12/23/2025	Regular	0.00	55.00	55516

Check Report

Date Range: 12/01/2025 - 12/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>COURT BOOK</u>	Invoice	12/19/2025	FINES ONLY BOOK FOR COURT - BOUGHT	0.00	15.00	
<u>DEC 2025 TML</u>	Invoice	12/22/2025	MEAL REIMBURSEMENT TML DEC 2025	0.00	40.00	
1744	TEXAS STATE CHAMPIONSHIP FIDDLERS FROLIC	12/23/2025	Regular	0.00	32,250.00	55517
<u>2025</u>	Invoice	12/23/2025	2025 HOT REIMB - FIDDLERS FROLIC	0.00	32,250.00	
1721	TX HEALTH BENEFITS POOL	12/23/2025	Regular	0.00	34,293.24	55518
<u>PHALLET02601</u>	Invoice	01/01/2026	DEC 2025 EMPLOYEE BENEFITS	0.00	34,293.24	
1883	USA BLUE BOOK	12/23/2025	Regular	0.00	251.09	55519
<u>INV00902493</u>	Invoice	12/08/2025	THERMOMETER FOR WWTP	0.00	251.09	
2170	WELLS FARGO CARD SERVICES, INC. (C.S.), PAYI	12/23/2025	Regular	0.00	1,243.87	55520
<u>1107605990</u>	Invoice	11/28/2025	ORTHOPEdic CRATE MAT FOR K-9 UNIT	0.00	69.84	
<u>113-0563227-679</u>	Invoice	11/24/2025	OFFICE FURNITURE FOR LIBRARY	0.00	275.99	
<u>113-2735622-624</u>	Invoice	12/02/2025	OFFICE FURNITURE FOR LIBRARY	0.00	265.99	
<u>113-3355411-185</u>	Invoice	12/08/2025	TAIL LIGHT ASSEMBLY FOR POLICE UNIT #	0.00	127.75	
<u>113-5764155-014</u>	Invoice	11/10/2025	2 DOZEN DOT GLOVES FOR PUBLIC WORK	0.00	36.79	
<u>113-6388134-724</u>	Invoice	11/24/2025	OFFICE FURNITURE FOR LIBRARY	0.00	283.56	
<u>113-7531928-409</u>	Invoice	11/24/2025	RIBBON FOR LATHEM & ACROPRINT TIME	0.00	16.97	
<u>113-9204155-586</u>	Invoice	12/02/2025	BROTHER MOBILE PRINTER PAPER RTM01	0.00	127.00	
<u>37955239981482</u>	Invoice	11/10/2025	DISTILLED WATER FOR WWTP & SUPPLIES	0.00	39.98	
2512	WILLIAM (BILLY) BARRERA (TRAVEL)	12/23/2025	Regular	0.00	40.00	55521
<u>DEC 2025 TML</u>	Invoice	12/23/2025	DEC 2025 TML - EDC MEAL REIMBURSEM	0.00	40.00	
1255	OFFICE DEPOT	12/23/2025	Regular	0.00	73.96	55522
<u>451021497001</u>	Invoice	12/10/2025	OFFICE SUPPLIES FOR PUBLIC WORKS	0.00	72.87	
<u>451038870001</u>	Invoice	12/15/2025	OFFICE SUPPLIES FOR PUBLIC WORKS	0.00	1.09	
0037	AFLAC/ATTN: REMITTANCE PROCESSING SERVI	12/31/2025	Regular	0.00	982.39	55523
<u>DEC 2025</u>	Invoice	12/31/2025	DEC EMP;LOYEE BENEFITS	0.00	982.39	
0306	CH GRAPHICS	12/31/2025	Regular	0.00	94.55	55524
<u>0003720</u>	Invoice	12/29/2025	2 HOODIES WITH CITY LOGO FOR CITY HA	0.00	55.60	
<u>DEC 2025</u>	Invoice	12/31/2025	ZIPPER HOODIE W/CITY LOGO	0.00	38.95	
0355	CITY OF HALLETTSVILLE PETTY CASH	12/31/2025	Regular	0.00	7.50	55525
<u>DEC 2025 CH</u>	Invoice	12/31/2025	PETTY CASH REIMBURSEMENT - CITY HAL	0.00	7.50	
0355	CITY OF HALLETTSVILLE PETTY CASH	12/31/2025	Regular	0.00	89.61	55526
<u>DEC 2025</u>	Invoice	12/31/2025	PETTY CASH REIMBURSEMENT - PD	0.00	89.61	
2670	COUNTRY CUSTOMS, LLC	12/31/2025	Regular	0.00	2,356.80	55527
<u>0003722</u>	Invoice	12/29/2025	REPAIR BUMPER & TAILGATE POLICE UNIT	0.00	2,356.80	
0720	GRAINGER, INC.	12/31/2025	Regular	0.00	1,240.46	55528
<u>0003726</u>	Invoice	12/30/2025	11 HARD HATS FOR PUBLIC WORKS	0.00	367.51	
<u>0003727</u>	Invoice	12/30/2025	HARD HATS FOR ELECTRIC DEPT. & PUBLIC	0.00	133.64	
<u>0003728</u>	Invoice	12/30/2025	MATERIAL FOR FIRE DEPT. SIREN	0.00	739.31	
2674	HOMETOWN WELLNESS CLINIC, LLC	12/31/2025	Regular	0.00	75,000.00	55529
<u>DEC 2025</u>	Invoice	12/31/2025	REIMBURSE HEDC GRANT 2025 PMT 1 OF	0.00	75,000.00	
1320	PITNEY BOWES GLOBAL FINANCIAL SERVICES LI	12/31/2025	Regular	0.00	167.73	55530
<u>3321736147</u>	Invoice	12/22/2025	POSTAGE METER LEASE 10/30/25 - 01/29	0.00	167.73	
1340	PRECISION DELTA CORPORATION	12/31/2025	Regular	0.00	429.00	55531
<u>0003724</u>	Invoice	12/29/2025	12 GA SUPER SOCK BEAN BAG ROUND	0.00	429.00	
1400	RAY ALLEN MANUFACTURING	12/31/2025	Regular	0.00	49.98	55532
<u>0003723</u>	Invoice	12/29/2025	BUDDY BOWL FOR POLICE K-9	0.00	49.98	
1417	RESERVE ACCOUNT	12/31/2025	Regular	0.00	4,000.00	55533
<u>DEC 2025</u>	Invoice	12/31/2025	#18887109 PITNEY METER BULK POSTAGE	0.00	4,000.00	

Check Report

Date Range: 12/01/2025 - 12/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1501	SCHULENBURG PRINTING & OFFICE SUPPLIES, I	12/31/2025	Regular	0.00	25.90	55534
<u>0003721</u>	Invoice	12/29/2025	2 ID Badges - Hoch & Thigpen	0.00	25.90	
1638	TECHLINE PIPE, L.P.	12/31/2025	Regular	0.00	20.80	55535
<u>0003725</u>	Invoice	12/30/2025	SWIVEL GASKET SEAL FOR FIRE HYDRANT	0.00	20.80	
1640	TECHLINE, INC.	12/31/2025	Regular	0.00	2,313.00	55536
<u>0003729</u>	Invoice	12/30/2025	GREENLEE LONG REACH CHAINSAW FOR	0.00	2,313.00	
1744	TEXAS STATE CHAMPIONSHIP FIDDLERS FROLIC	12/31/2025	Regular	0.00	750.00	55537
<u>DEC 2025</u>	Invoice	12/31/2025	2025 HOT REIMB. FIDDLER FROLIC	0.00	750.00	
1259	TEXAS STATE DISBURSEMENT UNIT	12/31/2025	Regular	0.00	440.00	55538
<u>0003732</u>	Invoice	01/02/2026	Child Support	0.00	440.00	
1997	Internal Revenue Services	12/10/2025	Bank Draft	0.00	2,471.30	DFT0003696
<u>0003639</u>	Invoice	12/05/2025	Medicare	0.00	2,471.30	
1997	Internal Revenue Services	12/10/2025	Bank Draft	0.00	10,566.80	DFT0003697
<u>0003640</u>	Invoice	12/05/2025	Social Security Tax	0.00	10,566.80	
1997	Internal Revenue Services	12/10/2025	Bank Draft	0.00	7,610.51	DFT0003699
<u>0003642</u>	Invoice	12/05/2025	FIT Payable	0.00	7,610.51	
1997	Internal Revenue Services	12/24/2025	Bank Draft	0.00	1,992.28	DFT0003716
<u>0003689</u>	Invoice	12/19/2025	Medicare	0.00	1,992.28	
1997	Internal Revenue Services	12/24/2025	Bank Draft	0.00	8,518.66	DFT0003717
<u>0003690</u>	Invoice	12/19/2025	Social Security Tax	0.00	8,518.66	
1997	Internal Revenue Services	12/24/2025	Bank Draft	0.00	5,583.17	DFT0003719
<u>0003692</u>	Invoice	12/19/2025	FIT Payable	0.00	5,583.17	

Bank Code AP Bank Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	170	116	0.00	495,287.58
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	6	6	0.00	36,742.72
EFT's	2	2	0.00	8,429.81
	<b>178</b>	<b>124</b>	<b>0.00</b>	<b>540,460.11</b>

Check Report

Date Range: 12/01/2025 - 12/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP Grant Prosperity-AP Grant Prosperity</b>						
1014	LANGFORD COMMUNITY MANAGEMENT SERV	12/03/2025	Manual	0.00	22,500.00	221
<u>9</u>	Invoice	12/03/2025	E214 - DRAW 9	0.00	22,500.00	
1014	LANGFORD COMMUNITY MANAGEMENT SERV	12/03/2025	Regular	0.00	-22,500.00	221

Bank Code AP Grant Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	22,500.00
Voided Checks	0	1	0.00	-22,500.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>2</b>	<b>0.00</b>	<b>0.00</b>

Check Report

Date Range: 12/01/2025 - 12/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP Lib Prosperity-AP Lib Prosperity</b>						
2541	EPIC ENTERTAINMENT LLC	12/23/2025	Regular	0.00	1,050.00	2266
<u>25-1328</u>	Invoice	12/22/2025	PHTO BOOTH FOR HOLLY JOLLY HANOUT L	0.00	1,050.00	

Bank Code AP Lib Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,050.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>1,050.00</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	173	119	0.00	496,418.09
Manual Checks	1	1	0.00	22,500.00
Voided Checks	0	1	0.00	-22,500.00
Bank Drafts	6	6	0.00	36,742.72
EFT's	2	2	0.00	8,429.81
	<b>182</b>	<b>129</b>	<b>0.00</b>	<b>541,590.62</b>

### Fund Summary

Fund	Name	Period	Amount
50	LIBRARY ADVISORY BOARD FUND	12/2025	80.51
52	LIBRARY FRIENCH SIMPSON MEMORIAL LIBRA	12/2025	1,050.00
60	GRANT FUND	12/2025	0.00
99	POOLED CASH FUND -MAIN	12/2025	540,460.11
			<b>541,590.62</b>



CITY OF HALLETTSVILLE  
CITY COUNCIL  
STAFF REPORT

**MEETING DATE:** January 20<sup>th</sup>, 2026  
**AGENDA ITEM NO.:** 6a  
**PREPARED BY:** Clifford Riddle

**AGENDA ITEM DESCRIPTION:**

Public hearing, discussion, and consideration on a request for a Specific Use Permit (SUP) for a Manufactured Home not in a park at 821 S Main St, Hallettsville, TX.

**ITEM SUMMARY:**

The City of Hallettsville received an application for a Specific Use Permit on October 21<sup>st</sup>, 2025. The application is for a Manufactured Home not in a park to be placed at 821 S Main St, Hallettsville, TX 77964. The application packet is included in your packet. The applicant is seeking approval to Place a manufactured home on their property for residential

City Staff mailed out Public Hearing notices on December 22<sup>nd</sup>, 2025 for the Public Hearing being held at the January 20<sup>th</sup>, 2025 City Council Meeting to consider recommendation of a Manufactured Home not in a park.

**ANALYSIS:**

City staff reviewed for completeness and code compliance and have signed off on the application. Reviews were completed by Clifford Riddle (Permitting) and Grace Ward (City Administrator/Secretary) that the application included all pertinent documentation including a signed application, checklist, application fee, copy of the site plan, letter of intent, and proof of ownership. Grace Ward (City Administrator/Secretary) that the proposed site plan met all setback requirements. Clint Taylor (Director of Public Works) that all proposed utilities (water, sewer, electric, and solid waste met all adopted code. Clifford Riddle (Permitting) identified all property owners within 200 feet and prepared for the opposition calculations.

It is the opinion of staff that the request is not contrary to the City's Comprehensive plan.

The current adjacent Land use is as follows:

<b>Surrounding Property Land Use</b>	<b># of Parcels</b>
<b>Single Family Homes</b>	<b>13</b>
<b>Single Family Manufactured Homes</b>	<b>3</b>
<b>Undeveloped</b>	<b>17</b>
<b>Commercial</b>	<b>0</b>

As of the time this staff report was drafted (01.12.26 @ 9am), the City has received 1 response opposed to the request, 1 response neutral to the request, and 9 responses in favor to the request. The written opposition represents 4.88% of the notification area and is not sufficient written opposition to trigger a protest and will only require an affirmative majority vote of the City Council to approve the SUP request (See Sec.12.504.c.5). All written public hearing responses received prior to the beginning of the meeting will be handed out at the meeting.

**STAFF RECOMMENDATION:**

The City Staff finds no reason within code to deny the Specific Use Permit request for a Manufactured Home not in a park at 821 S Main St, Hallettsville, TX 77964.

**CRITERIA FOR CONSIDERATION:**

Code Section 12.504 (4) lists out the criteria for consideration of the Specific Use permit. The following is an excerpt of the criteria from Code Section 12.504(4):

- (1) The proposed use at the specified location is consistent with the adopted policies and plans of the city;
- (2) The proposed use is consistent with the general purpose and intent of the applicable zoning district regulations;
- (3) The proposed use is compatible with and preserves the character and integrity of adjacent developments and neighborhoods, and includes improvements either on-site or within the public rights-of-way to mitigate development related adverse impacts, such as safety, traffic, noise, odors, visual nuisances, drainage or other similar adverse effects to adjacent development and neighborhoods;
- (4) The proposed use does not generate pedestrian and vehicular traffic which will be hazardous or conflict with the existing and anticipated traffic in the area;
- (5) The proposed use incorporates roadway adjustments, traffic-control devices or mechanisms, and access restrictions to control traffic flow or divert traffic as may be needed to reduce or eliminate development generated traffic;
- (6) The proposed use incorporates features to minimize adverse effects, including visual impacts, of the proposed use on adjacent properties;
- (7) The proposed use meets the standards for the zoning district, or to the extent variations from such standards have been requested, that such variations are necessary to render the use compatible with adjoining development and the area;
- (8) The proposed use promotes the health, safety or general welfare of the city and the safe, orderly, efficient and healthful development of the city;
- (9) No application made under these provisions will receive final approval until all back taxes owed to the city have been paid in full; and
- (10) Other criteria which, at the discretion of the planning and zoning commission and city council are deemed relevant and important in the consideration of the specific use permit.

**POSSIBLE MOTIONS:**

The following are possible motions that can be made on this item:

- Motion to approve of the requested SUP.
- Motion to approve of the requested SUP with the following conditions:
  - *List all conditions. Conditions should be based on the criteria listed in code Sec.12.504(e).*
- Motion to deny the requested SUP.

**ATTACHMENTS:**

SUP Application with site plan

Property Notice Map

Public hearing responses

Excerpt of Code of Ordinances Article 3.200

Excerpt of Code of Ordinances Chapter 12



Property ID	Name	Address	City	State	Zip	SqFt of Property within 200 Ft	% of total Property within 200 ft	Objection Received	Land Use
2910	Lemons Mary McAfee	106 Jerry St	Hallettsville	Tx	77964-3008	2753	1.14%		R
3026	Love Pauline ETAL	118 6th Avenue N	Texas City	Tx	77590-7727	1275	0.53%		U
3214	Lemons John JR Estate	14727 La Rana Drive	Houston	Tx	77083-4513	169	0.07%		U
2850	Rachel Grayer	204 Jerry St	Hallettsville	Tx	77964	874	0.36%		R
3848	Warren Shirley Estate	22114 Stonebriar	Richmond	Tx	77469	7273	3.01%		U
3536	Johnson Terryl Lynn	2243 Columbia St	Houston	Tx	77008	5002	2.07%		R
3742	Taylor Ulunda Renea &	2703 Skyview Ridge Court	Houston	Tx	77047	2708	1.12%		U
3207	Legans RD & Virgie Mae EST	3202 Shenandoah St	Houston	Tx	77021-1140	11096	4.59%		U
2842	Fitchgerald Nona V Estate	3554 US Highway 90A E	Hallettsville	Tx	77964-4911	4392	1.82%		U
3871	McAfee Landon D'Ray	407 S Market St	Hallettsville	Tx	77964	7482	3.10%		R
2945	Taylor Ulunda	412 S Market St	Hallettsville	Tx	77964-2932	1776	0.74%		U
3178	Kubena Daniel H	510 S Main St	Hallettsville	Tx	77964-2928	5492	2.27%		U
3288	McAfee Aubrey & Janice	5314 Dieppe St	Houston	Tx	77033-1804	46693	19.33%		U
3873	Williams Louie EST	5801 Crane St	Houston	Tx	77026-4113	236	0.10%		R
3875	Martin Wanda	7037 Saint Augustine St	Houston	Tx	77021	2381	0.99%		U
3844	Martin Wanda	7037 Saint Augustine St	Houston	Tx	77021	7790	3.22%		U
3436	Phillips Ethel Estate	7409 Bigwood St	Houston	Tx	77016-3803	2825	1.17%		U
2671	Bedford Douglas M	7409 Bigwood St	Houston	Tx	77016-3803	2590	1.07%		U
3282	McAfee Gracie V Estate	8019 Wayword Trail	San Antonio	Tx	78244-1868	11782	4.88%	4.88%	U
200874549	Smith Andrea	811 S Main St	Hallettsville	Tx	77964-3019	7044	2.92%		R
3540	Smith Andrea	811 S Main St	Hallettsville	Tx	77964-3019	1754	0.73%		R
200890675	Lemons Mary Jo ETAL	815 S Main Lane	Hallettsville	Tx	77964	7279	3.01%		R
51106	Walker Alvin Dwayne ETAL	817 S Texana St	Hallettsville	Tx	77964-3043	6274	2.60%		R - MH
2725	Walker Michael Jarmaine	817 S Texana St	Hallettsville	Tx	77964	7151	2.96%		R
3274	Wade Pamela	819 S Main Lane	Hallettsville	Tx	77964	8169	3.38%		R
200961470	Shantel Wade Dette	819 S Main Lane	Hallettsville	Tx	77964	17629	7.30%		U
2974	Openshaw Kiatana	820 S Main St	Hallettsville	Tx	77964-3020	6782	2.81%		R
3176	Williams Sherwood K	822 S Main St	Hallettsville	Tx	77964	9131	3.78%		R
3280	Cook Cynthia Ann McAfee Estate	822 S Texana St	Hallettsville	Tx	77964-3044	7937	3.29%		R - MH
3879	Williams Ruby EST	883 Yucca St	San Antonio	Tx	78220-4242	3104	1.28%		U
2904	McAfee Ernestine Bush	901 S Main St	Hallettsville	Tx	77964-3021	1466	0.61%		U
61204	Salazar Francisco & Angelina	PO Box 564	Hallettsville	Tx	77964-0564	6629	2.74%		R - MH
2806	Delarosa Michael W	PO Box 64	Hallettsville	Tx	77964-0064	5320	2.20%		R
	0 STREETS & RAILROAD EASEMENT					21307	8.82%		
						241565	100.00%	4.88%	



### SPECIFIC USE PERMIT CHECKLIST

*In complete submission will NOT be accepted*

#### Application Completeness Requirements:

- Application signed by owner
- This checklist (signed by applicant or authorized representative)
- Application fees in the form of a check made payable to City of Hallettsville (Specific Use Permit = \$350.00)
- One copy of a Site Plan (8.5 X 11 minimum) prepared in accordance with this checklist including setbacks, any easements
- & Indicate all utility hookups including water, sewer, drainage, electrical, driveway, etc.
- Metes and Bounds Description (field notes) on 8-1/2" by 11" paper including surveyor seal and signature
- Proof of ownership - including but not limited to certified tax certificate, copy of deed, etc.
- Letter of Intent (see letter of intent requirements below)
- Verify no other home on property
- If property is in 100-yr. flood plain, include a copy of the elevation certificate
- Provide copy of any current deed restrictions
- Provide a copy or picture of the Certification Label (HUD tag) and the Data Plate of the manufactured home
- Print section of Lavaca CAD to verify property owner and property is minimum of 6,000 sq. ft.
- Any additional information required by this application, City Staff, City Council, City Codes, & Ordinances & State Statutes, needed to evaluate this request.
- Knowledge that home is required to be on the property within 90 days of final approval. (Section 3.211(f))
- Knowledge that Tie Downs are required (Section 3.216)
- Knowledge that Skirting is required (Section 3.217)

#### Submittal Information

- INCOMPLETE APPLICATIONS AND SUBMITTALS WILL BE REJECTED; an application may be deemed incomplete after initial staff review.

Questions shall be directed to, and complete application shall be submitted in person to the following:

City of Hallettsville City Hall  
 101 N Main  
 Hallettsville, TX 77964  
[ddornak@cityofhallettsville.org](mailto:ddornak@cityofhallettsville.org)

#### Letter of Intent Requirements

*The letter of intent is a narrative to describe the specific use permit request and generally should contain the following (some items may only be applicable for new development proposals):*

Describe in detail the location of the property (including distance from nearest intersection). Additionally, include the

- County Appraisal District property identification no. and address when available.
- Define acreage of subject property
- General description of the proposed development
- Specify proposed land uses with specific operations defined
- Specify if the proposed development will be developed in phases.
- Detail any special considerations
- Any additional information from the owner/applicant to thoroughly describe the request
- The letter of intent must provide the signature and contact information of owner or applicant

Preparer's Signature: \_\_\_\_\_

Date

10-31-25

Printed Name: \_\_\_\_\_

Shantel D. Wade

Company Name: \_\_\_\_\_



APPLICATION FOR SPECIFIC USE PERMIT

Incomplete submissions will NOT be accepted

DATE: 10-31-25 FEE: \$ 350.00

NAME OF PROPERTY OWNER: Shantel Wade

PROPERTY OWNER'S PHONE NUMBER: 361-655-4051

CONTACT'S NAME (IF NOT PROPERTY OWNER): \_\_\_\_\_

CONTACT'S MAILING ADDRESS: 819 South Main St

CITY: Hallettsville STATE: Tx ZIP 77964

CONTACT'S NAME AND PHONE NUMBER: \_\_\_\_\_

CONTACT'S EMAIL: \_\_\_\_\_

ADDRESS OF PROPERTY: 821 South Main St Hallettsville

IS THIS PROPERTY IN THE 100 YEAR FLOOD PLAIN: YES  NO

DESCRIPTION OF MANUFACTURED HOME/RECREATIONAL VEHICLE PROPOSAL : \_\_\_\_\_

IF PROPOSING MANUFACTURED HOME NOT IN A PARK:

YEAR, MAKE, AND MODEL OF MANUFACTURED HOME: 2026 Canco Value Max

WILL THE MANUFACTURED HOME BE:  NEW  USED

SIZE OF MANUFACTURED HOME THAT WILL BE PLACED ON PROPERTY: 321.56

IF STRUCTURE IS USED:

HAS THERE BEEN ANY STRUCTURAL CHANGES TO THE INSIDE OF THE HOME? IF SO, PLEASE DESCRIBE.

[Signature] 10-31-25  
 PROPERTY OWNER(S) SIGNATURE DATE  
Shantel D. Wade

FOR OFFICE USE ONLY

APPLICATION  ACCEPTED  DENIED DATE: 10-31-25

IF DENIED, REASON: \_\_\_\_\_

PAYMENT INFORMATION: attached. Card ending in 8305.

CITY STAFF REVIEW COMPLETE:  YES  NO DATE: 11-3-25

CITY STAFF APPROVAL:

SIGNATURE

DATE APPROVED



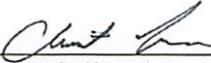
11-6-25

Permitting



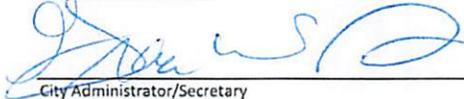
12-02-25

Building Inspector



11-12-25

Director of Public Works



12-02-25

City Administrator/Secretary

IF NOT APPROVED, REASON: \_\_\_\_\_

\_\_\_\_\_

12-10-25

P & Z APPROVAL DATE

\_\_\_\_\_

CITY COUNCIL APPROVAL DATE

## Letter of Intent

Shantel Wade

### Property Address:

- 821 S. Main ST  
Hallettsville, TX 77964

### Location Distance:

- Entrance Distance from Moore ST is 276ft
- Distance from entrance to Jerry ST is 415ft

### County Appraisal District Property ID

- #3274 & 3105

### Property Size =

- .38 of acre

### City Lot

- City Utilities

### Using property to install Residential Manufactured Home

- 2026 Model-Covco 32X56 3BR/2BR

Home will get a gravel base pad first 34X58

Then Home will be delivered &set

Utilities will be installed by Professional, Licensed Contractors w/permits

Home will be used for Primary Residence/Residential use

This plat was prepared by Barry D. Adams, P.L.S., No. 6137, State of Texas, on 08/15/2025. The plat was prepared by Barry D. Adams, P.L.S., No. 6137, State of Texas, on 08/15/2025.

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- LEGEND**
- Road Right-of-Way
  - Utility Right-of-Way
  - Easement
  - Survey Line
  - Survey Point
  - Survey Station
  - Survey Boundary
  - Survey Area
  - Survey Tract
  - Survey Parcel
  - Survey Lot
  - Survey Block
  - Survey Subdivision
  - Survey District
  - Survey County
  - Survey State



**NOTES**

- This survey was prepared by Barry D. Adams, P.L.S., No. 6137, State of Texas, on 08/15/2025. The plat was prepared by Barry D. Adams, P.L.S., No. 6137, State of Texas, on 08/15/2025.
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DATE	08/15/2025	BY	JOHN HALLETT LEAGUE
VOLUME	250	PAGE	530
SECTION	34	TOWNSHIP	10N
RANGE	10E	COUNTY	LAVACA
STATE	TEXAS	PLAT	27864

**Barry D. Adams, P.L.S., No. 6137**

Barry D. Adams, P.L.S., No. 6137, State of Texas, on 08/15/2025. The plat was prepared by Barry D. Adams, P.L.S., No. 6137, State of Texas, on 08/15/2025.

Barry D. Adams, P.L.S., No. 6137, State of Texas, on 08/15/2025. The plat was prepared by Barry D. Adams, P.L.S., No. 6137, State of Texas, on 08/15/2025.

STATE OF TEXAS  
COUNTY OF LAVACA

METES AND BOUNDS DESCRIPTION  
821 SOUTH MAIN LANE  
HALLETTSVILLE, TEXAS. 77964

ALL THAT CERTAIN 0.3576 ACRE TRACT OF LAND SITUATED IN THE JOHN HALLETT SURVEY, ABSTRACT NO. 217, LAVACA COUNTY, TEXAS AND BEING THE SAME TRACTS DESCRIBED AS "FIRST" AND "SECOND" TRACTS OF LAND, DESCRIBED IN VOLUME 250, PAGE 539 OF THE LAVACA COUNTY DEED RECORDS; SAVE AND EXCEPT, A 0.12 ACRE TRACT OF LAND DESCRIBED IN VOLUME 490, PAGE 723 OF THE OFFICIAL RECORDS OF LAVACA COUNTY, SAID 0.3576 ACRE TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Basis for bearings: Texas State Plane Coordinate System, South Central Zone No. 4204, NAD83.

**BEGINNING** at a ½ inch iron rod found for the Northeast corner of the herein described 0.3576 acre tract of land, said point also being the Southeast corner of a 0.419 acre tract of land described in Instrument # 239444 / Volume 859, Page 291 of the Official Public Records of Lavaca County and lying in the West line of a 1.043 acre tract of land described in Volume 533, Page 902 of the Official Records of Lavaca County; furthermore, said point also being the Northeast corner of said "Second Tract";

**THENCE** along the West line of said 1.043 acre tract of land, South 03° 01' 42" East a distance of 98.61 feet to the Southeast corner of the herein described 0.3576 acre tract of land;

**THENCE** along the South line of said "First and Second" Tracts of land, South 81° 43' 17" West a distance of 194.74 feet to the Southwest corner of the herein described 0.3576 acre tract of land, said point also lying in the East R.O.W. line of South Main Lane;

**THENCE** along the East R.O.W. line of South Main Lane, North 03° 00' 00" West a distance of 63.67 feet to a ½ inch iron rod with cap found for corner, said point also being the Southwest corner of said 0.12 acre, Save and Except tract of land;

**THENCE** along the South line of said 0.12 acre tract, North 87° 00' 00" East a distance of 100.00 feet to a ½ inch iron rod with cap found for corner;

**THENCE** along the East line of said 0.12 acre tract, North 03° 00' 00" West a distance of 53.02 feet to a 5/8 inch iron rod found for corner, said point also being the Southwest corner of said 0.419 acre tract of land, same being the Northeast corner of said 0.12 acre tract of land;

**THENCE** along the South line of said 0.419 acre tract of land, North 87° 06' 00" East a distance of 93.87 feet to the **POINT OF BEGINNING** and containing 0.3576 acre of land, more or less.

PLAT ATTACHED



For Daram Engineers, Inc.  
BARRY D. ADKINS, R.P.L.S. No. 6137  
August 15, 2025

Job # S202577964-SMainLane1821

## General Bill of Sale

(For any type of personal property)

I, Pamela Wade (seller), in consideration of one thousand dollars / no cents dollars (\$ 1000 ), do hereby sell, transfer and convey to Shantel Dette Wade (buyer), the following: Property # 3105, Geo Id 1029500 / Acres 0.3780

ABS 217 John Hallett, Acres 0.3780

I, the undersigned seller, do sell the above-described property to the buyer for the amount shown and certify that all of the information provided in this Bill of Sale is true and accurate to the best of my knowledge.

I, the undersigned buyer, acknowledge receipt of this Bill of Sale and understand there is no guarantee or warranty, expressed or implied, with respect to the above-described property. It is also understood that the above-stated item is sold in "as is" condition.

Dated this 25<sup>th</sup> day of October, 2024.

Seller Name: (Printed) Pamela Wade

Buyer Name: (Printed) Shantel Wade

Seller Signature: Pamela Wade

Buyer Signature: [Signature]

Notary Public

On this 25<sup>th</sup> day of October, 20 24 before me,

Brianna Jirikovsky a notary public, personally appeared Pamela Wade + Shantel Wade, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signatures on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under Penalty of Perjury under the laws of the State of Texas that the foregoing is true and correct.

Witness my hand and Official Seal

[Signature]  
(Seal)



**FILED AND RECORDED**

**Instrument Number: 264075 B: ORB V: 1022 P: 618**

**Filing and Recording Date: 10/29/2024 01:02:20 PM Pages: 2 Recording Fee: \$25.00**

**I hereby certify that this instrument was FILED on the date and time stamped hereon by me and was duly RECORDED in the OFFICIAL PUBLIC RECORDS of Lavaca County,**



*Barbara K. Steffek*

Barbara K. Steffek, County Clerk  
Lavaca County, Texas

***DO NOT DESTROY - Warning, this document is part of the Official Public Record.***

b1a1rb

Returned To:  
SHANTEL WADE  
819 S MAIN ST.  
HALLETTSVILLE, TX 77964  
Filed By: SHANTEL WADE  
Destination: Labels



Issue Date : 9/11/2025

# TAX CERTIFICATE

**Deborah A Sevcik Tax Assessor/Collector**  
 Lavaca County Tax Office  
 P.O. Box 293  
 Hallettsville, TX 77964  
 Phone: (361) 798-3601 Fax: (361) 798-5229

This certificate includes tax years up to 2024

**Entities to which this certificate applies:**

CH - City Of Hallettsville  
 G143 - Lavaca County  
 SH - Hallettsville ISD

A - Lavaca Hospital District  
 FL1 - Lavaca Flood District  
 RD - Farm-Market Road

**Property Information**

Property ID : 1029500  
 Quick-Ref ID : R3105

**Value Information**

821 S MAIN ST	Land HS	:	\$0.00
	Land NHS	:	\$7,854.00
	Imp HS	:	\$0.00
	Imp NHS	:	\$0.00
ABS 217 JOHN HALLETT, ACRES 0.3780	Ag Mkt	:	\$0.00
	Ag Use	:	\$0.00
	Tim Mkt	:	\$0.00
	Tim Use	:	\$0.00
	HS Cap Adj	:	\$0.00
	Assessed	:	\$7,854.00

**Owner Information**

Owner ID : O0096856  
 WADE PAMELA  
 819 S MAIN LANE  
 HALLETTSVILLE, TX 77964  
 Ownership: 100.00%

This is to certify that after a careful check of the tax records of this office, the following delinquent taxes, penalties, interest and any known costs and expenses as provided by Tax Code Section 33.48 are due on the described property for the following taxing unit(s)

Entity	Year	Tax	Discount	P&I	Atty Fee	TOTAL
A	2024	11.10	0.00	1.22	0.00	0.00
CH	2024	35.98	0.00	3.95	0.00	0.00
FL1	2024	4.36	0.00	0.48	0.00	0.00
G143	2024	32.49	0.00	3.57	0.00	0.00
RD	2024	7.81	0.00	0.85	0.00	0.00
SH	2024	69.81	0.00	7.68	0.00	0.00

Total for current bills if paid by 9/30/2025 : \$0.00  
 Total due on all bills 9/30/2025 : \$0.00  
 2024 taxes paid for entity A \$12.32  
 2024 taxes paid for entity CH \$39.93  
 2024 taxes paid for entity FL1 \$4.84  
 2024 taxes paid for entity G143 \$36.06  
 2024 taxes paid for entity RD \$8.66  
 2024 taxes paid for entity SH \$77.49  
 2024 Total Taxes Paid : \$179.30  
 Date of Last Payment : 04/15/25



If applicable, the above-described property has / is receiving special appraisal based on its use, and additional rollback taxes may become due based on the provisions of the special appraisal (Comptroller Rule 9.3040) or property omitted from the appraisal roll as described under Tax Code Section 25.21 is not included in this certificate.

*Brittany Brocher - Deputy*  
 Signature of Authorized Officer of the Tax Office

Date of Issue : 09/11/2025  
 Requestor : TC-SHANTEL WADE  
 Ref. Number :  
 Fee Paid :  
 Payer :

# TAX RECEIPT

Lavaca County Tax Office  
Deborah A Sevcik Tax Assessor/Collector  
P. O. Box 293  
Hallettsville, TX 77964  
Phone: 361-798-3601

Receipt Number: 2025-492491-LCTXO



Payor: TC-SHANTEL WADE (O0103066)  
819 S MAIN ST  
HALLETTSVILLE, TX 77964

Owner: WADE PAMELA (O0096856)  
819 S MAIN LANE  
HALLETTSVILLE, TX 77964

Quick Ref ID: R3105  
Owner: WADE PAMELA (O0096856)  
Owner Address: 819 S MAIN LANE  
HALLETTSVILLE, TX 77964

Property: 1029500  
Legal Description: ABS 217 JOHN HALLETT, ACRES  
0.3780  
Situs Address: 821 S MAIN ST

Schedule	Charge	Payment Amount
Tax Certificate Fees	10.00	10.00
	<b>Total Payment Amount</b>	<b>10.00</b>
	Cash Tendered	10.00
	Total Tendered	10.00
	Remaining Balance Due as of 9/11/2025	0.00

Date Paid: 09/11/2025  
Effective Date: 09/11/2025  
Station: BB  
Cashier:

## Property ID: 3105 For Year 2025

### Property Details

**Account**

Property ID: 3105 Geographic ID: 1029500  
 Type: R Zoning: PCT1

**Location**

Situs Address: 821 S MAIN ST TX  
 Map ID: 00217-H28-0000-63100 Mapsco:  
 Legal Description: ABS 217 JOHN HALLETT, ACRES 0.3780  
 Abstract/Subdivision: ABS 217  
 Neighborhood: (CH3F) CH - ALL F MARKET ADJ

**Owner**

Owner ID: 595288  
 Name: WADE SHANTEL DETTE  
 Agent:  
 Mailing Address: 819 SOUTH MAIN LANE  
 HALLETTSVILLE, TX 77964

% Ownership: 100.0%  
 Exemptions: For privacy reasons not all exemptions are shown online.

### Property Values

Improvement Homesite Value:	\$0 (+)
Improvement Non-Homesite Value:	\$0 (+)
Land Homesite Value:	\$0 (+)
Land Non-Homesite Value:	\$7,854 (+)
Agricultural Market Valuation:	\$0 (+)
Market Value:	\$7,854 (=)
Agricultural Value Loss:	\$0 (-)
Appraised Value:	\$7,854 (=)
HS Cap Loss:	\$0 (-)
Circuit Breaker:	\$0 (-)
Assessed Value:	\$7,854
Ag Use Value:	\$0

Information provided for research purposes only. Legal descriptions and acreage amounts are for Appraisal District use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

**Property Improvement - Building**

**Property Land**

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
VL	VL	0.25	11,007.61	54.64	201.39	\$5,251	\$0
VL	VL	0.13	5,458.07	53.00	101.39	\$2,603	\$0

**Property Roll Value History**

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2025	\$0	\$7,854	\$0	\$7,854	\$0	\$7,854
2024	\$0	\$7,854	\$0	\$7,854	\$0	\$7,854
2023	\$0	\$7,162	\$0	\$7,162	\$0	\$7,162
2022	\$0	\$5,730	\$0	\$5,730	\$0	\$5,730
2021	\$0	\$5,730	\$0	\$5,730	\$0	\$5,730
2020	\$0	\$5,730	\$0	\$5,730	\$0	\$5,730
2019	\$0	\$5,730	\$0	\$5,730	\$0	\$5,730
2018	\$0	\$5,701	\$0	\$5,701	\$0	\$5,701
2017	\$0	\$5,701	\$0	\$5,701	\$0	\$5,701

**Property Deed History**

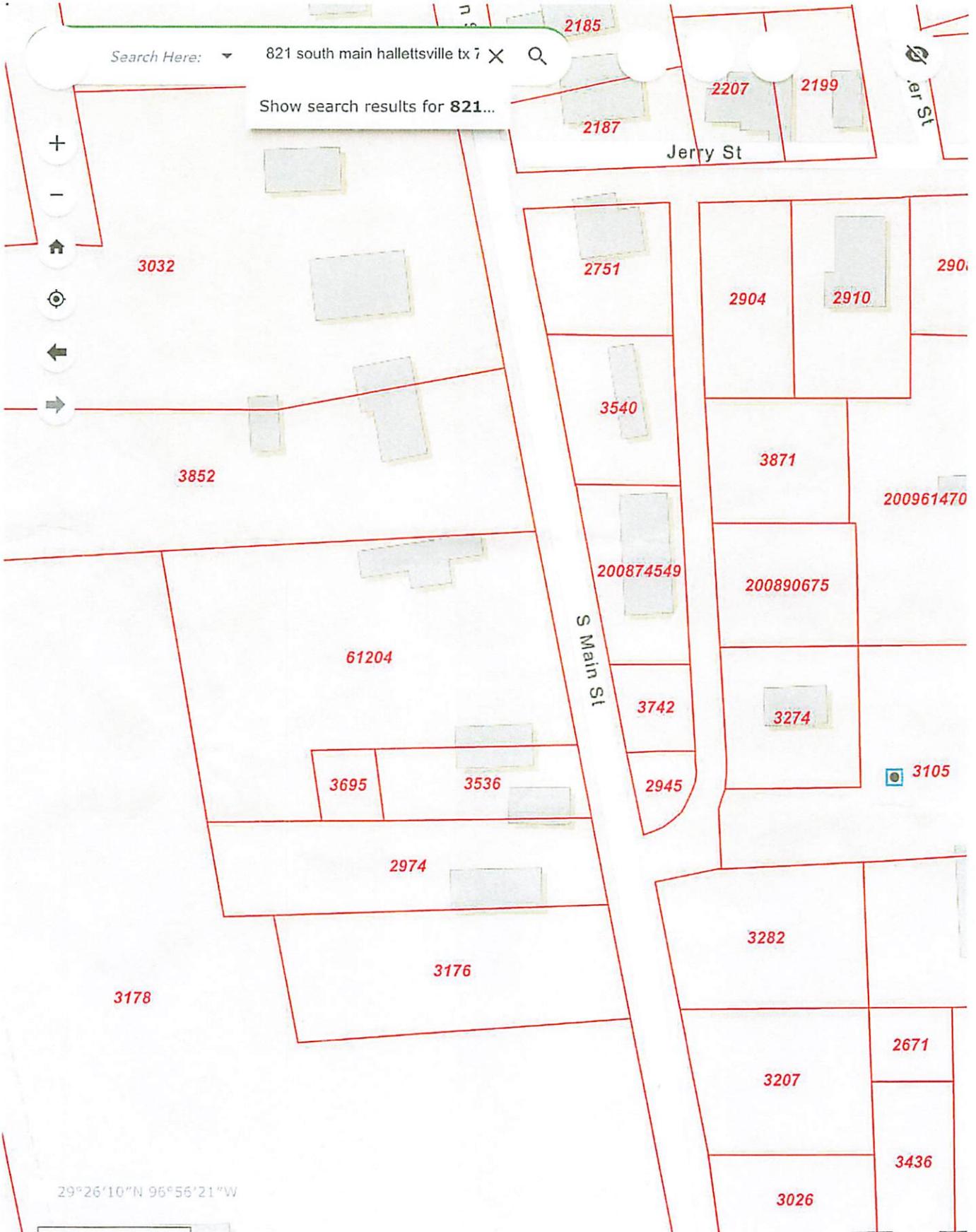
Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
10/24/2024	BOS	BILL OF SALE	WADE PAMELA	WADE SHANTEL DETTE	1022	618	264075
5/8/2018	WD	WARRANTY DEEDS	COLLINS DENNIS M & BONNIE B	WADE PAMELA	789	582	229003
2/12/2014	SHD	SHERIFFS DEEDS	KING CAROL SPRINGS	COLLINS DENNIS M & BONNIE B	640	761	

**ARB Data**

Hearing Date And Time	Board Members	Owner's Opinion Of Value	Board's Determination Of Value	ARB Determination
-----------------------	---------------	--------------------------	--------------------------------	-------------------

Search Here: 821 south main hallettsville tx 7 X

Show search results for 821...



29°26'10"N 96°56'21"W

0 50 100ft

LAVACA COUNTY CENTRAL APPRAISAL DISTRICT  
 PROPERTY 3105 R  
 Legal Description  
 ABS 217 JOHN HALLETT, ACRES 0.3780

OWNER ID  
 595288  
 OWNERSHIP  
 100.00%

PROPERTY APPRAISAL INFORMATION 2025

WADE SHANTEL DETTE  
 819 SOUTH MAIN LANE  
 HALLETTSVILLE, TX 77964 US

Entitles  
 A 100%  
 CAD 100%  
 CH 100%  
 FL1 100%  
 G143 100%  
 RD 100%  
 SH 100%

Values  
 IMPROVEMENTS 0  
 LAND MARKET + 7,854  
 MARKET VALUE = 7,854  
 PRODUCTIVITY LOSS - 0  
 APPRAISED VALUE = 7,854  
 CAP LOSS - 0  
 ASSESSED VALUE = 7,854

Ref ID1: CH4-180  
 1029500

Ref ID2: R3105  
 Map ID 00217-H28-0000-63100

ACRES: .3780  
 EFF. ACRES:

APPR VAL METHOD: Cost

SITUS 821 S MAIN ST TX

EXEMPTIONS

GENERAL

UTILITIES  
 TOPOGRAPHY  
 ROAD ACCESS  
 ZONING PCT1  
 BUILDER  
 NEXT REASON  
 REMARKS  
 N/C FOR 2024; N/C FOR 2020; CORRECT AC FOR 2018 FROM 0.376 TO 0.378; VL N/C FOR 2017; DELETE RES, RECLASS LAND FOR 2015; O/C 2014; CORRECT DIMS & LOWER %G ON

LAST APPR. SH  
 LAST APPR. YR  
 LAST INSP. DATE 09/14/2023  
 NEXT INSP. DATE

SKETCH COMMANDS

BUILDING PERMITS

ISSUE DT	PERMIT TYPE	PERMIT AREA	ST	PERMIT VAL
12/18/2014	BLDG	0	A	0

SALE DT	PRICE	GRANTOR	DEED INFO
10/24/2024	*****	WADE PAMELA	BOS / 1022 / 618
05/08/2018	*****	COLLINS DENNIS M	WD / 789 / 582
02/12/2014	*****	KING CAROL SPRIN	SHD / 640 / 761

SUBD: ABS 217 100.00% NBHD:CH3F 115.00%

IMPROVEMENT INFORMATION

IMPROVEMENT FEATURES

#	TYPE	DESCRIPTION	MTHD	CLASS/SUBCL	AREA	UNIT PRICE	UNITS	BUILT	EFF YR	COND.	VALUE	DEPR	PHYS	ECON	FUNC	COMP	ADJ	ADJ VALUE
---	------	-------------	------	-------------	------	------------	-------	-------	--------	-------	-------	------	------	------	------	------	-----	-----------

SUBD: ABS 217 100.00% NBHD:CH3F 100.00%

LAND INFORMATION

#	DESCRIPTION	CLS	TABLE	SC	HS	METH	DIMENSIONS	UNIT PRICE	GROSS VALUE	ADJ	MASS ADJ	VAL SRC	IRR Wells: 0 Capacity: 0		Oil Wells: 0		AG UNIT PRC	AG VALUE
													MKT VAL	AG APPLY	AG CLASS	AG TABLE		
1.	VL	ABS 217	C1	N	SQ	11,007.6100 SQ	1.59	17,502	0.30	1.00	A	5,251	NO			0.00	0	
2.	VL	ABS 217	C1	N	SQ	5,458.0700 SQ	1.59	8,678	0.30	1.00	A	2,603	NO			0.00	0	
													7,854				0	

This is NOT a Tax Statement

**2025 Notice Of Appraised Value**

Do Not Pay From This Notice

LAVACA COUNTY CENTRAL APPRAISAL DIST  
 PO BOX 386 - 908 N. GLENDALE ST  
 HALLETTSVILLE, TX 77964-0386  
 www.lavacacad.com  
 Phone: 361-798-4396 Fax: 361-798-2653  
 DATE OF NOTICE: May 2, 2025

Property ID: 3105  
 Ownership %: 100.00  
 Geo ID: 1029500  
 DBA:  
 Legal: ABS 217 JOHN HALLETT, ACRES 0.3780

Legal Acres: 0.378  
 Situs: 821 S MAIN ST TX  
 Appraiser:  
 Owner ID: 595288

Property ID: 3105 - 1029500  
 WADE SHANTEL DETTE  
 819 SOUTH MAIN LANE  
 HALLETTSVILLE, TX 77964 US

**2025 NOTICE OF APPRAISED VALUE**

Dear Property Owner,  
 We have appraised the property listed above for the tax year 2025. As of January 1, our appraisal is outlined below:

Appraisal Information			Last Year - 2024	Proposed - 2025	
Structure / Improvement Market Value			0	0	
Market Value of Non Ag/Timber Land			7,854	7,854	
Market Value of Ag/Timber Land			0	0	
Market Value of Personal Property/Minerals			0	0	
Total Market Value			7,854	7,854	
Productivity Value of Ag/Timber Land			0	0	
Appraised Value			7,854	7,854	
HS Cap Value/Circuit Breaker Limitation			0	0	
Exemptions					
2024 Exemption Amount	2024 Taxable Value	Taxing Unit	2025 Proposed Appraised Value	2025 Exemption Amount	2025 Taxable Value
0	7,854	LAVACA HOSPITAL DISTRICT	7,854	0	7,854
0	7,854	CITY OF HALLETTSVILLE	7,854	0	7,854
0	7,854	LAVACA FLOOD DISTRICT	7,854	0	7,854
0	7,854	LAVACA COUNTY	7,854	0	7,854
0	7,854	FARM-MKT ROAD	7,854	0	7,854
0	7,854	HALLETTSVILLE ISD	7,854	0	7,854
0	7,854	COUNTY APPRAISAL DISTRICT	7,854	0	7,854

The difference between the 2020 appraised value and the 2025 appraised value is 37.07%.

An (\*) indicates a tax ceiling exists for the taxing unit.

The Texas Legislature does not set the amount of your local taxes. Your property tax burden is decided by your locally elected officials, and all inquiries concerning your taxes should be directed to those officials.

If you qualified your home for an age 65 or older or disabled person homestead exemption for school taxes, the school taxes on that property cannot increase as long as you own and live in that home. The tax ceiling is the amount you pay in that year that you qualified for the age 65 or older or disabled person exemption. The school taxes on your home may not go above the amount of the ceiling, unless you improve the home (other than normal repairs or maintenance).

The governing body of each taxing unit decides whether taxes on the property will increase, and the appraisal district only determines the property's value.

**LOCAL PROPERTY TAX DATABASE**

Visit [Texas.gov/PropertyTaxes](http://Texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information regarding the amount of taxes that each entity that taxes your property will impose if the entity adopts its proposed tax rate. Your local property tax database will be updated regularly during August and September as local elected officials propose and adopt the property tax rates that will determine how much you pay in property taxes.

A property owner may request from the county assessor-collector for the county in which the property is located or, if the county assessor-collector does not assess taxes for the county, the person who assesses taxes for the county under Section 6.24(b), contact information for the assessor for each taxing unit in which the property is located, who must provide the information described by this subsection to the owner on request.

County Tax Assessor-Collector: Deborah Sevcik, Tax Assessor- Lavaca Co. Tax Office P.O. Box 293 - 404 N Texana, Hallettsville, Tx 77964 361-798-3601

A property owner may register on the appraisal district's internet website, if the appraisal district maintains an internet website, to have notifications regarding updates to the property tax database delivered to the owner by e-mail.

You may qualify for the real property other than residence homestead circuit breaker limitation if your property's appraised value is not more than the amount determined under Tax Code Section 23.231 Subsection (j) for the tax year in which the property first qualified. Under Section 23.231, Tax Code, for the 2024, 2025, and 2026 tax years, the appraised value of real property other than a residence homestead for ad valorem tax purposes may not be increased by more than 20 percent each year, with certain exceptions. The circuit breaker limitation provided under Section 23.231, Tax Code, expires December 31, 2026. Unless this expiration date is extended by the Texas Legislature, beginning in the 2027 tax year, the circuit breaker limitation provided under Section 23.231, Tax Code, will no longer be in effect and may result in an increase in ad valorem taxes imposed on real property previously subject to the limitation.

Visit the appraisal district's website to elect to exchange communications with a tax official electronically under Subsection (a-2) of Tax Code Section 1.085.

To file a protest, complete the notice of protest form following the instructions included in the form and no later than the deadline below, mail or deliver the form to the appraisal review board at the following address: 908 N GLENDALE ST

Deadline for filing a protest: June 2, 2025  
 Location of hearings: 908 N GLENDALE ST  
 ARB will begin hearings: June 2, 2025

Enclosed are copies of the following documents published by the Texas Comptroller of Public Accounts: (1) Taxpayer Assistance Pamphlet; and (2) notice of protest. Property owners who file a notice of protest with the appraisal review board (ARB) may request an informal conference with the appraisal district to attempt to resolve a dispute prior to a formal ARB hearing. In counties with populations of 1 million or more, property owners may request an ARB special panel for certain property protests. Contact your appraisal district for further information.

Sincerely,  
 PAM LATHROP  
 Chief Appraiser

This is NOT a Tax  
Statement

## 2025 Notice Of Appraised Value

Do Not Pay From  
This Notice

LAVACA COUNTY CENTRAL APPRAISAL DIST  
PO BOX 386 - 908 N. GLENDALE ST  
HALLETTSVILLE, TX 77964-0386  
www.lavacacad.com  
Phone: 361-798-4396 Fax: 361-798-2653  
DATE OF NOTICE: May 2, 2025

Property ID: 3105  
Ownership %: 100.00  
Geo ID: 1029500  
DBA:  
Legal: ABS 217 JOHN HALLETT, ACRES 0.3780

Legal Acres: 0.378  
Situs: 821 S MAIN ST TX  
Appraiser:  
Owner ID: 595288

Property ID: 3105 - 1029500  
WADE SHANTEL DETTE  
819 SOUTH MAIN LANE  
HALLETTSVILLE, TX 77964 US

Taxing Unit	2024 Exemption	2024 Exemption Amount	2025 Exemption	2025 Exemption Amount	Difference
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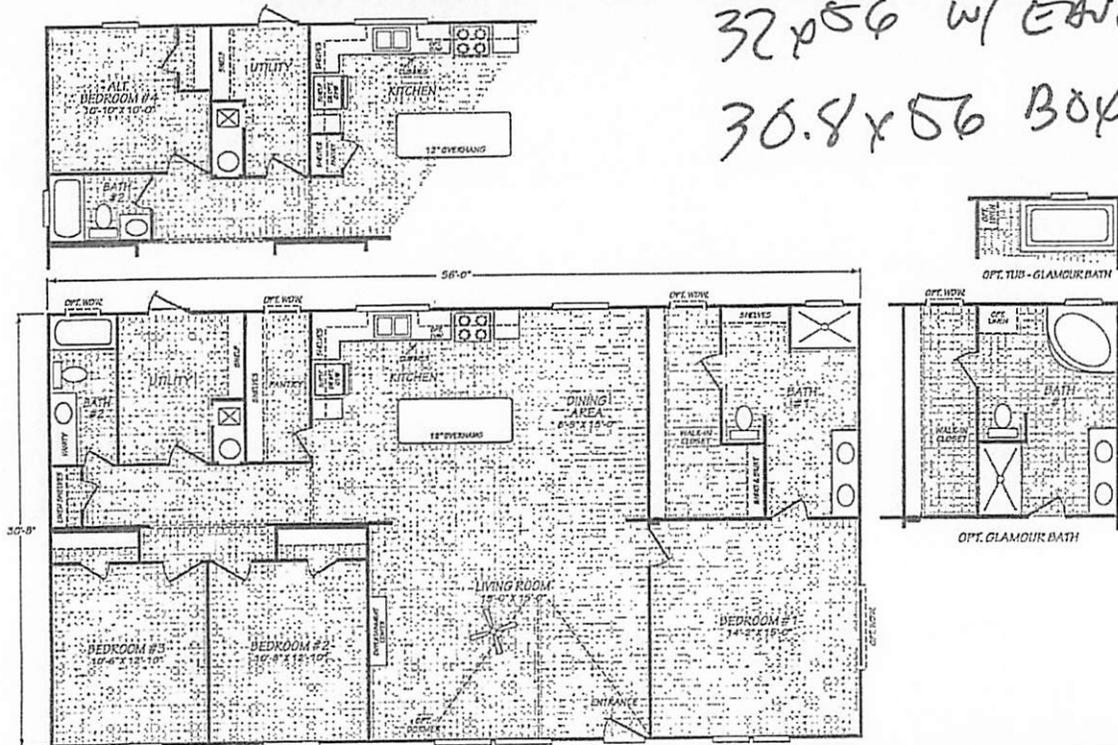
Shirley Wade



www.cavcohomes.com

# VALUE MAXX PREMIER

32x56 w/ eaves  
30.8x56 Box Size

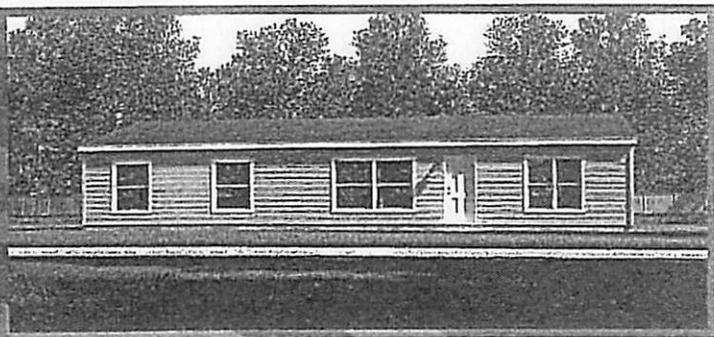


## MODEL 32563E

3 Bedroom • 2 Bath • 1,717 Square Feet

©2021 CAVCO HOMES INC. ALL RIGHTS RESERVED

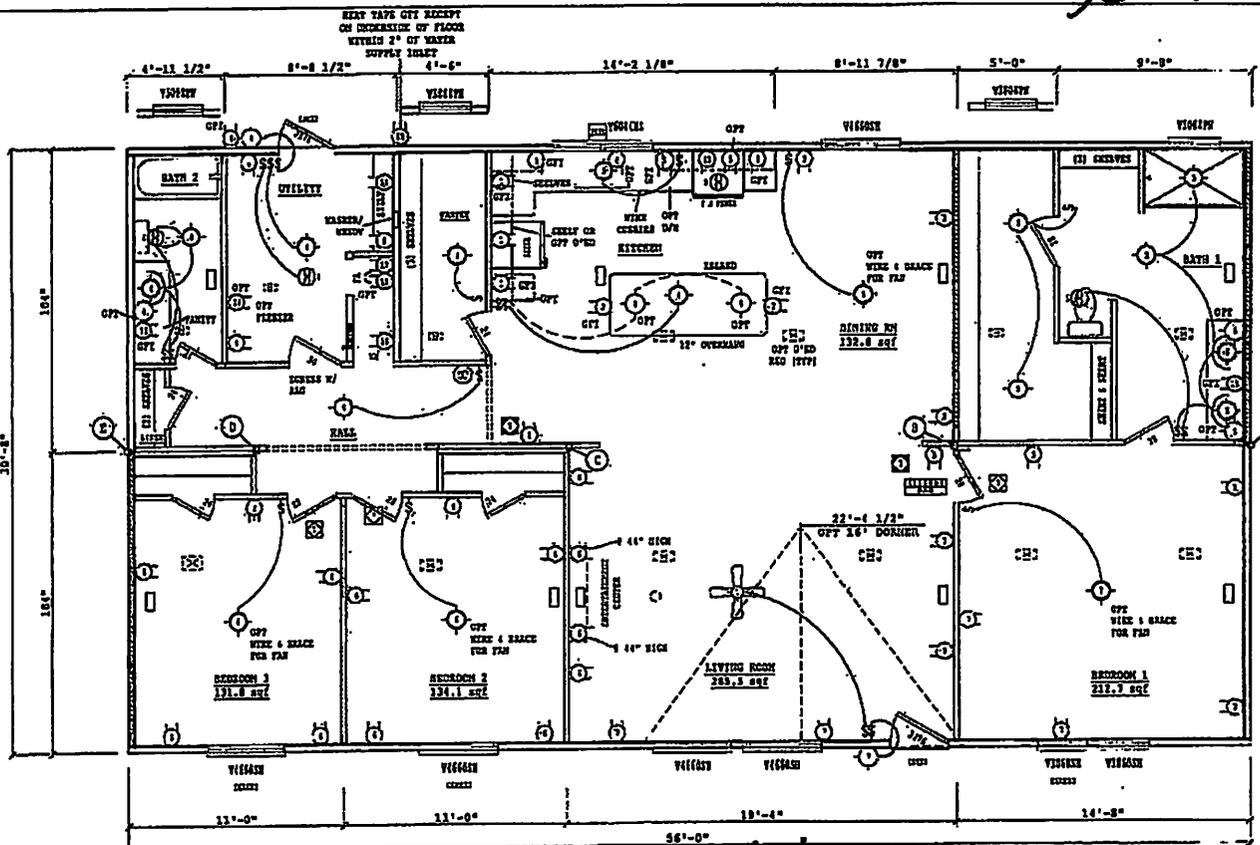
Important: Because we continually update and modify our products, it is important for you to know that our brochures and literature are for illustrative purposes only. ILLUSTRATIONS MAY SHOW OPTIONAL FEATURES. All information contained herein may vary from the actual home we build. Dimensions are nominal length and width measurements are from exterior wall to exterior wall. We reserve the right to make changes at any time, without notice or obligation, in prices, colors, materials, specifications, features and models. Please check with your retailer for specific information about the home you select.



VY150421  
PES APPROVAL 12/22/20

Shantel wood 32x56 with eaves  
30.8x56 BOOSIZE

30.4 ft BOOSIZE



56 feet BOOSIZE

ROSE HYD		LEGEND	
○	RECEPTACLE	⊗	SWITCH
⊖	THERMOSTAT	⊗	SMOKE ALARM
⊗	SMOKE ALARM w/ COB DETECT	⊗	SMOKE ALARM w/ COB DETECT
○	LIGHT FIXTURE	○	RECESSED LIGHT
○	FLUORESCENT LIGHT	○	EXHAUST FAN
○	RECESSED LIGHT	□	PANEL BOX
○	EXHAUST FAN	○	SOLAR TUBE
□	PANEL BOX	⊗	AIR SUPPLY
⊗	SOLAR TUBE	⊗	14" RETURN AIR
⊗	AIR SUPPLY	⊗	RAD RETURN AIR GRILLE
⊗	14" RETURN AIR	⊗	OVERHEAD REGISTER
⊗	RAD RETURN AIR GRILLE	□	FLOOR REGISTER
⊗	OVERHEAD REGISTER	□	HALL-MOUNTED REGISTER
□	FLOOR REGISTER	○	CROSS-OVER LOCATION
□	HALL-MOUNTED REGISTER	⊗	SUPPORT POST
○	CROSS-OVER LOCATION	△	SHRINKBALL
⊗	SUPPORT POST	⊗	184 x 56'-0"
△	SHRINKBALL	⊗	184 x 56'-0"
⊗	184 x 56'-0"	⊗	x
⊗	184 x 56'-0"		
⊗	x		
<b>Cavco</b> INDUSTRIES, INC.®			
SEGUIN 150			
PRODUCT NAME VALU MAXX PREMIER			
MODEL NO. 32563E			
DRAWING TITLE FLOOR PLAN			
DRAWN BY: Jan H.			
DATE: 12/15/20			
REV FF.1		REV B	
15VJ32563E			

- NOTES:
1. RECEPT SHALL NOT BE INSTALLED WITHIN 10" OF TUB/SHOWER SPACE.
  2. ELECTRICAL WALL PLATES SHALL NOT BE INSTALLED WITHIN 5" OF A RANGE OR COUNTERTOP.
  3. PLANT CEILING THROUGHOUT.

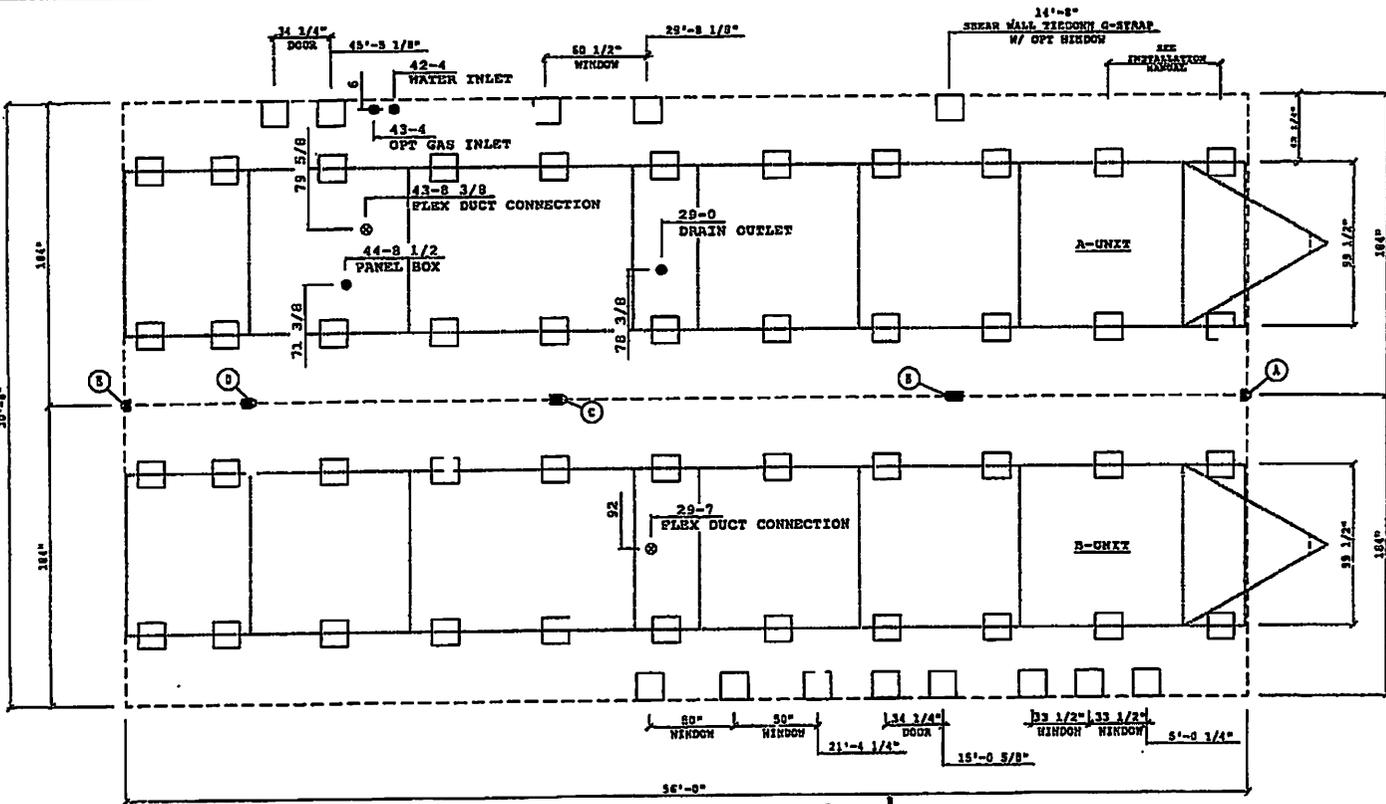
THIS FLOOR PLAN AND ATTACHED OPTION DETAILS (IF APPLICABLE) IS DESIGNED TO MEET THE FOLLOWING STRUCTURAL REQUIREMENTS:  
WIND ZONE(S) 1, 2 ROOF LOAD(S) 20 lbs.



Shovel  
WADE

32x56 w/ Eaves  
30.8x56 Box Size

215 BOX  
175 BOX  
30x



56 feet  
Box size

LEGEND

□ STANDARD FOOTING

NOTES:  
1. THIS DRAWING IS DESIGNED FOR THE STANDARD WIND LOAD AND IS TO BE USED IN CONSTRUCTION WITH THE INSTALLATION MANUAL AND ITS SUPPLEMENTS.

2. FOOTINGS ARE SHOWN FOR EXAMPLE ONLY. QUANTITY AND SPACING MAY VARY BASED ON PAD TYPE, SOIL CONDITION, ETC.

3. FOOTING PADS & PIERS ARE REQUIRED AT SUPPORT POINTS. SEE INSTALLATION MANUAL FOR REQUIRED HEIGHTS.

**Cavco**  
DECKING, ETC.®

SEGUIN  
150

PRODUCT NAME  
VALU MAXX  
PREMIER

MODEL NO.  
32563E

DRAWING TITLE  
PIER LAYOUT/  
20# ROOF LOAD

DESIGN BY:  
Jon M.

DATE: 12/09/20

REV  
SP.1C.1 B

15VY32563E

POST DATA			
LIVE LOAD: 20 LBS.			
LABEL	LOCATION	UNIT	PIER LOAD*
A	A		2700
A	B		
B	14'-9 1/4"	A	8100
B	14'-9 1/4"	B	
C	33'-10 3/4"	A	2400
C	33'-10 3/4"	B	
D	49'-5 1/8"	A	5100
D	49'-5 1/8"	B	
E	56'-0"	A	900
E	56'-0"	B	

STRAP DATA			
OVERHANGS (T/R): 6 / 6			
WIND ZONE: 1			
LOCATION	UNIT	STRAP	
	AMB	3 x 26 Q2	
14'-9"	AMB	G-2	
34'-0"	AMB	G-1	
56'-0"	AMB	3 x 26 Q2	

STRAP DATA			
OVERHANGS (T/R): 6 / 6			
WIND ZONE: 2			
LOCATION	UNIT	STRAP	
	AMB	G-1	
14'-8"	AMB	G-2	
34'-0"	AMB	G-2	
49'-7"	AMB	G-2	
56'-0"	AMB	3 x 26 Q2	

\* EMPTY PIER LOAD IS CONSIDERED IN NUMBER ABOVE

AS EVIDENCED BY THIS LABEL NO. PFS1391860

THE MANUFACTURER CERTIFIES TO THE BEST OF THE  
MANUFACTURER'S KNOWLEDGE AND BELIEF THAT THIS  
MANUFACTURED HOME HAS BEEN INSPECTED IN ACCORD-  
ANCE WITH THE REQUIREMENTS OF THE DEPARTMENT OF  
HOUSING AND URBAN DEVELOPMENT AND IS CONSTRUCTED  
IN CONFORMANCE WITH THE FEDERAL MANUFACTURED  
HOME CONSTRUCTION AND SAFETY STANDARDS IN EFFECT  
ON THE DATE OF MANUFACTURE. SEE DATA PLATE.

AS PROVIDED BY THIS LABEL NO. **PFS1391859**

THE MANUFACTURER CERTIFIES TO THE BEST OF HIS  
MANUFACTURER'S KNOWLEDGE AND BELIEF THAT THIS  
MANUFACTURED HOME HAS BEEN INSPECTED IN ACCORD-  
ANCE WITH THE REQUIREMENTS OF THE DEPARTMENT OF  
HOUSING AND URBAN DEVELOPMENT AND IS CONSTRUCTED  
IN COMPLIANCE WITH THE FEDERAL MANUFACTURED  
HOME CONSTRUCTION AND SAFETY STANDARDS IN EFFECT  
ON THE DATE OF MANUFACTURE. SEE DATA PLATE



# CITY OF HALLETTSVILLE

CITY OF HOSPITALITY

101 N. MAIN  
HALLETTSVILLE, TEXAS 77964-2727  
(361) 798-3681 FAX (361) 798-5952  
www.cityofhallettsville.org

## Reply Form

I am: in favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

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Property Owner Information:

Name: DANIEL H. KUBERA Signature: *Daniel H. Kubera* Date: 1 Dec 25

Street Address: 510 S. MAIN AVENUE, TX 77964



# CITY OF HALLETTSVILLE

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I am: in favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

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Property Owner Information:

Name: Allen McAlpin Signature: Allen McAlpin Jr Date: Nov. 29, 2025

Street Address: 823 main st



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www.cityofhallettsville.org

## Reply Form

I am: in favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

*I have no objection for anyone that  
need a home. I put myself in their  
place.*

Property Owner Information:

Name: *Traise Kelly* Signature: \_\_\_\_\_ Date: *12-3-2025*

Street Address: *812 S. Tejana Hallettsville TX 77964*



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## Reply Form

I am: in favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

I AM IN FAVOR AS LONG AS THE PROPERTY OWNER MAINTAIN  
THE CONDITION OF THE HOME.

Property Owner Information:

Name: ERVIN E. Goode Signature: [Signature] Date: 11/30/2025

Street Address: 2214 STONEBRIDGE, RICHMOND TX 77469



# CITY OF HALLETTSVILLE

CITY OF HOSPITALITY

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## Reply Form

I am: in favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

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Property Owner Information:

Name: Mary Lemons Signature: Mary Lemons Date: 12-10-25

Street Address: 1016 Perry St. Hallettsville



# CITY OF HALLETTSVILLE

CITY OF HOSPITALITY

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HALLETTSVILLE, TEXAS 77964-2727  
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www.cityofhallettsville.org

## Reply Form

I am: in favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

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Property Owner Information:

Name: Allena Wade Signature: \_\_\_\_\_ Date: 12/7/2025

Street Address: 815 S. Main St. Hallettsville, Tex. 77964



# CITY OF HALLETTSVILLE

CITY OF HOSPITALITY

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HALLETTSVILLE, TEXAS 77964-2727  
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www.cityofhallettsville.org

## Reply Form

I am: In favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

Happy for Shattel  
to be moving in  
our neighborhood!

Property Owner Information:

Name: Andrea Smith Signature: Andrea Smith Date: 12-10-2025

Street Address: 809 S. Main  
Hallettsville, TX 77964



# CITY OF HALLETTSVILLE

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www.cityofhallettsville.org

## Reply Form

I am: in favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

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Property Owner Information:

Name: DANIEL H. KUBENA Signature: *Daniel H. Kubena* Date: 02-26-25

Street Address: 570 S. MAIN HALLETTSVILLE, TX



# CITY OF HALLETTSVILLE

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www.cityofhallettsville.org

## Reply Form

I am: in favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

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Property Owner Information:

Name: Wanda Mae Signature: [Signature] Date: 1/6/26

Street Address: 113 Moore / 116 Moore / 82 S. Terminal



# CITY OF HALLETTSVILLE

CITY OF HOSPITALITY

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www.cityofhallettsville.org

## Reply Form

I am: in favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

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Property Owner Information:

Name: Wanda Martin <sup>3</sup> Wanda Martin signature Date: 1/6/26

Street Address: 113 MOORE / 116 MOORE / B2 S. TEXANA



**CITY OF HALLETTSVILLE**  
CITY OF HOSPITALITY

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www.cityofhallettsville.org

**Reply Form**

I am: in favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

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Property Owner Information:

Name: Allen McAfee Signature: Allen McAfee Date: 12-5-20

Street Address: ABS 217 John Hallett



# CITY OF HALLETTSVILLE

CITY OF HOSPITALITY

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www.cityofhallettsville.org

## Reply Form

I am: in favor of  opposed to  neutral to

the request for 821 S Main St, Hallettsville, Tx 77964

Comments:

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Property Owner Information:

Name: Michael DeLa Rosa Signature: Michael DeLa Rosa Date: 1-8-2026

Street Address: 826 S. Texana St.



## PUBLIC HEARING FORM

Public hearing, discussion, and recommendation to City Council on a request for a Specific Use Permit (SUP) for a Manufactured Home not in a park at 821 S Main St, Hallettsville, TX.

Planning & Zoning Meeting  
Wednesday, December 10, 2025 5:30 PM  
City Hall – 101 N. Main St.

Name: Pamela Wade

Home or Business Address: 819 South Main Lane

Comment: I approve  
\_\_\_\_\_  
\_\_\_\_\_

Signature: Pamela Wade

**ARTICLE 3.200**  
**MANUFACTURED HOMES AND RECREATIONAL VEHICLES<sup>1</sup>**

**§ 3.201. Purpose.**

The city council finds that properly planned and operated recreational vehicle communities (i.e., recreational vehicle (RV) parks): (1) promote the safety and health of the residents of such communities and of other nearby communities; (2) encourage economical and orderly development of such communities and other nearby communities. It is, therefore, declared to be the policy of the city to eliminate and prevent health and safety hazards and to promote the economical and orderly development and utilization of land by providing for planned and supervised recreational vehicle communities by providing for the standards and regulations necessary to accomplish these purposes. The manufactured homes article is hereby amended in order to achieve orderly development of recreational vehicle parks (RV parks), to promote and develop the use of land to minimize possible impacts, and to promote the health, safety and general welfare of the public. As amended, this article shall apply to any manufactured home or recreational vehicle park located or to be located within the city limits, sets fees, and defines penalties for violating this article as amended. (Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

**§ 3.202. Definitions.**

City Building Inspectors. Building inspector and fire inspector.

Event Only RV Park Area. Designated area reserved for use during an event in the area of the RV park. Use of the area shall be limited to ten (10) days per event.

HUD-Code Manufactured Home.

- (1) A structure:
  - (A) Constructed on or after June 15, 1976, according to the rules of the United States Department of Housing and Urban Development;
  - (B) Built on a permanent chassis;
  - (C) Designed for use as a dwelling with or without a permanent foundation when the structure is connected to the required utilities;
  - (D) Transportable in one or more sections; and
  - (E) In the traveling mode, at least eight body feet in width or at least 40 body feet in length or, when erected on site, at least 320 square feet;
- (2) Includes the plumbing, heating, air-conditioning, and electrical systems of the home; and

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1. Editor's Note—Former Sections 3.210, 3.218 And 3.219 Pertaining To Variances; Notice Required And Objection To Notice Were Deleted In Their Entirety By Ordinance 636-23 Adopted 4/17/23. Prior To The Deletion, These Sections Derived From The Following: Ordinance 605-19A Adopted 11/4/19 And Ordinance 614-20 Adopted 12/14/20.

- (3) Does not include a recreational vehicle as defined by 24 C.F.R. section 3282.8(g).

Industrial Housing.

- (1) Industrialized housing is a residential structure that is:
- (A) Designed for the occupancy of one or more families;
  - (B) Constructed in one or more modules or constructed using one or more modular components built at a location other than the permanent site; and
  - (C) Designed to be used as a permanent residential structure when the module or the modular component is transported to the permanent site and erected or installed on a permanent foundation system.
- (2) Industrialized housing includes the structure's plumbing, heating, air-conditioning, and electrical systems.
- (3) Industrialized housing does not include:
- (A) A residential structure that exceeds three stories or 49 feet in height as measured from the finished grade elevation at the building entrance to the peak of the roof;
  - (B) Housing constructed of a sectional or panelized system that does not use a modular component; or
  - (C) A ready-built home constructed in a manner in which the entire living area is contained in a single unit or section at a temporary location for the purpose of selling and moving the home to another location. Added by Acts 2001, 77th Leg., ch. 1421, section 2, eff. June 1, 2003.

Manufactured Home or Manufactured Housing. A HUD-code manufactured home.

Manufactured Home Park. Any tract of land four (4) acres or more, single ownership, developed or used for the purpose of accommodating more than one nontransient manufactured home occupied for dwelling or sleeping purposes, whether or not a charge is made for such accommodations.

Manufactured Housing or Recreational Vehicle Lot or Site. A plot of ground within a manufactured home or recreational vehicle park intended for the accommodation of one manufactured home or recreational vehicle.

Mobile Home.

- (1) A structure:
- (A) Constructed before June 15, 1976;
  - (B) Built on a permanent chassis;
  - (C) Designed for use as a dwelling with or without a permanent foundation when the structure is connected to the required utilities;

- (D) Transportable in one or more sections;
  - (E) In the traveling mode, at least eight body feet in width or at least 40 body feet in length or, when erected on site, at least 320 square feet; and
- (2) Includes the plumbing, heating, air-conditioning, and electrical systems of the home.

Person. Any natural individual, firm, trust, partnership, association or corporation.

Recreational Vehicle. A motor vehicle primarily designed as temporary living quarters for recreational camping or travel use. The term includes a travel trailer, camping trailer, truck camper, and motor home.

Recreational Vehicle or RV Park. Any tract of land under single ownership, two (2) or more acres in size, developed or used for the purpose of accommodating more than one recreational vehicle occupied for dwelling or sleeping purposes, whether or not a charge is made for such accommodations. A recreational vehicle park is a unified development of recreational vehicle spaces provided for recreational vehicle use, with or without community facilities and permitted buildings.

Service Building. A building providing toilets, lavatories, showers and such other facilities as may be necessary to provide the facilities necessary for accommodating recreational vehicles.

Skirt. Concealment from view of the undercarriage on all sides of a mobile home or manufactured home. Skirting must be accomplished with metal, vinyl or other material approved by the city inspectors.

Stand or Pad. The improved area within a manufactured home or recreational vehicle lot that is intended for the placement or location of a manufactured home or recreational vehicle. Such stand or pad may be constructed of concrete having a thickness of not less than four inches (4") or of compacted gravel-caliche having a thickness of not less than six inches (6") and may be in the form of a single slab or two strips or runners; the dimensions of such stand or pad shall provide adequate support for the blocks or jacks required for installing the manufactured home. The area of such runners shall be contoured to prevent accumulation of surface drainage.

(Ordinance 624-22 adopted 6/20/22; Ordinance 636-23 adopted 4/17/2023)

### § 3.203. Prohibited Parking.

- (a) It shall be unlawful for any person to park permanently any manufactured home, mobile home, or recreational vehicle on any street, alley, highway, or other public place within the corporate limits of the city. It shall be unlawful for any person to temporarily park a manufactured home or mobile home on private property for more than 72 hours.
- (b) No person shall use or occupy a manufactured home or recreational vehicle as a place of business on any tract of ground within the corporate limits of the city, except as an office in a manufactured home park, a manufactured home sales lot, recreational vehicle park, or as a temporary office or watchman's quarters at a

construction site, provided any such unit so used is connect to an approved sewage disposal system and other public utilities.

- (c) Subject, nevertheless, to the provisions of section 3.211 hereinafter set forth, no person shall use or occupy any manufactured home for living or sleeping purposes on the same lot or parcel of land with a residence building, whether the latter be occupied or unoccupied, nor on any vacant tract of land or lot which is not a part of an approved manufactured home park within the city. It shall be unlawful to connect or extend any public utilities to any manufactured home unless such unit is located in an approved manufactured home park or has been permitted per section 3.211.
- (d) No person shall use or occupy any manufactured home or recreational vehicle equipped with self-contained plumbing fixtures unless such fixtures are connected to the city sewer or other approved sewage disposal system. Such complete self-contained potable system and connections to city or other sewer disposal systems shall comply with all city and state plumbing requirements, and shall be subject to permit requirements and inspections by the city plumbing inspector.
- (Ordinance 605-19A adopted 11/4/19)

#### **§ 3.204. License Required.**

- (a) It shall be unlawful for any person to maintain or operate within the city, any manufactured home or recreational vehicle park unless such person shall first have obtained a license therefor.
- (b) Application for such manufactured home or recreational vehicle park license shall be filed with the city secretary along with an application fee as provided in appendix A to this code. Such application shall be in the form furnished by the city and shall be signed by the owner. Before issuing any such license the city secretary shall submit in writing the application to the building inspector for endorsement indicating compliance with applicable codes and ordinances or the indication, of conditions under which such license may be approved.
- (c) Applications for initial licensing of parks in existence at the time this article becomes effective shall be accompanied by a plot plan showing property boundaries, interior drives, and individual manufactured home or recreational vehicle lots, and any other structures located on the property.
- (d) Application for initial licensing of new parks shall be endorsed by the city building inspectors indicating approval of all plans and specifications for improvements to be installed, as well as compliance with all applicable codes and ordinances of the city.
- (e) The annual license fee for each approved manufactured home or recreational vehicle park shall be as provided for in the fee schedule found in appendix A of this code. The annual license renewals in this and the other ordinances provided shall be due on the first day of July of every year. All existing license renewals and new applications will be due on July 1st. All accounts delinquent over thirty days will

be subject to a late charge as provided for in the fee schedule found in appendix A of this code. All manufactured homeowners renting space within the manufactured home park will be notified by certified mail of all alleged manufactured home ordinance violations.

- (f) Upon application for a manufactured home or recreational vehicle park license or upon renewal for such license or upon changes being made, the owner or operator of such manufactured home or recreational vehicle park must present a plat to the city to be filed with the city secretary showing parking spaces and areas for the manufactured homes or recreational vehicles, showing in detail the width and length of each stall or space where a manufactured home or recreational vehicle is to be parked, and designating each space or stall to be used as either a manufactured home or a recreational vehicle space.
- (g) Upon a revision thereof, such revised plat must be presented to the city secretary before placing into effect such revised system. Until this is done and approved by the proper officials of the city, such renewal will not be granted and/or utilities will not be furnished by the city for such revised spaces until such plat has been presented to the city secretary and approved.
- (h) Annual renewal of all licenses shall be conditioned on an inspection of the premises by the city building inspectors, indicating compliance with all applicable codes and ordinances, conformance with any site plan requirements as may have been established by the city council, and satisfactory maintenance or required facilities.
- (i) Application for transfer of any outstanding license shall be accompanied by a fee as provided for in the fee schedule found in appendix A of this code and such transfer shall be conditioned on the inspections as provided in the preceding paragraph.
- (j) Current licenses shall be displayed at all times in the office of the park.
- (k) The violation of any of the conditions under which a license is issued shall be grounds for revocation after a hearing before the city council. Such hearing shall not be held prior to the expiration of twenty (20) days after the delivery of a copy of a notice to the licensee, which notice shall be signed by the person alleging such violation or violations, and shall set forth in detail the particulars of such violation or violations. The original of said notice shall be filed with the city council. If prior to said hearing the licensee shall have complied with said conditions to the satisfaction of the person alleging such violation, such person shall make known such fact and request the hearing to be canceled. Upon hearing by the city council, if the licensee is found to be in violation as alleged, the council may revoke said license immediately, or it may grant the licensee such time as it deems appropriate for the licensee to comply with its order, and upon failure to do so, then revoke such license. Upon a license being revoked, the licensee shall not accept any new tenants in the manufactured home or recreational vehicle park, and all existing tenants shall be required to vacate the manufactured home or recreational vehicle park within thirty (30) days after the date of such revocation. No manufactured home or recreational vehicle owner renting space in such park shall be deemed to be in violation of this article by reason of remaining on the unlicensed premises, until

said thirty (30) day period has expired.

- (l) If the city building inspectors determines that an immediate threat to public health, safety or welfare exists at a manufactured home or recreational vehicle park, such officer or officers may immediately suspend such license until such condition has been corrected or until a hearing has been held in accordance with the subsection above. During such period of suspension, no additional manufactured homes or recreational vehicles shall be moved into the park, but those occupying the park at the time of the suspension shall not be required to vacate until required to do so under the provisions of the subsection above in the event the license is revoked by the city council.

(Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

### § 3.205. Site Plans - Requirements and Standards.

- (a) All new manufactured home or recreational vehicle parks, or additions to or expansions of existing parks, or major rebuilding or modernizing of existing parks shall be subject to the approval of the city administrator or his/her designee as to the general layout and the minimum standards set out in the following sections.
- (b) For review two (2) copies of the site plan, on a scale of not less than one inch equals fifty feet (1" = 50'), shall be submitted. Such site plan shall clearly set forth the proposed plan of development, showing the general park layout and the extent of all physical improvements and facilities to be provided including the following:
  - (1) The boundaries of the property as indicated by an accurate survey, and the location of any existing improvements within one hundred and fifty (150) feet of the boundary of the proposed park. A small scale location or vicinity map shall be provided at a scale of not more than one inch equals eight hundred feet (1" = 800') which shall show all existing subdivisions, streets and acreage tracts in the general area.
  - (2) Access, internal drives, common parking areas, walks, and manufactured home or recreational vehicle lots, stands, and off-street parking.
  - (3) Service buildings and other structures.
  - (4) Recreational areas and facilities.
  - (5) Trash collection facilities such as central collection points, with notation as to the type of facilities to be provided.
  - (6) The stages or units in which the park is to be developed.

Such site plan shall show any proposed utility services including above-ground facilities such as pump houses, lift stations, treatment plants and like structures.

- (c) In reviewing site plans for new manufactured home or recreational vehicle parks, or the expansion of or addition to existing parks, as well as major rebuilding or updating of existing parks, the city administrator or his/her designee shall consider

the following minimum standards for improvements and development:

- (1) The maximum density permitted shall not be more than nine (9) manufactured home lots or twenty (20) recreational vehicles per gross park acre.
- (2) Interior streets or drives shall not be less than twenty (20) feet in width.
- (3) Parking shall be provided in the ratio of not less than two (2) spaces per manufactured home lot or less than one (1) space per recreational vehicle pad. Additional parking spaces shall be provided in designated parking area(s).
- (4) Interior walkways, if provided within a manufactured home or recreational vehicle park, shall be of "all-weather" construction.
- (5) Each manufactured home or recreational vehicle lot shall be provided with an all-weather driveway approach to the required parking spaces.
- (6) Every manufactured home or recreational vehicle park shall designate and set aside a usable landscaped recreation area or areas totaling not less than five percent (5%) of the gross area of the park. Recreational buildings, shelters, swimming pools, and other types or recreation facilities may be constructed in these areas.
- (7) All manufactured home or recreational vehicle lots shall abut on an interior street or drive to the extent necessary to provide access for the installation or removal of a manufactured home or recreational vehicle as well as access for the required off-street parking.

(Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

### § 3.206. Improvement and Occupancy Standards.

- (a) Improvements Required. The following standards shall apply to the physical improvements which are required as a part of a manufactured home or recreational vehicle park development whether it be a new park, an expansion of or addition to an existing park, or a major rebuilding of an existing park. The plans and specifications for such improvements shall be approved by the director of public works.
- (1) All interior streets and off-street parking areas shall be of "all-weather" construction.
  - (2) Stands or pads shall be constructed as set forth under "definitions."
  - (3) Interior walks shall be so designed and constructed as to be considered all-weather.
  - (4) All utilities installed shall conform to all applicable codes or ordinances of the city and shall meet the standards as set out below:
    - (A) Water. An adequate supply of potable water for domestic and fire protection purposes shall be supplied to meet the requirements of the

park. All manufactured home and recreational vehicle lots shall be provided with a water hookup at least four inches (4") above finished ground level and a hose-bib for grounds maintenance. Fire hydrants shall be installed so that no manufactured home lot is over five hundred feet (500') from a hydrant. In the event a public water supply is not available the proposed system shall be approved by the city-county health unit as well as the director of public works.

- (B) Sanitary sewer. All sewage and wastes from showers, sinks, bathtubs, laundry facilities, etc., shall be discharged into the public sewer system. All manufactured home and recreational vehicle lots shall be provided with a sanitary sewer hookup at least four inches (4") above finished ground level.
  - (C) Gas. Shall not be furnished by a private system involving the use of butane or propane, though these fuels may be used on an individual basis provided the installation and use conforms to all applicable codes and ordinances.
  - (D) Solid waste. Each park shall be provided with safe and adequate facilities for the collection and removal of waste and garbage. Storage, collection, and handling shall be conducted so as to create no health hazards, rodent harborage, insect breeding areas, or fire hazards. Use of trash bags, carts, or dumpsters will be at the direction of the city utilities.
  - (E) Electrical. Each site within the park shall be provided with electrical service. All electrical service shall be underground and installed in accordance with the National Electric Code.
- (5) Entranceways and interior streets serving a manufactured home park shall be provided with luminaries capable of producing not less than 7,000 lumens and installed not less than 300 feet apart.
  - (6) No owner or operator of a manufactured home or recreational vehicle park shall cause or permit the occupancy of a parking site not improved with paved or improved parking slab or strips or pads until such slab, pad or strips have been constructed thereon as provided in section 3.202 hereof.
- (b) Occupancy Standards for Manufactured Home Park. The following requirements or standards shall apply to the final occupancy of a manufactured home park.
- (1) Manufactured homes shall be located at least twenty-five feet (25') from any property line of the park. Provided, however, that at any intersection of public streets bounding a park, no manufactured home or permanent structure of any kind shall be located within a triangle formed by a diagonal line connection points on the two street property lines measured twenty-five feet (25') along the property lines of each of the streets from the street corner intersection.
  - (2) There shall be a minimum of twenty feet (20') of space between manufactured home units, in all directions, and any permanent buildings. For the purpose of

this section, covered patios, carports or individual storage buildings shall not be considered as permanent buildings, provided that no such patio roof, carport, or storage building shall be located closer than ten feet (10') to any manufactured home lot line.

- (3) Manufactured homes shall be set at least twenty-five feet (25') from any park, interior street or guest parking areas, except that, in the case of cul-de-sac streets, the setback shall be at least twenty-five feet (25').
  - (4) Individual manufactured home lots may have open, unenclosed, roofed patios or carports provided such structures follow the setback and spacing requirements established in preceding sections.
  - (5) Manufactured homes together with accessory structures such as storage buildings and roofed-over patios or carports shall not cover more than eighty percent (80%) of a manufactured home lot.
  - (6) Mobile homes will not be permitted to be moved into or within the city after the date of adoption of this article. Existing mobile homes are grandfathered until relocated or declared as a dangerous building. Applications, which are pending at the time of the adoption of this code modification, shall be valid for 60 days after the date of adoption of this article.
- (c) Occupancy Standards for Recreational Vehicle Park. The following requirements or standards shall apply to the occupancy of a recreational vehicle park.
- (1) Recreational vehicles shall be located at least ten feet (10') from any property line of the park. Provided, however, that at any intersection of public streets bounding a park, no recreational vehicle or permanent structure of any kind shall be located within a triangle formed by a diagonal line connection points on the two street property lines measured twenty-five feet (25') along the property lines of each of the public streets from the street corner intersection.
  - (2) There shall be a minimum of fifteen feet (15') of space between the body of the recreational vehicle units, in all directions, and any permanent buildings.
  - (3) Recreational vehicles shall be set at least five feet (5') from any park, interior street or guest parking areas.
  - (4) Manufactured homes shall not be allowed in a recreational vehicle park or on a site, space or stall designated for a recreational vehicle.
  - (5) The individual sites within a recreational vehicle park are not allowed to have any structural addition to the site including awnings, cabanas, carports, garages, porches, storage cabinets, storage sheds, or similar appurtenant structures that are not part of the recreational vehicle.
  - (6) No furniture or appliances that are not specifically designed for outdoor use shall be allowed outside of the recreational vehicle.
  - (7) Recreational vehicle sites located in a flood zone shall comply with article

## 3.500.

- (d) Occupancy Standards for Event Only RV Park or Designated Event Only Area of RV Park. The following requirements or standards shall apply to the occupancy of an event only recreational vehicle park. Recreational vehicle use of the area shall be limited to ten (10) days per each event.
- (1) No recreational vehicle or permanent structure of any kind shall be located within a triangle formed by a diagonal line connection points on the two public street property lines measured twenty-five feet (25') along the property lines of each of the public streets from the street corner intersection.
  - (2) Primitive sites with limited, or no, utility connections shall be allowed.
  - (3) A minimum twenty foot (20') fire lane shall be kept open at all times.
  - (4) There shall be no structural additions to the area for individual sites including awnings, cabanas, carports, garages, porches, storage cabinets, storage sheds, or similar appurtenant structures that are not part of the recreational vehicle.
  - (5) No open fires shall be allowed.
  - (6) An easily accessible dump station shall be provided for recreational vehicles using the park.
  - (7) Manufactured homes shall not be allowed.
  - (8) Recreational vehicle sites located in a flood zone shall comply with article 3.500.

(Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

**§ 3.207. Maintenance and Operation.**

- (a) Every person owning or operating a manufactured home or recreational vehicle park shall maintain such park and all facilities, fixtures and permanent equipment therein in a clean and sanitary condition and shall maintain said equipment in a good state of repair and in compliance with applicable city ordinances.
- (b) It shall be unlawful for any person to cause or permit construction in such park, or in connection with any manufactured home therein, of any additional structure, building or shelter to be used in connection with or attached to a manufactured home without the approval of the city building inspectors and the issuance of any required building permit.
- (c) Every manufactured home park shall be provided with an office, from which supervision of the park shall be conducted and in which shall be maintained for inspection by law enforcement officers, public health officials and other city inspectors whose duties necessitate acquisition of information contained therein, copies of park records and all regulations applicable to such park.
- (d) It shall be the duty of the owner, agent, representative or manager to prescribe

reasonable rules and regulations for the conduct of occupants and visitors within the park, to make adequate provision for the enforcement of such rules, and to prescribe rules for the management of such park.

- (e) Every owner or operator of a manufactured home or recreational vehicle park shall maintain such park free of tall grass and weeds not to exceed eight inches (8") tall; keeping the park area free of any disabled parked automobiles; and keeping the park area free of any trash, rubbish or any junk metals of various kinds including furniture and appliances.
- (f) Every owner or operator of a manufactured home or recreational vehicle park shall allow only livable manufactured homes or recreational vehicles in the park area. Those that are damaged or in unlivable condition shall be removed within ten (10) days of notice to the park owner or operator.

(Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

**§ 3.208. Registration of Recreation Vehicle Park Guests.**

Each person renting a site within a recreational vehicle park shall provide the following information to the owner, manager, operator, or person in charge of the park:

- (1) Name;
- (2) Full address of permanent residence;
- (3) Automobile and recreational vehicle license plate numbers and the state in which each is registered;
- (4) The number or letter identifying the site being rented; and
- (5) Dates of arrival and departure.

(Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

**§ 3.209. Exemptions.**

Except as provided in the following section 3.215 hereof, a single manufactured home properly connected to public utilities and located on a lot or parcel of land not a part of a manufactured home park at the time of adoption hereof, shall be exempt from those provisions of this article that relate solely to manufactured home parks so long as such unit shall remain on such parcel of land.

(Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

**§ 3.210. (Reserved)**

**§ 3.211. Manufactured Homes Not in Manufactured Home Parks.**

- (a) Subject to the provisions of section 3.216 hereof; no person shall cause a manufactured home to be moved to or placed upon land in the city other than an approved manufactured home park unless a specific use permit has been granted.

## § 3.211

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- (b) Upon being granted a specific use permit, the property owner shall obtain a city building permit issued in conformity with the city building code. There shall be a twenty foot (20') setback from the property lines and clearance on all sides of the manufactured home.
  - (c) The minimum lot size for a manufactured home not in a manufactured home park shall be not less than 6,000 square feet per manufactured home.
  - (d) Replacement of a manufactured home: Notwithstanding any zoning or other law, in the event that a manufactured home occupies a lot in the city, the owner of the manufactured home may remove the manufactured home from its location and place another manufactured home on the same property, provided that the replacement is a newer manufactured home and is at least as large in living space as the prior manufactured home. Except in the case of a fire or natural disaster, the owner of the manufactured home is limited to a single replacement of the manufactured home on the same property.
  - (e) A landowner may not lease land for occupancy by a manufactured home that is not in an approved manufactured home park.
  - (f) An applicant of a manufactured home permit has 90 days from the date the permit application has been approved by the city inspectors to locate the manufactured home on the property stipulated on the permit application. Failure to do so within the specified time frame shall make the permit application null and void.
- (Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

**§ 3.212. Recreational Vehicles.**

- (a) Motor vehicles primarily designed as temporary living quarters for recreational camping or travel use. The term includes a travel trailer, camping trailer, truck camper, and motor home.
  - (b) Recreational vehicles shall not be used as a residence unless located in a RV or manufactured home park.
  - (c) Recreational vehicles shall not be parked on city streets for longer than 4 days in a 30-day period.
  - (d) Persons traveling in a recreational vehicle, who visit city residents, may park and use their recreational vehicle for temporary living quarters on that city resident's owned or rented property for up to a total of 14 days.
  - (e) It shall be legal for an individual to store a recreational vehicle within the city as long as the recreational vehicle is not used for any other purpose except the storage thereof.
- (Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

**§ 3.213. Industrialized Housing.**

- (a) Single-family or duplex industrialized housing must have all local permits and

licenses that are applicable to other single-family or duplex dwellings before building site construction begins.

- (b) Any industrial housing shall:
- (1) Submit a complete set of designs, plans, and specifications bearing the Texas Industrialized Building Code Council's stamp of approval for each installation of industrialized housing or building; and
  - (2) Provide proof in accordance with Texas Commission of Licensing and Regulation rules that all modules or modular components bear an approved decal or insignia indicating inspection by the Texas Department of Licensing and Regulation.
- (c) During installation of single-family or duplex industrialized housing:
- (1) The erection and installation of industrialized housing or buildings shall be inspected to ensure compliance with mandatory building codes and commission rules; and
  - (2) All foundation and other on-site construction shall be inspected to ensure compliance with approved designs, plans, and specifications.
- (d) Single-family or duplex industrialized housing shall:
- (1) Have a value equal to or greater than the median taxable value for each single-family dwelling located within 500 feet of the lot on which the industrialized housing is proposed to be located, as determined by the most recent certified tax appraisal roll for the county. Value shall be defined as the taxable value of the industrialized housing and lot after installation of the housing;
  - (2) Have exterior siding, roofing, roof pitch foundation fascia and fenestration compatible with the majority of the single-family dwellings located within 500 feet of the lot on which the industrialized housing is proposed to be located;
  - (3) Comply with building setbacks, subdivision ordinance and other site requirements applicable to single-family and duplex dwellings; and
  - (4) Be securely fixed to a permanent foundation consisting of one of the following:
    - (A) Pier and beam foundations;
    - (B) A combination pier and footing; or
    - (C) A monolithic poured-in-place slab. [Ordinance 605-19A adopted 11/4/19]
- (Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

**§ 3.214. Discrimination Prohibited.**

No person shall be denied admission to, or accommodations in, a manufactured home

park by reason of sex, color, race, religious belief, national origin, physical or mental handicap, marital status, parenthood, or age.

(Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

#### **§ 3.215. Time Limit for Compliance.**

Failure of any owner of an existing manufactured home or recreational vehicle park, within three (3) years from and after the date of amendment of this article, to provide such park with the physical appurtenances herein required shall be deemed a misdemeanor punishable as provided herein and each default by such owner in complying with this article shall be deemed a separate offense. Existing recreational vehicle parks shall comply with appendix A, article 4.000 on the first July 1st following the amendment of this article.

(Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

#### **§ 3.216. Requiring Tie Downs.**

- (a) Every person owning a manufactured home located within the city shall provide same with adequate tie downs to secure same against any movement or overturning. Such tie downs shall be equal to or superior to those required by the Administrative Rules of the Texas Department of Housing and Community Affairs 10 Texas Administrative Code chapter 80, subchapter D "Standards and Requirements."
- (b) The city secretary shall furnish a copy of the aforementioned standards to each home park owner at the time a license is issued for the park, and to each mobile homeowner of a home not located in an approved park at the time a building permit is issued.
- (c) The manufactured home park owner or operator shall notify each owner of a unit within his park of the requirements of this section at the time the unit is moved into the park, and if the tie downs required by this section have not been installed within fifteen (15) days thereafter, then such owner or operator shall notify the city secretary of such noncompliance.
- (d) Failure to comply with any of the requirements of this section shall be deemed a misdemeanor punishable as provided herein.

(Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

#### **§ 3.217. Skirting.**

All manufactured homes moved into the city shall be skirted within 60 days of the manufactured home being located on property within the city.

(Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

#### **§ 3.218. (Reserved)**

#### **§ 3.219. (Reserved)**

**§ 3.220. Penalty for Violation.**

Any person, firm or corporation violating this article or any portion thereof shall upon conviction by a court of competent jurisdiction be deemed guilty of misdemeanor and shall be fined in accordance with the general penalty provision found in section 1.106 of this code. A separate offense shall be deemed committed each day during which a violation occurs or continues and punishable accordingly.

(Ordinance 605-19A adopted 11/4/19; Ordinance 636-23 adopted 4/17/2023)

**Part 12.500**  
**ADMINISTRATION AND PROCEDURES**

**§ 12.501. Administrative Provisions, Authority Granted.**

The city administrator or his/her designees shall have the authority to interpret and enforce this chapter and shall have such powers and authority as granted by state law, this code, and this chapter to initiate, undertake, and decide any matters pertaining to the regulation of the use and development of land as identified in this chapter and are authorized to take all actions necessary to carry out their responsibilities in accordance with the requirements and limitations prescribed therein. A person aggrieved by the city administrator's interpretation may appeal the interpretation to the board of adjustment. (Ordinance 636-23 adopted 4/17/2023)

**§ 12.502. Zoning Text Amendments.**

- (a) Purpose. The city council in accordance with applicable state law may from time-to-time amend, supplement, change, modify or repeal the zoning regulations and zoning district boundaries established herein.
- (b) Applicability. The following persons may initiate a zoning text amendment:
- (1) City council on its own motion;
  - (2) The planning and zoning commission;
  - (3) The city administrator or his/her designee.
- (c) Processing and Decision.
- (1) Notification Requirements. A zoning text amendment requires the following public hearing notification:
    - (A) Written notice mailed to each owner of real property affected by the proposed zoning text amendment and each owner of real property within 200 feet of the affected areas, as indicated by the most recently approved municipal tax roll, at least 11 days prior to the public hearing and consideration by the planning and zoning commission.
    - (B) Published notice in a newspaper of general circulation at least 16 days prior to the public hearing and consideration by the city council.
    - (C) Public hearing notices shall be in accordance with Texas Local Government Code, ch. 211 and include the date, time, place, and topic of the public hearing.
  - (2) Recommendation by Planning and Zoning Commission.
    - (A) The planning and zoning commission shall hold a public hearing in accordance with the Texas Open Meetings Act and make a recommendation regarding the proposed amendment to the city council.

- (B) The planning and zoning commission may vote to recommend to city council approval, approval with conditions, or denial of the amendment.
- (3) Decision by City Council.
- (A) The city council shall receive the written recommendation of the planning and zoning commission and shall hold a public hearing.
- (B) The city council may vote to approve, approve with conditions, or deny the amendment. The city council may, on its own motion, postpone consideration of the amendment to a certain date in the future in order to review additional information or modifications which may have a direct bearing on the final decision.
- (C) A majority vote of city council, present and qualified, is required to approve a zoning text amendment unless it is protested in accordance with the provisions below.
- (4) Protested Zoning Text Amendment.
- (A) A proposed zoning text amendment may be protested in writing by owners of at least 20 percent of either:
- (i) The area of lots or land covered by the proposed amendment; or
  - (ii) The area of lots or land immediately adjoining the area covered by the proposed amendment and extending 200 feet from that area within the city limits.
  - (iii) In computing the percentage of land area, the area of streets and alleys shall be included.
- (B) Zoning text amendments protested in accordance with the above provisions require the affirmative vote of at least three-fourths of all members of the city council, present and qualified, to approve.
- (d) Criteria for Approval. The planning and zoning commission in making a recommendation and the city council in considering final action on a zoning text amendment should consider the following criteria:
- (1) The proposed amendment promotes the health, safety, or general welfare of the city and the safe, orderly, efficient and healthful development of the city;
  - (2) The amendment to the text is consistent with the adopted policies and plans of the city;
  - (3) The amendment is consistent with the goals and objectives of this chapter and the city; and
  - (4) Other criteria which, at the discretion of the planning and zoning commission and the city council, are deemed relevant and important in the consideration of the amendment.

(Ordinance 636-23 adopted 4/17/2023)

§ 12.503. (Reserved)

§ 12.504. Specific Use Permits (SUP).

- (a) Applicability. Specific use permits allow for discretionary city council approval of uses with unique or widely varying operating characteristics or unusual site development features, subject to the terms and conditions set forth in this code. These uses and the districts where they may be located are listed in this code. Approval of a specific use permit authorizes a property owner to submit subsequent development applications consistent with the approved SUP.
- (b) Application Requirements. Application required. Any request for a SUP shall be accompanied by an application prepared in accordance with the city requirements.
- (c) Processing of Application and Decision.
- (1) Submittal. An application for a SUP shall be submitted to the city administrator or his/her designee. The city administrator or his/her designee shall review the application for completeness. The city administrator or his/her designee may, at its option, request a recommendation from any other city department or consultant. The city administrator or his/her designee shall notify the applicant of items requiring correction or attention before providing a recommendation on the application. After appropriate review, the city administrator or his/her designee shall forward a written recommendation to the planning and zoning commission and city council for consideration.
  - (2) Notification Requirements. An application for a SUP requires the following public hearing notification:
    - (A) Written notice mailed to each owner of real property within 200 feet, as indicated by the most recently approved municipal tax roll, at least 11 days prior to the public hearing and consideration by the planning and zoning commission.
    - (B) Published notice in a newspaper of general circulation at least 16 days prior to the public hearing and consideration by the city council.
    - (C) Public hearing notices shall be in accordance with Local Government Code, ch. 211 and include the date, time, place, and topic of the public hearing.
  - (3) Recommendation by Planning and Zoning Commission.
    - (A) The planning and zoning commission shall hold a public hearing in accordance with the Texas Open Meetings Act and make a recommendation regarding the proposed SUP request to the city council.
    - (B) The planning and zoning commission may vote to recommend to city

council approval, approval with conditions, or denial of the request.

(4) Decision by City Council.

- (A) The city council shall receive the written recommendation of the planning and zoning commission and shall hold a public hearing.
- (B) The city council may vote to approve, approve with conditions, or deny the request. The city council may, on its own motion or by request of the property owner, postpone consideration of the request to a certain date that is not more than 90 calendar days after the date of the current consideration in order to review additional information or modifications which may have a direct bearing on the final decision.

(5) Protested Specific Use Permit.

- (A) A proposed specific use permit may be protested in writing by owners of at least 20 percent of either:
  - (i) The area of lots or land covered by the proposed amendment; or
  - (ii) The area of lots or land immediately adjoining the area covered by the proposed specific use permit and extending 200 feet from that area within the city limits.
  - (iii) In computing the percentage of land area, the area of streets and alleys shall be included.
- (B) A specific use permit protested in accordance with the above provisions requires the affirmative vote of at least three-fourths of all members of the city council, present and qualified, to approve.

(d) Criteria for Approval. The planning and zoning commission in making a recommendation and the city council in considering final action on a SUP should consider the following criteria:

- (1) The proposed use at the specified location is consistent with the adopted policies and plans of the city;
- (2) The proposed use is consistent with the general purpose and intent of the applicable zoning district regulations;
- (3) The proposed use is compatible with and preserves the character and integrity of adjacent developments and neighborhoods, and includes improvements either on-site or within the public rights-of-way to mitigate development related adverse impacts, such as safety, traffic, noise, odors, visual nuisances, drainage or other similar adverse effects to adjacent development and neighborhoods;
- (4) The proposed use does not generate pedestrian and vehicular traffic which will be hazardous or conflict with the existing and anticipated traffic in the area;

- (5) The proposed use incorporates roadway adjustments, traffic-control devices or mechanisms, and access restrictions to control traffic flow or divert traffic as may be needed to reduce or eliminate development generated traffic;
  - (6) The proposed use incorporates features to minimize adverse effects, including visual impacts, of the proposed use on adjacent properties;
  - (7) The proposed use meets the standards for the zoning district, or to the extent variations from such standards have been requested, that such variations are necessary to render the use compatible with adjoining development and the area;
  - (8) The proposed use promotes the health, safety or general welfare of the city and the safe, orderly, efficient and healthful development of the city;
  - (9) No application made under these provisions will receive final approval until all back taxes owed to the city have been paid in full; and
  - (10) Other criteria which, at the discretion of the planning and zoning commission and city council are deemed relevant and important in the consideration of the specific use permit.
- (e) Conditions. The planning and zoning commission, in making its recommendation, and the city council, in considering final action, may require such modifications in the proposed use and attach such conditions to the specific use permit as deemed necessary to mitigate adverse effects of the proposed use and to carry out the spirit and intent of this section. Conditions and modifications may include but are not limited to limitation of building size or height, increased open space, limitations on impervious surfaces, enhanced loading and parking requirements, additional landscaping, curbing, sidewalk, vehicular access and parking improvements, placement or orientation of buildings and entryways, buffer yards, landscaping and screening, signage restrictions and design, maintenance of buildings and outdoor areas, duration of the permit and hours of operation.
- (f) Expiration of Specific Use Permit. A specific use permit shall expire if any of the following occurs:
- (1) A building permit, if necessary, for the use has not been approved within one year after the approval of the SUP;
  - (2) A building permit approved as a result of the approval of the SUP expires within two years after the approval of the SUP;
  - (3) The use has been abandoned or discontinued for a period of time exceeding six months; or
  - (4) The SUP expires in accordance with its terms.
- (Ordinance 636-23 adopted 4/17/2023)

**§ 12.505. Variances.**

(a) Applicability.

(1) The board of adjustment (BOA) shall have the ability to authorize, in specific cases, a variance from the zoning regulations of this chapter if the variance is not contrary to the public interest and, due to special conditions, a literal enforcement of this chapter would result in unnecessary hardship, so that the spirit of this chapter is observed and substantial justice is done. A variance shall not be granted to relieve a self-created or personal hardship, nor shall it be based solely on economic gain or loss, nor shall it permit any person a privilege in developing a parcel of land not permitted by this chapter to other parcels of land in the district.

(b) Application Requirements. Application required. Any request for a variance shall be accompanied by an application prepared in accordance with the city requirements.

(c) Processing of Application and Decision.

(1) Submittal. An application for a variance shall be submitted to the city administrator or his/her designee. The city administrator or his/her designee shall review the application for completeness. The city administrator or his/her designee may, at its option, request a recommendation from any other city department or consultant. The city administrator or his/her designee shall notify the applicant of items requiring correction or attention before providing a recommendation on the application. After appropriate review, the city administrator or his/her designee shall forward a written recommendation to the board of adjustment.

(2) Notification Requirements. An application for a variance requires the following public hearing notification:

(A) Written notice mailed to each owner of real property within 200 feet, as indicated by the most recently approved municipal tax roll, at least 11 days prior to the public hearing and consideration by the board of adjustment.

(B) Public hearing notices shall include the date, time, place, and topic of the public hearing.

(3) Decision by the Board of Adjustment.

(A) The BOA shall receive the recommendation of the city administrator or his/her designee and shall hold a public hearing. The board may vote to approve, approve with conditions, or deny the variance.

(B) The board may, on its own motion or by request of the property owner, postpone consideration of the variance to a certain date that is not more than 30 calendar days after the date of the current consideration in order to review additional information or modifications which may have a direct bearing on the final decision.

- (C) Approval of a variance request shall require the concurring vote of 75 percent of the members of the board.
  - (D) The approval shall be effective for a period of 180 days after the date of such approval. If no development application or building permit is submitted within that time, the variance shall become null and void.
  - (E) The disapproval of a variance shall require compliance by the applicant, if applicable, within 15 days after the date of disapproval and upon written notification by the city administrator or his/her designee.
- (d) Criteria for Approval. In order to make a finding of hardship and grant a variance from the zoning regulations of this chapter, the board must determine the following:
- (1) There are special circumstances or conditions (including restricted area, topography or physical features) affecting the land involved, and are not applicable to other parcels of land in the same zoning district, such that the application of the zoning ordinance's provisions would deprive the applicant of the reasonable use of his/her land.
  - (2) The variance, if granted, would be the minimum necessary relief required to alleviate the undue hardship.
  - (3) The variance is necessary for the preservation and enjoyment of a substantial property right of the applicant.
  - (4) The granting of the variance will not be detrimental to the public health, safety or welfare, or impair the purposes and intent of this zoning ordinance and the comprehensive plan or be injurious to other property within the area.
  - (5) The granting of the zoning variance will not have the effect of preventing the orderly use of other land within the area in accordance with the provisions of this zoning ordinance.
  - (6) Finding That an Undue Hardship Exists. In determining if a hardship exists, the board of adjustment shall use the following criteria:
    - (A) That literal enforcement of the ordinance will create an undue hardship or practical difficulty in the development of the affected property; and
    - (B) That the situation causing the hardship or difficulty is neither self-imposed nor generally affecting all or most properties in the same zoning district; and
    - (C) That the relief sought will not injure the permitted use of adjacent conforming property; and
    - (D) That the granting of a variance will be in harmony with the spirit and purpose of this chapter.

(E) Financial hardship alone is not an "undue hardship" if the property can be used, meeting the requirements of the zoning district in which the property is located.

- (e) Finding of Undue Hardship as Applied to a Structure. In considering a variance as applied to a structure, the board of adjustment may consider the following as grounds to determine whether an unnecessary hardship would result from compliance with the ordinance:
- (1) The financial cost of compliance is greater than 50 percent of the appraised value of the structure as shown on the most recent appraisal roll certified to the assessor for the municipality under V.T.C.A., Tax Code, § 26.01;
  - (2) Compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur;
  - (3) Compliance would result in the structure not being in compliance with a requirement of a municipal ordinance, building code, or other requirement;
  - (4) Compliance would result in the unreasonable encroachment on an adjacent property or easement; or
  - (5) The city considers the structure to be a nonconforming structure.
- (f) Finding of Fact. The board shall complete a finding of fact for the variance request to support its conclusion for each variance presented to it.
- (g) Court Appeal. Any person or persons, jointly or severally, aggrieved by any decision of the board of adjustment or any taxpayer, or any officer, department, board, or bureau of the city may present to a court of record as provided by law a petition, duly verified setting forth that such decision is illegal, in whole or in part, specifying the grounds of the illegality. Such petition shall be presented to the court within ten days after the filing of the decision in the office of the board.
- (Ordinance 636-23 adopted 4/17/2023)

#### § 12.506. Appeals to the Board of Adjustment.

- (a) Any of the following persons may appeal to the board of adjustment a decision made by an administrative official that is not related to a specific application, address, or project:
- (1) A person aggrieved by the decision; or
  - (2) Any officer, department, board, or bureau of the city affected by the decision.
- (b) Any of the following persons may appeal to the board of adjustment a decision made by an administrative official that is related to a specific application, address, or project:
- (1) A person who:

- (A) Filed the application that is the subject of the decision;
  - (B) Is the owner or representative of the owner of the property that is the subject of the decision; or
  - (C) Is aggrieved by the decision and is the owner of real property within 200 feet of the property that is the subject of the decision; or
- (2) Any officer, department, board, or bureau of the city affected by the decision
- (c) A member of the city council who serves on the board of adjustment may not bring an appeal under this section.
  - (d) The appellant must file with the board and the official from whom the appeal is taken a written notice of appeal specifying the grounds for the appeal. The appeal must be filed within twenty (20) calendar days after the decision has been rendered.
  - (e) Upon receiving the notice, the official from whom the appeal is taken shall transmit to the board all papers constituting the record of action that is appealed. An appeal stays all proceedings in furtherance of the action that is appealed unless the official from whom the appeal is taken certifies in writing that the facts supporting the official's opinion that a stay would cause imminent peril to life or property. In that case, the proceedings may be stayed only by a restraining order granted by the board or a court of record on application, after notice to the official, if due cause is shown.
  - (f) The board shall set a reasonable time for the appeal hearing and shall give public notice of the hearing by placing the item on a board of adjustment meeting agenda and due notice to the parties in interest. A party may appear at the appeal hearing in person or by agent or attorney.
  - (g) The board shall decide the appeal at the next meeting for which notice can be provided following the hearing and not later than the 60th calendar day after the date the appeal is filed.
  - (h) The board may reverse or affirm, in whole or in part, or modify the administrative official's order, requirement, decision or determination from which an appeal is taken, and may make the correct order, requirement, decision or determination.
  - (i) Finality of decision; judicial review.
    - (1) The decision of the board shall be final. However, any of the following persons may present to a district court, county court, or county court at law a verified petition stating that the decision of the board is illegal in whole or in part and specifying the grounds of the illegality:
      - (A) A person aggrieved by the decision;
      - (B) A taxpayer; or
      - (C) An officer, department, or board of the city;

- (2) The petition must be presented within ten days after the date the decision is filed in the board's office. Subject to the provisions of Texas Local Government Code, only a court of record may reverse, affirm, or modify a decision of the zoning board of adjustment.

(Ordinance 636-23 adopted 4/17/2023)

**ARTICLE 12.700  
LAND USE**

**§ 12.701. Permitted Uses.**

The following land uses shall require a specific use permit to be permitted within the city:

- (1) Manufactured home park.
- (2) Manufactured home outside of a manufactured home park.
- (3) Recreational Vehicle (RV) park.
- (4) Event only Recreational Vehicle (RV) park.  
(Ordinance 636-23 adopted 4/17/2023)

**Agenda Item Request – Billy T. Cattan Recovery Outreach**

**a. Clear Description of the Item to Be Discussed**

Presentation and discussion regarding the free recovery support services offered by Billy T. Cattan Recovery Outreach to individuals and families in rural communities. The presentation will cover our programs, available partnerships, and how these services can be made accessible to residents of Hallettsville.

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**b. Reason for Requesting the Item**

The purpose of this agenda request is to provide the City Council with information about the no-cost recovery, mental health, and community support services we offer and to explore potential collaboration opportunities.

Our goal is to ensure that Hallettsville residents have access to essential recovery resources—such as mental health telehealth, substance abuse support, Narcan education, peer groups, and family support—without financial barriers.

This discussion will help identify how our organization can support the city’s efforts to strengthen community well-being and reduce the impact of substance use and mental-health-related challenges.

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**c. Supporting Documentation**

Attached:

1. Program Overview – Summary of all free services, including:
  - o Mental health telehealth
  - o Substance use recovery support
  - o Peer support meetings
  - o Community outreach and education
  - o Narcan training and overdose prevention
  - o Court-approved recovery programming
  - o Current partnerships with probation offices, hospitals, and county agencies
2. Participant Reach Summary – Current service numbers by county, demonstrating impact across rural communities.
3. Organizational Mission & Values – Overview of our commitment to strengthening physical, mental, and emotional well-being through accessible and community-focused recovery support.

David Dj Gomez Jr  
Case Manager  
Billy T. Cattan Recovery Outreach  
361-576-4673  
[www.btcro.org](http://www.btcro.org)





(361) 576-4673



WWW.BTCRO.ORG



802 E. Crestwood Drive  
Victoria, TX 77901



A Note from our CEO

At Billy T. Cattan Recovery Outreach, our mission is simple and steadfast: to walk alongside individuals and families as they reclaim their lives, restore their hope, and rebuild their futures. Every day, our team meets people at some of the most vulnerable moments of their lives and stands ready with compassion, accountability, and evidence-based solutions that truly transform.

For more than two decades, our organization has been a trusted place of healing in the Crossroads region. Today, with the addition of Perpetual Help Home and the upcoming opening of Hope Ranch, we are expanding our continuum of care like never before, offering outpatient treatment, residential services, transitional housing, recovery support, and faith-rooted programs that serve both adults and children. This comprehensive model allows us to surround each person with the support they need at every step of their journey.

What makes us different is simple: we believe every individual has the capacity to rise, to heal, and to thrive. And we build programs that honor that belief. From the moment someone walks through our doors, they are met not just with services, but with a community committed to their long-term success. Thank you for the trust you place in us. It is an honor to serve this region, and we are excited for the future ahead as we continue building a healthier, stronger, more hopeful Crossroads.

Daniel Barrientos, Chief Executive Officer

Billy T. Cattan Recovery Outreach | Perpetual Help Home



BILLY T. CATTAN  
RECOVERY OUTREACH



Serving Rural Communities  
since 1999

Non-Profit Organization-Serving Rural  
Communities with Free Recovery Support

OUR MISSION

Our mission is to empower individuals and families in the Golden Crescent to overcome substance use and co-occurring disorders. We focus on strengthening their physical, spiritual, and mental well-being, ensuring a holistic recovery.

OUR VISION

We envision a community where quality treatment is accessible to all, delivered by a team that continuously strives for excellence, compassion, and transformative care

OUR VALUES

At the heart of Billy T. Cattan Recovery Outreach lie values deeply rooted in faith, hope, and transformation. These principles guide our every step, ensuring that we serve with integrity, compassion, and unwavering commitment.



## Program Overview

Our program is built on compassion, empowerment, and long-term healing. We support rural communities in the Golden Crescent by providing free recovery outreach and building strong, meaningful relationships that help individuals and families access recovery support. Our community-focused model ensures trust, visibility, and consistent support for those in need.

Billy T. Cattan- Community-based Recovery Efforts aims to further develop, advance and extend Opioid Use Disorder (OUD) and other co-occurring substance use disorder (SUD)/Mental Health (MH) disorder treatment and recovery services in the areas of southeastern Texas known as the Golden Crescent. The Golden Crescent service area encompasses the counties of DeWitt, Goliad, Gonzales, Lavaca, Jackson, Refugio and Victoria.

### Treatment

- OUD/SUD, Co-occurring treatment in rural communities
- Evidence-based treatment
- Telehealth care
- Medication Assisted Treatment, Medication for Opioid Use disorder referrals
- Offer family engagement opportunities

### Recovery Support

- Certified Peer services
- Utilize Recovery Capital Scale
- Peer support cross-trained to address SDOH
- Peer support services in jails and at reentry
- Peer support services in hospitals/ERs
- Warm hand-off services
- Naloxone Training & Supply
- Community visits with organizations, health clinics, hospitals, and religious entities in rural communities.

## Program Overview Cont.

### Case Management

- Case manager to provide wrap-around services
- Address multiple needs of clients to increase retention in treatment
- Service Coordination
- Initiate SDOH screening (PRAPARE)
- OUD/SUD education training with stigma reduction teaching
- Advocate Harm Reduction
- Offer family engagement opportunities

### Outcomes

- Expand access to Peer Support Services (S)
- Telehealth expansion (S)
- Evidence-based treatment enhancement (M)
- Increased recovery capital (M)
- Stigma reduction (M)
- Equitable OUD & co-occurring SUD/MH treatment (L)
- Increase use of Peer Support Services (L)
- Sustained Community Strategies for evidence-based treatment, recovery support, comprehensive case management and harm reduction (L)

### Who we serve

So far in 2025, Billy T. Cattan Recovery Outreach supported 503 participants across multiple counties, with the greatest impact seen in our immediate region. The data highlights both our strong local presence and our growing reach into surrounding rural communities.

Through our recovery support, mental health, telehealth, education, and outreach services. Our mission-driven, community-focused approach is reaching those most in need, especially in rural counties where support is often limited.



### What is Hope Ranch?

Hope Ranch is where people come to find life. As an inpatient facility, together, we are able to rebuild the lives of and serve indigent, jobless, homeless, uninsured and underinsured individuals. rehabilitation, and aftercare, Hope Ranch is meant to help enrich the quality of life for all who enter our doors. Believe it or not, addiction affects us all. When addiction is treated promptly, the financial burden that is placed upon our local healthcare, judicial, and law enforcement systems can be alleviated.

Hope Ranch works to take a proactive approach to help those return back to the life they were meant to live.



**1 On 1 & Group Sessions**

**DICKSON-ALLEN FOUNDATION**  
**P. O. BOX 406**  
**HALLETTSVILLE, TEXAS 77964-0406**  
Telephone (361)798-2531  
Fax (361) 798-5688

**TRUSTEES:**

Dunham F. Jewett  
Houston, Texas  
Curtis T. Vaughan, III.  
San Antonio, Texas  
J. L. Allen  
Hallettsville, Texas

Anna Allen Johnson  
Hallettsville, Texas  
Lucas W. Allen  
Hallettsville, Texas

December 10, 2025

French Simpson Memorial Library  
705 E. Fourth Street  
Hallettsville, Texas 77964

ATTENTION: Ms. Breana Kristek, M.L.I.S.

Dear Ms. Kristek:

On behalf of the Dickson-Allen Foundation, I am pleased to enclose herewith a check payable to the French Simpson Memorial Library, in the sum of \$28,600.00. This contribution was authorized at our recent meeting for various items as set out in your request letter. Please provide us an update on how the funds were used by your organization.

It should be noted that all Grants made by the Dickson-Allen Foundation must be in compliance with requirements concerning tax-exempt organizations as set forth in the applicable Federal Tax Statutes, and it is requested that an appropriate receipt acknowledging the acceptance of such Grant be provided to the Dickson-Allen Foundation.

It should be noted that the deadline for any 2026 request is August 31, 2026.

Very sincerely yours,

DICKSON-ALLEN FOUNDATION

  
BY: J. L. ALLEN, TRUSTEE

JLA:ph

Encl. Check

Copies: Dunham F. Jewett, Trustee  
Curtis T. Vaughan, III., Trustee  
J. L. Allen, Trustee  
Anna Allen Johnson, Trustee  
Lucas W. Allen, Trustee



POLICE DEPARTMENT  
CITY OF HALLETTSVILLE  
104 EAST FOURTH STREET, HALLETTSVILLE, TEXAS 77964  
PHONE: (361) 798-3683 FAX: (361) 798-9969



To: City of Hallettsville  
City Council Members, Mayor Alice Jo Summers, and City Administrator Grace Ward

From: Randal Schlauch, Chief of Police  
Anily Hensley, Administrative Assistant

Re: 2025 Racial Profiling Report and Report Analysis Reports

Date: January 6, 2026

The Hallettsville Police Department is pleased to present the following information to the Hallettsville City Council regarding our compliance with the State of Texas Racial Profiling Law. This report is also being reported to TCOLE as specified by the Texas Occupations Code 1701.164 in accordance with the Code of Criminal Procedure Article 2.131 - 2.138. This report contains motor vehicle stop data as well as an analysis of the data for the prevalence of racial profiling for the 2024 calendar year, to determine if officers engaged in any form of bias-based policing.

Officers are provided with continued training on the importance of not engaging in bias-based policing. In addition, police supervisors are required to conduct random video reviews of traffic stops each quarter in an effort to identify concerns. There have not been any indications of bias-based policing during this period.

During this year, Hallettsville officers made a total of **2,889** motor vehicle stops.

The majority of contacts police made were with the **White Male** population.

Officers did not know the race or ethnicity prior to the stop for majority of the stops made, and the most frequent reason for a stop was for **Moving Traffic Violations**.

Most of the stops took place on a **US Highway** and most did **not** result in a search. Most searches were at the **Consent** of the driver, with the second most reason of searches being from **Probable Cause**. Most searches did not result in contraband being found. However, when contraband was discovered, **Drugs** were the number one item confiscated.

There was **no** incidents of physical force used during the stops and **no** bodily injuries resulted to the suspects(s) or officers.

In 2024 there were **no** Racial Profiling Complaints made to the Hallettsville Police Department.

This analysis indicated that Hallettsville Police Officers are working diligently to reduce traffic fatalities and intercede in criminal activity in a manner consistent with non-biased policing practices. The 2025 Full Racial Profiling Report has been attached.

# Racial Profiling Report | Full

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Agency Name: HALLETTSVILLE POLICE DEPT.  
Reporting Date: 01/12/2026  
TCOLE Agency Number: 285201

Chief Administrator: RANDAL K SCHLAUCH

Agency Contact Information:  
Phone: (361) 798-3683  
Email: rschlauch@cityofhallettsville.org

Mailing Address:  
104 E 4TH ST, HALLETTSVILLE, TX, 779642727

This Agency filed a full report

HALLETTSVILLE POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the HALLETTSVILLE POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the HALLETTSVILLE POLICE DEPT. if the individual believes that a peace officer employed by the HALLETTSVILLE POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the HALLETTSVILLE POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the HALLETTSVILLE POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
  - a. the race or ethnicity of the individual detained;
  - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
  - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
  - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
  - e. the location of the stop;
  - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
  - a. the Commission on Law Enforcement; and
  - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The HALLETTSVILLE POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: Randal Schlauch  
Chief of Police

Date: 01/12/2026

# Total stops: 2889

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**Street address or approximate location of the stop**

City street	1151
US highway	1718
County road	4
State highway	12
Private property or other	4

**Was race or ethnicity known prior to stop?**

Yes	5
No	2884

**Race / Ethnicity**

Alaska Native / American Indian	3
Asian / Pacific Islander	61
Black	299
White	1512
Hispanic / Latino	1014

**Gender**

<b>Female</b>	<b>915</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	14
Black	102
White	539
Hispanic / Latino	259
<b>Male</b>	<b>1974</b>
Alaska Native / American Indian	2
Asian / Pacific Islander	47
Black	197
White	973
Hispanic / Latino	755

**Reason for stop?**

<b>Violation of law</b>	<b>12</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	7

Hispanic / Latino	4
<b>Preexisting knowledge</b>	<b>24</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	2
White	16
Hispanic / Latino	5
<b>Moving traffic violation</b>	<b>1449</b>
Alaska Native / American Indian	2
Asian / Pacific Islander	36
Black	123
White	803
Hispanic / Latino	485
<b>Vehicle traffic violation</b>	<b>1404</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	24
Black	173
White	686
Hispanic / Latino	520
<b>Was a search conducted?</b>	
<b>Yes</b>	<b>235</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	3
Black	44
White	66
Hispanic / Latino	121
<b>No</b>	<b>2654</b>
Alaska Native / American Indian	2
Asian / Pacific Islander	58
Black	255
White	1446
Hispanic / Latino	893
<b>Reason for Search?</b>	
<b>Consent</b>	<b>130</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	2
Black	12
White	38

Hispanic / Latino	77		
<b>Contraband</b>	<b>3</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	2		
White	0		
Hispanic / Latino	1		
<b>Probable</b>	<b>83</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	1		
Black	24		
White	20		
Hispanic / Latino	38		
<b>Inventory</b>	<b>1</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	1		
<b>Incident to arrest</b>	<b>18</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	6		
White	8		
Hispanic / Latino	4		
<b>Was Contraband discovered?</b>			
<b>Yes</b>	<b>63</b>	<b>Did the finding result in arrest?</b>	
		<b>(total should equal previous column)</b>	
Alaska Native / American Indian	0	Yes 0	No 0
Asian / Pacific Islander	2	Yes 1	No 1
Black	12	Yes 3	No 9
White	16	Yes 3	No 13
Hispanic / Latino	33	Yes 7	No 26
<b>No</b>	<b>172</b>		
Alaska Native / American Indian	1		
Asian / Pacific Islander	1		
Black	32		
White	50		
Hispanic / Latino	88		

**Description of contraband**

<b>Drugs</b>	<b>45</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	2
Black	10
White	10
Hispanic / Latino	23
<b>Weapons</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Currency</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Alcohol</b>	<b>12</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	4
Hispanic / Latino	6
<b>Stolen property</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Other</b>	<b>6</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	2
Hispanic / Latino	4
<b>Result of the stop</b>	
Verbal warning	<b>18</b>

Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	5
White	4
Hispanic / Latino	8
<b>Written warning</b>	<b>2166</b>
Alaska Native / American Indian	2
Asian / Pacific Islander	46
Black	217
White	1160
Hispanic / Latino	741
<b>Citation</b>	<b>692</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	13
Black	71
White	346
Hispanic / Latino	261
<b>Written warning and arrest</b>	<b>13</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	6
White	2
Hispanic / Latino	4
<b>Citation and arrest</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Arrest</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Arrest based on</b>	
<b>Violation of Penal Code</b>	<b>9</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	1

Black	5
White	1
Hispanic / Latino	2
<b>Violation of Traffic Law</b>	<b>2</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	1
<b>Violation of City Ordinance</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Outstanding Warrant</b>	<b>2</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	1

**Was physical force resulting in bodily injury used during stop?**

<b>Yes</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Resulting in Bodily Injury To:</b>	
Suspect	0
Officer	0
Both	0
<b>No</b>	<b>2889</b>
Alaska Native / American Indian	3
Asian / Pacific Islander	61
Black	299
White	1512
Hispanic / Latino	1014

**Number of complaints of racial profiling**

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

**Comparative Analysis**

Use TCOLE's auto generated analysis	<input type="checkbox"/>
Use Department's submitted analysis	<input type="checkbox"/>

**Optional Narrative**

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

**MEMORANDUM OF AGREEMENT**  
**287(g) Task Force Model**

This Memorandum of Agreement (MOA) constitutes an agreement between United States Immigration and Customs Enforcement (ICE), a component of the Department of Homeland Security (DHS), and the \_\_\_\_\_, pursuant to which ICE delegates to nominated, trained, and certified officers or employees of the \_\_\_\_\_ (hereinafter interchangeably referred to as “Law Enforcement Agency” (LEA)), the authority to perform certain immigration enforcement functions as specified herein. The LEA represents \_\_\_\_\_ in the implementation and administration of this MOA. The LEA and ICE enter into this MOA in good faith and agree to abide by the terms and conditions contained herein. The ICE and LEA points of contact for purposes of this MOA are identified in Appendix A.

**I. PURPOSE**

The purpose of this MOA is to set forth the terms and conditions pursuant to which selected LEA personnel (participating LEA personnel) will be nominated, trained, and thereafter be approved by ICE to perform certain functions of an immigration officer under the direction and supervision of ICE within the LEA’s jurisdiction. This MOA sets forth the scope of the immigration officer functions that DHS is authorizing the participating LEA personnel to perform. Nothing contained herein shall otherwise limit the jurisdiction and powers normally possessed by participating LEA personnel as members of the LEA. However, the exercise of the immigration enforcement authority granted under this MOA to participating LEA personnel shall occur only as provided in this MOA. This MOA also describes the complaint procedures available to members of the public regarding immigration enforcement actions taken pursuant to this agreement by participating LEA personnel.

**II. AUTHORITY**

Section 287(g) of the Immigration and Nationality Act (INA), codified at 8 U.S.C. § 1357(g), as amended by the Homeland Security Act of 2002, Public Law 107-296, authorizes the Secretary of Homeland Security, or her designee, to enter into written agreements with a State or any political subdivision of a State so that qualified officers and employees can perform certain functions of an immigration officer. This MOA constitutes such a written agreement.

**III. POLICY**

This MOA sets forth the scope of the immigration officer functions that DHS is authorizing the participating LEA personnel to perform. It sets forth with specificity the duration of the authority conveyed and the specific lines of authority, including the requirement that participating LEA personnel be subject to ICE direction and supervision while performing delegated immigration officer functions pursuant to this MOA. For the purposes of this MOA, ICE officers will provide direction and supervision for participating LEA personnel only as to immigration enforcement functions as authorized in this MOA. The LEA retains supervision of all other aspects of the employment and performance of duties of participating LEA personnel.

#### **IV. TRAINING AND ASSIGNMENTS**

Before participating LEA personnel receive authorization to perform immigration officer functions granted under this MOA, they **must successfully complete mandatory training** on relevant administrative, legal, and operational issues tailored to the immigration enforcement functions to be performed as provided by ICE instructors and thereafter pass examinations equivalent to those given to ICE officers. The mandatory training may be made available to the LEA in both in-person and online, recorded or virtual-meeting formats, as determined by ICE. Only participating LEA personnel who are nominated, trained, certified, and authorized, as set out herein, have authority pursuant to this MOA to conduct the delegated immigration officer functions, under ICE direction and supervision, enumerated in this MOA.

Upon the LEA's agreement, participating LEA personnel performing immigration-related duties pursuant to this MOA will be assigned to various units, teams, or task forces designated by ICE.

#### **V. DESIGNATION OF AUTHORIZED FUNCTIONS**

For the purposes of this MOA, participating LEA personnel are authorized to perform the following functions pursuant to the stated authorities, subject to the limitations contained in this MOA:

- The power and authority to interrogate any alien or person believed to be an alien as to his right to be or remain in the United States (INA § 287(a)(1) and 8 C.F.R. § 287.5(a)(1)) and to process for immigration violations those individuals who have been arrested for State or Federal criminal offenses.
- The power and authority to arrest without a warrant any alien entering or attempting to unlawfully enter the United States in the officer's presence or view, or any alien in the United States, if the officer has reason to believe the alien to be arrested is in the United States in violation of law and is likely to escape before a warrant can be obtained. INA § 287(a)(2) and 8 C.F.R. § 287.5(c)(1). Subsequent to such arrest, the arresting officer must take the alien without unnecessary delay for examination before an immigration officer having authority to examine aliens as to their right to enter or remain in the United States.
- The power to arrest without warrant for felonies which have been committed and which are cognizable under any law of the United States regulating the admission, exclusion, expulsion, or removal of aliens, if the officer has reason to believe the alien to be arrested is in the United States in violation of law and is likely to escape before a warrant can be obtained. INA § 287(a)(4) and 8 C.F.R. § 287.5(c)(2).
- The power to serve and execute warrants of arrest for immigration violations under INA § 287(a) and 8 C.F.R. § 287.5(e)(3).
- The power and authority to administer oaths and to take and consider evidence (INA § 287(b) and 8 C.F.R. § 287.5(a)(2)) to complete required alien processing to include fingerprinting,

photographing, and interviewing, as well as the preparation of affidavits and the taking of sworn statements for ICE supervisory review.

- The power and authority to prepare charging documents (INA § 239, 8 C.F.R. § 239.1; INA § 238, 8 C.F.R. § 238.1; INA § 241(a)(5), 8 C.F.R. § 241.8; INA § 235(b)(1), 8 C.F.R. § 235.3) including the preparation of the Notice to Appear (NTA) or other charging document, as appropriate, for the signature of an ICE officer for aliens in categories established by ICE supervisors.
- The power and authority to issue immigration detainers (8 C.F.R. § 287.7) and I-213, Record of Deportable/Inadmissible Alien, for aliens in categories established by ICE supervisors.
- The power and authority to take and maintain custody of aliens arrested by ICE, or another State or local law enforcement agency on behalf of ICE. (8 C.F.R. § 287.5(c)(6))
- The power and authority to take and maintain custody of aliens arrested pursuant to the immigration laws and transport (8 C.F.R. § 287.5(c)(6)) such aliens to ICE-approved detention facilities.

## VI. RESOLUTION OF LOCAL CHARGES

The LEA is expected to pursue to completion prosecution of any state or local charges that caused the alien to be taken into custody. ICE may assume custody of aliens who have been convicted of a state or local offense only after such aliens have concluded service of any sentence of incarceration. The ICE Enforcement and Removal Operations Field Office Director or designee shall assess on a case-by-case basis the appropriate actions for aliens who do not meet the above criteria based on special interests or other circumstances after processing by the LEA.

After notification to and coordination with the ICE supervisor, the alien whom participating LEA personnel have determined to be removable will be arrested on behalf of ICE by participating LEA personnel and be transported by the LEA on the same day to the relevant ICE detention office or facility.

## VII. NOMINATION OF PERSONNEL

The chief officer of the LEA will nominate candidates for initial training and certification under this MOA. For each candidate, ICE may request any information necessary for a background check and to evaluate a candidate's suitability to participate in the enforcement of immigration authorities under this MOA. All candidates must be United States citizens. All candidates must have at least two years of LEA work experience. All candidates must be approved by ICE and must be able to qualify for appropriate federal security clearances and access to appropriate DHS and ICE databases/systems and associated applications.

Should a candidate not be approved, a substitute candidate may be submitted if time permits such substitution to occur without delaying the start of training. Any subsequent expansion in the number of participating LEA personnel or scheduling of additional training classes may be based

on an oral agreement of the parties but will be subject to all the requirements of this MOA.

### **VIII. TRAINING OF PERSONNEL**

ICE will provide participating LEA personnel with the mandatory training tailored to the immigration functions to be performed. The mandatory training may be made available to the LEA in both in-person and online, recorded or virtual-meeting formats, as determined by ICE.

Training will include, among other things: (i) discussion of the terms and limitations of this MOA; (ii) the scope of immigration officer authority; (iii) relevant immigration law; (iv) the ICE Use of Force Policy; (v) civil rights laws; (vi) the detention of aliens; (vii) public outreach and complaint procedures; (viii) liability issues; (ix) cross-cultural issues; and (x) the obligations under federal law, including applicable treaties or international agreements, to make proper notification upon the arrest or detention of a foreign national.

Approximately one year after the participating LEA personnel are trained and certified, ICE may provide additional updated training on relevant administrative, legal, and operational issues related to the performance of immigration officer functions, unless either party terminates this MOA pursuant to Section XVIII below. Local training on relevant issues will be provided on an ongoing basis by ICE supervisors or a designated team leader.

### **IX. CERTIFICATION AND AUTHORIZATION**

ICE will certify in writing the names of those LEA personnel who successfully complete training and pass all required testing. Upon certification, ICE will provide the participating LEA personnel with a signed authorization to perform specified functions of an immigration officer for an initial period of two years from the date of the authorization. ICE will also provide a copy of the authorization to the LEA. The ICE supervisory officer, or designated team leader, will evaluate the activities of all personnel certified under this MOA.

Authorization of participating LEA personnel to act pursuant to this MOA may be revoked at any time and for any reason by ICE or the LEA. Such revocation will require notification to the other party to this MOA within 48 hours. The chief officer of the LEA and ICE will be responsible for notification of the appropriate personnel in their respective agencies. The termination of this MOA, pursuant to Section XVIII below, shall constitute revocation of all immigration enforcement authorizations delegated herein.

### **X. COSTS AND EXPENDITURES**

Participating LEA personnel will carry out designated functions at the LEA's expense, including salaries and benefits, local transportation, and official issue material. Whether or not the LEA receives financial reimbursement for such costs through a federal grant or other funding mechanism is not material to this MOA.

ICE is responsible for the installation and maintenance of the Information Technology (IT) infrastructure. The use of the IT infrastructure and the DHS/ICE IT security policies are

defined in the Interconnection Security Agreement (ISA). The ISA is the agreement between ICE's Chief Information Security Officer and the LEA's Designated Accreditation Authority. The LEA agrees that each of its sites using an ICE-provided network access or equipment will sign the ISA, which defines the DHS ICE 4300A Sensitive System Policy and Rules of Behavior for each user granted access to the DHS network and software applications. Failure to adhere to the terms of the ISA could result in the loss of all user privileges.

The LEA is responsible for personnel expenses, including, but not limited to, salaries and benefits, local transportation, and official issue material used in the execution of the LEA's mission. ICE will provide instructors and training materials. The LEA is responsible for the salaries and benefits, including any overtime, of all its personnel being trained or performing duties under this MOA and of those personnel performing the regular functions of the participating LEA personnel while they are receiving training. ICE is responsible for the costs of the LEA personnel's travel expenses while in a training status, as authorized by the Federal Travel Regulation and the ICE Travel Handbook. These expenses include housing, per diem and all transportation costs associated with getting to and from training. ICE is responsible for the salaries and benefits of all ICE personnel, including instructors and supervisors.

The LEA is responsible for providing all administrative supplies (e.g. paper, printer toner) necessary for normal office operations. The LEA is also responsible for providing the necessary security equipment, such as handcuffs, leg restraints, etc.

## **XI. ICE SUPERVISION**

Immigration enforcement activities conducted by participating LEA personnel will be supervised and directed by ICE. Participating LEA personnel are not authorized to perform immigration officer functions except when working under the supervision or direction of ICE.

When operating in the field, participating LEA personnel shall contact an ICE supervisor at the time of exercising the authority in this MOA, or as soon as is practicable thereafter, for guidance. The actions of participating LEA personnel will be reviewed by the ICE supervisory officers on an ongoing basis to ensure compliance with the requirements of the immigration laws and procedures and to assess the need for additional training or guidance for that specific individual.

For the purposes of this MOA, ICE officers will provide supervision of participating LEA personnel only as to immigration enforcement functions. The LEA retains supervision of all other aspects of the employment of and performance of duties by participating LEA personnel.

In the absence of a written agreement to the contrary, the policies and procedures to be utilized by the participating LEA personnel in exercising these authorities shall be DHS and ICE policies and procedures, including the ICE Use of Force Policy. However, when engaged in immigration enforcement activities, no participating LEA personnel will be expected or required to violate or otherwise fail to maintain the LEA's rules, standards, or policies, or be required to fail to abide by restrictions or limitations as may otherwise be imposed by law unless doing so would violate

federal law.

If a conflict arises between an order or direction of an ICE supervisory officer and LEA rules, standards, or policies, the conflict shall be promptly reported to ICE, and the chief officer of the LEA, or designee, when circumstances safely allow the concern to be raised. ICE and the chief officer of the LEA shall attempt to resolve the conflict.

Whenever possible, the LEA will deconflict all addresses, telephone numbers, and known or suspected identities of violators of the INA with ICE's Homeland Security Investigations or ICE's Enforcement and Removal Operations prior to taking any enforcement action. This deconfliction will, at a minimum include wants/warrants, criminal history, and a person's address, and vehicle check through TECS II or any successor system.

LEA participating personnel authorized pursuant to this MOA may be assigned and/or co-located with ICE as task force officers to assist ICE with criminal investigations.

## **XII. REPORTING REQUIREMENTS**

The LEA will be responsible for tracking and maintaining accurate data and statistical information for their 287(g) program, including any specific tracking data requested by ICE. Upon ICE's request, such data and information shall be provided to ICE for comparison and verification with ICE's own data and statistical information, as well as for ICE's statistical reporting requirements and to assess the progress and success of the LEA's 287(g) program.

## **XIII. RELEASE OF INFORMATION TO THIRD PARTIES**

The LEA may, at its discretion, communicate the substance of this agreement to the media and other parties expressing an interest in the law enforcement activities to be engaged in under this MOA. It is the practice of ICE to provide a copy of this MOA, only after it has been signed, to requesting media outlets; the LEA is authorized to do the same.

The LEA hereby agrees to coordinate with ICE prior to releasing any information relating to, or exchanged under, this MOA. For releases of information to the media, the LEA must coordinate in advance of release with the ICE Office of Public Affairs, which will consult with ICE Privacy Office for approval prior to any release. The points of contact for ICE and the LEA for this purpose are identified in Appendix C. For releases of information to all other parties, the LEA must coordinate in advance of release with the FOD or the FOD's representative.

Information obtained or developed as a result of this MOA, including any documents created by the LEA that contain information developed or obtained as a result of this MOA, is under the control of ICE and shall not be disclosed unless: 1) permitted by applicable laws, regulations, or executive orders; and 2) the LEA has coordinated in advance of release with (a) the ICE Office of Public Affairs, which will consult the ICE Privacy Office for approval, prior to any release to the media, or (b) an ICE officer prior to releases to all other parties. LEA questions regarding the

applicability of this section to requests for release of information shall be directed to an ICE officer.

Nothing herein limits LEA's compliance with state public records laws regarding those records that are solely state records and not ICE records.

The points of contact for ICE and the LEA for the above purposes are identified in Appendix C.

#### **XIV. LIABILITY AND RESPONSIBILITY**

Except as otherwise noted in this MOA or allowed by federal law, and to the extent required by 8 U.S.C. § 1357(g)(7) and (8), the LEA will be responsible and bear the costs of participating LEA personnel regarding their property or personal expenses incurred by reason of death, injury, or incidents giving rise to liability.

Participating LEA personnel will be treated as Federal employees for purposes of the Federal Tort Claims Act, 28 U.S.C. § 1346(b)(1), 2671-2680, and worker's compensation claims, 5 U.S.C. § 8101 et seq., when performing a function on behalf of ICE as authorized by this MOA. *See* 8 U.S.C. § 1357(g)(7); 28 U.S.C. § 2671. In addition, it is the understanding of the parties to this MOA that participating LEA personnel performing a function on behalf of ICE authorized by this MOA will be considered acting under color of federal authority for purposes of determining liability and immunity from suit under federal or state law. *See* 8 U.S.C. § 1357(g)(8).

Participating LEA personnel named as personal-capacity defendants in litigation arising from activities carried out under this MOA may request representation by the U.S. Department of Justice. *See* 28 C.F.R. § 50.15. Absent exceptional circumstances, such requests must be made in writing. LEA personnel who wish to submit a request for representation shall notify the local ICE Office of the Principal Legal Advisor (OPLA) field location at [OPLA-DCLD-TortClaims@ice.dhs.gov](mailto:OPLA-DCLD-TortClaims@ice.dhs.gov). ICE OPLA, through its headquarters, will assist LEA personnel with the request for representation, including the appropriate forms and instructions. Unless OPLA concludes that representation clearly is unwarranted, it will forward the request for representation, any supporting documentation, and an advisory statement opining whether: 1) the requesting individual was acting within the scope of his/her authority under 8 U.S.C. § 1357(g) and this MOA; and, 2) such representation would be in the interest of the United States, to the Director of the Constitutional and Specialized Tort Litigation Section, Civil Division, Department of Justice (DOJ). Representation is granted at the discretion of DOJ; it is not an entitlement. *See* 28 C.F.R. § 50.15.

The LEA agrees to cooperate with any federal investigation related to this MOA to the full extent of its available powers, including providing access to appropriate databases, personnel, individuals in custody and documents. Failure to do so may result in the termination of this MOA. Failure of any participating LEA employee to cooperate in any federal investigation related to this MOA may result in revocation of such individual's authority provided under this MOA. The LEA agrees to cooperate with federal personnel conducting reviews to ensure compliance with the terms of this MOA and to provide access to appropriate databases, personnel, and documents necessary to complete such compliance review. It is understood that information provided by any LEA personnel under threat of disciplinary action in an administrative investigation cannot be

used against that individual in subsequent criminal proceedings, consistent with *Garrity v. New Jersey*, 385 U.S. 493 (1967), and its progeny.

As the activities of participating LEA personnel under this MOA derive from federal authority, the participating LEA personnel will comply with federal standards relating to the Supreme Court's decision in *Giglio v. United States*, 405 U.S. 150 (1972), and its progeny, which govern the disclosure of potential impeachment information about possible witnesses or affiants in a criminal case or investigation.

The LEA and ICE are each responsible for compliance with the Privacy Act of 1974, 5 U.S.C. § 552a, DHS Privacy Act regulations, 6 C.F.R. §§ 5.20-5.36, as applicable, and related system of records notices regarding data collection and use of information under this MOA.

## **XV. COMPLAINT PROCEDURES**

The complaint reporting and resolution procedure for allegations of misconduct by participating LEA personnel, regarding activities undertaken under the authority of this MOA, is included at Appendix B.

## **XVI. CIVIL RIGHTS STANDARDS**

Participating LEA personnel who perform certain federal immigration enforcement functions are bound by all applicable federal civil rights statutes and regulations.

Participating LEA personnel will provide an opportunity for subjects with limited English language proficiency to request an interpreter. **Qualified foreign language interpreters will be provided by the LEA as needed.**

## **XVII. MODIFICATION OF THIS MOA**

Modifications of this MOA must be proposed in writing and approved by the signatories.

## **XVIII. EFFECTIVE DATE, SUSPENSION, AND TERMINATION OF THIS MOA**

This MOA becomes effective upon signature of both parties and will remain in effect until either party terminates or suspends the MOA. Termination by the LEA shall be provided, in writing, to the local Field Office.

In instances where serious misconduct or violations of the terms of the MOA come to the attention of ICE, the ICE Director may, upon recommendation of the Executive Associate Director for Enforcement and Removal Operations, elect to immediately suspend the MOA pending investigation of the misconduct and/or violations.

Notice of the suspension will be provided to the LEA, and the notice will include, at a minimum, (1) an overview of the reason(s) that ICE is suspending the 287(g) agreement, (2) the length of the temporary suspension, and (3) how the LEA can provide ICE with information regarding the alleged

misconduct and/or violations, as well as any corrective measures it has undertaken.

ICE shall provide the LEA with a reasonable opportunity to respond to the alleged misconduct and/or violations and to take actions to implement corrective measures (e.g., replace the officer(s) who are the focus of the allegations). ICE will provide the LEA timely notice of a suspension being extended or vacated.

If the LEA is working to take corrective measures, ICE will generally not terminate an agreement. The termination of an agreement is generally reserved for instances involving problems that are unresolvable and detrimental to the 287(g) Program.

If ICE decides to move from suspension to termination, ICE will provide the LEA a 90-day notice in advance of the partnership being terminated. The notice will include, at a minimum: (1) An overview of the reason(s) that ICE seeks to terminate the 287(g) agreement; (2) All available data on the total number of aliens identified under the 287(g) agreement; and (3) Examples of egregious criminal aliens identified under the 287(g) agreement. ICE's decision to terminate a MOA will be published on ICE's website 90 days in advance of the MOA's termination.

This MOA does not, is not intended to, shall not be construed to, and may not be relied upon to create any rights, substantive or procedural, enforceable at law by any person in any matter, civil or criminal.

By signing this MOA, each party represents it is fully authorized to enter into this MOA, accepts the terms, responsibilities, obligations, and limitations of this MOA, and agrees to be bound thereto to the fullest extent allowed by law.

**For the LEA:**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

**For ICE:**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: Department of Homeland Security

U.S. Immigration and Customs Enforcement

\_\_\_\_\_

**APPENDIX A**

**POINTS OF CONTACT**

The ICE and LEA points of contact for purposes of implementation of this MOA are:

For ICE:                    Department of Homeland Security  
                                  Immigration and Customs Enforcement  
                                  Enforcement and Removal Operations  
                                  Assistant Director for Enforcement  
                                  Washington DC

For the LEA:                    \_\_\_\_\_  
    \_\_\_\_\_  
    \_\_\_\_\_  
    \_\_\_\_\_  
    \_\_\_\_\_

## APPENDIX B

### COMPLAINT PROCEDURE

This MOA is an agreement between ICE and the \_\_\_\_\_, hereinafter referred to as the “Law Enforcement Agency” (LEA), in which selected LEA personnel are authorized to perform immigration enforcement duties in specific situations under federal authority. As such, the training, supervision, and performance of participating LEA personnel pursuant to the MOA, as well as the protections for individuals’ civil and constitutional rights, are to be monitored. Part of that monitoring will be accomplished through these complaint reporting and resolution procedures, which the parties to the MOA have agreed to follow.

If any participating LEA personnel are the subject of a complaint or allegation involving the violation of the terms of this MOA the LEA shall, to the extent allowed by state law, make timely notification to ICE.

Further, if the LEA is aware of a complaint or allegation of any sort that may result in that individual receiving professional discipline or becoming the subject of a criminal investigation or civil lawsuit, the LEA shall remove the designated LEA personnel from the program, until such time that the LEA has adjudicated the allegation.

The LEA will handle complaints filed against LEA personnel who are not designated and certified pursuant to this MOA but are acting in immigration functions in violation of this MOA. Any such complaints regarding non-designated LEA personnel acting in immigration functions must be forwarded to the ICE Office of Professional Responsibility (OPR) at ICEOPRIntake@ice.dhs.gov.

#### **1. Complaint Reporting Procedures**

Complaint reporting procedures shall be disseminated as appropriate by the LEA within facilities under its jurisdiction (in English and other languages as appropriate) in order to ensure that individuals are aware of the availability of such procedures. Complaints will be accepted from any source (e.g., ICE, LEA, participating LEA personnel, inmates, and the public).

Complaints may be reported to federal authorities as follows:

- A. Telephonically to the ICE OPR at the toll-free number 1-833-4ICE-OPR; or
- B. Via email at ICEOPRIntake@ice.dhs.gov.

Complaints may also be referred to and accepted by any of the following LEA entities:

- A. The LEA Internal Affairs Division; or
- B. The supervisor of any participating LEA personnel.

## **2. Review of Complaints**

All complaints (written or oral) reported to the LEA directly, which involve activities connected to immigration enforcement activities authorized under this MOA, will be reported to the ICE OPR. The ICE OPR will verify participating personnel status under the MOA with the assistance of ICE. Complaints received by any ICE entity will be reported directly to the ICE OPR as per existing ICE policies and procedures.

In all instances, the ICE OPR, as appropriate, will make an initial determination regarding DHS investigative jurisdiction and refer the complaint to the appropriate office for action as soon as possible, given the nature of the complaint.

Complaints reported directly to the ICE OPR will be shared with the LEA's Internal Affairs Division when the complaint involves LEA personnel. Both offices will then coordinate appropriate investigative jurisdiction, which may include initiation of a joint investigation to resolve the issue(s).

## **3. Complaint Resolution Procedures**

Upon receipt of any complaint the ICE OPR will undertake a complete review of each complaint in accordance with existing ICE allegation criteria and reporting requirements. As stated above the ICE OPR will adhere to existing ICE reporting requirements as they relate to the DHS OIG and/or another legally required entity. Complaints will be resolved using the existing procedures, supplemented as follows:

### **A. Referral of Complaints to LEA Internal Affairs Division.**

The ICE OPR will refer complaints, as appropriate, involving LEA personnel to the LEA's Internal Affairs Division for resolution. The Internal Affairs Division Commander will inform ICE OPR of the disposition and resolution of any complaints referred by ICE OPR.

### **B. Interim Action Pending Complaint Resolution**

Whenever any participating LEA personnel are under investigation and subject to interrogation by the LEA for any reason that could lead to disciplinary action, demotion, or dismissal, the policy requirements of the LEA shall be honored. If appropriate, an individual may be removed from participation in the activities covered under the MOA pending resolution of an inquiry.

### **C. Time Parameters for Resolution of Complaints**

It is expected that any complaint received will be resolved within 90 days. However, this will depend upon the nature and complexity of the substance of the complaint itself.

### **D. Notification of Resolution of a Complaint**

ICE OPR will coordinate with the LEA's Internal Affairs Division to ensure notification as appropriate to the subject(s) of a complaint regarding the resolution of the complaint.

**APPENDIX C**

**PUBLIC INFORMATION POINTS OF CONTACT**

Pursuant to Section XIII of this MOA, the signatories agree to coordinate any release of information to the media regarding actions taken under this MOA. The points of contact for coordinating such activities are:

**For the LEA:**

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**For ICE:**

Department of Homeland Security  
Immigration and Customs Enforcement  
Office of Public Affairs

**From:** Randal Schlauch <rschlauch@cityofhallettsville.org>  
**Sent:** Wednesday, January 7, 2026 10:55 AM  
**To:** Grace Ward  
**Subject:** Fwd: 287 (g) Task Force MOA

Sent from my iPhone

Begin forwarded message:

**From:** "Ratliff, Budd A" <Budd.A.Ratliff@ice.dhs.gov>  
**Date:** January 7, 2026 at 10:32:16 AM CST  
**To:** Randal Schlauch <rschlauch@cityofhallettsville.org>  
**Subject:** RE: 287 (g) Task Force MOA

Yes sir that is correct. 100k for initial active partnership (Active Identified as: MOA signed by all parties, training complete by at least one officer and one arrest made with ICE approval by the department). An Officer must have 2yrs as a Peace Officer to qualify for the 287(g) training. Once training is passed and credentialed, you can submit for the 7,500 equipment stipend (per trained Officer). Most of the time this is all submitted at one time when the reimbursement packet is sent to you. The \$7,500 stipend is while funds are available. The incentive was originally designed to stop October 1, 2025. Please let me know if you need anything additional.

Budd

Sent with BlackBerry Work  
(www.blackberry.com)

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**From:** Randal Schlauch <rschlauch@cityofhallettsville.org>  
**Date:** Wednesday, Jan 07, 2026 at 10:20 AM  
**To:** Ratliff, Budd A <Budd.A.Ratliff@ice.dhs.gov>  
**Subject:** Re: 287 (g) Task Force MOA

**CAUTION:** This email originated from outside of DHS. DO NOT click links or open attachments unless you recognize and/or trust the sender. Please use the Cofense Report Phishing button to report. If the button is not present, click [here](#) and follow instructions.

thank you, what fund amount is forwarded and when. I have been told \$100,000 for the initial MOA and \$7,500 for each employee that receives training. Can you clarify

Sent from my iPhone

On Jan 7, 2026, at 9:11 AM, Ratliff, Budd A <Budd.A.Ratliff@ice.dhs.gov> wrote:

Good morning Chief Schlauch,

Thank you for your interest in joining the ICE 287(g) Task Force program. I've prepared a brief synopsis of the program and the steps to begin the process below.

To begin the process of becoming a participating 287(g) Task Force partner, we need a letter of interest (attached) and a signed Task Force MOA (fillable MOA attached as well).

The letter of interest is a fillable format and can be copied and placed on your letterhead. Just sign and sent back to me. The form asks how many officers you'd like to enroll in the program. The number you put there is not binding. You can adjust it at any time. It's used by headquarters to estimate funding, etc.

The second step is the Task Force MOA. Every department is different. Some have presented it to city council and /or commissioners court prior to signing, while others have signed and sent back immediately. Please take all the time and do what's best for your office. We are available to answer questions if needed. Once the MOA is signed, please send it to me or call me and I will come pick it up. I will then forward a partner packet to HQ for Director signatures. Once received by HQ, getting the Director's signature takes approximately 1 week.

After all parties have signed, you'll be contacted by a contracted group in DC called cap-gemni or ERO287g. Their email looks like this [CGS287g@ice.dhs.gov](mailto:CGS287g@ice.dhs.gov) or [ERO287g@ice.dhs.gov](mailto:ERO287g@ice.dhs.gov), and often appears in our partner's junk or spam box. CGS287g will send you an email directly asking for a list of officers you would like added to the program (SASS forms). They will then move forward in assigning training links to each of the officers you listed in the SASS form..

### **Task Force Model**

- Credentialed Officer as Designated Immigration Officers (DIO) gives authority to enforce immigration arrest via roadside encounters. They are directly supervised by an ICE supervisor and the Officer will call in to confirm immigration status before making arrest. (Houston Office has a 24/7 command center line 936-520-5880 that your officers can call for immigration status verification and arrest approval)
- Once arrest is affected, LEA is responsible for transporting the alien to the nearest ICE office for processing. (Victoria County Jail, 101 N. Glass, Victoria, Texas 77901)
- Officer background investigation waived due to peace officer status

- No kiosk, or ICE systems installed at jail / PD.
- 40-hour training is completed locally via virtual e-FLETC training (Officer has 60 days to complete once started). Many officers have finished the training in a day.
- No recert training
- No OPR inspections

The reimbursement stipend is to cover the cost of transportation and equipment wear and tear. ICE does not provide guidance to the partner on how to use/spend the reimbursement, it's the departments to use. The reimbursement will be electronically transferred to the agency using their SAMS account or the account information provided by your office.

The PD will be able to bill ICE monthly for any hour spent conducting ICE related functions. (i.e. roadside arrest, transportation to Victoria County Jail, etc). Training on how to fill out the monthly billables will be provided by HQ (virtually) once the initial stipend paperwork is completed.

\*All arrest must be approved by an ICE supervisor prior to enforcement. ICE will verify the status of each person in question and provide the Deputy/Officer the authorization to arrest. The Officer will complete a Task Force arrest sheet (attached above) listing the approving ICE agents names, the Deputy/Officers name, department and badge #. Followed by the IAs info. The form and the arrested subject will be dropped off together at Victoria County Jail. The form must be provided to the jail at the time of subject drop off.

\*The Office of Inspector General (OIG) is conducting inspections on ICE's 287(g) oversight ensuring our arrests are legal, case processing is completed correctly and the reviewing the overall health of the partnership.

I hope this information is helpful. Have a great week and thank you for your interest in partnering with ICE 287(g). I'm available this week to come visit and talk it all over if needed.

**Budd Ratliff**

Detention and Deportation Officer / 287(g) Program manager

**Enforcement and Removal Operations**

**U.S. Immigration and Customs Enforcement**

**Phone: 210-389-2582**

**From:** Ratliff, Budd A  
**Sent:** Monday, January 5, 2026 4:08 PM  
**To:** rschlauch@cityofhallettsville.org  
**Cc:** Ratliff, Budd A <Budd.A.Ratliff@ice.dhs.gov>  
**Subject:** RE: 287 (g) Task Force MOA

Good afternoon Chief Schlauch,  
I will prepare a brief summary for you that is clear and easy to follow. I'm also available this week to come visit with you and / or the City Administrator to discuss the program.

Just let me know what works best for you.

Have a great day and thank you for your interest in joining ICE 287(g).

Budd

Sent with BlackBerry Work  
([www.blackberry.com](http://www.blackberry.com))

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**From:** rschlauch@cityofhallettsville.org <rschlauch@cityofhallettsville.org>  
**Date:** Monday, Jan 05, 2026 at 4:02 PM  
**To:** Ratliff, Budd A <budd.a.ratliff@ice.dhs.gov>  
**Subject:** 287 (g) Task Force MOA

**CAUTION:** This email originated from outside of DHS. DO NOT click links or open attachments unless you recognize and/or trust the sender. Please use the Cofense Report Phishing button to report. If the button is not present, click [here](#) and follow instructions.

Dear Mr. Ratliff,

I hope this message finds you well. My name is Randal K. Schlauch, and I am writing on behalf of the City of Hallettsville Police Department.

The Hallettsville Police Department is preparing to request approval from the City of Hallettsville City Council for participation in the **287(g) Task Force Model Memorandum of Agreement (MOA)**. In advance of this request, we are seeking assistance in providing a **clear, layman-level explanation** of the MOA, the overall process, and the collaboration between the Police Department and the U.S. Department of Homeland Security.

Specifically, we would appreciate guidance and confirmation regarding the following points so that City Council members are fully informed:

A straightforward explanation of what the 287(g) Task Force Model MOA authorizes and how it functions in day-to-day operations.

How the Hallettsville Police Department collaborates with DHS/ICE under this agreement and what responsibilities remain local.

An explanation of the funding associated with the program, including:

**\$100,000.00** allocated to the City of Hallettsville Police Department for the purchase of a vehicle and necessary equipment.

**\$7,500.00 per trained employee**, deposited into the Police Department, to support training and participation costs.

Any limitations, oversight, or accountability measures built into the program that would be helpful for City Council to understand.

Our goal is to ensure the City Council has accurate, transparent information and is prepared to ask informed questions during consideration of the MOA. To that end, we would also welcome the opportunity to schedule a **follow-up phone call or meeting**, either with myself or our City Administrator, so we can be fully prepared to address any concerns prior to the council meeting.

Thank you for your time, assistance, and continued partnership. We appreciate your support and look forward to working collaboratively to ensure this process is clearly understood and properly presented.

Respectfully,

<image001.jpg>

*Randal K. Schlauch*  
*Chief of Police*  
*Hallettsville, Texas*  
*361-798-3683*

<TFM interestLetterTemplate.docx>

<TFM Arrest Data Sheet - Fillable Form (1).pdf>

<Hallettsville Police Department TFM\_MOA fillable (Revised 8.19.25).pdf>

**THE STATE OF TEXAS                    §**

**COUNTY OF LAVACA                    §**

This contract made and entered into this the 1<sup>st</sup> day of January 2026, by and between the **ELECTIONS ADMINISTRATOR OF LAVACA COUNTY, TEXAS**, acting as contracting officer, and the Contracting Officer for the **CITY OF HALLETTSVILLE, HALLETTSVILLE ISD, LAVACA MEDICAL CENTER and LAVACA FLOOD CONTROL DISTRICT # 3**, Lavaca County, Texas, for the conduct and supervision of the General Election, to be held on May 2, 2026.

**WITNESSETH:**

Now, Therefore, in consideration of the premises and mutual promises and obligations herein set forth, it is agreed that:

**I.**

**LAVACA COUNTY** will provide the following supplies:

- a) Elections kits to include Early Voting and Election day;
- b) All required seals and thermal paper for DS200 and Express Vote voting machines.
- c) Precinct polling place supplies (pens, tape, pencils, ADA supplies, etc.) as required;

**II.**

**LAVACA COUNTY** will provide the following services:

- a) Ordering programming for the election;
- b) Ordering Optical Scan Ballots for Ballot by Mail and thermal paper ballots for Early Voting and Election Day;
- c) Enlist and notice Judges, Alternates and Clerks for Early Voting and Election Day;
- d) Pre-election training;
- e) Receive and process applications for ballot by mail;
- f) Conduct Public L & A Test
- g) Publish the legal notice of the date, time and place of the test of the electronic tabulating equipment.
- h) Deliver equipment to polling location;
- i) Clear equipment after retention;
- j) Provide overall supervision of the election and provide advisory services in connection with the decisions to be made and the actions to be taken by the officers of the Party who is responsible;
- k) Pay all invoices and payroll for Judges, Alternates, Clerk, Early Voting Ballot Board and support staff.
- l) Determine time and places of Polling Locations

### III.

**CITY OF HALLETTSVILLE, HALLETTSVILLE ISD, LAVACA MEDICAL CENTER and LAVACA FLOOD CONTROL DISTRICT #3** shall be responsible for the following:

- a) Proper public Notice of Election;
- b) Rental of Express Votes and DS200 Precinct Counter;
- c) Conduct ballot order drawing;
- d) Furnish the Lavaca County Election Administrator a complete list of all candidates and all races to be conducted in the above mentioned election by February 13, 2026, with the order they should appear on the ballot;
- e) Canvassing of the election and all other statutory requirements by the Texas Election Code and/or the Federal Voting Rights Act;
- f) Reimbursement of all expenses incurred, including, but not limited to programming, ballots, notices, supplies and payroll as invoiced by Lavaca County.

Early Voting will be April 20, 2026 through April 24, 2026 and April 27, 2025 through April 28, 2025 from 8:00 a.m. to 5:00 p.m.

### IV.

Only the actual expense directly attributable to the Contract may be charged including administrative fees. (Section 31.100(b), Texas Election Code) The County Elections Officer must submit the actual costs incurred pursuant to this Contract to the Party or Parties no later than 30 days after final election. The Party or Parties must submit payment to Lavaca County no later than 30 days from the date the invoice is received.

The County can hold the Party or Parties responsible for any actual expenses for repairs for any damage that occurs while the equipment is in the Parties possession that are not covered under the vendor's warranty.

IN WITNESS WHERE, the parties have hereunto set their hands, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**CITY OF HALLETTSVILLE**

**HALLETTSVILLE ISD**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Superintendent

**LAVACA FLOOD CONTROL DIST.**

**LAVACA MEDICAL CENTER**

\_\_\_\_\_  
President

\_\_\_\_\_  
President

**LAVACA COUNTY**

\_\_\_\_\_  
Elections Administrator



**CITY OF HALLETTSVILLE  
ORDER OF ELECTION**

An election is hereby ordered to be held on May 2, 2026 for the purpose of:

Councilperson Place One (1)	Full Term
Councilperson Place Three (3)	Full Term
Councilperson Place Four (4)	Full Term

Early voting by personal appearance will be conducted each weekday at:

Lavaca County Courthouse Annex  
412 N. Texana Hallettsville, Texas 77964

April 20-24, 2026	8:00am-5:00pm
April 27-28, 2026	8:00am-5:00pm

Applications for ballot by mail shall be mailed to:

Tenia Hudson  
Mailing Address: P.O. Box 727  
Physical Address: 412 N. Texana  
Hallettsville, Texas 77964  
Phone: 361-798-3594  
Fax: 361-798-4016  
elections@co.lavaca.tx.us  
www.co.lavaca.tx.us

Applications for ballots by mail must be received no later than the close of business on: April 20, 2026  
Federal Post Card Applications (FPCAs) must be received no later than the close of business on: April 20, 2026

Issued this the 20<sup>th</sup> day of January 2026.

\_\_\_\_\_  
Signature of Mayor

\_\_\_\_\_  
Signature of Councilperson Place 3

\_\_\_\_\_  
Signature of Councilperson Place 1

\_\_\_\_\_  
Signature of Councilperson Place 4

\_\_\_\_\_  
Signature of Councilperson Place 2

\_\_\_\_\_  
Signature of Councilperson Place 5



**CIUDAD DE HALLETTSVILLE**  
**ORDEN DE ELECCION**

*Por la presente se ordena que se llevará a cabo una elelcción el 2 de mayo 2026 con el propósito:*

Concejal Numero Uno (1)	Termino Completo
Concejal Numero Tres (3)	Termino Completo
Concejal Numero Cuatro (4)	Termino Completo

*La votación adelantada en persona se llevará a cabo de lunes a viernes en:*

Condado de Lavaca Courthouse Annex  
412 N. Texana Hallettsville, Texas 77964

*Entre las horas 8:00 de la mañana y las 5:00 de la tarde empezando el 20 de abril de 2026 y terminando el 24 de abril de 2026.*

*Y entre las horas 8:00 de la mañana y las 5:00 de la tarde empezando el 27 de abril de 2026 y terminando el 28 de abril de 2026.*

*Las solicitudes para boletas que se votarán en ausencia por correo deberán enviarse a:*

Tenia Hudson  
Dirección de envío: P.O. Box 727  
Dirección física: 412 N. Texana  
Hallettsville, Texas 77964  
Telefono: 361-798-3594  
Fax: 361-798-4016  
elections@co.lavaca.tx.us  
www.co.lavaca.tx.us

*Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de las horas de negocio el: 20 de abril de 2026*

*La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el: 20 de abril de 2026*

*Emitida este día 20 de enero de 2026.*

\_\_\_\_\_  
*Firma del Alcalde*

\_\_\_\_\_  
*Firma de la Persona del Concilio 3*

\_\_\_\_\_  
*Firma de la Persona del Concilio 1*

\_\_\_\_\_  
*Firma de la Persona del Concilio 4*

\_\_\_\_\_  
*Firma de la Persona del Concilio 2*

\_\_\_\_\_  
*Firma de la Persona del Concilio 5*

**RESOLUTION NO: 001-26**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS, APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR RIFLE RESISTANT BODY ARMOR GRANT PROGRAM FY2027 FROM THE OFFICE OF THE GOVERNOR, AND DECLARING AN EFFECTIVE DATE.

.....  
**WHEREAS**, the City of Hallettsville City Council finds it in the best interest of the citizens of the City of Hallettsville, to apply for the purchase of Rifle-Resistant Body Armor and Shields through the Rifle-Resistant Body Armor Grant Program FY2027 (09/01/2026 – 08/31/2027); and

**WHEREAS**, the City of Hallettsville agrees to provide applicable matching funds for the said project as required by the Rifle-Resistant Body Armor Grant application; and

**WHEREAS**, the City of Hallettsville agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Hallettsville assures that the funds will be returned to the Office of the Governor in full; and

**WHEREAS**, the City of Hallettsville designates City Secretary/ Administrator Grace Ward as the grantees authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency;

**WHEREAS**, the City of Hallettsville designates Financial Officer Tammy Bell as the grantee’s financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS:

Section 1: That the City of Hallettsville approves submission of the grant application for the purchase of Rifle-Resistant Body Armor and Shields to the Office of the Governor.

Section 2: That this resolution shall become effective immediately upon adoption.

INTRODUCED, READ, and PASSED, by the affirmative vote of the City Council of the City of Hallettsville, this the 20<sup>th</sup> day of January, 2026.

Grant # 5712701

\_\_\_\_\_  
Alice Jo Summers, Mayor

\_\_\_\_\_  
Grace Ward, City Secretary

Name:

# Rifle-Resistant Body Armor Grant Program, FY2027

Available  
12/15/2025Due Date  
02/12/2026

## Purpose:

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The purpose of this announcement is to solicit applications from law enforcement agencies to equip peace officers with rifle-resistant body armor.

## Available Funding:

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State funds for these projects are authorized under the Texas General Appropriations Act, Article I, Rider 25 for Trusteed Programs within the Office of the Governor.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. The Public Safety Office (PSO) expects to make available \$3M for FY2027.

## Eligible Organizations:

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Applications may be submitted by the Texas Department of Public Safety, units of local government and educational institutions that operate law enforcement agencies employing peace officers under Article 2.12, Texas Code of Criminal Procedure; including municipalities, counties, independent school districts, universities, federally recognized Native American tribes, community colleges, and hospital districts.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

## Application Process:

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Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

**\*\*\*NEW APPLICATION SUBMISSION REQUIREMENT\*\*\***

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- **Resolution from Governing Body** - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- **CEO/Law Enforcement Certifications and Assurances Form** - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

### Key Dates:

Action	Date
Funding Anouncement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	09/01/2026

### Project Period:

Projects must begin on or after 09/01/2026 and may not exceed a 12 month project period.

### Funding Levels

Minimum: None

Maximum: None

Match Requirement: None

### Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards (TxGMS), Federal Uniform Grant Guidance, and all statutes, requirements, and guidelines applicable to this funding.

### Eligible Activities and Costs

Funds may be used for obtaining body armor compliant with the National Institute of Justice (NIJ) standard (Ballistic Resistance of Body Armor NIJ Standard-0101.06) type III (rifles) or type IV

(armor piercing rifle) body armor; including bullet-resistant vests, ballistic plates, and plate carriers.

Due to the limited availability of funds, applicants are encouraged to consider the reasonable cost of their request. PSO will evaluate applications based on number of frontline peace officers and the average cost per vest.

## Program-Specific Requirements

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**Eligible officers to equip.** Grant funds may only be used to equip peace officers (as defined by Article 2.12, Texas Code of Criminal Procedure) directly employed by a law enforcement agency operated by the applicant. Funds may not be used to equip officers employed by other agencies that are not eligible to apply. PSO may prioritize the equipping of certain types of officers or applicants if the total requested funds exceed the funds appropriated by the Legislature.

**Required Agency Policies.** As required by Chapter 772.0075, Texas Government Code, an eligible organization may apply for grant funds only after its law enforcement agency adopts a policy addressing the:

- 1) Deployment and allocation of vests or plates to its officers; and
- 2) Usage of vests or plates by its officers.

PSO requires that the policy on usage of vests or plates include mandatory training on the proper care, fitting, inspection, use, storage, and maintenance of the armor. PSO also requires that the policy specify that body armor may not be left in patrol vehicles when an officer is not on duty to minimize the heat damage to the armor.

In crafting these policies, applicants should be aware that the inspection, storage, and replacement of body armor were identified as potential points of failure in body armor use by the Police Executive Research Forum. See *"A Practitioner's Guide To the 2011 National Body Armor Survey of Law Enforcement Officers"* for more information.

**Personally Fitted Vest Requirement.** All body armor vests purchased with grant funds must be personally fitted for individual officers, including vests specifically fitted to individual female law enforcement officers. "Personally fitted" does not require armor be individually manufactured based on the measurements of a specific wearer, but rather that it provide the best possible fit and coverage, through a combination of:

- 1) Correctly-sized panels and carrier, determined through appropriate measurement; and
- 2) Properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features.

The American Society for Testing and Materials (ASTM) International has made available the Standard Practice for Body Armor Wearer Measurement and Fitting of Armor (*Active Standard ASTM E3003*). The *Personal Armor Fit Assessment checklist* is excerpted from ASTM E3003.

## Eligibility Requirements

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1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see Sample Resolution):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the Cybersecurity Training Certification for State and Local Governments. A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources Statewide Cybersecurity Awareness Training page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state

immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

## Prohibitions

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Grant funds may not be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. Any costs ancillary to the purchase of eligible body armor, such as policy development, training costs, and staff; and
2. Any other prohibition imposed by federal, state or local law or regulation.

## Selection Process

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**Application Screening:** The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement.

**Peer/Merit Review:** The Office of the Governor will review applications to understand the overall demand for the program and for significant variations in costs per item. After this review, the Office of the Governor will determine if all eligible applications can be funded based on funds available, if there are cost-effectiveness benefits to normalizing or setting limits on the range of costs, and if other fair-share cuts may allow for broader distribution and a higher number of projects while still remaining effective.

**Final Decisions:** The Office of the Governor will consider rankings along with other factors and make all final funding decisions. Other factors may include cost effectiveness, overall funds availability, or state government priorities and strategies, legislative directives, need, geographic distribution, balance of focuses and approaches, or other relevant factors.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

## Contact Information

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For more information, contact the eGrants help desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) or (512) 463-1919.

Total Funds

**RESOLUTION NO: 002-26**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS, APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR THE BODY-WORN CAMERA GRANT PROGRAM FY2027 FROM THE OFFICE OF THE GOVERNOR, AND DECLARING AN EFFECTIVE DATE.

.....  
**WHEREAS**, the City of Hallettsville City Council finds it in the best interest of the citizens of the City of Hallettsville, to apply for the funding of Cloud Storage for Body-Worn Cameras through the Body-Worn Camera Grant Program FY2027 (09/01/2026 – 08/31/2027); and

**WHEREAS**, the City of Hallettsville agrees to provide applicable matching funds for the said project as required by the Body-Worn Camera Grant Program Grant application; and

**WHEREAS**, the City of Hallettsville agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Hallettsville assures that the funds will be returned to the Office of the Governor in full; and

**WHEREAS**, the City of Hallettsville designates City Secretary/ Administrator Grace Ward as the grantees authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency;

**WHEREAS**, the City of Hallettsville designates Financial Officer Tammy Bell as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS:

Section 1: That the City of Hallettsville approves submission of the grant application for the purchase of Body-Worn Camera Grant Program to the Office of the Governor.

Section 2: That this resolution shall become effective immediately upon adoption.

INTRODUCED, READ, and PASSED, by the affirmative vote of the City Council of the City of Hallettsville, this the 20<sup>th</sup> day of January, 2026.

Grant # 5712801

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Alice Jo Summers, Mayor

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Grace Ward, City Secretary

Name:

# Body-Worn Camera Grant Program, FY2027

Available

12/15/2025

Due Date

02/12/2026

## Purpose:

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The purpose of this announcement is to solicit applications from law enforcement agencies to equip peace officers with body-worn cameras.

## Available Funding:

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State funds for these projects are authorized under the Texas General Appropriations Act, Article I, Rider 32 for Trusteed Programs within the Office of the Governor. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. The Public Safety Office (PSO) expects to make available \$10M for FY2027.

## Eligible Organizations:

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Applications may be submitted by the Texas Department of Public Safety, municipalities, and counties that operate law enforcement agencies employing peace officers under Article 2.12, Texas Code of Criminal Procedure.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

## Application Process:

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Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

### \*\*\*NEW APPLICATION SUBMISSION REQUIREMENT\*\*\*

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- **Resolution from Governing Body** - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- **CEO/Law Enforcement Certifications and Assurances Form** - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

**Key Dates:**

Action	Date
Funding Anouncement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	09/01/2026

**Project Period:**

Projects must begin on or after 09/01/2026 and may not exceed a 12 month project period.

**Funding Levels**

Minimum: None

Maximum: None

Match Requirement: 25%

**Standards**

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards (TxGMS), Federal Uniform Grant Guidance, and all statutes, requirements, and guidelines applicable to this funding.

**Eligible Activities and Costs**

Funds may be used for obtaining body-worn cameras, digital video storage, and retrieval systems or cloud-based services. Subscriptions and/or leasing services that fall within the 12-month performance period are eligible.

**Program-Specific Requirements**

**Eligible officers.** Pursuant to Sec. 1701.652, Occupations Code, grant funds may only be used to equip peace officers (as defined by Article 2.12, Texas Code of Criminal Procedure) who:

1. Engage in traffic or highway patrol or otherwise regularly detain or stop motor vehicles; or
2. Primary responders who respond directly to calls for assistance from the public.

**Policy.** Pursuant to Sec. 1701.655, Occupations Code, a law enforcement agency that receives a grant to provide body worn cameras to its peace officers or that otherwise operates a body worn camera program shall adopt a policy for the use of body worn cameras. The policy must ensure that a body worn camera is activated only for a law enforcement purpose and must include:

1. Guidelines for when a peace officer should activate a camera or discontinue a recording currently in progress, considering the need for privacy in certain situations and at certain locations.
2. Provisions relating to data retention, including a provision requiring the retention of video for a minimum period of 90 days.
3. Provisions relating to storage of video and audio, creation of backup copies of the video and audio, maintenance of data security, and the collection of a body worn camera, including the application video and audio recorded by the camera, as evidence.
4. Guidelines for public access, through open records requests, to recordings that are public information.
5. Provisions entitling an officer to access any recording of an incident involving the officer before the officer is required to make a statement about the incident.
6. Procedures for supervisory or internal review.
7. The handling and documenting of equipment and malfunctions of equipment.
8. Consistent with the Federal Rules of Evidence and Texas Rules of Evidence.

The policy may not require a peace officer to keep a body worn camera activated for the entire period of the officer's shift.

**Training.** Pursuant to Sec. 1701.656, Occupations Code, a law enforcement agency must provide training to:

1. Peace officers who will wear the body worn cameras.
2. Any other personnel who will come into contact with video and audio data obtained from the use of body worn cameras.

**Reporting.** Pursuant to Sec. 1701.653, Occupations Code, a law enforcement agency shall annually report to the Texas Commission on Law Enforcement (TCOLE) regarding the costs of implementing a body worn camera program, including all known equipment costs and costs for data storage.

## Eligibility Requirements

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1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of

timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

## Prohibitions

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Grant funds may not be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. Any costs ancillary to the purchase of body-worn cameras, video storage, and retrieval systems or cloud-based services such as policy development, training costs, and staff;
2. Any in-car cameras and/or service agreements for in-car camera software;
3. Any costs related to equipment replacement plans that are not standard warranties; and
4. Any other prohibition imposed by federal, state or local law or regulation.

## Selection Process

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PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

Applications will then be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, geographic distribution, cost effectiveness, or other relevant factors.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

## Contact Information

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For more information, contact the eGrants help desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) or (512) 463-1919.

Total Funds  
**\$10 Million**

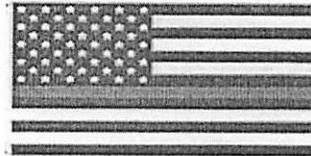


# Invoice

LensLock Inc.  
 10089 Willow Creek Ste 200  
 San Diego, CA 92131  
 866-536-7562  
[www.Lenslock.com](http://www.Lenslock.com)

Invoice Number: 0347-251002-RNL  
 Date : 10/2/2025

Randal Schlauch  
**Hallettsville Police Department**  
 104 E 4th St.  
 Hallettsville, TX 77964



Proposal/PO Number	MEA Start Date	Sales Representative	Payment Terms	Due Date
24-0347	10/1/2024	Jon Handy - JDH@LensLock.com	Net 30	11/1/2025
Quantity	Description		Unit Price	Annual Cost
<b>LensLock 5 Year Equipment &amp; Service Program</b>				
7	Hawk 6 In-Car Video Service - UNLIMITED Data Plan - Full-Time		\$2,060.00	\$14,420.00
1	Hawk 6 In-Car Video Service - UNLIMITED Data Plan - Reserve Vehicle		\$0.00	<i>Included</i>
8	On-Site Pro-Grade Installation		\$137.50	\$1,100.00
8	Cradle Point - LTE Offload Per Unit		\$0.00	<i>Included</i>
8	Bluetooth Integrated Technology System (BITS)		\$0.00	<i>Included</i>
8	LensLock Custom MDT Application		\$0.00	<i>Included</i>
1	Dome Camera Package - XND - 6010		\$1,399.72	\$1,399.72
16	60-Month Hardware Guarantee		\$0.00	<i>Included</i>
Unlimited	CAD Integration		\$0.00	<i>Included</i>
Unlimited	Migration & Hosting of Legacy Data - Motorola		\$0.00	<i>Included</i>
Unlimited	LensLock FBI-CJIS Redaction Services		\$0.00	<i>Included</i>
Unlimited	24/7/365 Premier Customer Support		\$0.00	<i>Included</i>
Unlimited	LensLock Evidence Management Software Access		\$0.00	<i>Included</i>
Unlimited	District Attorney & Defense Based Software Licenses		\$0.00	<i>Included</i>
<b>Unlimited LensLock Cloud Data Storage</b>			<b>Sub Total</b>	<b>\$16,919.72</b>
<i>Year 2 Service Term Period: 11/1/2025 - 10/31/2026</i>			<b>Combo Discount:</b>	<b>-\$1,691.97</b>
<i>"We Serve Heroes Every Day"</i>			<b>Equip Buyback:</b>	<b>-\$1,227.75</b>
<i>Thank you for your business</i>			<b>TOTAL DUE</b>	<b>\$14,000.00</b>

LensLock Inc: US Bank Routing # 122235821 - Account # 1575-10985912

Please send payments to: LensLock Inc. 10089 Willow Creek Ste 200, San Diego, CA 92131

**RESOLUTION NO: 003-26**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS, APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR THE CRIMINAL JUSTICE GRANT PROGRAM FY2027 FROM THE OFFICE OF THE GOVERNOR, FUNDING AUTHORIZED UNDER THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG) MADE AVAILABLE THROUGH THE UNITED STATES DEPARTMENT OF JUSTICE ASSISTANCE, AND DECLARING AN EFFECTIVE DATE.

.....

**WHEREAS**, the City of Hallettsville City Council finds it in the best interest of the citizens of the City of Hallettsville, to apply for the funding of Active Response Starter Kit and Protective Equipment through the Criminal Justice Grant Program FY2027 (10/01/2026-9/30/2027); and

**WHEREAS**, the City of Hallettsville agrees to provide applicable matching funds for the said project as required by the Criminal Justice Grant Program Grant application; and

**WHEREAS**, the City of Hallettsville agrees that in the event of loss or misuse of the U.S. Department of Justice funds, the City of Hallettsville assures that the funds will be returned to the U.S. Department of Justice in full; and

**WHEREAS**, the City of Hallettsville designates City Secretary/ Administrator Grace Ward as the grantees authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency;

**WHEREAS**, the City of Hallettsville designates Financial Officer Tammy Bell as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS:

Section 1: That the City of Hallettsville approves submission of the grant application for the purchase of Active Response Starter Kit and Protective Equipment through the Criminal Justice Grant Program to the U.S. Department of Justice.

Section 2: That this resolution shall become effective immediately upon adoption.

INTRODUCED, READ, and PASSED, by the affirmative vote of the City Council of the City of Hallettsville, this the 20<sup>th</sup> day of January, 2026.

Grant # 5712901

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Alice Jo Summers, Mayor

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Grace Ward, City Secretary

Name:

# Criminal Justice Grant Program, FY2027

Available

12/15/2025

Due Date

02/12/2026

## Purpose:

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The purpose of this announcement is to solicit applications for projects that promote public safety, reduce crime, and improve the criminal justice system.

## Available Funding:

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Federal Funds are authorized under 34 U.S.C. §10152 Edward Byrne Memorial Justice Assistance Grant Program (JAG). JAG funds are made available through a Congressional appropriation to the U.S. Department of Justice, Bureau of Justice Assistance. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

## Eligible Organizations:

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Applications may be submitted by state agencies, public and private institutions of higher education, independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations), and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

## Application Process:

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Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

1. For eligible local and regional projects:

- Applicants must contact their applicable regional council of governments (COG) regarding their application.
- Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

2. State agencies, and other organizations proposing projects with a statewide impact, may submit applications directly to PSO.

Applicants are required to submit fully developed and detailed grant budgets at the time of application, PSO will not accept placeholder applications and/or budget line items in lieu of a well written and detailed grant application.

**\*\*\*NEW APPLICATION SUBMISSION REQUIREMENT\*\*\***

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- **Resolution from Governing Body** - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- **CEO/Law Enforcement Certifications and Assurances Form** - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.
- **CEO/NGO Certification and Assurances Form** – Each non-profit organization must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

**Key Dates:**

Action	Date
Funding Anouncement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	10/01/2026

**Project Period:**

Projects must begin on or after 10/01/2026 and may not exceed a 12-month project period.

## Funding Levels

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Minimum: \$10,000

Maximum: None

Match Requirement: None

## Standards

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Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards (TxGMS), Federal Uniform Grant Guidance, and all statutes, requirements, and guidelines applicable to this funding.

## Eligible Activities and Costs

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Funding may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for **criminal justice purposes**, including for any one or more of the following:

1. Law enforcement – Includes championing a supportive, professional, respected law enforcement system with specialized resources that are adaptive and flexible to ever-changing crimes and situations.

State Priority Areas include:

- a. Intelligence-based Investigations (Violent Crime, Border Crime, Gangs)
- b. Community Policing Programs
- c. Specialized Officer Training
- d. Officer Wellness Programs

2. Prosecution and Courts – Includes fostering an informed, collaborative, and multi-disciplinary system that ensures appropriate penalties offenders and services for the community and victims.

State Priority Areas include:

- a. Pre-trial Diversion Programs
- b. Reduce Evidence Testing Backlog
- c. Courtroom Personnel Training

3. Crime Prevention and Education – Includes cultivating an individualized, understanding-based system that takes a multi-pronged approach, infused with basic life skills and alternative tracks to crime prevention.

State Priority Areas include:

- a. Life-skills Training Programs
- b. Community-based Prevention Programs

4. Corrections and Community Corrections – Includes promoting an assessment-driven, treatment-focused system that targets an individual's risk and needs appropriately.

State Priority Areas Include:

- a. Probation/Parole Officer Training
- b. Risk/Needs Assessment for Diversion Programs
- c. Jail/Prison-based Co-occurring Treatment

5. Reentry Programs; and

6. Assessment and Evaluation Programs.

Note: "Criminal Justice Purposes" is defined as activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals (including juveniles), activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, juvenile delinquency agencies and pretrial service or release agencies), activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and programs relating to the prevention, control, or reduction of narcotic addiction and juvenile delinquency.

## Eligibility Requirements

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1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;

- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the Cybersecurity Training Certification for State and Local Governments. A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources Statewide Cybersecurity Awareness Training page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's Sexual Assault Evidence Tracking Program website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that

receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii), or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of

immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the CEO/NGO Certifications and Assurances Form Certifying compliance with federal and state immigration enforcement requirements.

8. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

## Prohibitions

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Grant funds may not be used to support the unallowable costs listed in the Guide to Grants or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Security enhancements or equipment for non-governmental entities not engaged in criminal justice or public safety;
4. Non-law enforcement vehicles or equipment for government agencies that are for general agency use;
5. Equipment, supplies, and other direct costs associated with processing DNA evidence;
6. Activities or costs in support of Operation Border Star (agencies seeking such funding should apply under the PSO Local Border Security funding announcement);
7. Law enforcement equipment that is standard department issue (including weapons, any weapon attachments and/or accessories and less lethal weapons such as tasers, non-lethal rounds, etc.; excluding equipment used exclusively for specialized training activities);
8. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training for outside participants;
9. Unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV) and/or any accompanying accessories to support UAS or UAV devices/systems;
10. Items listed on the Byrne JAG Prohibited Expenditure Category A and B List;
11. Rifle-resistant body armor (NIJ Compliant Type IIIA and below is eligible); and
12. Any other prohibition imposed by federal, state or local law or regulation.

## Selection Process

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PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

## 1. For eligible local and regional projects:

- Applications will be forwarded by PSO to the appropriate regional council of governments (COG).
- The COG's criminal justice advisory committee will prioritize all eligible applications based on State priorities, identified community priorities, cost and program effectiveness.
- PSO will accept priority listings that are approved by the COG's executive committee.
- PSO will make all final funding decisions based upon eligibility, approved COG priorities, reasonableness of the project, availability of funding, and cost-effectiveness.

2. For state discretionary projects, applications will be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

## Contact Information

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For more information, contact the eGrants help desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) or (512) 463-1919.

Total Funds  
**\$TBD**

**RESOLUTION NO: 004-26**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS, APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR PROJECT SAFE NEIGHBORHOODS GRANT PROGRAM FY2027 FROM THE FUNDS AUTHORIZED TO THE PROJECT SAFE NEIGHBORHOODS BLOCK GRANT PROGRAM (PSN) THROUGH THE U.S. DEPARTMENT OF JUSTICE, BUREA OF JUSTICE ASSISTANCE, AND DECLARING AN EFFECTIVE DATE.

.....

**WHEREAS**, the City of Hallettsville City Council finds it in the best interest of the citizens of the City of Hallettsville, to apply for the purchase and outfitting of a Utility Terrain Vehicle (UTV) and Critical Response Command Go Bags through the Project Safe Neighborhood Grant Program FY2027 (10/01/2026-9/30/2027); and

**WHEREAS**, the City of Hallettsville agrees to provide applicable matching funds for the said project as required by the Project Safe Neighborhood Grant Program Grant application; and

**WHEREAS**, the City of Hallettsville agrees that in the event of loss or misuse of the U.S. Department of Justice funds, the City of Hallettsville assures that the funds will be returned to the U.S. Department of Justice in full; and

**WHEREAS**, the City of Hallettsville designates City Secretary/ Administrator Grace Ward as the grantees authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency;

**WHEREAS**, the City of Hallettsville designates Financial Officer Tammy Bell as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS:

Section 1: That the City of Hallettsville approves submission of the grant application for the purchase and outfitting of Utility Terrain Vehicle (UTV) and Critical Response Command Go Bags through the Project Safe Neighborhood Grant Program to the U.S. Department of Justice.

Section 2: That this resolution shall become effective immediately upon adoption.

INTRODUCED, READ, and PASSED, by the affirmative vote of the City Council of the City of Hallettsville, this the 20<sup>th</sup> day of January, 2026.

Grant # 5713001

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Alice Jo Summers, Mayor

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Grace Ward, City Secretary

Name:

# Project Safe Neighborhoods Grant Program, FY2027

Available  
12/15/2025Due Date  
02/12/2026

## Purpose:

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The purpose of this announcement is to solicit applications for projects that are designed to create and foster safer neighborhoods through a sustained reduction in violent crime, including, but not limited to, addressing criminal gangs and felonious possession and use of firearms.

## Available Funding:

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Funding is authorized for these projects under the following sources:

- Federal funds are authorized under 34 U.S.C. §60702 Project Safe Neighborhoods Block Grant Program (PSN). PSN funds are made available through a Congressional appropriation to the U.S. Department of Justice, Bureau of Justice Assistance. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.
- State funds are authorized under the Texas General Appropriations Act, Article I for Trusteed Programs within the Office of the Governor.

## Eligible Organizations:

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Applications may be submitted by public and private institutions of higher education, independent school districts, non-profit corporations (including hospitals and faith-based organizations), and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

## Application Process:

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Applicants must access the PSO’s eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

**\*\*\*NEW APPLICATION SUBMISSION REQUIREMENT\*\*\***

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- **Resolution from Governing Body** - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- **CEO/Law Enforcement Certifications and Assurances Form** - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.
- **CEO/NGO Certification and Assurances Form** – Each non-profit organization must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

**Key Dates:**

Action	Date
Funding Anouncemtent Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	10/01/2026

**Project Period:**

Projects must begin on or after 10/01/2026 and may not exceed a 12-month project period.

**Funding Levels**

Minimum: None

Maximum: None

Match Requirement: None

**Standards**

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards (TxGMS), Federal Uniform Grant Guidance, and all statutes, requirements, and guidelines applicable to this funding.

## Eligible Activities and Costs

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Funds may only be used to foster and improve existing partnerships between federal, state, local, tribal, and territorial law enforcement officials, including the United States Attorney in each Federal judicial district, prosecutors, and community-based partners representing members of the community affected by increased violence, victims' advocates, and researchers to create safer neighborhoods through sustained reductions in violent crimes by:

1. Developing and executing comprehensive strategic plans to reduce violent crimes, including the enforcement of gun laws, and prioritizing efforts focused on identified subsets of individuals or organizations responsible for increasing violence in a particular geographic area;
2. Developing evidence-based and data-driven intervention and prevention initiatives, including juvenile justice projects and activities which may include street-level outreach, conflict mediation, provision of treatment and social services, and the changing of community norms, in order to reduce violence and foster community trust in law enforcement entities; and
3. Effectively utilizing intelligence and data to identify violent crime drivers and individuals at risk of violence victimization or perpetration and collecting data on outcomes achieved through the Program, including the effect on the violent crime rate, incarceration rate, and recidivism rate of the jurisdiction.

### Eligible Costs:

1. Salary, wage, and fringe benefits of individuals supporting the PSN project;
2. Overtime compensation of individuals supporting the PSN project;
3. Workshops and events associated with the support of the PSN project (pending approval by Office of Justice Programs, Bureau of Justice Assistance);
4. Travel associated with implementation and evaluation of the PSN project;
5. Equipment purchased to support the execution of the PSN project; and
6. Printing, publication, and duplication of materials that support the PSN project.

## Program-Specific Requirements

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### Project Safe Neighborhoods Design Features

Applications must address 1 of 4 PSN design features:

**Community Engagement.** The main focus of this PSN design feature is programs that foster meaningful engagement between and among communities, law enforcement, prosecutors, and other stakeholders as an essential component of an effective violence reduction strategy. Ongoing

engagement involves open communication and builds relationships, trust, and shared public safety values between community members and law enforcement.

**Focused and Strategic Enforcement.** To address violent crime, PSN initiatives often focus strategic enforcement on a limited number of problem places and the individuals driving violent crime. Violent crime is often driven by a small number of prolific offenders; they are often involved in gangs, neighborhood crews, and violent street groups and are typically concentrated in hotspots and small “micro-places” (e.g., a street segment with abandoned homes; a problem bar, gas station, or convenience store; or an open-air drug market). In some jurisdictions, intimate partner violence is the main violent crime concern. Critical elements of strategic enforcement include:

1. Understanding the most significant drivers of violence and resources;
2. Leveraging technology and analytics;
3. Developing and implementing enforcement strategies; and
4. Deterring others from engaging in violence (which could also be through public awareness about enforcement actions and available assistance).

**Prevention and Intervention.** Effective PSN Teams engage in problem-solving approaches that address the reduction of violent crime using all the tools at their disposal. Applicants should utilize strategies to address risk and protective factors, which often involves building relationships with representatives of agencies and organizations most suited to provide education, social services, job training and placement, reentry programs, or similar resources to those in need. Program should include prevention and intervention activities that can provide individuals and families with skills, opportunities, and alternatives that can ultimately help to reduce violent crime in communities.

**Accountability.** The ultimate goal of PSN is to reduce the level of violence in our communities. Analyzing and assessing information about the incidence of violence and the effectiveness of strategies to address it are important for PSN’s success and credibility. Applicants addressing this PSN design feature are required to collect and analyze relevant data that focus on outcomes—i.e. reduced violent crime. Applicants must monitor crime data over time as related to their local PSN Task Force’s targeted problems and/or targeted areas.

### **Gang Task Forces**

The PSN program requires that 30 percent of funding be allocated to support gang task forces in the United States regions experiencing a significant or increased presence of criminal or transnational organizations engaging in high levels of violent crime, firearms offenses, human trafficking, and drug trafficking. Applications seeking to support gang task forces will be required to provide information on the gang task force as well as list of participating agencies.

## **Eligibility Requirements**

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1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of

timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies

that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii), or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) Certifying compliance with federal and state immigration enforcement requirements.

8. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

## Prohibitions

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Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Law enforcement equipment that is standard department issue;
4. Unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV) and/or any accompanying accessories to support UAS or UAV devices/systems; and
5. Any other prohibition imposed by federal, state or local law or regulation.

## Selection Process

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**Application Screening:** The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement.

**Peer/Merit Review:** The PSN Task Force selection committees of the Eastern, Southern, and Western Districts of Texas will review all eligible applications based on regional priorities, identified community priorities, and cost and program effectiveness in an effort to prioritize funding.

**Final Decisions:** The Office of the Governor will make all final funding decisions based on eligibility, reasonableness, availability of funding, geographic distribution, cost effectiveness, or other relevant factors. The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

## Contact Information

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For more information, contact the eGrants help desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) or (512) 463-1919.

Total Funds  
**\$TBD**

**CITY OF HALLETTSVILLE  
RESOLUTION NO. 005-26**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS, ESTABLISHING AN ECONOMIC DEVELOPMENT INCENTIVE POLICY PURSUANT TO CHAPTER 380 OF THE TEXAS LOCAL GOVERNMENT CODE; ADOPTING GUIDELINES FOR THE GRANTING OF ECONOMIC DEVELOPMENT INCENTIVES; AND PROVIDING FOR AN EFFECTIVE DATE.**

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**WHEREAS**, the City of Hallettsville ("City") is a Type A General Law Municipality operating under the laws of the State of Texas, and is committed to the promotion of high-quality development in all parts of the city, and to improving the quality of life for its citizens; and

**WHEREAS**, Chapter 380 of the Texas Local Government Code authorizes municipalities to establish and provide for the administration of programs, including programs for making loans and grants of public money and providing personnel and services of the municipality, to promote state and local economic development and to stimulate business and commercial activity in the municipality; and

**WHEREAS**, the City Council desire to establish an Economic Development Incentives Policy that will be committed to attracting and retaining quality businesses that create jobs, increase the tax base, and improve the quality of life for its citizens; and

**WHEREAS**, the programs the City Council desires to consider and establish under the Policy adopted pursuant to LGC Chapter 380 include, but are not necessarily limited to, tax abatements under Texas Tax Code Chapter 312, public improvement districts pursuant to LGC Chapter 372, and tax increment financing pursuant to Texas Tax Code Chapter 311; and

**WHEREAS**, the City Council desires the City Administrator to make available the Economic Development Incentives Policy and Forms to the public upon request or by posting same on the City's website; and

**WHEREAS**, the City Council finds that a clear, consistent economic development incentive policy will benefit the community by providing predictable guidelines for business investment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS:**

**SECTION 1. Findings**

The recitals contained in the preamble are hereby found to be true and correct and are incorporated herein for all purposes.

**SECTION 2. Adoption of Policy**

The City Council hereby adopts the "Economic Development Incentive Policy," attached hereto as Exhibit A and incorporated herein by reference, which establishes the guidelines and criteria for the City to participate in tax abatements, sales tax rebates, fee waivers, grants, Tax Increment Reinvestment Zones (TIRZ) and related agreements, and other economic development incentives.

**SECTION 3. Authorization**

The City Administrator, or a designee, is hereby authorized to negotiate economic development incentive agreements with qualifying applicants in accordance with the adopted Policy (Exhibit A). All final incentive agreements shall be subject to the review and approval of the City Attorney and final authorization by the City Council through a separate action (ordinance or resolution) on a case-by-case basis.

**SECTION 4. Document Availability**

The Economic Development Incentive Policy shall be made available to the public upon request and by posting to the City’s website.

**SECTION 5. Compliance with State Law**

All incentive programs and agreements shall comply with all applicable state and federal laws, including but not limited to Chapter 380 of the Texas Local Government Code, Chapter 311, 312, and 378 of the Texas Tax Code, and Texas Government Code Section 2252.908 (Disclosure of Interested Parties).

**SECTION 6. Amendment**

This Resolution may be amended by the City Council through adoption of a subsequent resolution. Amendments do not affect existing, executed Performance Agreements unless specifically stated in the amendment.

**SECTION 7. Conflicts**

To the extent any provision of this Resolution conflicts with any other City policy, ordinance, or resolution, this Resolution shall control with respect to economic development incentives authorized under Chapter 380.

**SECTION 8. Severability**

If any section, subsection, sentence, clause, or phrase of this Ordinance or the attached Policy is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, clauses, or phrases be declared unconstitutional.

**SECTION 9. Effective Date**

This Ordinance shall become effective immediately from and after its passage and publication as required by law.

**PASSED, APPROVED, AND ADOPTED this the 20<sup>th</sup> day of January, 2026.**

CITY OF HALLETTSVILLE, TEXAS

\_\_\_\_\_  
Alice Jo Summers, Mayor

ATTEST:

\_\_\_\_\_  
Grace Ward, City Secretary

## Exhibit A

### Economic Development Incentive Policy

#### SECTION 1: GENERAL PURPOSE

The City of Hallettsville is committed to the attraction and retention of businesses that improve the economic vitality and quality of life of the community. Success in economic development ensures that Hallettsville maintains a healthy tax base, creates quality employment opportunities, and supports a diverse economy.

The purpose of this policy is to establish standards and guidelines that will govern the granting of financial incentives to facilitate economic growth. The City encourages the use of incentives only as necessary to attract new business investment and retain or expand existing businesses.

This policy follows best practices for economic development incentive policies: specific enough to establish clear boundaries but flexible enough to allow discretion to serve the best interests of the City.

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#### SECTION 2: AUTHORIZED INCENTIVE TYPES

The City may, at its discretion and following the application and approval process established herein, offer the following types of incentives to qualifying projects:

##### A. Sales Tax Rebates (Chapter 380 Agreements)

Under Chapter 380 of the Texas Local Government Code, the City may rebate all or a portion of City sales tax revenues generated by qualifying projects. Sales tax rebates are performance-based and paid only after sales tax revenue is collected by the City.

**Eligible Recipients:** - New businesses locating to Hallettsville - Existing businesses making substantial expansions - Businesses making significant capital investment

**Terms:** - Rebate amount: Up to 50% of City sales tax generated by the project - Duration: Typically, 5 years - Payment: Annual or semi-annual based on actual collections - Performance-based: No sales tax generated = no rebate paid

##### B. Property Tax Abatements (Chapter 312)

The City may offer property tax abatements for qualifying projects that meet minimum capital investment thresholds. Property tax abatements are governed by Chapter 312 of the Texas Tax Code and require separate abatement guidelines and agreements.

##### Abatement Guidelines for City of Hallettsville:

Minimum Capital Investment	Years of Abatement	Percentage of Abatement
\$5,000,000+	7 years	Up to 50%
\$2,000,000 - \$4,999,999	5 years	Up to 40%
\$1,000,000 - \$1,999,999	3 years	Up to 30%

*Note: These are City guidelines. Property tax abatements may also be available from Lavaca County through separate applications and agreements.*

**Requirements:** - Manufacturing, industrial, or significant commercial projects - Substantial capital investment in real and/or personal property - Job creation or retention - Positive net fiscal impact to City - Compliance with all City codes and regulations

#### **C. Tax Increment Reinvestment Zone (TIRZ) Participation**

For major projects requiring significant infrastructure investment, the City may consider creating or participating in a Tax Increment Reinvestment Zone pursuant to Chapter 311 of the Texas Tax Code. TIRZ applications will be evaluated on a case-by-case basis.

**TIRZ Considerations:** - Typically for projects requiring \$2,000,000+ in public infrastructure - Requires creation of reinvestment zone and board of directors - Captures increase in property values to fund improvements - Long-term commitment (typically 15-30 years) - Complex administration and financing

**Availability:** TIRZ is available upon application for qualifying major projects.

#### **D. Fee Waivers and Reductions**

The City may waive or reduce certain fees for qualifying economic development projects:

- Building permit fees – Plan Review & Inspection
- Development review fees
- Impact fees
- Utility connection & extension fees

**Eligibility:** Case-by-case basis for projects demonstrating significant economic impact.

#### **E. Infrastructure Assistance**

The City may participate in the cost of infrastructure improvements necessary to serve qualifying economic development projects:

- Water and sewer line extensions
- Roadway improvements providing access to project site
- Drainage improvements
- Utility infrastructure

**Terms:** Cost-sharing arrangements negotiated based on project scope and public benefit.

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### **SECTION 3: ELIGIBILITY CRITERIA**

To be eligible for incentives under this policy, a project must meet the following criteria:

#### **A. Location Requirements**

- Project must be located within Hallettsville city limits, OR

- Project must be located in the City’s extraterritorial jurisdiction (ETJ) with commitment to annex

**B. Minimum Thresholds (At Least One Must Be Met)**

**For Sales Tax Rebates:** - Minimum \$500,000 in new capital investment, AND - Create minimum 5 new full-time jobs within 24 months; OR - Minimum \$1,000,000 in capital investment if fewer jobs created

**For Property Tax Abatements:** - Minimum capital investment per schedule in Section 2B - Manufacturing, industrial, or major commercial project - Positive net fiscal impact

**Full-Time Job Definition:** - Minimum 30 hours per week - Position expected to last at minimum for the terms of the agreement - Benefits offered (health insurance preferred)

**C. Business Standing Requirements**

- Current on all City taxes and fees
- No outstanding code violations or liens
- Good standing with State of Texas
- Proper zoning or willingness to seek appropriate zoning
- Compliance with all applicable laws and regulations

**D. Economic Impact Requirements**

Projects must demonstrate: - Positive net fiscal benefit to the City - Increase to City tax base (property value and/or sales tax) - Project would not occur “but for” the incentive - Compatibility with City’s economic development goals

**E. Ineligible Activities**

The following are **NOT** eligible for City incentives: - Retail businesses under 25,000 square feet (unless addresses critical community need) - Adult-oriented businesses - Check cashing, payday loan, or title loan businesses - Businesses with record of code violations or tax delinquency - Relocation of existing Hallettsville businesses without substantial expansion - Projects that violate local, state, or federal laws

**SECTION 4: EVALUATION CRITERIA**

Applications will be evaluated based on the following factors:

**A. Primary Factors**

1. **Capital Investment:** Amount of real and personal property value added to tax roll
2. **Job Creation:** Number and quality of jobs created or retained
3. **Fiscal Impact:** Sales tax generation, property tax revenue, and overall fiscal benefit
4. **Strategic Value:** Alignment with City’s economic development goals

**B. Additional Considerations**

- Wages and benefits offered (preference for wages above county median)
- Industry type and diversification benefit

- Use of local suppliers and contractors
  - Hiring of local residents
  - Infrastructure requirements
  - Impact on existing businesses
  - Community engagement and investment
  - Environmental considerations
  - Catalyst potential for additional private investment
- 

## **SECTION 5: APPLICATION AND APPROVAL PROCESS**

### **A. Pre-Application Consultation (Strongly Encouraged)**

Prospective applicants should contact: - **Hallettsville City Administrator:** Grace Ward - **Email:** cityadmin@cityofhallettsville.org - **Phone:** 361-798-3681 x 6 - **Address:** 101 N Main St., Hallettsville, TX 77964

Pre-application meetings help identify appropriate incentives and streamline the formal process.

### **B. Application Requirements**

Applicants must submit completed application form including:

1. Company background and financial information
2. Project description and site plan
3. Detailed business plan with financial projections
4. Capital investment breakdown
5. Employment projections (positions, wages, benefits)
6. Project timeline and milestones
7. Economic impact analysis
8. Evidence of financial capacity
9. Description of community benefits
10. Any other information requested by City staff

### **C. Application Fee**

- Projects under \$1M investment: \$250
- Projects \$1M to \$5M investment: \$500
- Projects over \$5M investment: \$1,000
- Fee may be waived by City Council for strategic projects

### **D. Review and Approval Timeline (Consecutively)**

**Step 1: Staff Review (30 days)** - Completeness check - Preliminary evaluation - Due diligence verification - Coordination with EDC

**Step 2: Legal Review (30 days)** – Project eligibility verification – Development of preliminary Economic Development Incentive Agreement

**Step 3: EDC Board Review (30 days)** - Project presentation - Board recommendation

**Step 4: City Council Action (30-60 days)** - Formal presentation to Council - Public hearing - Council consideration and vote - If approved, authorization to negotiate agreement

**Step 5: Agreement Execution (30 days)** - Economic Development Incentive Agreement drafted - Final terms negotiated - Legal review - Execution by City and applicant

**Total Timeline:** Approximately 120-180 days from complete application to executed agreement

#### E. Approval Authority

- **City Council:** Final approval authority for all incentive agreements
  - **City Administrator:** Authority to negotiate terms within Council-approved parameters
  - **EDC Board:** Advisory recommendation to City Council
- 

## SECTION 6: PERFORMANCE AGREEMENTS

All approved incentives shall be documented in a written Economic Development Incentive Agreement between the City and the recipient.

#### A. Required Provisions

Performance Agreements must include:

- 1. Specific Performance Metrics:**
  - Minimum capital investment amount and timeline
  - Job creation/retention numbers and timeline
  - Sales tax projections (if applicable)
  - Other measurable commitments
- 2. Incentive Terms:**
  - Type and amount of incentive
  - Payment schedule and triggers
  - Duration of agreement
  - Conditions for receiving benefits
- 3. Reporting Requirements:**
  - Annual compliance reports
  - Documentation of investment and jobs
  - Financial statements (if applicable)
  - Sales tax verification (if applicable)
- 4. Verification Rights:**
  - City right to inspect property
  - City right to audit relevant records
  - City right to verify employment data
  - Third-party verification if needed
- 5. Default and Remedies:**
  - Definition of default
  - 90-day cure period
  - Recapture/clawback provisions

- Force majeure exceptions
- 6. **Standard Provisions:**
  - Term and termination conditions
  - Assignment restrictions
  - Governing law and venue
  - Entire agreement clause

**B. Performance Monitoring**

- **Annual Reports:** Recipients must submit annual reports documenting performance
- **Verification:** City reserves right to verify all reported information
- **Site Visits:** City may conduct site visits to verify operations
- **Records Review:** City may review business records related to agreement performance
- **Certificate of Compliance:** Recipients must submit a certificate of compliance in accordance with their agreement requirements, form is provided

**C. Non-Performance and Recapture**

**If recipient fails to meet performance obligations:**

1. **Notice:** City provides written notice of default
2. **Cure Period:** Recipient has 90 days to cure default
3. **Recapture:** If not cured, proportional repayment of incentives received
4. **Repayment Terms:** Typically, 12 months from final default determination
5. **Force Majeure:** Good faith consideration of circumstances beyond recipient's control

**Recapture:** - Proportional to performance achieved vs. committed

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**SECTION 7: COORDINATION AND ADMINISTRATION**

**A. Coordination with Lavaca County**

The City shall coordinate with Lavaca County to: - Maintain consistent evaluation standards - Share due diligence information - Present unified economic development approach - Maximize combined incentive impact - Avoid duplication or conflicts

**B. Role of City of Hallettsville**

The City of Hallettsville shall: - Serve as primary point of contact for prospects - Facilitate incentive applications - Monitor compliance with City agreements

**C. Role of Hallettsville EDC**

Market available industrial properties - Coordinate with City on application review - Administer EDC grant programs - Promote Hallettsville business opportunities

#### D. Program Administration

**City Administrator Responsibilities:** - Overall program administration - Staff coordination and review - Negotiation of agreements within Council parameters - Compliance monitoring - Annual reporting to Council

**City Staff Support:** - Application processing - Due diligence research - Economic impact analysis - Agreement drafting and management - Record keeping

**Professional Services:** City may retain consultants, attorneys, or other professionals to: - Evaluate complex applications - Conduct economic impact studies - Negotiate and draft agreements - Verify compliance

---

### SECTION 8: TRANSPARENCY AND REPORTING

#### A. Public Information

- All incentive agreements are public records
- Agreements available for public inspection
- Council consideration of incentives in open meeting

#### B. State Reporting Requirements

Within 14 days of execution, amendment, or renewal of any Chapter 380 agreement, the City shall report the agreement to the Texas Comptroller of Public Accounts pursuant to Government Code § 403.0246.

**Required Information:** - Parties to agreement - Purpose and nature of incentive - Amount and duration - Performance requirements - Other information as required by Comptroller

#### C. Public Database

The City shall post a link on its website to the Texas Comptroller's Local Development Agreement Database containing all Chapter 380 and Chapter 381 agreements.

#### D. Annual Reporting

The City Administrator shall provide an annual report to City Council including: - Summary of active incentive agreements - Performance outcomes (jobs, investment, tax revenue) - Incentive costs and benefits - Return on investment analysis - Program effectiveness evaluation - Recommendations for policy updates

---

### SECTION 9: DISCRETIONARY AUTHORITY

#### Important Notice:

This Resolution establishes guidelines and procedures, **NOT entitlements.**

The City Council retains complete discretion to: - Approve or deny any application regardless of meeting criteria - Modify incentive amounts, terms, or conditions - Waive or adjust criteria for

strategic projects - Require additional terms or performance measures - Decline to offer incentives even to qualified projects - Amend or terminate this policy at any time

Meeting the eligibility criteria does **NOT** guarantee approval of incentives. Each application is evaluated individually based on the overall benefit to the City of Hallettsville.

## REQUIRED ATTACHMENTS CHECKLIST

Please ensure ALL applicable items are attached to your application:

- Map showing precise property location
- Letter of Intent or Lease Agreement (if tenant)
- Most recent sales tax payment (if existing business)
- Floor plan or site plan of proposed project
- Most recent property tax statement from Lavaca County Appraisal District
- Federal Employer Identification Number (EIN) documentation
- Certificate of Good Standing from Texas Secretary of State
- Articles of Incorporation/Formation or Organizational Documents
- Most recent audited financial statements OR Most recent income statement and balance sheet (past 2 years preferred)**
- Detailed business plan including:**
  - Executive summary
  - Market analysis
  - Operational plan
  - Management team bios
  - **3-5 year financial projections including:**
    - Projected income statements
    - Projected balance sheets
    - Cash flow projections
    - Break-even analysis
    - Assumptions underlying projections
- Economic impact analysis
- Project timeline with key milestones
- Proof of site control (deed, option to purchase, or executed lease)
- Environmental site assessment (Phase I ESA if available)
- Evidence of financial capacity (bank letter, proof of financing, etc.)
- Application fee payment or waiver request

**IMPORTANT: Applications missing required attachments will not be processed**

# CITY OF HALLETTSVILLE

## APPLICATION FOR ECONOMIC DEVELOPMENT INCENTIVES

Instructions: Complete all sections of this application. Incomplete applications will not be processed. Submit completed application and all required attachments to:

**Hallettsville City Administrator: Grace Ward**

Email: [cityadmin@cityofhallettsville.org](mailto:cityadmin@cityofhallettsville.org)

Phone: 361-798-3681 x 6

Mailing Address: 101 N. Main St., Hallettsville, TX 77964

### APPLICATION FEE

Projects under \$1M investment: \$250

Projects \$1M to \$5M investment: \$500

Projects over \$5M investment: \$1,000

Along with this application, please submit a detailed business plan that includes:

- Executive summary
- Market analysis
- Operational plan
- Management team bios
- **3-5 year financial projections including:**
  - Projected income statements
  - Projected balance sheets
  - Cash flow projections
  - Break-even analysis
  - Assumptions underlying projections

### APPLICANT INFORMATION (ENTITY FOR WHICH AN AGREEMENT WILL BE MADE)

Applicant Company Name	
Company Representative	
Title	
Mailing Address	
City, State, Zip	
Telephone	
Email	
Website Address	
Federal EIN Number	

### BUSINESS BACKGROUND

Legal Business Structure	
State of Incorporation/Formation	
Date of Incorporation/Formation	
Number of Years in Business	
Parent Company (if applicable)	
Number of Current Locations	

**Brief Company History and Overview (minimum 2-3 paragraphs):**

--

**TENANT REPRESENTATIVE**

*Complete only if applicant is a tenant/lessee*

Title	
Company Name	
Mailing Address	
City, State, Zip	
Telephone	
Email	

**PROPERTY OWNER**

Property Owner's Representative	
Title	
Mailing Address	
City, State, Zip	
Telephone	
Email	

**PROPERTY AND PROJECT DESCRIPTION**

**1. Property address and/or location:**

------

- 2. Attach a map or other document that shows the precise location of the property.
- 3. Attach a copy of letter of intent or lease agreement between property owner and tenant (if applicable).
- 4. Attach a copy of the latest sales tax payment (if existing business).
- 5. Attach a floor plan, or site plan of the proposed project.

**6. Will any zoning changes be necessary to accommodate the project? If yes, provide additional information:**

------

**7. Description of activities, products, or services produced and/or provided at the location:**

------

**8. Other cities being considered for this project:**

--

**9. Describe any off-site infrastructure requirements:**

--

Water	
Wastewater	
Streets	
Drainage	
Other	

**10. Estimate the annual utility usage for this project:**

Electric (kWh)	
Water (gpd)	
Wastewater (gpd)	
Gas (mcf)	

## FISCAL IMPACT

**1. Estimated total value of capital investment for buildings, other real property improvements and furniture, fixtures, and equipment?**

--

**2. Current value (attach a copy of latest property tax statement from Lavaca County Appraisal District including both real and personal property):**

Real Property	
Personal Property	

**3. Estimate the value of real and business personal property that will be added to the tax rolls?**

Real Property	
Personal Property	

**4. What is the total projected annual operating budget of the facility?**

--

**5. How much direct sales tax will be generated? (Please include calculations in the attached financial projections)**

--

**6. How much infrastructure construction will be required?**

--

**7. What is the estimated return on public investment?**

--

## EMPLOYMENT IMPACT

1. Provide employment information for the number of years incentive is requested:

Employment Information	Existing Operation (If Applicable)	At Project Start	At Term of Incentive
Total Number of Permanent Full-Time Jobs			
Total Number of Full-Time Equivalent Jobs			
Average Annual Salary			
Total Payroll for all Full-Time Jobs			
What NAICS codes do these jobs fall under (if applicable)			
Projected Number of Construction-Related Jobs			
Estimated Total Construction Payroll			

2. What types of jobs will be created?

--

**COMMUNITY IMPACT**

**1. How compatible is the project with the City of Hallettsville's Comprehensive Plan and Economic Development Strategic Plan goals?**

--

**2. How does the project support quality of life benefits?**

--

**3. What effect would the project have on the local housing market?**

--

**4. What environmental impact, if any, will be created by the project?**

--

**5. What effect would the project have on other taxing entities?**

--

**6. Any additional information:**

--

**INCENTIVE REQUEST**

**1. What type(s) of incentives are you requesting?**

--

**2. What would those incentives pay for?**

--

**3. Requested Incentives Amount:**

--

**CERTIFICATION AND SIGNATURE**

By signing below, the applicant certifies that all information provided in this application is true and accurate to the best of applicant's knowledge.

Signature	Date
Printed Name	Title

**FOR OFFICIAL USE ONLY**

Application Received:	
Application #:	
Fee Paid:	
Status:	

**DECEMBER 2025**  
**ELECTRIC DEPARTMENT**

Vehicle read both routes

Line locates as needed

Read book # 15

Read & leave on – 207 East Second, 703 Kroschel #2D, 902 North Texana, 106 East First, 106 Walnut #205, 1309 East Cemetery Rd., 106 Walnut #306, #101, #305, 104 Rick Dr.

Turn on – 106 Buster, 415 Sabine, 107 Fink #8, 307 North Market, 407 South Market, 500 South Texana

Final & turn off – 201 South Ridge, 204 Liveoak, 703 Kroschel #9, 500 South Texana, 407 South Market, 606 East Second, 315 South Ridge #B, 1103 North Texana #A, 602 North Ridge, 307 North Market, 103 Village Dr. #49, #15 & #28, 113 East Second, 804 East First, 302 North Promenade #A, 208 Crocket, 470 Cr. 130, 406 Alma, 211 US Hwy 77 South #15, 106 Walnut # 203, #101. 1134 Donna Drive #404, 307 South Pecan #32, 107 East Fink Dr. #7, 101 North Kelly, 922 South Main #C, 901 South Glendale, 307 North Market

Door hanger- 106 Walnut #106

Rereads- 106 North Ridge, 407 Sabine, 703 East Fifth #A

Non-reads- 63 non-read meters

Meter change outs- 705 North Texana

Trim & chip limbs- 310 South Dowling, 103 North Pecan, East Fifth & South Judy

Street lights- 205 Crocket, 401 North Glendale, 319 North Main, 1101 Donna Dr., 403 East Bowie, 402 Devall, 103 North Pecan, 204 Walnut, 106 Walnut, 510 Devall, 701 Kroschel

Hand dig hole for primary pole for Domino's URD riser.

Brought pole to Domino's site and bonded neutral.

Helped water dept. with fire hydrant on South Russell with digger.

Brought poles to job site on East Fifth and bonded neutral.

Repaired service drop at 404 South Main.

Disconnect 505 North Ridge

Set 4 poles & 2 anchors on East Fifth for 1Ph primary extension.

Set 500 KVA pad mount at Domino's.

Removed all power boards from the courthouse from the Festival of Lights.

Met James with Weaver & Jacobs at the hardball field concession stand/restroom for electrical line location.

Disconnect all electrical wiring at W.W.T.P. where repairs were being made.

Trip to substation to put HC-110 on 1 shot and return to normal after work completed at Domino's.

Cut down and chip trees for new power line on East Fifth street.

Pulled in URD wire at Domino's.

Made up primary connections and secondary connections in transformer at Domino's.

Pulled in primary wire and tied in on East Fifth street.

Made all connections on pole at Domino's & put on line.

Repaired transducer connections at west tower

Got gas & diesel readings from fuel tanks at public works.

Eugene Mikush Jr.

---

## **December 2025, REPORT FOR WATER & WASTEWATER DEPT.**

Checked the water well sites and recorded the water pumped and the chlorine used at the well sites daily.

Checked and recorded the chlorine residual in the distribution system daily.

Flushed dead end water mains monthly.

Collected monthly water samples from the distribution system and drove them to the lab in Victoria for testing.

Took full chlorine bottles to the water well sites and brought the empty bottles back to the Wastewater Treatment Plant.

Got the re-reads and non-read meters for the month.

Made several cross-connection inspections.

Cut off and turned on customer services for leaks, repairs, and non-payments.

Performed various line locates as requested.

Checked various water meters and replaced registers and MXU's per work orders.

Helped at Wastewater Treatment Plant as need.

Repair 2" water leak at 1413 E Cemetery Rd.

Turned water off per customer at 803 N Main.

Locate contractors for sewer line extension quote on Fifth St.

Unload chlorine bottles at WWTP.

Changed out ¾" cutoff valve at 104 Kessler.

410 N Main turn off water per customer leak.

Changed out 1" water meters and MXU's at 723 N US HWY 77.

Changed out 1" water meter and MXU at 1140 N US HWY 77.

Repair 2" leak at 825 W Fairwinds.

Review quotes for sewer extension on Fifth St.

Meet with contractor about sewer connection at 1600 N Texana.

Installed fire hydrant meters at FM 530 and 884 B W Fairwinds.

Final out inventory.

Check if property has water @ 406 N LaGrange.

Final out water meter at 1104 N Texana.

Meeting over TCEQ inspection at WWTP.

Clean grit chamber at WWTP.

Unload material for WWTP rebuild.

Mark manholes/sewer cleanouts/valves for Lester on S. Glendale.

Repair 6" leak on fire hydrant on S. Russell.

Move material for ReBuild-It at WWTP.

Construction begins on WWTP.

Dig trench for new electric at Miller Lift Station.

Clean up around WWTP.

Clean EDC lift station.

Repair 2" water leak at #1 green in golf course.

Cut off lock and turn water on at 106 Buster.

Run sewer line at end of Kroschel.

Mercer Construction begins sewer line extension on 5<sup>th</sup> St.

Work on lift station at WWTP.

Replace meter box at 905 S Main.

Clean and inspect lift stations.

512 DeVall check for no water pressure or leak. City cutoff not all the way on.

TCEQ Inspection of WWTP.

Fix 1" leak at WWTP.

Install vaccum hose breakers at WWTP.

Work on 4" pump at WWTP.

Friedel Drilling begins to move in at Ridge Well for new water well project.

Take down part of fence at Ridge Well.

Contact TRC about location of new water well at Ridge.

Unload airlift pump at WWTP.

Create Standby list for 2026.

Turn water off at 507 Page per customer leak.

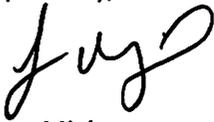
Flush hydrant on DeVall St per customer complaint.

Meet with plumber at 1104 E 4<sup>th</sup> St about location of new connections.

Repair 2" water leak on Soledad St.

W

Respectfully,

A handwritten signature in black ink, appearing to read "J. Migl". The signature is written in a cursive, flowing style.

James Migl

Water Wastewater Supervisor

**MONTHLY REPORT**  
**DECEMBER 2025**  
**WASTEWATER TREATMENT PLANT**

**Complete DMR monthly report to TCEQ**

**Clean bar screen daily am/pm.**

**Check blowers daily keep on rotation, lubricate, clean filters on regular schedule.**

**Take grab samples of effluent, test for levels of CL<sub>2</sub>, PH. and D.O. daily.**

**Check daily flow of plant**

**Clean plant, weirs and supernater two to three times weekly**

**Inspect lift stations, clean floats and wash.**

**Wash Clarifiers**

**Fill drying beds with sludge and rake and haul in roll-off when dry.**

**Level drying beds with layer of sand when needed.**

**Check Chlorine bottles daily and replace when empty.**

**Order Chlorine bottles when supply is low for wastewater and water.**

**Take effluent composite samples weekly to B-environment for test of BOD and TSS.**

**Take effluent grab sample to Victoria twice per month to test for E-Coli**

**Average flow for the month of December was 208000 gallons per day.**

**Take water samples to lab for water department**

**Working with Mercer Construction and Daniels on renovation of plant**

**Meet with TCEQ investigator for WWTP inspection**



**Robert Stratmann**  
**Wastewater Treatment Plant Opr.**

# Grounds Maintenance

December 2025

- Patched pot holes on Willis St.
- Patched pot holes on Hackberry and Devall
- Picked up tree limbs on East Third
- Cleaned drop inlets
- Picked up dead deer at Chaparral motel
- Picked up tire on Fifth
- Cut trees on Judy St.
- Picked up limbs on Kahn and hauled to transfer station
- Patched pot holes on Fifth and Market
- Hauled load of limestone to the sewer plant
- Patched pot holes Texana and Fifth
- Patched pot holes on North Main
- Picked up dead cat at South Main and Milam
- Mowed and trimmed all lift stations
- Picked up logs on Judy
- Stock piled sand at golf course
- Mowed park
- Picked up branches on Kahn
- Mowed West side of town
- Picked up dead deer and cat on South Texana
- Cut limbs blocking yield sign on Fifth and Market
- Mowed South side of town
- Stock piled mulch at park
- Fixed water leak at golf course
- Brought all fire extinguishers to Public Works for inspection
- Hauled 2 loads of limestone to Judy St.
- Filled in holes on golf course
- Hauled a load of limestone to Judy St.
- Put all fire extinguishers back in correct locations
- Cleaned drop inlets
- Mowed Public Works and Fire station
- Took down rear fence at Ridge well
- Pulled wire at Domino's

- Mowed Library
- Picked up limbs on Ridge Crest
- Put up temporary fence at Library
- Stock piled limestone at pole yard
- Pushed brush at Transfer Station
- Took down temporary fence at Library
- Picked up dead squirrel on Willis
- Pulled wire on Judy St.
- Picked up limbs on Third St.
- Picked up limbs South Promenade
- Patched pot holes on South Promenade
- Repair stop sign Ridge and Second
- Spread mulch in playground area at the park

THANK YOU

Leut Beal

## DECEMBER 2025 ACTIVITY REPORT

### PARK/GOLF

Mowing	Trash Pick-up: (# of cans)
Park	Square (12)
Basketball	Park (6)
FM957	Little League (15)
American Legion	Basketball (1)
Park Creek	Soccer (4)
77N Ditch	Pavilions (4)
Chamber	Garden Center & Youth Center (4)
Ridge Well	Golf Course (7)
Industrial	Total = 53 cans
Soccer	
Parking Lot	Restrooms:
Little League	Park
West Well	Little League
West Tower	Airport
Y-intersection	
Library	Mowing Cont.:
Golf Course	Alma Gary Lift Station
Public Works	Work Force
Fire Station	Waste Water Plant
Memorial	Airport (Last mowing 4/2/2025)
Jr. High	Voskamp Lift Station

- Cut down trees Judy St.
- Pulled wire Domino's
- Fixed water leak on golf course
- Put mulch in playground area
- Picked up limbs on Ridge crest
- Put up temporary fence at Library
- Tore down temporary fence at Library
- Took down front fence at Ridge well
- Chip limbs Judy St.

*THANK YOU*

*Scott Bey*

# HALLETTSVILLE POLICE DEPARTMENT

## Arrests - By Officer

12\01\2025  
thru 12\31\2025

<b>Officer</b>	<b>Arrests</b>	<b>Male</b>	<b>Female</b>	<b>White</b>	<b>Black</b>	<b>Indian</b>	<b>Asian</b>	<b>Unknown</b>
HENGST, KYLE	1	1	0	1	0	0	0	0
RANGEL, SAUL	1	1	0	0	1	0	0	0
YANCEY, HARRISON	2	2	0	2	0	0	0	0
<b>Total</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>

# HALLETTSVILLE POLICE DEPARTMENT

## Arrests - By Type

12\01\2025  
thru 12\31\2025

Arrest Type	Arrests	Male	Female	White	Black	Indian	Asian	Unknown
CITATION	2	2	0	2	0	0	0	0
ON VIEW	1	1	0	1	0	0	0	0
WARRANT	1	1	0	0	1	0	0	0
Total	4	4	0	3	1	0	0	0

# HALLETTSVILLE POLICE DEPARTMENT

## Calls - By Type

12\01\2025  
thru 12\31\2025

Type	Description	# Of Calls
1186	911 HANGUP	1
1164	ACCIDENT	9
111	ACCIDENT-PRIVATE PROPERTY	4
82	ADDITIONAL INFO. ON CASE	2
61	ALARM CALL (BUSINESS OR RESIDENCE)	2
49	ALCOHOL RELATED INCIDENT(CONSUME/POSSESS/FURNISH/UNDER INFL.)	1
89	ANIMAL BITE (DOMESTIC)	1
24	ANIMAL CALL-DOMESTIC	12
79	ANIMAL CALL-NON DOMESTIC	6
1152	AUDIT - PROPERTY ROOM	1
3	BURGLARY	1
142	CITY ORDINANCE VIOLATION	2
62	CIVIL/DOMESTIC RELATED	7
6	CLOSE PATROL/HOUSEWATCH	9
1194	COMMUNITY OUTREACH	1
54	CPS REFERRAL	3
56	DISTURBANCE	2
112	DOCUMENTATION OF INFORMATION	7
38	DRUG RELATED	2
65	ESCORT REQUEST	1
110	FIRE RELATED-NON RES/BLDG.	1
131	GRAFFITI	4
1200	JOIC INFORMATION	1
1195	K-9 MTR VEH STOP - WARNING	1
1197	K-9 OTHER AGENCY ASSIST	4
100	MENTAL HEALTH INTERVENTION	2
26	MISCELLANEOUS INFORMATION	4
1180	MOTORIST ASSIST	1
120	MTR VEH STOP - WARNING	107
119	MTR VEH STOP-CITATION	21
1166	NURSING HOME RESIDENT INCIDENT	2
67	OPEN DOOR/WINDOW	1
1167	OPEN RECORDS REQUEST	10
1185	OPERATION LONE STAR	7
23	OTHER AGENCY ASSIST	15
22	PUBLIC ASSIST	1
126	PUBLIC INFORMATION REQUEST	7
31	RECKLESS DRIVER/DRIVING	5
1143	REPEATER CHECK	13
1144	SCHOOL WALK THRU/CAMPUS CHECK	11
122	SERVE SUMMONS	1
63	SHOTS FIRED	2
132	STALKING	1
1178	SUBPOENA DUCES TECUM	1
46	SUSPICIOUS ACTIVITY/PERSON	9
81	SUSPICIOUS ODOR	1
88	TELEPHONE SCAM	1
64	TERRORISTIC THREAT	1
4	THEFT	2

Type	Description	# Of Calls
55	TRAFFIC HAZARD	1
25	VEHICLE UNLOCK	3
69	WARR ARREST-LOCAL JURISDICTION	1
66	WARRANT-ATTEMPT TO SERVE	29
42	WELFARE CONCERN	7
	<b>Total</b>	<b>352</b>

# HALLETTSVILLE POLICE DEPARTMENT

## Calls - By Officer

12\01\2025  
thru 12\31\2025

<b>Badge No - Officer</b>	<b># Of Responses</b>	<b>Initial Unit</b>	<b>Secondary Unit</b>
506 - HENGST, KYLE	88	86	2
HENSLEY,	21	21	0
502 - HILL, SGT. CHRISTOPHER	98	98	0
504 - JOHNSON, RODERICK	27	27	0
507 - MONTANTES,	15	14	0
501 - RANGEL, SAUL	24	23	1
500 - SCHLAUCH, CHIEF RANDAL	3	0	3
508 - YANCEY, HARRISON	83	83	0
<b>Total Officer Responses:</b>	<b>359</b>	<b>Total Calls: 352</b>	<b>Secondary 6</b>

### Warnings Issued December 2025

Rangel	0
Hill	27
Johnson	0
Hengst	37
Montantes	2
Yancey	42
<b>Total</b>	<b>108</b>

# HALLETTSVILLE POLICE DEPARTMENT

## Arrests - By Officer

01\01\2025  
thru 12\31\2025

<b>Officer</b>	<b>Arrests</b>	<b>Male</b>	<b>Female</b>	<b>White</b>	<b>Black</b>	<b>Indian</b>	<b>Asian</b>	<b>Unknown</b>
HENGST, KYLE	36	26	10	24	12	0	0	0
HILL, SGT. CHRISTOPHER	9	7	2	6	3	0	0	0
JOHNSON, RODERICK	10	7	3	6	4	0	0	0
MONTANTES,	17	12	5	13	4	0	0	0
RANGEL, SAUL	5	1	4	3	2	0	0	0
SIERRA, GEORGE	22	18	4	17	5	0	0	0
YANCEY, HARRISON	30	25	5	22	8	0	0	0
<b>Total</b>	<b>129</b>	<b>96</b>	<b>33</b>	<b>91</b>	<b>38</b>	<b>0</b>	<b>0</b>	<b>0</b>

# HALLETTSVILLE POLICE DEPARTMENT

## Arrests - By Violation

01/01/2025  
thru 12/31/2025

Violation	# of Offenses
AGG ASSAULT W/DEADLY WEAPON	3
AGG SEXUAL ASSAULT CHILD	10
ASSAULT CAUSES BODILY INJURY (M-A)	2
ASSAULT CAUSES BODILY INJURY FAMILY MEMBER	3
ASSAULT FAM/HOUSE MEM IMPEDE BREATH/CIRCULATION	1
ASSAULT FAMILY/HOUSEHOLD MEMBER W/PREV CONV	1
BURGLARY OF A VEHICLE	1
BURGLARY OF HAB INTEND OTHER FELONY	1
BURGLARY OF HABITATION	1
CONTINUOUS VIOLENCE AGAINST THE FAMILY	1
CRIMINAL MISCHIEF SUBSTANTIAL INCONVIENCE	6
CRIMINAL TRESPASS	1
DEADLY CONDUCT DISCHARGE FIREARM	2
DRIVING W/LIC INV W/PREV CONV/SUS/W/O FIN RES	1
DRIVING WHILE INTOXICATED 2ND	1
DRIVING WHILE INTOXICATED 3RD OR MORE	1
DRIVING WHILE INTOXICATED MB	3
DRIVING WHILE INTOXICTED-OPEN ALCOHOL CONTAINER (M-B)	3
DRIVING WHILE LICENSE INVALID W/PREV CONV	2
DRIVING WHILE LICENSE INVALID W/PREV CONV/SUSP/W/O FIN RESP	4
DUTY ON STRIKING STRUCTURE, FIXTURE /HWY LANDSCAPE >=\$200	1
EVADING ARREST/DETENTION W/VEHICLE	3
FAILED TO MAINTAIN FINANCIAL RESPONSIBILITY	1
FAILURE TO APPEAR	1
FAILURE TO IDENTIFY GIVING FALSE/FICTITIOUS INFO	1
FALSE STMT TO PO/SP INV/LAW ENF EMPL/COR OFF	1
HARASSMENT (CLASS B)	1
INDECENCY W/CHILD SEXUAL CONTACT	2
INJURY TO CHILD/ ELDERLY/DISABLE W/INT BODILY INJ	3
INTERFERE WITH EMERGENCY REQUEST FOR ASSISTANCE	1
MINOR IN POSSESSION OF TOBACCO	1
OPEN CONTAINER/POSS OF ALCOHOLIC BEV./MOTOR VEH/PASS	1
OPEN CONTAINER/POSS OF ALCOHOLIC BEV./MOTOR VEH/DRIVER	2
POSS CS ANALOGUE PG 2 < 1G	1
POSS CS ANALOGUE PG 2 >= 1G < 4G	1
POSS CS PG 1 /1-B >= 1G < 4G	3
POSS CS PG 1 >= 4G < 200G	2
POSS CS PG 1/1-B >= 4G < 200G	1
POSS CS PG 1/1B < 1G	3
POSS CS PG 2 < 1G	2
POSS CS PG 2 < 1G DRUG FREE ZONE	1
POSS CS PG 2 >= 1G < 4G	1
POSS CS PG 2 >= 4G < 400G	3
POSS CS PG 3 < 28G	2
POSS CS PG 3 < 28G DRUG FREE ZONE	2
POSS MARIJUANA < 2 OZ DFZ IAT 481.121	2
POSS MARIJUANA < 2OZ	7
POSS MARIJUANA <= 5LBS >4OZ	1
POSSESS DANGEROUS DRUG	1
POSSESSION OF DRUG PARAPHERNALIA	6

Violation	# of Offenses
POSSESSION OF E-CIGARETTE/TOBACCO BY MINOR	2
PROHIBITED SUBS CORR FACIL-ALCOHOL/DRUGS/PHONE/TOBACCO	1
PUBLIC INTOXICATION	6
PUBLIC INTOXICATION BY MINOR	1
RECKLESS DRIVING	1
RESIST ARREST SEARCH OR TRANSPORT MA	4
TAMPER/FABRICATE PHYSICAL EVID W/INTENT TO IMPAIR	3
THEFT < \$100 (SHOPLIFTING)	3
THEFT<\$100	1
UNLAWFUL POSSESSION OF A FIREARM BY A FELON	1
UNLAWFULLY CARRYING A WEAPON	4
VIOL CITY CODE-RECREATIONAL VEH-PERMANENT RESIDENCE	1
VIOLATE BOND/PROTECTIVE ORDER	3
VIOLATION OF PROTECTIVE ORDER	1
WARRANT/CAPIAS ARREST-OTHER JURISDICTION	20
WARRANT/CAPIAS ARREST (NON-TRAFFIC)	11
WARRANT/CAPIAS ARREST (TRAFFIC)	29
<b>Total Violations</b>	<b>198</b>
<b>Total Arrests</b>	<b>129</b>

# HALLETTSVILLE POLICE DEPARTMENT

## Calls - By Type

01\01\2025  
thru 12\31\2025

Type	Description	# Of Calls
1186	911 HANGUP	5
1176	ABANDONED VEHICLE	12
1164	ACCIDENT	87
111	ACCIDENT-PRIVATE PROPERTY	9
82	ADDITIONAL INFO. ON CASE	19
61	ALARM CALL (BUSINESS OR RESIDENCE)	73
49	ALCOHOL RELATED INCIDENT(CONSUME/POSSESS/FURNISH/UNDER INFL.)	7
89	ANIMAL BITE (DOMESTIC)	9
141	ANIMAL BITE (NON-DOMESTIC)	1
24	ANIMAL CALL-DOMESTIC	140
79	ANIMAL CALL-NON DOMESTIC	26
1189	ANNUAL RACIAL PROFILING REPORT	1
1191	ANNUAL REVIEW - MISC.	1
36	ARSON	2
1	ASSAULT	18
1152	AUDIT - PROPERTY ROOM	2
3	BURGLARY	9
53	BURGLARY OF MOTOR VEHICLE	6
1199	CITY COUNCIL DECISION NOTIFICATION	2
142	CITY ORDINANCE VIOLATION	37
1192	CITY ORDINANCE VIOLATION / JUNK VEHICLE(S)	5
62	CIVIL/DOMESTIC RELATED	87
6	CLOSE PATROL/HOUSEWATCH	51
1194	COMMUNITY OUTREACH	3
54	CPS REFERRAL	20
21	CRIMINAL MISCHIEF	5
33	CRIMINAL TRESPASS	12
129	CT WARNING ISSUED	8
1153	CYBER RELATED - OTHER AGENCY	1
74	DAMAGE TO PROPERTY	12
116	DECEASED PERSON	1
94	DELIVER MESSAGE	1
32	DISORDERLY CONDUCT	3
56	DISTURBANCE	69
112	DOCUMENTATION OF INFORMATION	126
108	DOCUMENTATION OF MUNICIPAL COURT WARRANTS	5
1165	DONATION TO PD	3
38	DRUG RELATED	32
65	ESCORT REQUEST	44
96	EUTHANASIA OF IMPOUNDED ANIMAL (FELINE)	1
98	EUTHANASIA OF ANIMAL (OTHER)	2
39	EVADING ARREST/DETENTION	1
1183	EVADING W/VEHICLE	3
110	FIRE RELATED-NON RES/BLDG.	2
34	FORGERY	1
40	FRAUD	6
131	GRAFFITI	4
35	HARASSMENT	9
1188	HIT AND RUN	16

Type	Description	# Of Calls
93	ILLEGAL DUMPING	3
1200	JOIC INFORMATION	17
143	JUNK VEHICLE-VIOLATE CITY ORDINANCE	1
52	JUVENILE RELATED INCIDENT	6
1195	K-9 MTR VEH STOP - WARNING	15
1196	K-9 MTR VEH STOP-CITATION	1
1197	K-9 OTHER AGENCY ASSIST	29
95	LOUD MUSIC/NOISE	2
100	MENTAL HEALTH INTERVENTION	17
26	MISCELLANEOUS INFORMATION	27
78	MISSING PERSON	3
1180	MOTORIST ASSIST	19
120	MTR VEH STOP - WARNING	1,970
119	MTR VEH STOP-CITATION	681
123	MUNICIPAL COURT BAILIFF	5
1154	MUNICIPAL COURT COMPLIANCE LETTER	7
105	NOTICE OF PROTECTIVE ORDER	1
1166	NURSING HOME RESIDENT INCIDENT	21
86	OBSTRUCT VIEW	1
67	OPEN DOOR/WINDOW	5
1167	OPEN RECORDS REQUEST	72
1185	OPERATION LONE STAR	33
23	OTHER AGENCY ASSIST	199
77	OVERSIZE/WIDE LOAD	1
60	PARKING VIOLATION	7
73	PROPERTY CHECK	10
50	PROPERTY LOST/FOUND/RECOVERED	26
121	PROSTITUTION	1
22	PUBLIC ASSIST	22
126	PUBLIC INFORMATION REQUEST	48
31	RECKLESS DRIVER/DRIVING	55
83	RECOVERY OF PROPERTY/VEHICLE	2
135	RELEASE OF IMPOUNDED ANIMAL	1
1143	REPEATER CHECK	260
90	SCHOOL RELATED INCIDENT	17
1144	SCHOOL WALK THRU/CAMPUS CHECK	186
122	SERVE SUMMONS	9
118	SEX OFFENDER REGISTRATION	15
75	SEX OFFENSES	2
63	SHOTS FIRED	7
132	STALKING	2
1178	SUBPOENA DUCES TECUM	1
46	SUSPICIOUS ACTIVITY/PERSON	103
81	SUSPICIOUS ODOR	3
88	TELEPHONE SCAM	7
64	TERRORISTIC THREAT	3
4	THEFT	16
55	TRAFFIC HAZARD	30
11	TRAFFIC RELATED CALL	4
84	UNAUTHORIZED USE OF MV	3
0	UNKNOWN	1
25	VEHICLE UNLOCK	50
133	VIOLATE CITY CODE- CURFEW-WARNING	2
101	VIOLATE PROTECTIVE ORDER	1
69	WARR ARREST-LOCAL JURISDICTION	21
47	WARR ARREST-OTHER JURISDICTION	9
71	WARRANT CLEARED WITH COURT	68
66	WARRANT-ATTEMPT TO SERVE	312
43	WEAPON VIOLATIONS	1
42	WELFARE CONCERN	74

Type	Description	# Of Calls
	Total	5,514

# HALLETTVILLE POLICE DEPARTMENT

## Calls - By Officer

01\01\2025  
thru 12\31\2025

<b>Badge No - Officer</b>	<b># Of Responses</b>	<b>Initial Unit</b>	<b>Secondary Unit</b>
	2	2	0
506 - HENGST, KYLE	1,327	1204	120
HENSLEY,	186	186	0
502 - HILL, SGT. CHRISTOPHER	797	464	331
504 - JOHNSON, RODERICK	729	715	13
507 - MONTANTES,	1,082	944	131
501 - RANGEL, SAUL	233	156	77
Reporting, Citizen	6	3	3
500 - SCHLAUCH, CHIEF RANDAL	12	4	8
505 - SIERRA, GEORGE	977	898	79
UNASSIGNED	2	2	0
508 - YANCEY, HARRISON	1,081	938	138
<b>Total Officer Responses:</b>	<b>6,434</b>	<b>Total Calls:</b>	<b>5514</b>
		<b>Secondary</b>	<b>900</b>

### Warnings Issued 2025

Rangel	5
Hill	176
Johnson	54
Sierra	305
Hengst	476
Montantes	470
Yancey	501

Total                      1987

P E R I O D I C F E E R E P O R T

Report for fees collected:                    Posted    1/01/2025 - 12/31/2025

12	130.00	AF	ADMINISTRATIVE FEE
684	3,157.24	AR	ARREST FEE
1	4.00	CC	CREDIT CARD FEE
0	.00	OP	OVERPAYMENT
28	540.00	AF2	\$20 Administrative Fee
47	1,020.98	CS2	CHILD SAFETY FEE
24	94.10	CTF	COURT TECHNOLOGY FUND
121	1,200.00	DSC	DSC ADMIN FEE
24	47.05	IDF	Indigent Defense Fee
12	345.14	STF	STATE TRAFFIC FEE
390	1,121.85	TFC	TFC
22	43.05	TPF	TRUANCY PREVENTION FUND
10	.10	CJFC	Civil Justice Fee Court/MVP
10	.86	CJFS	Civil Justice Fee State/MVF
391	64,173.82	FINE	FINE
24	14.11	JFCI	JUDICIAL SUPPORT FEE-CITY
705	65.80	LMJF	Local Municipal Jury Fund
24	70.58	MCBS	MUNICIPAL COURT BUILDING SEC.
2	41.03	RSTL	RESTITUTION FEE LOCAL
24	94.10	SJRF	STATE JURY FEE
4	34.94	TP-L	TIME PAYMENT PLAN - LOCAL
4	43.66	TP-S	TIME PAYMENT PLAN - STATE
144	1,594.43	TPRF	Time Payment Reimbursement Fee
22	3,745.00	ADMIN	DEF/SP EXPNS FEE/FINE
24	940.94	CCC04	CONSOLIDATED COURT COST
740	40,845.30	CCC20	CCC 2020
24	127.02	JFCT2	JUDICIAL SUPPORT FEE STATE
712	2,633.36	LMCTF	Local Court Technology Fund
713	3,292.62	LTPDF	Local Truancy Prevention Fund
4	200.00	LYDAF	LOCAL YOUTH DIV ADMIN FEE
378	18,122.54	STF19	STATE TRAFFIC FEE
137	16,217.84	COLAGY	COLLECTION AGENCY FEE 30%
1	30.00	EXPUNG	EXPUNGMENT FEE
713	3,228.11	LMCBSF	Local Building Security Fund
432	53,186.29	TITLE7	TITLE 7 TRANS CODE FINES
32	601.83	TLFTA1	OMNI BASE STATE
171	1,014.90	TLFTA2	OMNI FEE
171	676.60	TLFTA3	LOCAL OMNI BASE FEE
4	8.73	TP-L-C	TIME PAYMENT FEE - J EFFICIENCY
151	6,897.47	WRNTFE	WARRANT FEE
TOTAL:			225,605.39

Beginning Date.....: 12/01/2025  
Ending Date.....: 12/31/2025  
by Citation date

Agency.....: All  
Officer.....: All

Type of Offense.....: All

Special Flag.....:

Entered By.....: All

Sort By.....: Officer Badge

Total by Race/Sex.....: No

POLICE DEPARTMENT

502 HILL, CHRISTOPHER

Totals for Officer

Number of Citations for Officer.....:	2
Number of Violations for Officer.....:	3
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	1

504 JOHNSON, RODERICK C

Totals for Officer

Number of Citations for Officer.....:	1
Number of Violations for Officer.....:	1
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	0

506 HENGST, KYLE

Totals for Officer

Number of Citations for Officer.....:	15
Number of Violations for Officer.....:	18
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	1

508 YANCEY, HARRISON

Totals for Officer

Number of Citations for Officer.....:	3
Number of Violations for Officer.....:	4
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	1

Totals for Agency

Number of Citations for Agency.....:	21
Number of Violations for Agency.....:	26
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	3

Grand Totals

Total Number of Citations.....:	21
Total Number of Violations.....:	26
Total Number of Citations Juveniles.:	0
Total Number of Citations Minors.....:	3



# REPORT TO CITY COUNCIL



Report prepared by: **Breana Kristek**

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Date: January 19, 2026

Subject: Library Report

This report was generated on January 1, 2025 and includes Library statistics for December 1, 2025 - December 31, 2025.

## Material Circulation Statistics:

Adult Collections: **1,121**

Youth Collections: **628**

Film: **158**

E-Content: **502**

**Total Circulation: 2,409**

## Computer Use Statistics:

Computers Available: **13**

Total Sessions: **57**

Average Session Length: **90 min**

Total Session Length: **85 hours**

**Money saved through patrons using Library services this month: \$46,352.50**

**Revenue: \$201.40**

Copies: **\$144.00**

Fines: **\$50.90**

Replacement books: **\$5.00**

Replacement library cards: **\$1.50**

**Total Library Visitors: 788**

Average per day: **46**

**Website Visitors: 785**

**Google Business Profile Views: 167**

**Google Business Profile Interactions: 123**

Calls Made: **27**

Direction Requests: **40**

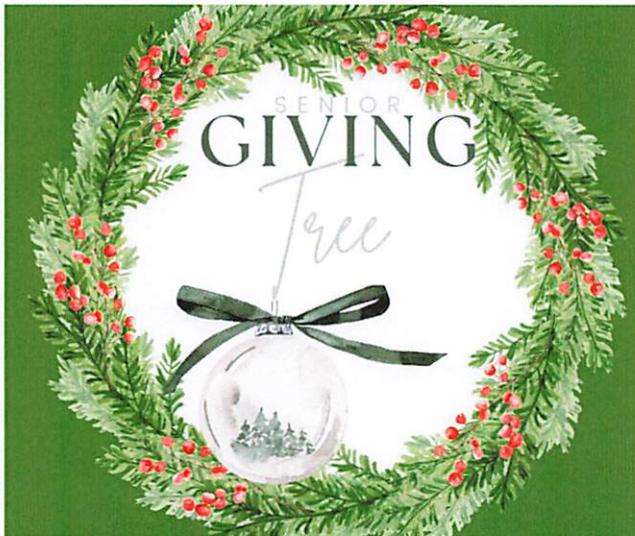
Website Clicks: **56**



**IT'S THAT TIME AGAIN**

GIVE US A CALL IF YOU NEED  
TAX FORMS ORDERED

**60 people utilizing this service**



**137 seniors adopted**

**HOLLY**

**JOLLY**

**HANGOUT**

at the

**FRIENCH SIMPSON  
MEMORIAL LIBRARY**

**MONDAY, DECEMBER 22<sup>ND</sup>**  
**6:00 - 8:00PM**

**705 E. 4TH  
HALLETTVILLE, TX**

FRIENDS  
OF THE  
FRIENCH SIMPSON  
MEMORIAL  
LIBRARY

**CHILDREN'S  
SNOW GLOBE  
CREATIONS**

**THURSDAY DEC 18<sup>TH</sup> & TUESDAY DEC 30<sup>TH</sup>**

**2-3PM**

**\*CALL 361.798.3243 X 203 TO REGISTER\***

**25 participants**

The Sign:

FRIENCH SIMPSON  
MEMORIAL LIBRARY

BURNT MY TONGUE  
DRINKING TEA...  
WINE WOULD  
NEVER DO THAT  
TO ME

FRIENCH SIMPSON  
MEMORIAL LIBRARY

HOW A COMPUTER  
GONNA ASK ME  
IF I'M A ROBOT?

FRIENCH SIMPSON  
MEMORIAL LIBRARY

THE SPRITE FROM  
MCDONALDS  
COULD FRY FISH

FRIENCH SIMPSON  
MEMORIAL LIBRARY

DUE TOMORROW  
OR  
DO TOMORROW

FRIENCH SIMPSON  
MEMORIAL LIBRARY

MAMA RAISED  
A COMPLAINER,  
BUT NOT A  
QUITTER

FRIENCH SIMPSON  
MEMORIAL LIBRARY

IT IS NOT  
EASY PEASY  
LEMON SQUEEZY

FRIENCH SIMPSON  
MEMORIAL LIBRARY

DUE TO PERSONAL  
REASONS...  
I'LL BE SCREAMING

FRIENCH SIMPSON  
MEMORIAL LIBRARY

HOW THE BILLS  
STOLE  
CHRISTMAS

FRIENCH SIMPSON  
MEMORIAL LIBRARY

I CAN ONLY  
AFFORD TO  
PRAY FOR V'ALL  
THIS CHRISTMAS

FRIENCH SIMPSON  
MEMORIAL LIBRARY

JUST GONNA  
JINGLE PART  
OF THE WAY...  
I'M TIRED

FRIENCH SIMPSON  
MEMORIAL LIBRARY

BIG DEAL  
TIMES SQUARE...  
I DROP THE BALL  
AT LEAST TWICE A DAY

**City Council Meeting – January 20, 2026**  
**Administrative Report for December 2025**  
**Submitted by: Grace Ward City Secretary/Administrator**

**Sales & Use Taxes 18.2% over 2024**

Sales & Use Taxes		
Payment Month	2024	2025
Jan	\$66,411.77	\$69,382.27
Feb	\$68,190.27	\$90,630.24
Mar	\$51,067.43	\$56,210.67
Apr	\$53,798.77	\$53,116.19
May	\$66,604.49	\$68,550.17
Jun	\$57,407.80	\$61,367.25
Jul	\$54,439.57	\$66,683.56
Aug	\$68,938.35	\$73,498.45
Sept	\$92,912.61	\$67,646.36
Oct	\$57,231.89	\$63,732.43
Nov	\$34,211.08	\$125,283.67
Dec	\$61,461.55	\$69,968.52
	\$732,675.58	\$866,069.78

**Monthly Investment Report**

MONTHLY INVESTMENT REPORT	START BALANCE	END BALANCE	END OF	
			NET CHANGE	December YTD CHANGE
Water & Light Fund	\$ 6,615,177.20	\$ 6,113,274.65	\$ (501,902.55)	436,135.64
General Fund	\$ 2,120,803.55	\$ 2,967,432.96	\$ 846,629.41	257,187.33
<b>TOTAL OPERATING</b>	<b>\$ 8,735,980.75</b>	<b>\$ 9,080,707.61</b>	<b>\$ 344,726.86</b>	<b>\$ 693,322.97</b>
Minimum unassigned balance	86.4%	89.8%	3.41%	3.7%
Vol Firemens Pension	\$ 39,726.76	\$ 39,859.84	\$ 133.08	\$ 1,532.82
City Fire Truck Fund	\$ 67,723.90	\$ 77,958.44	\$ 10,234.54	\$ 22,733.13
Library Advisory Board	\$ 104,423.65	\$ 105,397.43	\$ 973.78	\$ 105,397.43
Library Endowment Fund	\$ 163,669.47	\$ 164,198.58	\$ 529.11	\$ (101,338.26)
Library Pepper Memorial	\$ 20,916.08	\$ 20,983.70	\$ 67.62	\$ 881.65
Library Expansion Fund	\$ 24,250.06	\$ 24,328.46	\$ 78.40	\$ 1,022.19
Hotel / Motel Tax	\$ 193,352.95	\$ 156,675.11	\$ (36,677.84)	\$ 6,205.80
Capital Improvements	\$ 422,303.87	\$ 423,669.10	\$ 1,365.23	\$ 17,801.07
Drug Confiscation Fund	\$ 0.07	\$ 0.07	\$ -	\$ -
<b>TOTAL OTHER FUNDS</b>	<b>\$ 1,036,366.81</b>	<b>\$ 1,013,070.73</b>	<b>\$ (23,296.08)</b>	<b>\$ 54,235.83</b>
<b>TOTAL CITY FUNDS INVESTED</b>	<b>\$ 9,772,347.56</b>	<b>\$ 10,093,778.34</b>	<b>\$ 321,430.78</b>	<b>\$ 747,558.80</b>
Debt Project	\$ 5,690,563.24	\$ 5,708,958.19	\$ 18,394.95	\$ (212,369.72)
Debt Services	\$ 115,621.57	\$ 230,782.11	\$ 115,160.54	\$ (74,929.92)
<b>TOTAL DEBT FUNDS</b>	<b>\$ 5,806,184.81</b>	<b>\$ 5,939,740.30</b>	<b>\$ 133,555.49</b>	<b>\$ (287,299.64)</b>
4A Manufacturing	\$ 1,531,198.55	\$ 1,517,987.58	\$ (13,210.97)	108,723.38
4B Business	\$ 1,325,319.17	\$ 1,310,474.52	\$ (14,844.65)	256,547.62
<b>TOTAL EDC</b>	<b>\$ 2,856,517.72</b>	<b>\$ 2,828,462.10</b>	<b>\$ (28,055.62)</b>	<b>\$ 365,271.00</b>
<b>INVESTMENT VEHICLES</b>				
	<i>Balance</i>	<i>Interest Rate%</i>		
TexPool	\$ 1,219,641.38	3.83%		
Lone Star	\$ 12,311,609.12	3.81%		
Certificates of Deposit	\$ 4,306,517.39	4.64%		
Average Rate of all Investments	(average)	4.01%		

*This report is created in compliance with the City Investment Policy and the Public Funds Investment Act.*

## Quarterly Investment Report

QUARTERLY INVESTMENT REPORT FUND	START BALANCE	END BALANCE	END OF 4th QTR	
			NET CHANGE	YTD CHANGE
Water & Light Fund	\$ 6,536,747.73	\$ 6,113,274.65	\$ (423,473.08)	252,698.19
General Fund	\$ 2,207,241.72	\$ 2,967,432.96	\$ 760,191.24	124,270.28
<b>TOTAL OPERATING</b>	<b>\$ 8,743,989.45</b>	<b>\$ 9,080,707.61</b>	<b>\$ 336,718.16</b>	<b>\$ 376,968.47</b>
Minimum unassigned balance	88.8%	92.3%	3.42%	3.8%
Vol Firemens Pension	\$ 39,549.19	\$ 39,859.84	\$ 310.65	\$ 1,379.03
City Fire Truck Fund	\$ 67,264.59	\$ 77,958.44	\$ 10,693.85	\$ 22,516.24
Library Advisory Board	\$ 105,122.52	\$ 105,397.43	\$ 274.91	\$ 103,740.98
Library Endowment Fund	\$ 162,565.71	\$ 164,198.58	\$ 1,632.87	\$ (102,374.08)
Library Pepper Memorial	\$ 20,775.03	\$ 20,983.70		
Library Expansion Fund	\$ 24,086.52	\$ 24,328.46		
Hotel / Motel Tax	\$ 190,414.53	\$ 156,675.11	\$ (33,739.42)	\$ 12,558.92
Capital Improvements	\$ 419,455.93	\$ 423,669.10	\$ 4,213.17	\$ 16,217.84
Drug Confiscation Fnd	\$ 0.07	\$ 0.07	\$ -	\$ -
TOTAL OTHER FUNDS	\$ 1,029,234.09	\$ 1,013,070.73	\$ (16,163.36)	\$ -
<b>TOTAL CITY FUNDS INVESTED</b>	<b>\$ 9,773,223.54</b>	<b>\$ 10,093,778.34</b>	<b>\$ 320,554.80</b>	<b>\$ 376,968.47</b>
Debt Project	\$ 5,652,190.37	\$ 5,708,958.19	\$ 56,767.82	5,708,958.12
Debt Services	\$ 46,283.08	\$ 230,782.11	\$ 184,499.03	(5,713,621.01)
<b>TOTAL DEBT FUNDS</b>	<b>\$ 9,773,223.54</b>	<b>\$ 10,093,778.34</b>	<b>\$ 320,554.80</b>	<b>\$ 376,968.47</b>
4A Manufacturing	\$ 1,453,703.14	\$ 1,517,987.58	\$ 64,284.44	79,505.39
4B Business	\$ 1,233,947.28	\$ 1,310,474.52	\$ 76,527.24	286,092.95
<b>TOTAL EDC</b>	<b>\$ 2,687,650.42</b>	<b>\$ 2,828,462.10</b>	<b>\$ 140,811.68</b>	<b>365,598.34</b>
<b>INVESTMENT VEHICLES</b>				
	<i>Balance</i>	<i>Interest Rate%</i>		
TexPool	\$ 1,219,641.38	3.99%		
Lone Star	\$ 12,311,609.12	3.97%		
Certificates of Deposit	\$ 4,306,517.39	4.64%		
Average Rate of all Investments	(average)	4.13%		

This report is created in compliance with the City Investment Policy and the Public Funds Investment Act.

## Permits Issued

Construction	
Residential	5
Seven Sons Cinema – 207 E 2nd – Cole Theatre	Roof Cover Replacement
Michael Prasek – 107 W 2nd – Mity Mite’s	Replacement HVAC
HVM – 106 walnut - Pecan Chase Apt 305-308	Apt 305-308 Electric Repairs from fire
Farrah Cordes – 116 N Texana – Floyd’s Barber Shop	Roof Cover Installation (TPO single ply)

Fire	
None	

Gas	
Residential Inspection	1

## Grants

Agency	Grant Program	Project Description	Status	Funding \$ Match
GLO	Mit	Citywide Drainage	Donna/Kahn – Complete Ridge/N Market 95% Complete Construction S Glendale - In Process Paving Second - In Process	\$9,882,441.87 \$99,882.63
GLO	Resilient Communities	Comprehensive Plan Update & Zoning	50% Complete	\$300,000.00 \$0
GLO	Mit-MOD	New Well at Ridge	In Process	\$1,397,600.00 \$0
TDA	CDBG	Mulberry/S Pecan/5th St. Waterline Replacement	Awarded Pre-Con Jan 21 <sup>st</sup>	\$500,000.00 \$25,000.00
TDHCA	HOME	2024-2027 RSP	2 homes – Pre-Con Jan 15 <sup>th</sup>	
TDEM	GRG	Project #1 Breaker Replacement in the Sub	Responded to RFI	\$165,897.52 \$192,806.23
TDEM	GRG	Project #3 Vegetation Control 10,668 feet	Responded to RFI	\$127,946.05 \$63,222.70
TxDOT	TA	School Safety Sidewalk Connector Project	Kick Off Calls 01/08 & 01/12	\$2,157,000.00 \$0
TPW	Local Parks Program	City Park OverHaul	Postponed until 2026	1:1

## Capital Projects

Year	Department	Project Description	Status
2025	Fire	Siren Tower	Platform completed All Materials In Not Complete
2025	Library	Roof & Gutters	Bid Award in December
2025	Electric	Pole Replacement	Eng PO Signed

## December Meetings, Submissions, etc.

4 & 5	PFIA Training
9	Grant Meetings
12	Sales Tax Training
15	Dept Head Council Meeting
18	Preliminary Financial Audit
22	HB103 Bond Reporting