



# CITY OF HALLETTSVILLE

*CITY OF HOSPITALITY*

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[www.cityofhallettsville.org](http://www.cityofhallettsville.org)

## DEFERRED DISPOSITION REQUEST

With a plea of guilty or no contest, you may request that you be granted a deferred disposition (probation) dismissal if you are not currently on probation for another violation. You will need to use the attached request form and file your request with the court. Only one request form may be used per violation.

### **Filings may be submitted by the following ways on or before your scheduled court appearance date:**

- In Person at the Hallettsville Municipal Court from 9:00 am to 4:00 pm Monday through Friday excluding holidays.
- Emailing your request to [courtclerk@cityofhallettsville.org](mailto:courtclerk@cityofhallettsville.org)
- Postal mail to the court address listed above. Please address to Attention Municipal Court.

### **Other important items to know about this request are as follows:**

- If you currently hold or held a commercial driver's license at the time of the violation you are not eligible to request deferred disposition to resolve your violation(s)
- The total costs of a deferred disposition must be paid at any time and in any increment during the deferral period.
- If you are charged with an insurance offense, your request must be accompanied by proof of valid liability insurance, listing you as a driver. You will be required to maintain your liability insurance coverage throughout the period of deferral, and at the end of your deferral period, present proof to the court that you maintained insurance throughout the deferral period. The court will verify coverage.
- If you are charged with Driving While License Invalid, No DL, & Expired DL - must submit proof that you obtained a current, valid driver's license or occupational driver's license;
- If you are or were under 25 years of age at the time of the offense, you must complete a driving safety course and present the certificate of completion to the court before the end of your deferral period.
- If you are or were under 18 years of age and hold a provisional driver's license at the time of the offense, you must complete a driving safety course, re-take the DPS driving test and present the certificate and test results to the court before the end of your deferral period.
- If your citation(s) are currently in warrants you will need to contact the clerk's office to discuss your eligibility for deferred disposition.

**HALLETTSVILLE MUNICIPAL COURT**  
**DEFERRED DISPOSITION REQUEST FORM**

I, \_\_\_\_\_, have been charged with the offense of \_\_\_\_\_ in Citation No. \_\_\_\_\_, in the Hallettsville Municipal Court. I understand that I have the right to a trial, and hereby waive my right to trial, plea (CHECK ONE?)  **GUILTY**  **NO CONTEST**, and request the Court grant me an order deferring the disposition of my case.

I understand that in order to have a violation dismissed I must comply with specific terms of the deferral order that will be provided to me in the form of a court order. The order will be mailed to the address listed on this request form or sent electronically to the email address provided.

**Terms of the deferral order may include any of the following requirements:**

- Payment of all fines and court costs,
- Maintain a clean driving record for the duration of the deferral period,
- Completion of a Driving Safety Course (if under the age of 25 at the time of the violation occurred),
- Re-take the DPS driving test (if defendant holds a provisional driver's license)
- Maintain valid liability insurance for the duration of the deferral period,
- Any other terms required by the court.

I do not hold or held a commercial driver's license at the time of the violation. Please send all court responses and all documents to the address provided on this form. It is my responsibility to provide the court with accurate contact information. If at any time my contact information changes it is my responsibility to notify the court in writing within **seven days. Payment may be made AFTER you have been notified that your request for deferred has been approved.**

Driver's License/ID number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

*By my signature here, I acknowledge understanding of the requirements stated above. I further understand that if I comply with the Court Order granting a deferred disposition, the Court will dismiss my case. I understand that failure to comply with the Court Order will result in a mandatory show cause hearing being set to show cause as to why the requirements were not met. I also understand that failure to appear at the show cause hearing may result in a conviction being entered and reported to the Texas Department of Public Safety, the maximum fine and any remaining court costs will be due and a warrant may be issued for my arrest.*

Defendant Signature \_\_\_\_\_ Date \_\_\_\_\_

- IF YOU ARE SUBMITTING YOUR REQUEST VIA EMAIL OR POSTAL MAIL YOU WILL NEED TO INCLUDE A COPY OF YOUR DRIVER'S LICENSE OR STATE ISSUED IDENTIFICATION CARD,
- THIS FORM CAN ONLY BE USED FOR ONE VIOLATION,
- INCOMPLETE REQUESTS WILL NOT BE ACCEPTED,
- THIS FORM CANNOT BE USED FOR CASES IN WARRANT OR COLLECTIONS STATUS.