



CITY OF HALLETTSVILLE

CITY COUNCIL REGULAR MEETING
MONDAY, MARCH 17, 2025 6:00 PM CST
COUNCIL CHAMBERS, CITY HALL
101 NORTH MAIN STREET
HALLETTSVILLE, TEXAS 77964

AGENDA

- 1) Pledge of Allegiance
- 2) Call to Order and Announcement of Quorum
- 3) Public Comment Period (speaking time limit to 5 minutes per person)
- 4) Introduction of City Employees
- 5) Consent Agenda Items
 - a) Discuss and consider approving meeting minutes from February 18, 2025.
 - b) Discuss and consider approving the payment of all bills due and payable by the City.
- 6) Items for Discussion, Consideration, and Possible Action
 - a) Discuss and consider approving request from Sacred Heart School for road closure: Texana from 5th to Church, Church Street, and Glendale from Church to 5th, for the Annual Marathon for Catholic Education, Friday, April 25, 2025 from 8am to 12pm.
 - b) Discuss and consider approving request from the Hallet Oak Gallery for the usage of City traffic cones for the annual Lavaca River Clean-up on Saturday, April 5, 2025 from 8-10am.
 - c) Discuss and consider approving request for closure of One Handicap parking space and the loading area on the Northwest corner of the square in front of the Hallet Oak Gallery on Thursday, March 20, 2025 from Noon to 6:30pm and the usage of City traffic cones for the annual First Day of Spring Event.
 - d) Discuss and consider any action on the request from Texas Barnstorming Museum to host events twice a month at the Hallettsville Municipal Airport.
 - e) Discuss and consider the authorization of the Hallettsville Chamber of Commerce & Agriculture to perform as the Music Friendly Certified Community Liaison on behalf of the City of Hallettsville.
 - f) Discuss and consider approving Resolution 007-25 the Second of two readings and consideration of a HEDC Combined Board project proposed for the Hometown Wellness Clinic located at 306 N Texana, Hallettsville, TX 77964, for \$125,000.00.
 - g) Discuss and consider approving the two-year extension for the Depository Contract with Prosperity Bank.
 - h) Discuss and consider closing City Hall to the public on May 19, 2025 3-5pm, June 24, 2025 8-9am, and June 25, 2025 all day for the Cloud Conversion of the City's Software.
 - i) Discuss and consider the approval of discarding surplus property.
 - j) Discuss and consider approving Resolution 008-25 policy amending the City Council Meeting guidelines and public comment policy.
 - k) Discuss and consider approving Resolution 009-25 adoption of policy on setting the Regular City Council Meeting Agenda.
 - l) Discuss and consider any action on a proposed City Organization Chart change.
 - m) Discuss and consider approving for the advertisement of a Grounds Maintenance Supervisor.
 - n) Public hearing, discussion and possible action on code violation of Article 3.300 Substandard and Dangerous Buildings at 306 Jerry St., Hallettsville, TX 77964.
 - o) Consider Council recommendations of agenda items for future meetings.

7) Council Reports

Receive and discuss written/oral reports from A) Public Works [work orders, maintenance, and projects], B) Fire Marshal [fire calls, inspections, and prevention], C) Police and Court [calls for service, arrests, tickets and warnings], D) Library [circulation, grants, programs, and services], and E) Administrative [Monthly Investment Report, Updates on Permits, Grants, Capital Projects].

8) Executive Session - Section 551.074 Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- a) Discuss and consider approving the voluntary demotion of the Parks & Golf Supervisor to the WasteWater Treatment Plant Operator.
- b) Discuss and consider approving the appointment of an interim Grounds Maintenance Supervisor.
- c) Discuss and consider approving the transfer/promotion of a City Employee into a City Hall position.

9) Executive Session - Section 551.086 Certain Public Power Utilities: Competitive Matters.

- a) Discuss Generation Rates.

10) Executive Session - Section 551.072 Deliberate the purchase, exchange, lease, or value of real property.

- a) Discuss and consider possible action on a Hay / Grounds Maintenance Lease for land located at the Hallettsville Municipal Airport.

11) Announcements

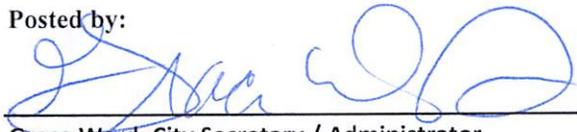
12) Adjournment

PUBLIC NOTICE IS GIVEN THAT IN ADDITION TO ANY EXECUTIVE SESSION LISTED ABOVE, THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE SECTIONS 551.071 - 551.088 TO DISCUSS ANY OF THE MATTERS LISTED ABOVE.

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICE SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, LARGE PRINT OR BRAILLE, ARE REQUESTED TO CONTACT GRACE WARD AT (361) 798-3681 TWENTY-FOUR (24) HOURS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

Posted by:

Posted on:



March 14, 2025 at 5:00 P.M.

Grace Ward, City Secretary / Administrator

Date

COUNCIL INFORMATION
MONDAY, MARCH 17, 2025 6:00 PM CST

3) Public Comment Period (speaking time limit to 5 minutes per person)

4) Introduction of City Employees

Police Officer Oscar Montantes

5) a) Discuss and consider approving meeting minutes from February 18, 2025.

5) b) Discuss and consider approving the payment of all bills due and payable by the City.

Included in your packet are copies of the meeting minutes and the check report for February 2025.

6) a) Discuss and consider approving request from Sacred Heart School for road closure: Texana from 5th to Church, Church Street, and Glendale from Church to 5th, for the Annual Marathon for Catholic Education, Friday, April 25, 2025 from 8am to 12pm.

Annual Request is included, Staff has no issues with this request. SH has been informed that construction will be in progress on S Glendale at this time.

6) b) Discuss and consider approving request from the Hallet Oak Gallery for the usage of City traffic cones for the annual Lavaca River Clean-up on Saturday, April 5, 2025 from 8-10am.

Annual Request is included, Staff has no issues with this request. There will be no closures, this is simply to mark a path.

6) c) Discuss and consider approving request for closure of One Handicap parking space and the loading area on the Northwest corner of the square in front of the Hallet Oak Gallery on Thursday, March 20, 2025 from Noon to 6:30pm and the usage of City traffic cones for the annual First Day of Spring Event.

Annual Request is included, Staff has no issues with this request.

6) d) Discuss and consider any action on the request from Texas Barnstorming Museum to host events twice a month at the Hallettsville Municipal Airport.

Staff has no issues with this request. Each food truck will have to give specific dates and times, to be issued a temporary concession permit. A permit will not be issued for longer than 1 month.

6) e) Discuss and consider the authorization of the Hallettsville Chamber of Commerce & Agriculture to perform as the Music Friendly Certified Community Liaison on behalf of the City of Hallettsville.

Staff has no issues with this request. The City has to be involved in the designation of the certification. If the City of Hallettsville does receive the Certification, it will allow our venues to apply for grant funding through the State.

6) f) Discuss and consider approving Resolution 007-25 the Second of two readings and consideration of a HEDC Combined Board project proposed for the Hometown Wellness Clinic located at 306 N Texana, Hallettsville, TX 77964, for \$125,000.00.

The resolution is included. Council action is required after the second reading.

6) g) Discuss and consider approving the two-year extension for the Depository Contract with Prosperity Bank.

Staff recommends the approval of the 2 year extension. The City will have to go out for RFP for Depository Contract in 2027.

6) h) Discuss and consider closing City Hall to the public on May 19, 2025 3-5pm, June 24, 2025 8-9am, and June 25, 2025 all day for the Cloud Conversion of the City's Software.

Our database (Incode) will be down all day on June 25th as each station is set up for Cloud access. Incode runs our utilities and court systems.

6) i) Discuss and consider the approval of discarding surplus property.

Copies of all items are included.

6) j) Discuss and consider approving Resolution 008-25 policy amending the City Council Meeting guidelines and public comment policy.

Included is a copy of the resolution and marked up policy. The City is NOT required to allow Public Comment on items that are NOT on the agenda. That section can be removed. Staff has drafted a policy/procedure for the public to get on the agenda in the next item.

6) k) Discuss and consider approving Resolution 009-25 adoption of policy on setting the Regular City Council Meeting Agenda.

Staff recommends the adoption of this policy/procedure despite any amendments to approved in Resolution 008-25.

6) l) Discuss and consider any action on a proposed City Organization Chart change.

If 8a is approved. Included is a copy of the proposed organizational chart change that includes the removal of 1 parks laborer position (that we did not budget for this year), removal of the Parks & Golf Supervisor position, the addition of a Grounds Maintenance Supervisor position and the movement of the 2 Streets Laborer positions under the Grounds Maintenance Supervisor.

6) m) Discuss and consider approving for the advertisement of a Grounds Maintenance Supervisor.

For consideration if 6l is approved. Included is a copy of the job description.

6) n) Public hearing, discussion and possible action on code violation of Article 3.300 Substandard and Dangerous Buildings at 306 Jerry St., Hallettsville, TX 77964.

Reports from the Building Inspector and the Building Standards Advisory Committee are included.

6) o) Consider Council recommendations of agenda items for future meetings.

7) Council Reports

All reports are included.

8) Executive Session - Section 551.074 Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

8) a) Discuss and consider approving the voluntary demotion of the Parks & Golf Supervisor to the WasteWater Treatment Plant Operator.

8) b) Discuss and consider approving the appointment of an interim Grounds Maintenance Supervisor.

8) c) Discuss and consider approving the transfer/promotion of a City Employee into a City Hall position.

9) Executive Session - Section 551.086 Certain Public Power Utilities: Competitive Matters.

9) a) Discuss Generation Rates.

10) Executive Session - Section 551.072 Deliberate the purchase, exchange, lease, or value of real property.

10) a) Discuss and consider possible action on a Hay / Grounds Maintenance Lease for land located at the Hallettsville Municipal Airport.

11) Announcements

Grace Ward will be on Vacation until the end of the week.

CITY COUNCIL REGULAR MEETING TUESDAY, FEBRUARY 18, 2025 6:00 PM CST
COUNCIL CHAMBERS, CITY HALL, 101 NORTH MAIN STREET, HALLETTSVILLE, TEXAS
77964

COUNCIL MEMBERS PRESENT:

MAYOR	Alice Jo Summers
PLACE # 1	Councilperson Chastity Carter
PLACE # 2	Councilperson Audrey Barrera
PLACE # 3	Councilperson Trent Skelton
PLACE # 4	Councilperson Dean Madden
PLACE # 5	Councilperson William Barrera

STAFF PRESENT: City Administrator Grace Ward, Director of Administrative Services Tammy Bell, Director of Library Services. Police Lt Saul Rangel, Police Chief Randal Schlauch, EDC Administrator Chelsea Steffek

GUESTS PRESENT: Paul Yamarick, Ty Lewis, Michelle Hall, Pat Mladeuka, Laura Varela, Brianna Clark, Shanna Clark, Jayce Smolik, Mike Johnson, James Steffek, Andrew T Pesek, Jerry Tanner, Charlene Bradbury, John Henke, Nita Bhakta, Rafael Varela, Daniela Varela, Laura Mena, Rory Machac, Michael Machac, A M, David Smolik, Barb Koehn, Shandala Trobl, Weston Trobl, Holly Haas,, Jennifer Hagan, Kevin Chance, Dennis O, Mary Kendall, Kay Sterher, Paula Grahmann, Callie Kresta, Shirley Johnson, JoAnn Bludau, Eugene I, Angela Harper, Mabry Machac, Mark Lee Dickson

Mayor Alice Jo Summers called the meeting to order at 6:00 P.M. after the pledges to the American and Texas flag were recited by all present.

AGENDA ITEM 3: Public Comment Period (speaking time limit to 5 minutes per person)
DISCUSSION: David Smolik, Jerry Tanner, Andrew T. Pesek, Mabry Machac, Laura Varela, Paul Yamarick, Mike Johnson, John Henke, Pat Mladenka, James Steffek, Ty Lewis, Brianna Clark, Michelle Hall, Mark Lee Dickson addressed Council in request to pass an ordinance declaring the City of Hallettsville a Sanctuary City for the Unborn.
JoAnn Bludau updated Council on HISD's plan to expand the concession stand and restrooms at the SB & HB Fields in the City Park. Kevin Chance spoke on behalf Sacred Heart Schools, Little League, and the SH Booster Club in support of this project as well as the good working relationship with HISD.

AGENDA ITEM 4: Consent Agenda Items - a)Discuss and consider approving meeting minutes from January 27, 2025., b)Discuss and consider approving the payment of all bills due and payable by the City.

MOTION: Approvethe meeting minutes from January 27, 2025 and the payment of all bills due and payable by the City.

MOTION MADE: Trent Skelton

MOTION SECONDED: Chastity Carter

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 5a: Discuss and consider approving the request for Road Restriction for the St. Peter Lutheran Church Annual Pancake Supper on Tuesday, March 4, 2025, between the hours of 2:00 PM and 8:00 PM; request for North Market Street be restricted to one-way Southbound traffic between East Second and East Third Street; request for East Third Street be restricted to one-way Westbound traffic between North Market Street and North Promenade Street.

MOTION: Approve the request for Road Restriction for the St. Peter Lutheran Church Annual Pancake Supper on Tuesday, March 4, 2025, between the hours of 2:00 PM and 8:00 PM; request for North Market Street be restricted to one-way Southbound traffic between East Second and East Third Street; request for East Third Street be restricted to one-way Westbound traffic between North Market Street and North Promenade Street.

MOTION MADE: Trent Skelton

MOTION SECONDED: Dean Madden

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 5b: Public hearing, discussion and possible action on code violation of Article 3.300 Substandard and Dangerous Buildings at 514 W. Fairwinds, Hallettsville, TX 77964.

Mayor Alice Jo Summers opened the Public Hearing at 7:03pm. City Administrator Grace Ward gave the Building Standards Advisory Committee's report to Council. With no other speakers Mayor Summers closed the Public Hearing at 7:06pm.

MOTION: Approve the recommendation of the Building Standards Advisory Committee to allow up to 30 days for the Structure owner and/or the Property owner to remove or demolition the structures identified at CAD Property ID 36760 at 514 W Fairwinds, Hallettsville, TX 77964.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Chastity Carter

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 5c: Present HISD update on improvements on the Ballfields located in the City Park.

DISCUSSION: Coach Kresta share with Council that the expansion is currently estimated at \$350,000.00.

AGENDA ITEM 5d: First of two readings on a project proposed by the HEDC Combined Board to award a grant to Hometown Wellness Clinic, 306 N. Texana Hallettsville, TX 77964, for construction and renovations in the amount of \$125,000.00.
DISCUSSION: Owner Paula Grahmann explained the renovation and expansion plans for the Hometown Wellness Clinic. Kevin Chance addressed Council in support of the project.

AGENDA ITEM 5e: Discuss and consider possible action on a variance request in accordance with Section 3.700 Residential Setback Requirements for the project located at 106 Ford Street.

MOTION: Motion to Deny the request for a two foot residential setback variance at 106 Ford Street.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Chastity Carter

DISCUSSION: Councilmember Barrera informed Council that the foundation of the house had been poured between the time of the request for variance and the meeting.

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 5f: Discuss and consider approving Resolution 004-25, approving and adopting the City's Investment Policy.

MOTION: Approve Resolution 004-25, approving and adopting the City's Investment Policy.

MOTION MADE: Dean Madden

MOTION SECONDED: Audrey Barrera

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 5g: Discuss and consider approving Resolution 005-25 the submission of an application to the Operation Lone Star Grant Program through the Office of the Governor for the purchase of equipment and labor charges.

MOTION: Approve Resolution 005-25 the submission of an application to the Operation Lone Star Grant Program through the Office of the Governor for the purchase of equipment and labor charges.

MOTION MADE: Trent Skelton

MOTION SECONDED: Audrey Barrera

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 5h: Discuss and consider possible action on Ordinance 001-25 a Pole Attachment agreement between the City and Rise Broadband.

MOTION: Approve Ordinance 001-25 a Pole Attachment agreement between the City and Rise Broadband.

MOTION MADE: Chastity Carter

MOTION SECONDED: Audrey Barrera

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 5i: Present HUD Section 3 Presentation for the TXCDBG City's CDV23-0170 Grant.

DISCUSSION: None

AGENDA ITEM 5j: Consider Resolution 006-25 approving the Grant Administrative Services contract with Langford Community Management Services for the HOME Investment Partnerships Program with Texas Department of Housing and Community Affairs RSP 2024-0055.

MOTION: Approve Resolution 006-25 approving the Grant Administrative Services contract with Langford Community Management Services for the HOME Investment Partnerships Program with Texas Department of Housing and Community Affairs RSP 2024-0055.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Trent Skelton

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 5k: Consider Council recommendations of agenda items for future meetings.

DISCUSSION: Mayor Summers requested that the sanctuary city of the unborn item added to the next agenda as a discussion and consideration item.

AGENDA ITEM 6: Council Reports - Receive and discuss written/oral reports from A) Public Works [work orders, maintenance, and projects], B) Fire Marshal [fire calls, inspections, and prevention], C) Police and Court [calls for service, arrests, tickets and warnings], D) Library [circulation, grants, programs, and services], E) Administrative [Monthly/Quarterly Investment Report, Updates on Permits, Grants, Capital Projects. Monthly Meetings & Submissions], and 2024 Q4

DISCUSSION: Kristek presented the Library Report, Ward presented the Administrative Report.

Mayor Summers called for the meeting to enter into Executive Session at 7:55 PM. The meeting reconvened into Open Session at 8:12 PM.

AGENDA ITEM 7a: Executive Session - Section 551.074 Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. - Discuss and consider approving the employment of a Police Officer.

MOTION: Approve the employment of Oscar Montantes as a police officer at the agreed upon salary pending the successful completion of the background check, physical, and drug screen with approval of up to a 3% increase upon successful completion of the six month probationary period and field training.

MOTION MADE: Audrey Barrera

MOTION SECONDED: Chastity Carter

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

AGENDA ITEM 8: Announcements

DISCUSSION: Councilperson Carter stated that they got to participate in the Harris County Mounted Posse this weekend and would like to work to make it larger in the future.

Ward let Council know that she and Chelsea Steffek did attend the funeral of City Attorney Megan Santee on Sunday on behalf of the City and EDC.

AGENDA ITEM 9: Adjournment

MOTION: Adjourn this meeting.

MOTION MADE: Trent Skelton

MOTION SECONDED: Audrey Barrera

DISCUSSION: None

Mayor Summers called for a vote.

AYE: 5

NAY: 0

There being no other business, Mayor Summers adjourned the meeting at 8:16 P.M.

Alice Jo Summers
Mayor

Grace Ward
City Secretary



City of Hallettsville, TX

My Check Report

By Check Number

Date Range: 02/01/2025 - 02/28/2025

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP Bank Prosperity-AP Bank Prosperity							
2302 FEB 2025	CHELSEA STEFFEK, LLC Invoice	02/14/2025	02/14/2025 FEB 2025 EDC ADMINISTRATOR SERVICES	EFT	0.00 0.00	5,833.31 5,833.31	5
2369 FEB 2025	HALLIE HALL Invoice	02/14/2025	02/14/2025 FEB 2025 MC JUDGE SERVICES	EFT	0.00 0.00	925.00 925.00	6
2437 1-COH2025	LR3 POWER LINE CONSTRUCTION COMPANY, LI Invoice	02/11/2025	02/21/2025 HC-90 RECONDUCTOR PROJECT	EFT	0.00 0.00	121,500.00 121,500.00	7
2437 2-COH2025	LR3 POWER LINE CONSTRUCTION COMPANY, LI Invoice	02/16/2025	02/27/2025 INSTALLATION OF SERVICE & REMOVE OLD..	EFT	0.00 0.00	7,500.00 7,500.00	8
0140 JAN 2025	AT&T MOBILITY Invoice	02/06/2025	02/06/2025 JAN 2025 FIRST NET SERVICE	Regular	0.00 0.00	604.87 604.87	54357
0240 M217771	BRODART CO Invoice	02/03/2025	02/06/2025 BRODART 12 MONTH BOOK RENTAL	Regular	0.00 0.00	267.75 267.75	54358
2184 JAN 2025	BUREAU VERITAS NORTH AMERICA, INC. Invoice	02/03/2025	02/06/2025 JAN 2025 THIRD PARTY INSPECTIONS	Regular	0.00 0.00	153.84 153.84	54359
0297 JAN 2025 LIB	CENTERPOINT ENERGY ENTEX Invoice	02/05/2025	02/06/2025 AACT#2911490-7 NAT GAS EXP LIB	Regular	0.00 0.00	210.57 210.57	54360
0330 JAN 2025	CINTAS CORPORATION LOC. 083 Invoice	02/05/2025	02/06/2025 JAN 2025 UNIFORM EXPENSE	Regular	0.00 0.00	465.16 465.16	54361
0355 8574	CITY OF HALLETTSVILLE PETTY CASH Invoice	01/30/2025	02/06/2025 PETTY CASH REIMB FOR PUBLIC WORKS	Regular	0.00 0.00	81.50 81.50	54362
2608 INV12745546663 INV12745547624	DECKED Invoice Invoice	01/30/2025 01/30/2025	02/06/2025 SECURE STORAGE FOR K-9 UNIT & 2401 & ... SECURE STORAGE FOR K-9 UNIT & 2401 & ...	Regular	0.00 0.00	4,454.97 150.00 4,304.97	54363
0481 10796494038	DELL MARKETING L.P. Invoice	01/28/2025	02/06/2025 6 NEW COMPUTERS FOR LIBRARY	Regular	0.00 0.00	10,504.80 10,504.80	54364
0715 203852	GRAFE CHEVROLET GMC Invoice	01/23/2025	02/06/2025 RUNNING BOARDS AND NURF BARS FOR ...	Regular	0.00 0.00	253.49 253.49	54365
0774 2665 2706 2707 2708 2711 2718	HALLETTSVILLE HDWE. & AUTO SUPPLY Invoice Invoice Invoice Invoice Invoice Invoice	01/03/2025 01/07/2025 01/08/2025 01/08/2025 01/16/2025 02/03/2025	02/06/2025 CAULK GUN 1 1/2PVC SCH80 90 AND 2 1 1/2 PVC SCH8... 2' PVS SCH80 COUPLING, 11/2PVC, 11/2X2... 1- 1/12 PVC SCH80 MALE ADAPTER 2-2" PVC SCH80 COUPLINGS PVC PIPE, COUPLINGS, 90'S, BUSHING	Regular	0.00 0.00 0.00 0.00 0.00 0.00	142.25 10.10 25.00 17.65 8.70 11.70 69.10	54366
0781 42060	HALLETTSVILLE LUMBER CO. Invoice	01/09/2025	02/06/2025 1 BOX GALVANIZED NAILS FOR ELECT DEPT	Regular	0.00 0.00	3.95 3.95	54367
1009 JUL-DEC 2024	LAMAR ELECTRIC COOP. Invoice	12/31/2024	02/06/2025 JUL - DEC 2024 TRANSMISSION	Regular	0.00 0.00	20.52 20.52	54368
1037 34247 Q1852	LAVACA COUNTY OFFICE SUPPLY Invoice Invoice	01/06/2025 01/24/2025	02/06/2025 LAMINATION FOR GOLF COURSE MAP Q24 SIGNATURE/DATE STAMP FOR CITY H...	Regular	0.00 0.00	48.20 16.00 32.20	54369

My Check Report

Date Range: 02/01/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1100	LUDWIG REPAIR SHOP	02/06/2025	Regular	0.00	28.00	54370
<u>135231</u>	Invoice	01/02/2025	1 BOTTLE OF MECHANIC IN BOTTLE	0.00	20.49	
<u>135354</u>	Invoice	01/02/2025	FUEL FILTER 2505022	0.00	7.51	
1252	O'REILLY AUTO PARTS	02/06/2025	Regular	0.00	296.58	54371
<u>4589-485620</u>	Invoice	01/02/2025	3 GAL ANTIFREEZE FOR STREET DEPT	0.00	49.97	
<u>4589-486561</u>	Invoice	01/13/2025	1 32 OZ DEGREASER	0.00	18.99	
<u>4589-486596</u>	Invoice	01/13/2025	1 SWITCH ROLLER FOR STREET DEPT	0.00	21.56	
<u>4589-487426</u>	Invoice	01/22/2025	BATTERY FOR POLICE UNIT #2201	0.00	206.06	
1303	PAUL'S SUPPLY, INC.	02/06/2025	Regular	0.00	53.48	54372
<u>575602</u>	Invoice	01/03/2025	GREASE GUN AND HOSE	0.00	53.48	
1388	RAINOSEK'S TRUE VALUE	02/06/2025	Regular	0.00	407.42	54373
<u>641985</u>	Invoice	01/02/2025	2- 2FT HOSE	0.00	3.10	
<u>646972</u>	Invoice	12/31/2024	GREASE HOSE AND GREASE GUN	0.00	33.98	
<u>646974</u>	Invoice	01/02/2025	3-2"PIPE WRAP, APPL. CORD, CABLE TIES, ...	0.00	71.84	
<u>646981</u>	Invoice	01/03/2025	SILICONE TUBE, SPONGE, SEALANT	0.00	23.27	
<u>647055</u>	Invoice	01/07/2025	2-1 1/4 REPAIR CLAMP	0.00	17.78	
<u>647110</u>	Invoice	01/10/2025	OUTLET, TFE PASTE, & APPLIANCE CORD	0.00	24.37	
<u>647112</u>	Invoice	01/10/2025	2 MOUSE TRAPS FOR WWTP	0.00	12.04	
<u>647116</u>	Invoice	01/10/2025	1 PKG CONTACT CEMENT	0.00	8.49	
<u>647141</u>	Invoice	01/16/2025	FAUCET AND INSULATOR FAUCET COVER	0.00	21.98	
<u>647166</u>	Invoice	01/22/2025	2 HOSE BIBS, 1- 3/4 HOSE END	0.00	39.97	
<u>647193</u>	Invoice	01/28/2025	COMPRSN CPLNGS, BALL VLVE, HAMMER,...	0.00	72.44	
<u>647223</u>	Invoice	01/23/2025	1 PHILLPS DRIVER BIT	0.00	1.39	
<u>647229</u>	Invoice	01/24/2025	2 SPRINKLER HEADS, 100FT WATER HOSE	0.00	76.77	
2513	SAN BERNARD ELECTRIC COOPERATIVE, INC	02/06/2025	Regular	0.00	63.75	54374
<u>JAN 2025</u>	Invoice	02/05/2025	JAN 2025 LIFT STATION ELECTRICITY	0.00	63.75	
2294	SPARKLIGHT	02/06/2025	Regular	0.00	125.93	54375
<u>FEB 2025 -2</u>	Invoice	02/03/2025	FEB 2025 INTERNET SERVICE FOR CITY HALL	0.00	125.93	
2294	SPARKLIGHT	02/06/2025	Regular	0.00	249.91	54376
<u>FEB 2025 -1</u>	Invoice	02/03/2025	FEB 2025 INTERNET SERVICES FOR PD	0.00	249.91	
1638	TECHLINE PIPE, L.P.	02/06/2025	Regular	0.00	780.00	54377
<u>1149947-01</u>	Invoice	01/28/2025	INVENTORY FOR WATER DEPT.	0.00	780.00	
2552	TEREX USA, LLC	02/06/2025	Regular	0.00	5,205.04	54378
<u>7508812</u>	Invoice	01/24/2025	PARTS, LABOR AND TRAVEL TO REPAIR BIG...	0.00	5,205.04	
1696	TEXAS ELECTRIC COOPERATIVES	02/06/2025	Regular	0.00	2,391.60	54379
<u>INV01663822</u>	Invoice	01/22/2025	250 - 266.8 AL PIG TAILS - PIN TERMINALS	0.00	786.22	
<u>INV01665904</u>	Invoice	01/28/2025	ELECTRIC INVENTORY	0.00	1,605.38	
1755	TEXAS TIRE & ACCESSORIES, L.P.	02/06/2025	Regular	0.00	199.20	54380
<u>97285</u>	Invoice	01/02/2025	OIL CHANGE&EXTRA QT FOR UNIT 2120	0.00	66.40	
<u>97378</u>	Invoice	01/10/2025	OIL CHANGE AND EXTRA QT FOR UNIT 1901	0.00	66.40	
<u>97455</u>	Invoice	01/17/2025	OIL CHANGE & EXTRA QT FOR UNIT 2020A	0.00	66.40	
1818	TRACTOR SUPPLY CO.	02/06/2025	Regular	0.00	248.95	54381
<u>2632</u>	Invoice	01/30/2025	TOW STRAP FOR PARKS DEPT	0.00	24.99	
<u>448757</u>	Invoice	01/22/2025	2 - 40LB BAGS PRO 89 DOG FOOD	0.00	111.98	
<u>6452</u>	Invoice	01/22/2025	2 40 LB PRO 89 DOG FOOD FOR K9	0.00	111.98	
1836	TUMIS MOBIL SERVICE STATION	02/06/2025	Regular	0.00	28.00	54382
<u>16746</u>	Invoice	01/31/2025	REPAIR FLAT FOR WATER DEPT TRUCK	0.00	28.00	
2322	WALMART COMMUNITY/CAPITAL ONE	02/06/2025	Regular	0.00	293.40	54383
<u>2424</u>	Invoice	12/20/2024	CARPET CLEANING SOLUTION	0.00	23.48	
<u>2426</u>	Invoice	01/06/2025	EXTENSION CORD FOR K9 HEAT LAMP	0.00	19.78	
<u>2427</u>	Invoice	01/09/2025	6 PLASTIC STORAGE TUBS & EXPANDING ...	0.00	58.35	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>2631</u>	Invoice	01/15/2025	4 ANTIFREEZE, 2 SUGAR PKS, 2 HOT CHOC...	0.00	55.46	
<u>925015715342611</u>	Invoice	01/15/2025	FORKS, WIPES, DISH SOAP & ENVELOPES ...	0.00	136.33	
	Void		02/06/2025 Regular	0.00	0.00	54384
1969	XEROX		02/06/2025 Regular	0.00	196.33	54385
<u>022934682</u>	Invoice	01/31/2025	COPIER MAINTENANCE C8030H LIBRARY J...	0.00	122.75	
<u>022974067</u>	Invoice	01/31/2025	COPIER MAINTENANCE 3655S JANUARY 2...	0.00	25.31	
<u>022974068</u>	Invoice	01/31/2025	COPIER MAINTENANCE B400DN JANUARY ...	0.00	48.27	
0130	AT&T		02/12/2025 Regular	0.00	32.26	54386
<u>FEB 2025- PUB</u>	Invoice	02/11/2025	ACCT#144092832 INTERNET FOR LIB- PUBL..	0.00	32.26	
0130	AT&T		02/12/2025 Regular	0.00	48.39	54387
<u>FEB 2025 - PRVT</u>	Invoice	02/11/2025	ACCT#144092831 INTERNET FOR LIB-PRIV...	0.00	48.39	
0232	BREANA KRISTEK		02/12/2025 Regular	0.00	1,500.00	54388
<u>FEB 2025</u>	Invoice	02/11/2025	FEB 2025 JANITORIAL SERVICES	0.00	800.00	
<u>JAN 2025</u>	Invoice	01/31/2025	JAN 2025 JANITORIAL SERVICES	0.00	700.00	
0247	BROWN'S TRUCKING CO		02/12/2025 Regular	0.00	1,400.00	54389
<u>02-06-2025</u>	Invoice	02/06/2025	100 YARDS FILL SAND FOR STREETS	0.00	1,400.00	
2409	CIRCLE C CABINET AND TRIM, LLC		02/12/2025 Regular	0.00	3,258.53	54390
<u>1283</u>	Invoice	02/04/2025	LABOR & MATERIAL TO REPAIR LL BATTING..	0.00	3,258.53	
0499	DEWITT POTH & SON, LLC		02/12/2025 Regular	0.00	7,500.00	54391
<u>782932-0</u>	Invoice	02/06/2025	KYOCERA TASKALFA 3554CI COPIER FOR P...	0.00	7,500.00	
2281	ENVIRONMENTAL SCIENCE CORP DBA PACE AN.		02/12/2025 Regular	0.00	872.00	54392
<u>25751792184-S</u>	Invoice	02/01/2025	WATER & WW SAMPLES FOR JANUARY 20...	0.00	872.00	
0614	FERGUSON ENTERPRISES INC #61		02/12/2025 Regular	0.00	1,462.29	54393
<u>1331711</u>	Invoice	02/07/2025	INVENTORY FOR WATER DEPT.	0.00	1,462.29	
2509	GENERAL CODE		02/12/2025 Regular	0.00	1,195.00	54394
<u>GC00129012</u>	Invoice	02/11/2025	ECODE 360 ANNUAL MAINTENANCE	0.00	1,195.00	
0742	GUADALUPE VALLEY ELECT. COOP.		02/12/2025 Regular	0.00	201.00	54395
<u>JAN 2025</u>	Invoice	02/12/2025	ELECTRICITY AT AIRPORT 12/27/2024-01/...	0.00	201.00	
0746	GULF COAST PAPER CO., INC.		02/12/2025 Regular	0.00	63.34	54396
<u>2616931</u>	Invoice	02/05/2025	TRASH BAGS FOR CITY HALL R2433N8	0.00	63.34	
0784	HALLETTSVILLE POLICE DEPARTMENT		02/12/2025 Regular	0.00	1,500.00	54397
<u>9108</u>	Invoice	02/12/2025	CONFIDENTIAL FUNDS	0.00	1,500.00	
0788	HALLETTSVILLE VOLUNTEER FIRE DEPT.		02/12/2025 Regular	0.00	9,384.93	54398
<u>9356</u>	Invoice	12/31/2024	2024 FIRE DEPT REIMBURSEMENT	0.00	9,384.93	
2168	KOLOGIK SOFTWARE, INC		02/12/2025 Regular	0.00	7,943.65	54399
<u>INV-15720</u>	Invoice	02/01/2025	COPSYNC LICENSE FOR POLICE DEPT.	0.00	7,943.65	
1042	LAVACA EXPOSITION ASSOCIATION		02/12/2025 Regular	0.00	120,000.00	54400
<u>9359</u>	Invoice	12/31/2024	REIMB PART 1 4A GRANT APPRVD 11/21/...	0.00	120,000.00	
1044	LAVACA FARM EQUIP. CO., INC.		02/12/2025 Regular	0.00	395.00	54401
<u>105949</u>	Invoice	02/06/2025	2 TIRES FOR 1211 KUBOTA MOWER PARK	0.00	395.00	
2052	LOWER COLORADO RIVER AUTHORITY - *		02/12/2025 Regular	0.00	264.22	54402
<u>T4C-0002258</u>	Invoice	02/10/2025	ELECTRIC MATERIAL AGGREGATION FOR 6...	0.00	264.22	
2595	MOSCA DESIGN		02/12/2025 Regular	0.00	2,450.00	54403
<u>42775</u>	Invoice	01/09/2025	SPRING LOADED HARDWARE SET FOR BA...	0.00	2,450.00	
2298	PATRIOT FUEL DISTRIBUTORS		02/12/2025 Regular	0.00	2,320.27	54404
<u>15286</u>	Invoice	02/03/2025	800 GALLONS GASOLINE & 150 DIESEL FOR..	0.00	2,320.27	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1430	RICOH USA INC	02/12/2025	Regular	0.00	176.77	54405
<u>1102034635</u>	Invoice	02/07/2025	BASE FEE 2/1/25-2/28/25 & LATE FEE	0.00	6.10	
<u>5070867094</u>	Invoice	02/07/2025	BASE FEE 2/1/25-2/28/25 & LATE FEE	0.00	39.00	
<u>5070932845</u>	Invoice	02/06/2025	COLOR COPIES FOR NOV - JANUARY FOR C...	0.00	131.67	
2615	SHAY DAVENPORT	02/12/2025	Regular	0.00	25.90	54406
<u>FEB 2025</u>	Invoice	02/11/2025	LIB NETWORKING 2.5.2025 YKM TX MILEA...	0.00	25.90	
1640	TECHLINE, INC.	02/12/2025	Regular	0.00	19,384.11	54407
<u>1366988-00</u>	Invoice	02/03/2025	MATERIAL FOR 2025 RECONDUCTOR PROJ...	0.00	4,524.08	
<u>1366991-00</u>	Invoice	01/17/2025	MATERIAL FOR 2025 RECONDUCTOR PROJ...	0.00	13,097.28	
<u>1367579-00</u>	Invoice	01/31/2025	STREET LIGHT BULBS & PHOTO EYES	0.00	804.00	
<u>1367579-01</u>	Invoice	02/04/2025	STREET LIGHT BULBS & PHOTO EYES	0.00	571.00	
<u>1367885-00</u>	Invoice	02/07/2025	INVENTORY FOR ELECTRIC DEPT.	0.00	387.75	
1692	TEXAS DISPOSAL SYSTEMS	02/12/2025	Regular	0.00	60,997.33	54408
<u>JAN 2025</u>	Invoice	02/11/2025	JAN 2025 TRASH DISPOSAL	0.00	60,997.33	
2217	TEXAS EXCAVATION SAFETY SYSTEM, INC.	02/12/2025	Regular	0.00	35.65	54409
<u>25-00571</u>	Invoice	01/31/2025	LINE LOCATE FEES FOR JANUARY 2025	0.00	35.65	
1259	TEXAS STATE DISBURSEMENT UNIT	02/12/2025	Regular	0.00	440.00	54410
<u>0002721</u>	Invoice	02/14/2025	ChildSupOrderID:20-07-86021-A CaseID:2...	0.00	440.00	
0034	ADVANTAGE ARCHIVES, LLC	02/20/2025	Regular	0.00	587.50	54411
<u>42092</u>	Invoice	02/12/2025	DIGITIZATION OF 2024 TRIBUNE HERALD - ...	0.00	587.50	
0069	ALLSTATE BENEFITS	02/20/2025	Regular	0.00	89.08	54412
<u>MAR 2025</u>	Invoice	02/19/2025	MAR 2024 EMPLOYEE LIFE BENEFITS	0.00	89.08	
2336	DENTON NAVARRO RODRIGUEZ BERNAL SANTE	02/20/2025	Regular	0.00	2,134.00	54413
<u>57908</u>	Invoice	02/19/2025	JAN 2025 LEGAL SERVICES- MUNICIPAL C...	0.00	1,460.00	
<u>57942</u>	Invoice	02/19/2025	JAN 2025 CITY LEGAL SERVICES -2	0.00	417.00	
<u>57977</u>	Invoice	02/19/2025	JAN 2025 - CITY LEGAL SERVICES	0.00	58.50	
<u>9361</u>	Invoice	02/19/2025	JANUARY 2025 4B LEGAL FEES	0.00	63.00	
<u>9362</u>	Invoice	02/19/2025	JAN 2025 4A LEGAL FEES	0.00	135.50	
1044	LAVACA FARM EQUIP. CO., INC.	02/20/2025	Regular	0.00	736.08	54414
<u>105997</u>	Invoice	02/11/2025	REPAIR STARTER ON FORD TRACTOR - GO...	0.00	546.53	
<u>106014</u>	Invoice	02/11/2025	REPLACE DAMAGED TIRE ON KUBOTA M...	0.00	189.55	
2052	LOWER COLORADO RIVER AUTHORITY - *	02/20/2025	Regular	0.00	393.72	54415
<u>T4S-0010248</u>	Invoice	02/18/2025	BATTERY MAINTENANCE FOR HALLETTSVI...	0.00	393.72	
2373	MEDICAL AIR SERVICES ASSOCIATION, INC.	02/20/2025	Regular	0.00	420.00	54416
<u>FEB 2025</u>	Invoice	02/19/2025	FEB 2025 EMPLOYEE MEIDCAL AIR SERVIC...	0.00	420.00	
1707	TEXAS IRRIGATION & PIPE CO.	02/20/2025	Regular	0.00	4,667.73	54417
<u>34935</u>	Invoice	02/03/2025	2" WILKINS 375 XL RP DEVISE FOR WWTP	0.00	4,667.73	
1857	U.S. POST OFFICE POSTMASTER	02/20/2025	Regular	0.00	350.00	54418
<u>9347</u>	Invoice	02/20/2025	FEE- FIRST CLASS PRESORT PERMIT UB ME...	0.00	350.00	
2170	WELLS FARGO CARD SERVICES, INC. (C.S.), PAYN	02/20/2025	Regular	0.00	7,061.91	54419
<u>111-1732892-81...</u>	Invoice	01/15/2025	CUTTING TORCH O-RING REPAIR KIT	0.00	31.97	
<u>114-2699110-05...</u>	Invoice	01/28/2025	PHONE STAND & I PHONE CASE FOR CITY ...	0.00	41.91	
<u>114-3245651-10...</u>	Invoice	01/28/2025	VOLTAGE METERS FOR ELECTRIC DEPT. 61...	0.00	220.78	
<u>114-3547058-91...</u>	Invoice	01/23/2025	STANDING DESK, CASH DRAWER ETC FOR ...	0.00	1,187.01	
<u>114-5795709-41...</u>	Invoice	01/22/2025	STANDING DESK, CASH DRAWER ETC FOR ...	0.00	200.21	
<u>114-9155490-93...</u>	Invoice	01/13/2025	BRISTLE BROOMS HEADS W/HANDLES FOR...	0.00	120.22	
<u>57615650</u>	Invoice	01/08/2025	VICOTORY CUTTING TORCH TIP 0-3-101	0.00	38.37	
<u>6438</u>	Invoice	02/14/2025	STANDING DESK, CASH DRAWER ETC FOR ...	0.00	197.00	
<u>70C127W8D</u>	Invoice	01/29/2025	FLAG POLE FOR CITY HALL	0.00	4,542.50	
<u>8575</u>	Invoice	01/30/2025	TX DEPT OF AGRI. RNWL FEE O. CERVENKA...	0.00	76.94	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>8576</u>	Invoice	01/30/2025	CSI CLASS REG J. MIGL 2/11-2/13-2025	0.00	405.00	
	Void		02/20/2025 Regular	0.00	0.00	54420
0037	AFLAC/ATTN: REMITTANCE PROCESSING SERVICE	02/26/2025	Regular	0.00	1,200.41	54421
<u>013027</u>	Invoice	02/26/2025	FEB 2025 EMPLOYEE BENEFITS	0.00	1,200.41	
0116	AQUA METRIC SALES CO., INC.	02/26/2025	Regular	0.00	4,143.62	54422
<u>INV0106677</u>	Invoice	02/14/2025	3" WATER METERS	0.00	4,143.62	
0139	AT&T 512-A19-6014 033	02/26/2025	Regular	0.00	861.72	54423
<u>FEB 2025</u>	Invoice	02/24/2025	FEB 2025 TELEPHONE SVC FOR CITY DEPTS	0.00	861.72	
0297	CENTERPOINT ENERGY ENTEX	02/26/2025	Regular	0.00	757.01	54424
<u>FEB 2025</u>	Invoice	02/25/2025	FEB 2025 NAT GAS EXPENSE FOR CITY OFF...	0.00	757.01	
0352	CITY OF HALLETTSVILLE - W & L	02/26/2025	Regular	0.00	20,864.08	54425
<u>FEB 2025</u>	Invoice	02/25/2025	FEB 2025 CITY UTILITIES	0.00	20,864.08	
0355	CITY OF HALLETTSVILLE PETTY CASH	02/26/2025	Regular	0.00	92.90	54426
<u>LIB FEB 2025</u>	Invoice	02/25/2025	PETTY CASH REIMB- LIB FEB 2025	0.00	92.90	
0491	DEPARTMENT OF INFORMATION RESOURCES	02/26/2025	Regular	0.00	22.84	54427
<u>FEB 2025</u>	Invoice	02/24/2025	FEB 2025 LONG DISTANCE TELEPHONE SE...	0.00	22.84	
0720	GRAINGER, INC.	02/26/2025	Regular	0.00	82.66	54428
<u>9412003684</u>	Invoice	02/19/2025	CONTACT BLOCKS FOR AIRPORT #9001KA1	0.00	82.66	
0746	GULF COAST PAPER CO., INC.	02/26/2025	Regular	0.00	148.30	54429
<u>2621615</u>	Invoice	02/19/2025	TOWLET PAPER, PAPER TOWELS & MLD F...	0.00	148.30	
0886	INGRAM LIBRARY SERVICES	02/26/2025	Regular	0.00	105.24	54430
<u>86611336</u>	Invoice	02/14/2025	117 ADULT BOOKS FOR LIBRARY	0.00	52.98	
<u>86611337</u>	Invoice	02/14/2025	CHILDREN'S BOOKS FOR LIBRARY	0.00	52.26	
0923	JAMES TELECO, INC	02/26/2025	Regular	0.00	4,977.00	54431
<u>40039</u>	Invoice	02/20/2025	IT, CAMERA, & PHONE MAINTENANCE 1/1...	0.00	4,977.00	
2298	PATRIOT FUEL DISTRIBUTORS	02/26/2025	Regular	0.00	2,384.91	54432
<u>15474</u>	Invoice	02/19/2025	990 GALLONS GASOLINE FOR FUELING ST...	0.00	2,384.91	
1451	RONALD E DROZD	02/26/2025	Regular	0.00	774.00	54433
<u>JAN 2025</u>	Invoice	02/24/2025	JAN 2025 JANITORIAL FOR PW AND YOUT...	0.00	774.00	
1501	SCHULENBURG PRINTING & OFFICE SUPPLIES, II	02/26/2025	Regular	0.00	64.59	54434
<u>847409-0</u>	Invoice	02/13/2025	200 BUILDING PERMIT PLACARDS FOR CITY..	0.00	64.59	
1606	STEFFEK INTERESTS, INC.	02/26/2025	Regular	0.00	2,567.00	54435
<u>5827</u>	Invoice	02/17/2025	100 TONS LIMESTONE FOR STREET DEPT.	0.00	2,567.00	
1696	TEXAS ELECTRIC COOPERATIVES	02/26/2025	Regular	0.00	32,703.44	54436
<u>INV01673881</u>	Invoice	02/18/2025	1000 KVA PADMOUNT TRANFROMER JR. H..	0.00	32,000.00	
<u>INV01674161</u>	Invoice	02/18/2025	ELECTRIC INVENTORY	0.00	703.44	
2257	TEXAS HEALTH CENTER, PA	02/26/2025	Regular	0.00	145.00	54437
<u>9372</u>	Invoice	02/25/2025	NEW HITE PHYSCIAL/DRUG TESTING O.M...	0.00	145.00	
1259	TEXAS STATE DISBURSEMENT UNIT	02/26/2025	Regular	0.00	440.00	54438
<u>0002734</u>	Invoice	02/28/2025	ChildSupOrderid:20-07-86021-A Caseld:20...	0.00	440.00	
1828	TRIBUNE - HERALD, INC.	02/26/2025	Regular	0.00	375.75	54439
<u>DEC 2024</u>	Invoice	12/31/2024	ADS. QLFICATIONS REQ, MGMT SVCS, BUL...	0.00	375.75	
2613	TRIMAX MOWING SYSTEMS	02/26/2025	Regular	0.00	41,843.80	54440
<u>INV2025488</u>	Invoice	02/19/2025	TRIMAX SNAKE 320 PULL BEHIND MOWER...	0.00	41,843.80	
1721	TX HEALTH BENEFITS POOL	02/26/2025	Regular	0.00	32,809.79	54441

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>PHALLET02503</u>	Invoice	02/24/2025	EMPLOYEE BENEFITS MAR 2025	0.00	32,809.79	
1901	VICTORIA COMMUNICATIONS	02/26/2025	Regular	0.00	350.00	54442
<u>VIC 51273922</u>	Invoice	02/18/2025	FCC LICENSE RENEWAL FOR WZF981 AND ...	0.00	350.00	
1997	Internal Revenue Services	02/05/2025	Bank Draft	0.00	1,827.24	DFT0003352
<u>0002714</u>	Invoice	01/31/2025	Medicare	0.00	1,827.24	
1997	Internal Revenue Services	02/05/2025	Bank Draft	0.00	7,813.02	DFT0003353
<u>0002715</u>	Invoice	01/31/2025	Social Security Tax	0.00	7,813.02	
1997	Internal Revenue Services	02/05/2025	Bank Draft	0.00	4,441.19	DFT0003355
<u>0002717</u>	Invoice	01/31/2025	FIT Payable	0.00	4,441.19	
1997	Internal Revenue Services	02/19/2025	Bank Draft	0.00	1,792.58	DFT0003362
<u>0002728</u>	Invoice	02/14/2025	Medicare	0.00	1,792.58	
1997	Internal Revenue Services	02/19/2025	Bank Draft	0.00	7,664.98	DFT0003363
<u>0002729</u>	Invoice	02/14/2025	Social Security Tax	0.00	7,664.98	
1997	Internal Revenue Services	02/19/2025	Bank Draft	0.00	4,338.75	DFT0003365
<u>0002731</u>	Invoice	02/14/2025	FIT Payable	0.00	4,338.75	

Bank Code AP Bank Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	142	84	0.00	434,784.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	6	6	0.00	27,877.76
EFT's	4	4	0.00	135,758.31
	152	96	0.00	598,420.25

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Grant Prosperity-AP Grant Prosperity						
1821	TRC LOCKBOX	02/24/2025	EFT	0.00	15,094.08	4
<u>135555</u>	Invoice	01/08/2025	E683 GRANT NEW RIDGE WELL #11	0.00	15,094.08	
1070	LESTER CONTRACTING, INC.	02/06/2025	Regular	0.00	388,721.00	203
<u>#10</u>	Invoice	01/01/2025	GLO CDBG-MIT GRANT #22-085-026-D267...	0.00	388,721.00	
1014	LANGFORD COMMUNITY MANAGEMENT SERVI	02/20/2025	Regular	0.00	18,000.00	204
<u>9364</u>	Invoice	02/20/2025	HOME - 201 JERRY- NNAJIOFOR - GA	0.00	6,000.00	
<u>9366</u>	Invoice	02/20/2025	HOME - 202 CRAWFORD - ROGERS GA	0.00	6,000.00	
<u>9368</u>	Invoice	02/20/2025	HOME - 209 KESSLER- WILLIAMS GA	0.00	6,000.00	
1397	RM QUALITY CONSTRUCTION, LLC	02/20/2025	Regular	0.00	45,000.00	205
<u>9363</u>	Invoice	02/20/2025	HOME - 201 JERRY - NNAJIOFOR- CONST. ...	0.00	15,000.00	
<u>9365</u>	Invoice	02/20/2025	HOME - 202 CRAWFORD - ROGERS CONST....	0.00	15,000.00	
<u>9367</u>	Invoice	02/20/2025	HOME - 209 KESSLER - WILLIAMS CONST. ...	0.00	15,000.00	
1014	LANGFORD COMMUNITY MANAGEMENT SERVI	02/21/2025	Regular	0.00	5,090.40	206
<u>6017</u>	Invoice	01/27/2025	E683 - DRAW #3 GLO-MIT MOD	0.00	5,090.40	

Bank Code AP Grant Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	8	4	0.00	456,811.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	1	1	0.00	15,094.08
	9	5	0.00	471,905.48

My Check Report

Date Range: 02/01/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Lib Prosperity-AP Lib Prosperity						
1074	LIBRARICA LLC	02/06/2025	Regular	0.00	654.90	2231
<u>204161-111R</u>	Invoice	01/30/2025	LIB DEVICE MGMT SYSTM & PRINT SERV R...	0.00	654.90	
0034	ADVANTAGE ARCHIVES, LLC	02/12/2025	Regular	0.00	38,000.00	2232
<u>41907</u>	Invoice	02/10/2025	MICROFILM DIGITIZATION-HVILLE/MLTON...	0.00	38,000.00	

Bank Code AP Lib Prosperity Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	38,654.90
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	38,654.90

My Check Report

Date Range: 02/01/2025 - 02/28/2025

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
1821 <u>135573</u>	TRC LOCKBOX Invoice	01/09/2025	02/07/2025 BOND - ENGINEERING FOR STREETS & UTIL..	EFT	0.00 0.00	25,840.80 25,840.80	5
1821 <u>136887</u>	TRC LOCKBOX Invoice	01/24/2025	02/14/2025 BOND - ENGINEERING FOR STREETS & UTIL..	EFT	0.00 0.00	22,395.36 22,395.36	6

Bank Code Debt Project Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	2	2	0.00	48,236.16
	2	2	0.00	48,236.16

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	152	90	0.00	930,250.48
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	6	6	0.00	27,877.76
EFT's	7	7	0.00	199,088.55
	165	105	0.00	1,157,216.79

Fund Summary

Fund	Name	Period	Amount
40	DEBT PROJECT	2/2025	48,236.16
52	LIBRARY FRIENCH SIMPSON MEMORIAL LIBRAI	2/2025	38,654.90
60	GRANT FUND	2/2025	471,905.48
99	POOLED CASH FUND -MAIN	2/2025	598,420.25
			1,157,216.79

PreK3 – 12th Grade

Kevin Haas, *Principal*
Mike Lemonds, *Asst. Principal*

Rev. Michael Rother, *Pastor*



313 South Texana Street
Hallettsville, TX 77964
Phone No. 361-798-4251

Website: www.shschool.org
Email: shcs@shschool.org

February 18, 2025

Hallettsville City Council
101 N. Main
Hallettsville, Tx 77964

Dear City Council,

The Annual Marathon for Catholic Education will be held on the Sacred Heart Catholic School grounds on Friday, April 25, 2025, from 8:00 a.m. – 12:00 p.m. Students, teachers, clergy, parents, grandparents, friends and alumni will be taking part in the marathon.

We are requesting to have the streets closed off surrounding the school block – Texana Street beginning at Fifth Street, all of Church Street, and part of Glendale Street from Church Street to Fifth Street, during the time (8:00 a.m. – 12:00 p.m.) the marathon will be taking place.

Thank you in advance for our consideration concerning this request.

Sincerely,



Kevin Haas
Principal

From: Mieko Mahi <mieko@halletoakgallery.com>
Sent: Sunday, March 2, 2025 9:26 PM
To: Grace Ward
Subject: Saturday, April 5, 2025 8 am to 10 am Annual Lavaca River Clean-Up
Attachments: 20250302_annual_river_clean_up.docx; Untitled attachment 00121.htm

Good morning Ms. Ward,

We will either use RL Dumpster with his permission or we will use our own trucks and haul it to the Transfer Station. And place some items at Tumis Tires.

I am in the middle of ironing out the last minute details.

We have the date set for Saturday, April 5, 2025, 8 am - 10 am.

We will be done by 10 am.

May we borrow the orange cones for both bridges?

For Immediate Release: March 3, 2025

Contact: Mieke Mahi, Hallet Oak Gallery, venue@halletoakgallery.com, 361-217-7030

The Third Annual Lavaca River Clean-Up, Downtown Hallettsville will be held on Saturday, April 5, 2025

The Lavaca County community, including the Hallettsville Girl Scout Troop 9513 and Yoakum Girl Scouts Troop 9431 will meet at Hallet Oak Gallery at 8 am to receive a safety briefing and t-shirts, and to split into two large teams. The public is welcome to join in the clean-up. The plan is to leave Hallet Oak Gallery at 8:30 am sharp to begin picking up trash at two locations.

The clean-up is planned to start and end at two bridges simultaneously: County Road 1 Poor Farm Bridge and Hwy 77/90, starting at 9 am sharp and ending at 9:45 am with group photos being taken at 10:00 am. "This event is to make a difference by working in two separate volunteer teams to clean-up the Lavaca River in 45 minutes. Comments heard after the last years' clean-up, was that it was fun, enjoyable, and felt good to help the river which benefits community", said Mieke Mahi, President of Hallet Oak Foundations' Friends of Lavaca River group.

Groups Participating:

Friends of Lavaca River Group, Hallettsville Girl Scout Troop 9513, Yoakum Girl Scouts Troop 9431, Cub Scouts Pack 223, League of Women Voters of Lavaca County, and other non-profit groups, and other groups, including Individuals desiring to be a part of the clean-up. Spectators are welcome to set-up a chair and watch.

The check list of items coordinated:

Mieke Mahi, President, Hallet Oak Foundation, is providing give-away safety items from Inteplast Group. Additional items will be brought in from Lavaca-Navidad River Authority, Patrick Brzozowski, PE, General Manager and Chad Kinsfather, Director of Environmental Services, which included trash bags, T-shirts all sizes. Safety cones from City of Hallettsville for the team leaders to warn traffic of clean-up.

TxDOT items donated safety vests. Friends' items: 50 bandanas. Donuts will be provided. Mieke Mahi requests these extra items are needed to be in all the team leaders' vehicles: bottled water, Gatorade, bug spray, spray sunscreen, giveaways, and a safety kit.

Darrell Wachel and Chad Kinsfather will lead the teams on the banks at CR 1 Poor Farm Bridge and Mieke Mahi, Milton Mache, and Patrick Brzozowski, PE will lead the teams at 77/90 Bridge. Valeria Nicole Mayo and Darlene Immekus are the Hallettsville Troop 9513 Leaders, as well, as Alyse Arguellez-Pauler is the Yoakum Girl Scouts Troop Leader -- for the Girl Scout families.

Special Appreciation Shout-Outs to:

- Steven Pituch, Hallet Oak Gallery, fine art photographer for photography coverage
- For 1 Day Trash Only the Dumpster at 77/90 Bridge can be used – All trash must be in this dumpster by the end of the day, says, Mieke Mahi.
- Inteplast Group for Caps, Safety glasses, Gloves, Whistles, Trash bags.
- Lavaca-Navidad River Authority for T-Shirts: Lavaca River Clean-Up
- Judge Keith Mudd for Announcement and Proclamation for Annual Lavaca River Awareness and Clean-Up Day.
- RL Bordovsky, Town & Country LLC and "Tommy" Tumis, Tumis Tire and Automotive, Hallettsville for their personal assistance to this clean-up to be successful.

cityadmin@cityofhallettsville.org

From: Mieko Mahi <mieko@halletoakgallery.com>
Sent: Wednesday, March 5, 2025 11:07 AM
To: Grace Ward
Subject: New agenda request for First Day of Spring - Chalk Art/Parking Space

Good morning Ms. Ward,

For additional March 17 City Hall Agenda Item, please see if you can add the

—two parking spaces in front of Hallet Oak Gallery be utilized for chalk art on March 20, 2025 noon to 6:30 pm.

If approved, we'd like to borrow the city cones for the 1) loading zone painted yellow and 2) handicap parking space.

Thank you,

Mieko
Sent from my iPhone

From: Texas Barnstorming-Museum <oldtimeaviation@gmail.com>
Sent: Friday, March 7, 2025 12:24 PM
To: cityadmin@cityofhallettsville.org
Subject: Airport Food Trailer

Howdy Grace,

I am seeking Council approval to allow the Texas Barnstorming Museum to put a food trailer on the airport property 2 weekend days per month beginning in April, until October. I will advertise a "pancake breakfast" or something similar on area Texas Aviation social media platforms.

I envision this as being a Saturday or Sunday event, but need the actual days to be variable in order to conduct them in optimum weather conditions.

Other notes:

These will typically be half day events, nowhere near the traffic as our Fly In.

The events will increase fuel sales at the airport.

The event is staffed by, and all proceeds go to the Texas Barnstorming Museum, (a 501(c)3} to allow us to raise funds for our scholarships and high school flight training programs.

The trailer is an "approved kitchen" and permitted as such. Workers will be appropriately certificated.

Inasmuch as the meals are sold, appropriate sales taxes will be collected.

If possible, can you please add me to the Councils agenda for the meeting on May 17th.

Thank You,

Jim Baker



**MUSIC FRIENDLY TEXAS CERTIFIED
COMMUNITY PROGRAM
PETITION FOR WORKSHOP**

Date: February 11, 2025

On behalf of the Hallettsville Chamber of Commerce & Agriculture/Visitor Center, I would like to petition for a Music Friendly Texas Workshop as the beginning step for our MFT certification. I will be taking on the role as Music Friendly Liaison for the City and understand the role and its responsibilities. I understand that my employment must be within a division of City government for this role.

Name: Jennifer Hagan, Interim Executive Director

Division & Title: Hallettsville Chamber of Commerce & Agriculture/Visitor Center

Email: visit@hallettsvill.com

Phone: 361-798-2662

Signature: *Jennifer Hagan*

I understand that the following marketing assets will be required to move forward with consideration for a Music Friendly Texas Workshop:

PR and Marketing Materials Needed:

- City/Liaison/Co-Host logos
- Specify if this workshop will be in-person only, virtual only, or hybrid (virtual + in-person)
- Start/End Time of Event
- Date of the event

- Event Location/Address/Room #, etc.
- A Media Contact to be listed in the press release from the Office of the Governor, including contact's name, title, phone, email, and website

PR and Marketing Scheduling:

- **2-10 Week Prior to Event:** TMO created Facebook and LinkedIn Online Event Page (upon receipt of logo(s)) and scheduling of Workshop)
- **One Week Prior to Event:** The Office of the Governor will issue a targeted press release
- **One Week Prior to Event:** Both the OOG and TMO will place the press release on both of our websites, as well as post on our social media accounts

Deliverable Assets from TMO:

- **Event Links:** Online Event Links for Facebook and LinkedIn
- **Event Artwork:** created by TMO
- **Online Meeting URL (For Virtual/Hybrid Workshops Only):** TMO will create and provide a virtual meeting URL, and will host any virtual meeting from our platform

Please initial here to acknowledge: JH

Prior to moving forward with a Music Friendly workshop, please contact and collect signatures from potential Advisory Board members who have confirmed interest in the Music Friendly Texas program and will attend the workshop.

Jennifer Hagan

Name

Jennifer Hagan

Signature

Tom McDaniel

Name

Signature

Heidi Labensart

Name

Signature

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
TEXAS MUSIC OFFICE WITHIN THE OFFICE OF THE GOVERNOR
AND THE**

FOR MAINTENANCE OF THE TEXAS MUSIC INDUSTRY DIRECTORY

This Memorandum of Understanding (“MOU”) for ongoing maintenance of the _____ dataset of the Texas Music Directory is entered into by and between the Texas Music Office within the Office of the Governor (“OOG”) and the _____ (“City”). The OOG and City shall be referred to collectively as the “Parties.”

I. PURPOSE

The purpose of the MOU is to document the responsibilities of the Parties for export and maintenance of the _____ dataset within the Texas Music Industry Directory (the “Directory”). The Directory consists of listings of recording studios, music venues, booking agents, producers, musicians, and other music businesses and is published on the State-owned and managed website, TexasMusicOffice.com. The Directory will be matched and updated from the correlating City-owned dataset of _____-area music businesses with the () and () area codes.

This MOU encourages mutual cooperation of the Parties to maintain the accuracy of the information within the _____ dataset to help the OOG meet its legislative mandate of promoting the development of the music industry in Texas by informing members of that industry and the public about the resources available in the state for music production. Additional information on the websites, dataset format, and the primary contacts assigned to maintain those datasets are described in this MOU. In addition, this MOU permits the City to use information exported from the Directory to create and maintain an _____ Music Industry dataset to promote the development of the _____ music industry.

The Parties, in consideration of the mutual covenants and agreements to be performed as set forth in this MOU, agree as follows:

II. TERM

Upon execution by the Parties, this MOU shall commence effective upon the signature of the last Party to sign this MOU, and shall remain in effect for a period of one year, unless extended by option of the Parties or terminated earlier pursuant to the terms of this MOU. This MOU may be extended by agreement of the Parties in any increment of months, for up to thirty-six (36) months.

III. SCOPE

The _____ dataset will be exchanged between the Parties twice a year. Both Parties shall have the ability to receive updated dataset information from the other Party. Maintenance includes the exporting, updating and monitoring of the _____ dataset of the Directory. The Parties will cooperate in good faith at all times to comply with all applicable laws. The Parties shall cooperate when developing priorities and

performing maintenance activities with respect to the _____ dataset, and will share information to create a more accurate Texas Music Industry Directory for the mutual benefit of both Parties.

The Parties shall identify primary contacts for all ongoing correspondence and communication related to this MOU. Requests for the twice-a-year export of the dataset and questions about information within the dataset will be managed by these contacts.

The Parties acknowledge that the directory is a priority and agree to dedicate staff time as necessary to perform the tasks required to ensure proper maintenance of the _____ dataset of the Directory.

IV. MANAGING PARTIES

CITY MUSIC DIVISION / CVB

TEXAS MUSIC OFFICE WITHIN THE OFFICE OF THE GOVERNOR

Name
Title
Department
Address
City, STATE, Zip Code
Phone
Email

Brendon Anthony
Department Director
Texas Music Office
1100 San Jacinto Boulevard
Austin, Texas 78701
(512) 284-1999
brendon.anthony@gov.texas.gov

V. OOG RESPONSIBILITIES

The OOG shall undertake the following activities during the term of the MOU term:

1. Export the current _____ Music Industry dataset twice annually during the months of January and July as an Excel spreadsheet or tab-delimited file. The dataset includes and is limited to: business name, business sort code (how the business is sorted alphabetically), business address, business phone number, contact name & contact job title, business email address, business website URL, genre businesses work within, business category, year business was established, and a business description. The OOG contact will then email an Excel spreadsheet and/or tab-delimited file of the export to the City so that the City may create an _____ Music Industry dataset to be published on the City's website, and so that the City may research the accuracy of the dataset.
2. Ensure that the City is kept aware of any website changes that may affect the _____ database.
3. Establish and maintain communication with businesses in the Texas Music Industry Directory to assist in the updating of the current listings as necessary.

VI. CITY RESPONSIBILITIES

The City shall undertake the following activities during the term of the MOU term:

1. Assist the OOG in maintaining the _____ Music Industry dataset, located at: <https://gov.texas.gov/apps/music/directory/results/All/region/> (INSERT CORRECT LINK)
2. Review and update where possible all exported entries within the _____ Music Industry dataset.

3. Update and export the _____ dataset twice annually during the months of January and July, to be sent to the OOG for update of the online Directory within 3 months of receiving the exported dataset from the OOG.
4. Promote public awareness of the _____ Music Industry dataset and encourage utilization by industry members.

VII. TEXAS PUBLIC INFORMATION ACT

The exchange of information by the Parties is not a release of information to the general public, but rather an intergovernmental transfer of records from one governmental body to another for an official purpose. Notwithstanding any provisions of this MOU, the Parties acknowledge that they are subject to the Texas Public Information Act, Texas Government Code Chapter 552, and (the "PIA") and that this MOU and any information created or exchanged in connection with this MOU is subject to the PIA. The Parties agree to notify each other in writing within a reasonable time from receipt of a request for information covering the subject matter of this MOU. The OOG, in consultation with the City, will make a determination whether to submit a request for a ruling under the PIA to the Attorney General.

VIII. AMENDMENT

This MOU may be amended only upon written agreement signed by the Parties.

IX. TERMINATION

The Parties understand that participation in this MOU is voluntary and may be terminated by either Party by giving thirty (30) days' written notice to the other Party of its intention to terminate. Within a reasonable time prior to the final termination of this MOU, the Parties will cooperate with each other to ensure that each Party receives the most current _____ Music Industry dataset.

X. COSTS

Each Party will bear its own costs in performing its obligations under this MOU.

SIGNATORIES. IN WITNESS WHEREOF, the Parties have executed this MOU as of the Effective Date stated above.

DEPARTMENT, CITY

**TEXAS MUSIC OFFICE,
OFFICE OF THE GOVERNOR**

NAME, DEPARTMENT DIRECTOR

CHIEF OF STAFF OR DESIGNEE
OFFICE OF THE GOVERNOR

DATE

DATE

RESOLUTION NO. 007-25

A RESOLUTION OF THE CITY COUNCIL OF HALLETTSVILLE, TEXAS, APPROVING A PROJECT USING FUNDS PROVIDED BY HALLETTSVILLE 4A MANUFACTURING DEVELOPMENT CORPORATION AND HALLETTSVILLE 4B BUSINESS DEVELOPMENT CORPORATION IN AN AMOUNT EXCEEDING \$10,000.

WHEREAS, on January 18, 1997, the City of Hallettsville, population less than 7,500, held a special election resulting in the July 10, 1997, creation of a Type A and a Type B corporation (Ordinance 476-97); and

WHEREAS, Section 504.171 of the Local Government Code allows a Type A corporation, in a municipality under the population of 7,500, that also has a Type B corporation, if permitted by ordinance, to undertake any project that a Type B corporation can authorize; and

WHEREAS, on September 12, 2011, the City of Hallettsville approved Ordinance 546-11 authorizing the Hallettsville 4A Manufacturing Development Corporation to undertake any project that a Type B corporation may undertake under chapter 505 of the Local Government Code; and

WHEREAS, Section 505.158 of the Local Government Code allows a Type B corporation of a small municipality to authorize "projects" meaning land, buildings, equipment, facilities, expenditures, and improvements; and

WHEREAS, Section 505.158 of the Local Government Code states that a Type B corporation may not undertake a project requiring expenditures of more than \$10,000.00 until the governing body of the corporation's authorizing municipality adopts a resolution authorizing the project after giving the resolution at least two separate readings; and

WHEREAS, the HEDC Combined Board was authorized by the City of Hallettsville, which has a population of 7,500 or less; and

WHEREAS, the HEDC Combined Board was established to oversee the expenditures of these tax monies and bylaws were established for the operation of the HEDC Combined Board; and

WHEREAS, the HEDC Combined Board desires and voted on January 23, 2025, to approve a Performance Agreement by and between the HEDC Combined Board and Hometown Wellness Clinic regarding the construction, renovations, purchase of equipment, furniture, and fixtures for property generally located at 306 N. Texana St., Hallettsville, Texas 77964, upon the approval of City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HALLETTSVILLE, TEXAS:

Section 1. That the City Council of the City of Hallettsville, Texas hereby approves the project proposed by the HEDC Combined Board for the Hometown Wellness Clinic in the amount of \$125,000.00 for the expansion and renovation at their property general located at 306 N Texana, Hallettsville, TX 77964.

Section 2. That this resolution shall take effect immediately from and after its passage after its second reading, and is accordingly so resolved.

INTRODUCED, READ, FIRST READING, by the City Council of the City of Hallettsville on the 18th day of February, 2025.

INTRODUCED, READ and PASSED, SECOND READING, by the affirmative vote of the City Council of the City of Hallettsville on the 17th day of March, 2025.

Alice Jo Summers, Mayor

ATTEST:

Grace Ward, City Secretary



CITY OF HALLETTSVILLE

ECONOMIC DEVELOPMENT CORPORATION

P.O. BOX 680
HALLETTSVILLE, TEXAS 77964
(361) 772-3021 • hallettsvilleedc@gmail.com
www.hallettsvilleedc.com

Mrs. Grace Ward,

The HEDC Combined Board voted on Thursday, January 23, 2025 to award the Hometown Wellness Clinic a grant in the amount of \$125,000, broken out over 3 years, for the construction and renovations at their property generally located at 306 N. Texana St., Hallettsville, Texas 77964. \$75,000 will come out of the Fiscal Year 2025 Budget, \$25,000 will come out of the Fiscal Year 2026 Budget, and \$25,000 will come out of the Fiscal Year 2027 Budget.

Sincerely,

Chelsea Steffek
EDC Administrator



PROSPERITY BANK®

February 18, 2025

City of Hallettsville
ATTN: Grace Ward
101 N Main St.
Hallettsville, TX 77964

Dear Ms. Ward:

The Depository Services Contract between the City of Hallettsville and Prosperity Bank has been renewed on a two-year basis. The previous renewal of the contract by and between the City and the Bank was as of April 1, 2022.

By signing this letter and returning it for our files, you agree to renewal of this contract for an additional two years- April 1, 2025 through March 31, 2027. All terms will remain the same except for the following:

NOW Accounts- Prosperity Bank NOW sheet rate +0.50%

Current posted rates as of 1/1/25: Rate 0.15% APY 0.15%

Money Market Accounts - Prosperity Bank Premier Money Market sheet rate +0.30%

<i>Current posted rates as of 1/1/2025</i>		<i>Rate</i>	<i>APY</i>
<i>Tier 1</i>	<i>\$0</i>	<i>\$9,999.99</i>	<i>Tier 1</i>
<i>Tier 2</i>	<i>\$10,000</i>	<i>\$24,999.99</i>	<i>Tier 2</i>
<i>Tier 3</i>	<i>\$25,000</i>	<i>\$49,999.99</i>	<i>Tier 3</i>
<i>Tier 4</i>	<i>\$50,000</i>	<i>\$99,999.99</i>	<i>Tier 4</i>
<i>Tier 5</i>	<i>\$100,000</i>	<i>\$249,999.99</i>	<i>Tier 5</i>
<i>Tier 6</i>	<i>\$250,000</i>	<i>\$999,999.99</i>	<i>Tier 6</i>
<i>Tier 7</i>	<i>\$1,000,000...</i>		<i>Tier 7</i>

Certificates – Sheet Rates

Prosperity Bank reserves the right to accept or decline additional depository funds in the aggregate, in excess of \$20,000,000.00.

We appreciate our business relationship with the City of Hallettsville and look forward to working with you in the future. If you have any questions, please let me know. I may be reached at 361.798.4357 or by email Terah.Lux@prosperitybankusa.com.

Sincerely,

Terah Lux
Banking Center Manager

Agreed and accepted on behalf of City of Hallettsville:

Grace Ward
Agreed and accepted on behalf of Prosperity Bank:

Terah Lux
Terah Lux

Title
Banking Center Manager
Title

Date
2/18/2025
Date



The following dates and times have been given by Tyler for the Cloud transformation and GO LIVE! We are needing to close to the public and no phone answering for the following times and dates. We know this is an inconvenience on our citizens, but we need this time to make sure everything will go smoothly.

MEETING	DATES	TIME CLOSED TO PUBLIC
Kick-Off Meeting	05/19/2025	3:00PM-5:00PM
Go-Live Check-in Meeting	06/24/2025	8:00AM-9:00AM
Go-Live	06/25/2025	ALL-DAY

DESTROY ITEMS REQUESTED

Qty - 4

Battery Backups - they no longer work even with a new battery in them



AUCTION ITEMS REQUESTED

Picture – Windburg print



IBM Typewriter



2 Drawer File Cabinet w/Key Lock



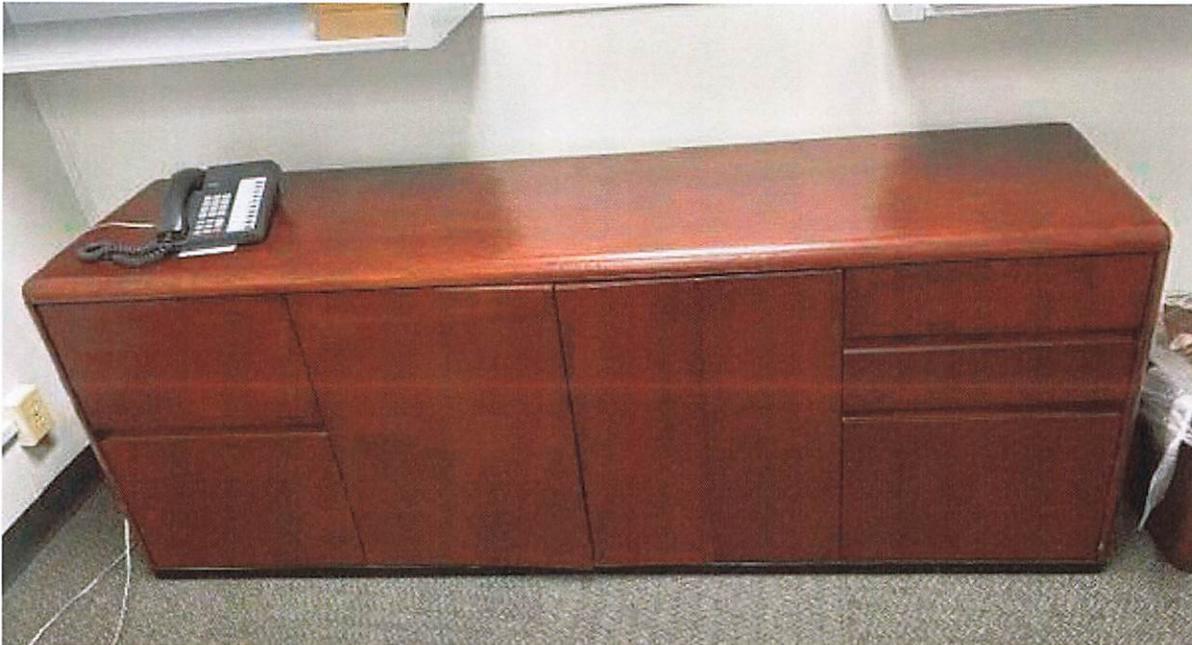
Desk Cubby



Cherry Wood Desk 71"x35"



Credenza 78"x20"



Cherry Wood Desk 60"x30"

QTY - 2



Credenza 72"x20"

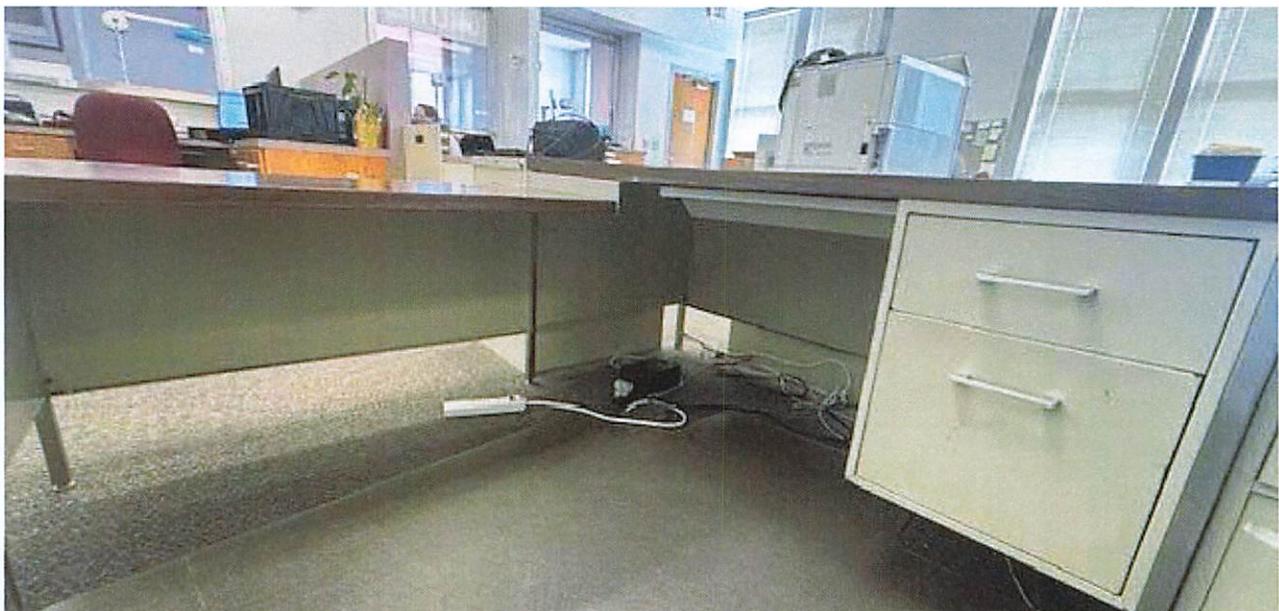
QTY - 2



Metal Desk w/right return (Desk 60"x30" Return 42.5"x18")



Metal Desk w/ Left return (Desk 60"x30" Return 42.5"x18")



Metal Desk w/Right Return (Desk 60"x30" Return 42.5"x18")



Metal Desk w/Right Return (Desk 60"x30" Return 42.5"x18")



RESOLUTION NO. 008-25

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS,
AMENDING THE CITY COUNCIL MEETING GUIDELINES AND PUBLIC COMMENT
POLICY TO ALLOW THE PUBLIC TO SPEAK FOR UP TO THREE (3) MINUTES ON AN
AGENDA ITEM OR TWO (2) MINUTES TO REQUEST THAT AN ITEM BE PLACED ON A
FUTURE AGENDA.**

WHEREAS, the City of Hallettsville, Texas, is a Type A General Law Municipality governed by the laws of the State of Texas; and

WHEREAS, the City Council of Hallettsville recognizes the importance of public participation in local government and seeks to ensure that all citizens have the opportunity to express their views on matters before the City Council; and

WHEREAS, Section 551.007 of the Texas Government Code requires governmental bodies to allow the public to speak on agenda items before or during consideration by the governmental body; and

WHEREAS, the City Council desires to establish a clear and consistent policy regarding public comments to promote transparency and orderly conduct of meetings; and

WHEREAS, the City Council finds that updating the City Council Meeting Guidelines and Public Comment Policy to allow members of the public to speak for up to three (3) minutes on any agenda item or two (2) minutes to request that an item be placed on a future agenda serves the best interests of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS:

Section 1. The City of Hallettsville hereby amends the City Council Meeting Guidelines and Public comment Policy as depicted in Exhibit A.

Section 2. The City Secretary is hereby directed to incorporate this policy into the official records of the City and make it available to the public.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

INTRODUCED, READ and PASSED, by the affirmative vote of the City Council of the City of Hallettsville this the 17th day of March, 2025.

Alice Jo Summers, Mayor

ATTEST:

Grace Ward, City Secretary



EXHIBIT A

CITY OF HALLETTSVILLE CITY COUNCIL MEETING GUIDELINES AND PUBLIC COMMENT POLICYPROCEDURES

The objective of the City Council meeting is to provide a venue for the Mayor and City Councilmembers to discuss, consider, and deliberate City matters in compliance with the Texas Open Meetings Act. In order for the City Council to do its job thoughtfully and efficiently your cooperation is requested in observing the following guidelines and procedures.

MEETING GUIDELINES

- 1) Please remember to mute phones or other devices before entering the Council Chambers out of respect for everyone in attendance. If you need to have a conversation with someone, please step outside in order to avoid disrupting the meeting or preventing others from being able to hear the proceedings.
- 2) Members of the audience are asked not to speak out of turn or to interrupt the Mayor, Councilmembers, staff, or other speakers when they are speaking. If you would like to comment, please sign up to speak and wait until the Mayor calls your name and you will have an equal opportunity to be heard.
- 3) ~~Complaints against a public officer or employee will normally be heard in executive session. For complaints against employees an attempt should be made to resolve problems or make requests through the appropriate staff member prior to addressing the Council.~~ Comments related to any personnel matters are prohibited.
- 4) Please refrain from making disruptive noises or gestures during the course of the meeting.

PUBLIC COMMENT PROCEDURES

The City Council allows for public comment at their meetings. The purpose of public comment is to receive input, not engage in a public debate. Those wishing to speak are asked to direct all comments to the Mayor and are asked to keep their comments limited to the below a maximum of five minutes. ~~Below are the two ways the public can make comments during the meeting:~~

If the item is on the agenda:

If you wish to speak to an item on the agenda, before the meeting, please check the appropriate box on the sign-in sheet and write the number of the agenda item that you would like to speak to. ~~When the subject is under consideration,~~ you will be called upon by the Mayor to make your comments at the beginning of the meeting. Comments will be limited to three (3) minutes.

If you are requesting that an ~~the~~ item be added to a future ~~is not on the~~ agenda:

If the item is not on the agenda, please complete a Request to Speak card and hand it to the City Secretary/Administrator before the meeting begins. You will be called upon at the beginning of the meeting by the Mayor to make your comments. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time since the topic is not a posted agenda item. Issues raised may be referred to City staff for research and possible future action. Comments will be limited to two (2) minutes.

Thank you for your attendance, participation, and cooperation.



**CITY OF HALLETTSVILLE
CITY COUNCIL
REQUEST TO SPEAK FORMADD AN ITEM TO A FUTURE AGENDA**

If you wish to address the City Council on an item not on the agenda, please complete this form prior to the meeting and give to the City Secretary/Administrator. The maximum speaking time is two (2)five minutes.

NAME: _____

ADDRESS: _____

ORGANIZATION REPRESENTING (if applicable): _____

TOPIC/QUESTION: _____



**CITY OF HALLETTSVILLE
CITY COUNCIL
REQUEST TO SPEAK FORMADD AN ITEM TO A FUTURE AGENDA**

If you wish to address the City Council on an item not on the agenda, please complete this form prior to the meeting and give to the City Secretary/Administrator. The maximum speaking time is two (2)five minutes.

NAME: _____

ADDRESS: _____

ORGANIZATION REPRESENTING (if applicable): _____

TOPIC/QUESTION: _____

RESOLUTION 009-25

A RESOLUTION ESTABLISHING A POLICY AND PROCEDURE FOR ADDING AN ITEM TO THE CITY COUNCIL REGULAR MEETINGS AGENDA FOR THE CITY OF HALLETTSVILLE, TEXAS.

WHEREAS, the City of Hallettsville is a Type A General Law Municipality operating under the laws of the State of Texas; and

WHEREAS, the City Council desires to establish a clear and transparent process for adding items to the agenda for its regular meetings; and

WHEREAS, the City Council recognizes the importance of public participation and orderly governance in compliance with the Texas Open Meetings Act;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALLETTSVILLE, TEXAS:

Section 1. The City of Hallettsville establishing a clear and transparent process for adding items to the agenda for its regular meetings as depicted in Exhibit A.

Section 2. The City Secretary is hereby directed to incorporate this policy into the official records of the City and make it available to the public.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

INTRODUCED, READ and PASSED, by the affirmative vote of the City Council of the City of Hallettsville this the 17th day of March, 2025.

Alice Jo Summers, Mayor

ATTEST:

Grace Ward, City Secretary

Exhibit A

Agenda Items for a Regular City Council Meetings

- (a) The City shall comply with all notice requirements of the Texas Open Meetings Act, chapter 551 of the Texas Government Code, as may be amended.
- (b) The City Secretary shall be responsible for preparing the agenda for all City Council regular meetings.
- (c) Citizen Requests for an item to be placed on the agenda:
 - 1. Citizens may request an item to be placed on the regular meeting agenda by submitting a written request to the City Secretary.
 - 2. The request must include:
 - a. A clear description of the item to be discussed
 - b. The reason for requesting the item
 - c. Any supporting documentation, if applicable
 - 3. All requests must be submitted no later than 5:00 PM on the 5th day of the month to be considered for inclusion in that month's agenda. - This provision shall not apply to emergency matters, as determined by the Mayor.
- (d) The Mayor shall have the discretion to determine which items to include on the agenda provided that, the City Secretary shall include any item requested by two (2) Councilmembers or the Mayor.
- (e) The City Secretary shall post the agenda at least seventy-two (72) hours in advance of the scheduled meeting, except as otherwise permitted by the Texas Open Meetings Act.



CITY OF HALLETTSVILLE

POSITION: Grounds Maintenance Supervisor
DIVISION: Public Works
EMPLOYEE TYPE: Full-time Hourly Non-Exempt
SCALE: 26 (scale starting pay \$25.56)

GENERAL PURPOSE

Manage, direct, oversee, plan and budget for the maintenance of City grounds: parks, golf course, streets, well sites, lift stations, Memorial Cemetery, Hallett Cemetery, grounds of the Library, Public Works, Airport, Transfer Station, Police and Fire Department, drainage, bridges, sidewalks, and right of ways.

ACCOUNTABILITY

Works under the direct supervision of the Public Works Director. Responsible for the supervision and management of all parks, golf, and street's personnel, and all City grounds facilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Streets Maintenance

- Repairs streets as needed including pot holes and curbing.
- Replaces and repairs signs as needed due to damage or age.
- Maintains school zone crosswalk painting, parking spots, no parking areas, and handicap areas of the City's property.
- Assist with planning and overseeing streets paving capital projects

Grounds Maintenance

- Maintains Park playground equipment, Youth Center, restrooms.
- Maintains the Golf Course greens daily and move holes as needed.
- Maintain all the irrigations systems: Park, Golf Course, Garden Center, and Library.
- Maintain all flowerbeds.

Vegetation Control

- Mow all City Property.
- Weedeat/trim all City Property.
- Cut and Chip limbs as needed, and for customers as requested.

Drainage

- Corrects drainage problems, including cleaning drop inlets, cleaning ditches, and removing debris from culverts and bridges.
- Install drainage culverts as needed.

Herbicide & Pesticide

- Apply herbicide, pesticide, fungicide, and fertilizer as needed.
- Maintain a mosquito spraying schedule.



CITY OF HALLETTSVILLE

Housekeeping

- Sweeps streets on a regular schedule and as needed.
- Empty trash receptacle around the square and in the Park (including LL & HYSO ballfields).
- Removed debris and dead animals from the streets as needed.

Equipment Maintenance

- Daily/Weekly/Monthly Equipment Checks and Preventative Maintenance
- Maintains equipment and makes repairs as necessary
- Sharpening & changing mower blades
- Oil, fluid, airfilter, belt, sparkplug changes (basic maintenance)
- Routine cleaning of all equipment

Other Duties

- Pushup brush at the Transfer Station.
- Move Dumpsters/Rolloffs at the Transfer Station.
- Move bleachers as needed.
- Assist with City facility maintenance as request including but not limited to: changing light bulbs, air filters, etc.
- Assist other Departments as requested.

Leadership

- Enforce all City and Department Policies and Procedures
- Establishes standard operating procedures, updates & provides training as needed
- Trains and evaluates subordinate personnel
- Ensure all team members are working safely and efficiently
- Schedules, prioritizes and assigns all work, ensuring it is done in a timely manner
- Understand and maintains operating expenses in accordance with annual budget

Computer

- General knowledge of Office Equipment and Microsoft Office Applications
- Ability to learn the City's database system, and perform all Service Order tasks within the system

MATERIALS AND EQUIPMENT USED

Heavy Equipment: Backhoe, Skidsteer, Loader, Tractor (with shredder, man-basket), Dump Truck, Chipper truck and limb chipper, Street Sweeper, High roller, Vibratory Roller
Light Equipment: Utility Truck, Flatbed truck, ATV, Mowers
Handheld Equipment: Pressure washer, Paint Striping Machine, Chainsaws, Trimmers, Blowers, Hand tools (shovel, rake, broom, etc.)

SPECIAL REQUIREMENTS AND WORKING CONDITIONS

Primarily and outside position, ability to perform work in all weather conditions will be mandatory in both daily and emergency conditions.



CITY OF HALLETTSVILLE

PHYSICAL DEMANDS

Ability to perform strenuous work in adverse conditions; fingers, hands, and arms dexterity; able to operate all equipment; hand-eye coordination; good hearing and vision; ability to lift 50 pounds and over; ability to climb in, on, and about equipment and vehicles, as well as in and out of trenches; ability to sit, stoop, bend, stand, push, pull, squat, walk, carry, and twist associated with respective field operations.

REQUIRED QUALIFICATIONS

High School Diploma or GED

Valid Driver's License

Class B CDL license (capable of obtaining within 12 months)

Noncommercial Political Pesticide Applicator License (capable of obtaining within 6 months)

2 years of experience in grounds maintenance

2 years of personnel supervisory experience

General computer working knowledge, MS Word, Excel, and Outlook, and Database navigation

DESIRED QUALIFICATIONS

Active Class B CDL license and Noncommercial Political Pesticide Applicator License.

5-7 years personnel supervisory experience

5-7 years ground maintenance experience

Ground Water Operator License Class C or higher

Wastewater Treatment License Class C or higher

1 year of experience in ERP Pro (Incode 10)

CLOSING STATEMENT

This job description is not, nor is it intended to be, a complete statement of all duties, functions and responsibilities which comprise this position.

Selected applicants must be able to pass a background investigation, pre-employment physical, and drug screen. Any position that lists a minimum qualification for education level and/or license/certification will require the applicant to provide proof of documentation if selected for hire into the position with the City. The City of Hallettsville is an Equal Opportunity Employer.

Applicant or Employee:

Printed Name

Signature

Date

Overall Budget Impact of the Change

Assumption of Hiring Grounds Maintenance Supervisor at Starting Salary Scale

General Fund			Water & Light		
Streets	10-50	\$ 28,364.53	Water	20-42	\$ 1,086.65
Parks	10-90	\$ 16,991.96	WasteWater	20-43	\$ 13,515.24
Golf	10-95	\$ 14,896.03			
		\$ 3,523.47			\$ 12,428.59

\$8,905.12

Payroll Savings due to Vacancies from 01.01.2025 to 03.10.2025 (5 pay periods)	
Water	\$ 9,417.60
WasteWater	\$ 4,198.68



CODE VIOLATION REPORT

DANGEROUS BUILDING

Date: Tuesday, February 25, 2025

Property Address: 306 Jerry St. Hallettsville, Tx 77964 CAD Property ID: ~~3302~~ *3022 AC*

Property Owner: Pauline Love

This report is issued regarding the property located at the above address. The structure has been found to be in violation of applicable building codes. Below is a detailed list of the violations:

Violations Listed:

- Definitions as cited in 3.301(3a) Definition of Dangerous Building - City of Hallettsville Code of Ordinances:
 - (i) Walls or other vertical structural members list, lean, or buckle
 - (ii) Damage or deterioration exists to the extent the building cannot be used or occupied without risk of injury. or to the extent the building poses a danger to persons on the property or adjacent property
 - (iv) Damage by fire. wind, or other cause has rendered the building or structure dangerous to life, safety, morals or the general health and welfare of the occupants or the people of the City
 - (v) The building or structure is so dilapidated. substandard, decayed, unsafe. unsanitary or otherwise lacking in the amenities essential to decent living or use that the same is unfit for human habitation or occupancy, or is likely to cause sickness, disease or injury or otherwise to constitute a detriment to the health. morals. safety or general welfare of those persons assembled, working, or living therein or is a hazard to the public health, safety and welfare
 - (ix) The floors. exterior walls, or roof fail to protect occupants of the building or structure form weather, injury. and the danger of collapse due to the presence of holes, cracks, and loose. rotten, warped, or protruding boards or other similar damage in floors, exterior walls. or the roof

ATTACHED SUPPORTING DOCUMENTS. List of attached documents:

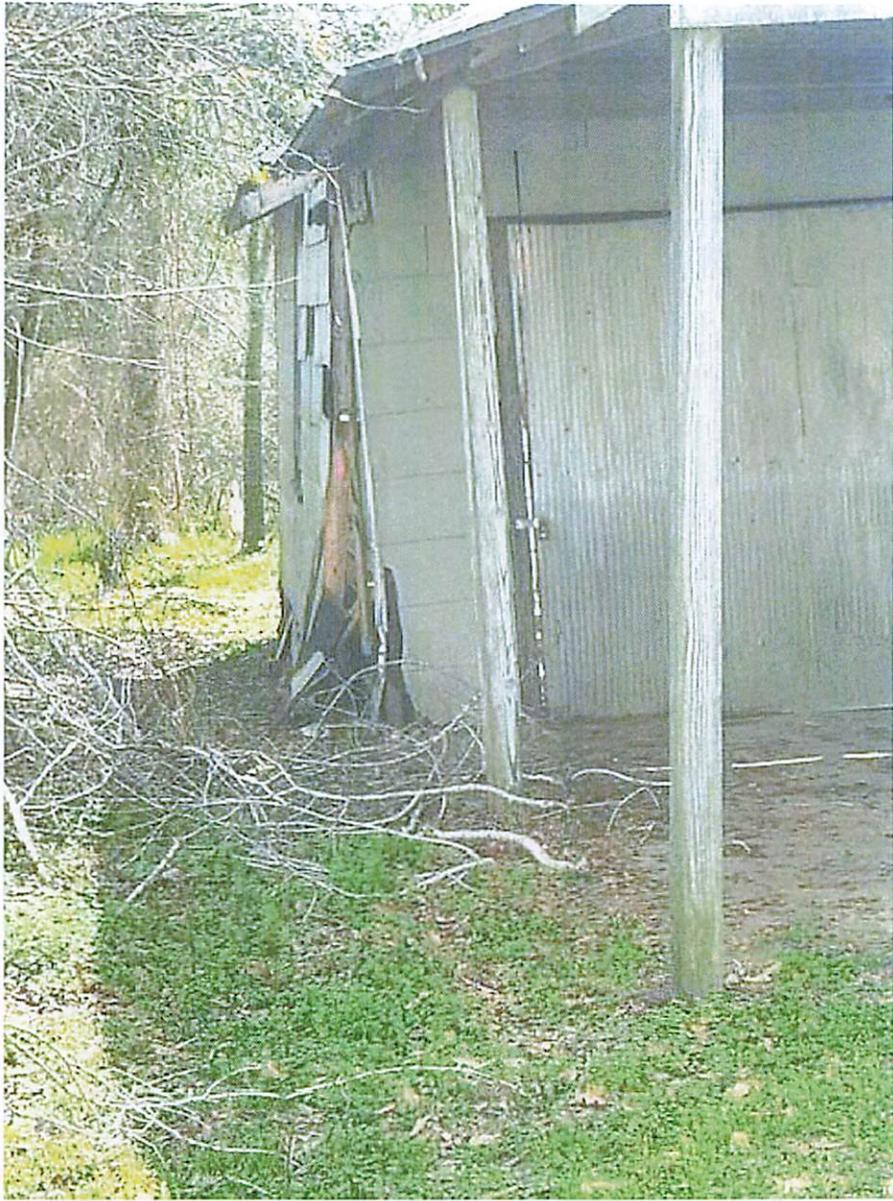
- Pictures of Structure, taken on February 6th & February 13th 2025
- Copy of Letter Sent
- Lavaca CAD Property/Structure Information

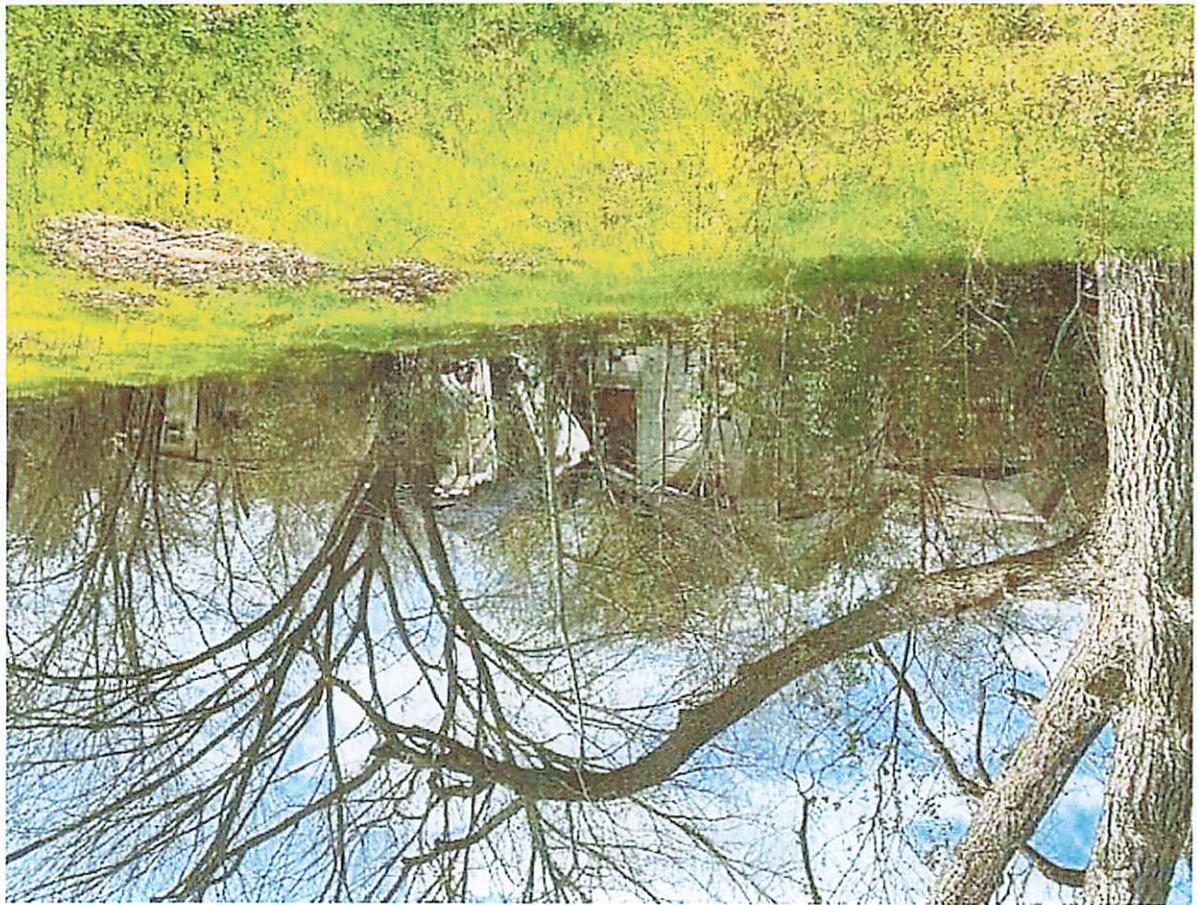
CODE ENFORCEMENT INSPECTOR SIGNATURE

Inspector Name: AMBER CATA
Signature: Amber Cata
Date: 2/25/25

Taken 2-6-2025 at Inspection

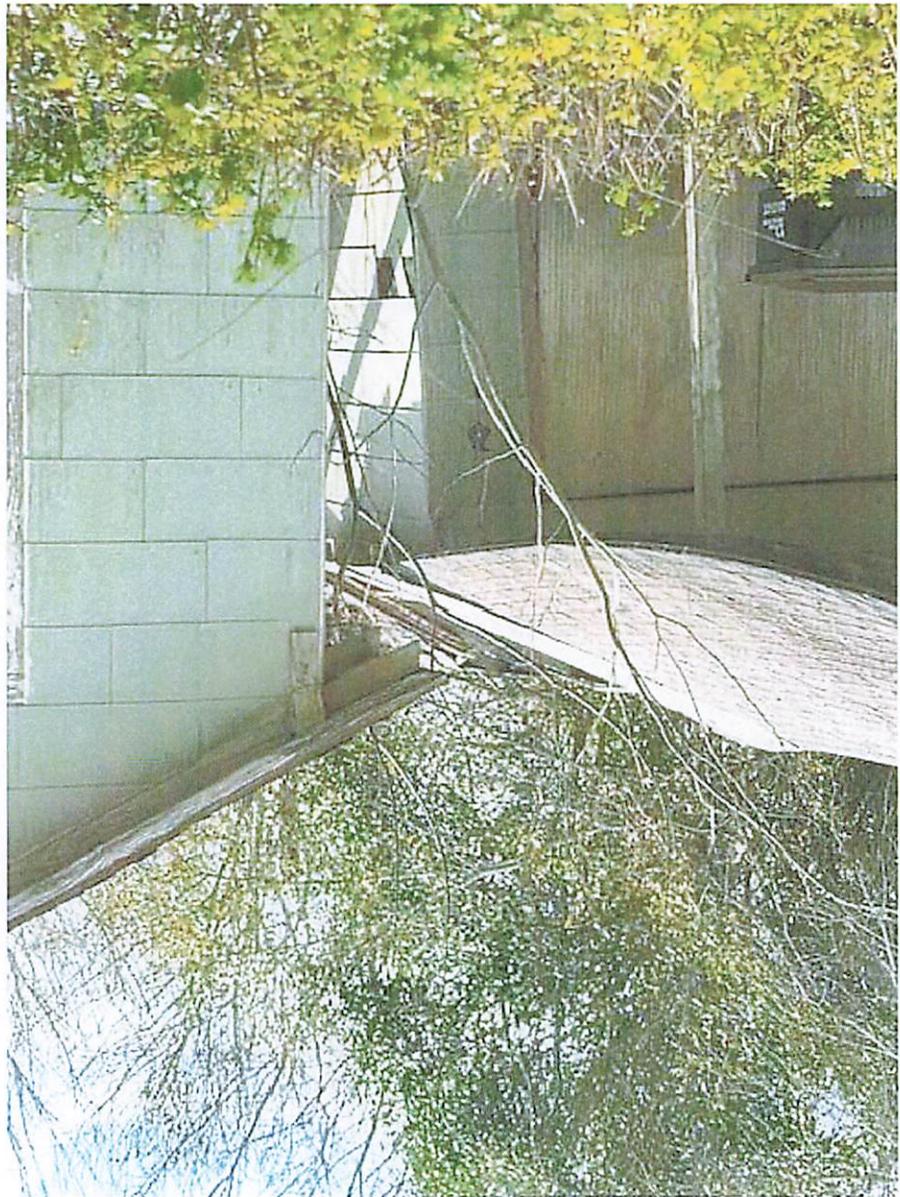














Taken 2-13-2024 to show staked notices





CITY OF HALLETTSVILLE

NOTICE OF CODE VIOLATION

Date: February 13, 2025

Property Address: 306 Jerry St. Hallettsville, Tx 77964 Prop ID: 3022

To: Owner, Lienholder, or Mortgagee

Property Owner: LOVE, PAULINE

Mailing Address: 118 6TH AVEN Texas City, TX 77590

This notice is issued regarding the property located at the above address. The structure has been found to be in violation of applicable building codes. To comply with the requirements of the Hallettsville City Ordinances, improvements must be made to bring the structure up to code. Below are definitions from City of Hallettsville Chapter 3 code.

Definitions as cited in 3.301(3a) Definition of Dangerous Building - City of Hallettsville Code of Ordinances:

- (i) Walls or other vertical structural members list, lean, or buckle
- (ii) Damage or deterioration exists to the extent the building cannot be used or occupied without risk of injury, or to the extent the building poses a danger to persons on the property or adjacent property
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PUBLIC HEARING A public hearing regarding this code violation has been scheduled for:

Held Before: Building Standards Advisory Committee

Date: February 25, 2025

Time: 9:00 A.M.

Location: 101 N. Main St. Hallettsville, Tx 77964

Held Before: Hallettsville City Council

Date: March 17, 2025

Time: 6:00 P.M.

Location: 101 N. Main St. Hallettsville Tx 77964

NOTICE OF ILLEGAL OCCUPANCY

It is illegal to occupy the structure until the identified violations have been remedied and verified by the appropriate authorities. Continued occupancy of the property is a violation of the law and may result in further legal action.

SUBMISSION OF COMPLIANCE PLAN

As the owner, lienholder, or mortgagee of the property, you are required to submit proof of the scope of work necessary to bring the property into compliance. This submission must include:

1. A detailed description of the work required to address each code violation.
2. An estimated time frame for completing the required improvements.

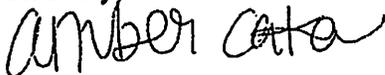
Failure to comply with these requirements may result in additional enforcement actions, including but not limited to fines, penalties, or legal proceedings.

For questions or further information, please contact the Code Enforcement Office at:

Phone Number: 361-798-3681 Ext. 3

Email: permits@cityofhallettsville.org

Sincerely,



Amber Caka

Code Enforcement Inspector

City of Hallettsville



CITY OF HALLETTSVILLE

NOTICE OF CODE VIOLATION

Date: February 13, 2025

Property Address: 306 Jerry St. Hallettsville, Tx 77964 Prop ID: 3022

To: Owner, Lienholder, or Mortgagee

Property Owner: LOVE, PAULINE

Mailing Address: 118 6TH AVE N Texas City, TX 77590

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Held Before: Building Standards Advisory Committee

Date: February 25, 2025

Time: 9:00 A.M.

Location: 101 N. Main St. Hallettsville, Tx 77964

Held Before: Hallettsville City Council

Date: March 17, 2025

Time: 6:00 P.M.

Location: 101 N. Main St. Hallettsville Tx 77964

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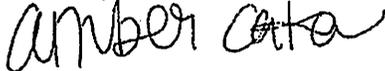
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For questions or further information, please contact the Code Enforcement Office at:

Phone Number: 361-798-3681 Ext. 3

Email: permits@cityofhallettsville.org

Sincerely,



Amber Caka

Code Enforcement Inspector

City of Hallettsville

Lavaca CAD Property Search

Property Details

Account

Property ID: 3022 Geographic ID: 988000
 Type: R Zoning: PCT1

Location

Situs Address: 306 JERRY ST TX
 Map ID: 00217-H23-0000-66400 Mapsco:
 Legal Description: ABS 217 JOHN HALLETT, ACRES 0.1760
 Abstract/Subdivision: ABS 217
 Neighborhood: (MICH130) Market Adjustment City of Hall

Owner

Owner ID: 28908
 Name: LOVE PAULINE
 Agent:
 Mailing Address: 118 6TH AVENUE N
 TEXAS CITY, TX 77590-7727
 % Ownership: 100.0%
 Exemptions: For privacy reasons not all exemptions are shown online.

Property Values

Improvement-Homesite Value: N/A (+)
 Improvement Non-Homesite Value: N/A (+)
 Land Homesite Value: N/A (+)
 Land Non-Homesite Value: N/A (+)
 Agricultural Market Valuation: N/A (+)
 Market Value: N/A (=)
 Agricultural Value Loss: N/A (-)
 Appraised Value: N/A (=)

HS Cap Loss: ②

N/A (-)

Circuit Breaker: ②

N/A (-)

Assessed Value:

N/A

Ag Use Value:

N/A

Information provided for research purposes only. Legal descriptions and acreage amounts are for Appraisal District use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Owner: LOVE PAULINE %Ownership: 100.0%

Entity	Description	Market Value	Taxable Value
A	LAVACA HOSPITAL DISTRICT	N/A	N/A
CH	CITY OF HALLETTSVILLE	N/A	N/A
FL1	LAVACA FLOOD DISTRICT	N/A	N/A
G143	LAVACA COUNTY	N/A	N/A
RD	FARM-MKT ROAD	N/A	N/A
SH	HALLETTSVILLE ISD	N/A	N/A
CAD	COUNTY APPRAISAL DISTRICT	N/A	N/A



BUILDING STANDARDS ADVISORY COMMITTEE
CODE VIOLATION REPORT
DANGEROUS BUILDING

PROPERTY INFORMATION

Property Address: 306 JERRY ST, HALLETTSVILLE, TX 77964

CAD Property ID: 3022

Property Owner: PAULINE LOVE

Structure Owner:

VIOLATIONS

This report is issued regarding the property located at the above address. The structure has been found to be in violation of applicable building codes. Below is a detailed list of the violations:

Definitions as cited in 3.301(3a) Definition of Dangerous Building - City of Hallettsville Code of Ordinances:

- (i) Walls or other vertical structural members list, lean, or buckle
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- (v) The building or structure is so dilapidated, substandard, decayed, unsafe, unsanitary or otherwise lacking in the amenities essential to decent living or use that the same is unfit for human habitation or occupancy, or is likely to cause sickness, disease or injury or otherwise to constitute a detriment to the health, morals, safety or general welfare of those persons assembled, working, or living therein or is a hazard to the public health, safety and welfare
- (ix) The floors, exterior walls, or roof fail to protect occupants of the building or structure from weather, injury, and the danger of collapse due to the presence of holes, cracks, and loose, rotten, warped, or protruding boards or other similar damage in floors, exterior walls, or the roof

BUILDING STANDARDS ADVISORY COMMITTEE

Public Hearing Meeting held on February 24, 2025, at 9:00am at City Hall, 101 N. Main St. Hallettsville, TX 77964.

INFORMATION PRESENTED AT PUBLIC HEARING MEETING HELD

Building Inspector presented the inspection report, attached in its entirety.

Property Owner did not appear.

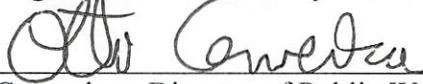
RECOMMENDATION BY BUILDING STANDARDS ADVISORY COMMITTEE TO CITY COUNCIL

It is the recommendation of this advisory committee that City Council order to the property owner, the removal or demolition of the structures (CAD Property ID 3302) owned by Pauline Love, address 306 W Jerry St, Hallettsville, TX 77964, within 30 days of notification of the order.

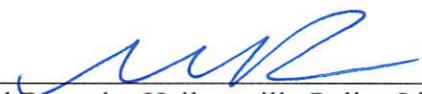
ATTACHED SUPPORTING DOCUMENTS. List of attached documents:

- Report from Building Inspector, including:
 - Pictures of Structure, taken on February 06, 2025 & February 13, 2025
 - Service Order
 - Copy of Letter Sent
 - Lavaca CAD Property/Structure Information

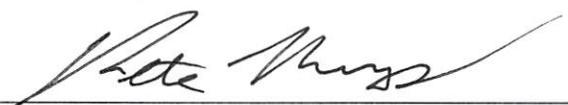
Building Standards Advisory Committee



Otto Cervenka – Director of Public Works



Lt. Saul Rangel – Hallettsville Police Lieutenant



Peter Murphy – Hallettsville Planning & Zoning Commissioner

03/04/2025
Date

ELECTRIC ACTIVITY REPORT FOR FEBRUARY, 2025

Read and Leave On: 708 N. Texana, 209 Hillside Terrace #17, 110 River St., 409 N. LaGrange, 405 Alma, 708 S. Main, 207 E. Bowie, 110 N. Texana, 103 Village Dr. #47, 601 N. Main, 204 Lubbock, 703 Kroschel #3-D, and 206 Live Oak

Turn On: 206 E. Second, 1424 E. Cemetery Rd, 600 S. Russell, and 211 US Hwy 77 South #11

Cut offs for Non-Payment and turn back on. Per List

Re-Reads: 310 S. US Hwy 77 South, 407 W. Fairwinds, and 607 N. Ridge

Turn Offs and Finals: 305 N. LaGrange, 1424 E. Cemetery Rd., 313 Edna, 418 S. Ridge, 427 N. Texana, 200 E. Bowie, 111 N. Main, 201 Crawford, 512 N. Dowling #B, and 814 S. Promenade

Door Hangers: 601 Kroschel, 125 Auction Ring Rd., 814 S. Promenade, 816 S. Promenade, and 1134 Donna Dr. #704

Repaired Street Lights: 312 Enda, 204 Kessler, 207 Market, 427 S. Ridge, 300 S. Russell, 817 S. Texana, Rothschild and Fink Dr., 167 Lay St., 309 Moore, 425 Jerry, Depot and Dowling, 213 S. Pecan, 215 Mulberry, Mulberry Lift Station, and 570 CR 1

Change out electric meters: None this month

Trimmed and chipped limbs: Trimmed service lines 706 E. Second, 800 S. Texana, 701 S. Main, 717 S. Main, and the end of Sabine St.

Non-read electric meters: 101 W. Bowie, 1070 CR 1, 1169 CR 1, 209 Hillside Terrace #3, 702 N. Texana, 301 N. Russell #20, 820 W. Fairwinds #C, 1134 Donna Dr. #204, 206 Kroschel, 305 Hackberry, 402 Devall, 500 Kahn, 401 Walnut, 108 Milam, 310 Kessler, 408 S. Main, 500 S. Main, 903 E. Third, 800 E. Third, 705 E. Second, 305 N. LaGrange, 100 W. Rodger, 1614 N. Texana, City Park, 404 N. Glendale, 505 N. Dowling, 305 W. Fairwinds, 203 Alma, 306 S. Glendale, 202 Crawford, 616 W. Fairwinds, 632 W. Fairwinds, 116 Circle Dr., 219 S. Pecan #A, and 107 Fink

Read Book 15 Electric meters.

Read meters with the vehicle read.

Get key card readings from Little League.

Removed Christmas lights from the Courthouse and stored.

Disconnect Power at 304 S. Main

Replaced windsock at the Airport.

Load used utility poles for customer.

Repaired service at 305 Bowie.

Located lines at needed.
Put HC 90 on one shot for LR3.
Met with engineer at Hallettsville Jr. High reference remodeling project.
Went to Selma to pick up chipper after repairs were completed.
Opened gates and control building for electric contractor to make repairs to runway lights.
Replaced switch and photo eye in Airport control building.
Installed arm and LED light at E. Fourth and FM 2314.
Met with customer at the KC Hall reference electrical.
Locate and order parts for Airport runway light repairs.
Unload new fairway mower for Golf Course.
Contact McDonald's Electrical engineer reference transformer location and primary lines.
Install CT metering on pole for new service on S. Glendale.
Contacted Sunbelt Solomon reference two transformer needing warranty service.
Met contractor at 106 Ford St. for location of temporary electric pole.
Wrote specifications for transformers and ordered.
Ordered material for HC90 project and inventory.
Reset HC 90 as needed for Contractor.


Eugene Mikush, Jr.
Electric Supervisor

February 2025, REPORT FOR WATER & WASTEWATER DEPT. & BUILDING INSPECTIONS

Checked the water well sites and recorded the water pumped and the chlorine used at the well sites daily.

Checked and recorded the chlorine residual in the distribution system daily.

Flushed dead end water mains monthly.

Collected monthly water samples from the distribution system and drove them to the lab in Victoria for testing.

Took full chlorine bottles to the water well sites and brought the empty bottles back to the Wastewater Treatment Plant.

Got the re-reads and non-read meters for the month.

Made several cross-connection inspections.

Cut off and turned on customer services for leaks, repairs, and non-payments.

Performed various line locates as requested.

Checked various water meters and replaced registers and MXU's per work orders.

Helped at Wastewater Treatment Plant as need.

Replace 2" water meter at WWTP.

Meet with customer at 502 B N Dowling about water leak.

Make ¾" water tap and make a 4" sewer connection at 601 Kroschel.

Fix leak in Little League bathroom.

Work with contractor to locate water main on S. Russell.

Property inspection for Dangerous Building on Jerry St.

Check property for high weeds on W. Park St.

Check property for junk vehicles on E 1st and N Front St.

Manhole inspection at Jr High.

LNRA meeting.

Meet with customer at hardball field for line locate.

415 Sabine turn water off for customer leak.

Customer service inspection online training.

Stake out 404 Jerry St for violation.

Meet with customer at Better Beverages for high usage.

Replace flapper in women's restroom at City Hall.

Turn off/turn on at 120 Circle Dr.

Repair 4" leak on Mulberry St alley.

Framing Inspection at 900 W Fairwinds.

Turn water off per customer at 104 Kessler.

Meet with customer at 200 E Bowie about water leak.

1409 E Cemetery Road turn water off.

Meeting in council chambers about internal job application.

Fix storm sewer lid at S Russell and S Main.

Check chlorine residual at 1200 N Texana for customer complaint.

Building Standard meeting in Council Chambers over 204 Jerry St.

Check setbacks on Ford St.

Move concession stand trailer at soccer field for electric department.

Dig up water main at Moore St bridge for TXDOT measurements.

Check setbacks for 106 Ford St.

Change out toilet at Public Works.

Turn off water customer leak at 118 Moore.
WWTP operator position meeting in Council Chambers.
Take down Christmas lights around the square.

Respectfully,

A handwritten signature in black ink, appearing to read "James Migl". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

James Migl
Water Wastewater Supervisor

MONTHLY REPORT

February 2025

WASTEWATER TREATMENT PLANT

Complete DMR monthly report to TCEQ

Clean bar screen daily am/pm.

Check blowers daily keep on rotation, lubricate, clean filters on regular schedule.

Take grab samples of effluent, test for levels of CL₂, PH. and D.O. daily.

Check daily flow of plant

Clean plant, weirs and supernater two to three times weekly

Inspect lift stations, clean floats and wash.

Wash Clarifiers, Weirs, Spray with algae guard weekly.

Fill drying beds with sludge and rake and haul in roll-off when dry.

Level drying beds with layer of sand when needed.

Check Chlorine bottles daily and replace when empty.

Order Chlorine bottles when supply is low for wastewater and water.

Take effluent composite samples weekly to B-environment for test of BOD and TSS.

Take effluent grab sample to Victoria twice per month to test for E-Coli

Average flow for the month of January was 201000 gallons per day.

Take water samples to lab for water department



**Robert Stratmann
Wastewater Treatment Plant Opr.**

FEBRUARY, 2025, ACTIVITY REPORT FOR STREET DEPT.

- **Cut and removed trees and limbs and disposed of:**

Cut and picked up large limb on Glendale and hauled off.

Picked up limbs around town from the high winds.

Trimmed low hanging limbs on the north side of town.

Picked up limbs around town from high winds.

- **Picked up dead animals and disposed of:**

Picked up dead racoon on US Hwy 77 South and disposed of.

Picked up dead cat on N. Texana and disposed of.

Picked up five dead squirrels in various areas

Picked up dead skunk on N. Texana and disposed of.

Picked up dead cat on Moore St. and disposed of.

Picked up dead dog on Promenade and Fourth and disposed of.

- **Help other Departments:**

Helped Water Dept. on sewer and water taps on Kroschel St.

Helped Water Dept repair manhole on Russell and S. Main.

Pull up post at the batting cage for the Park Dept.

- **Patched Pot Holes and repaired dug up areas from leaks and taps:**

Repaired pot hole at the driveway at B & E Plumbing.

Patched pot holes around town.

Patched bad spots on Moore St.

Patched pot holes around town.

Patched pot holes on the west side of town.

Patched pot holes on the south side of town.

Repaired bad spot in street and W. Fifth and Kessler.

- **Other work performed:**

Started equipment and let run.

Put up new stop sign at Front and Fourth.

Started up equipment and let run.

Stock piled four loads of sand at the Pole Yard.

Stock piled the remaining sand and stock piled limestone.

Pushed up spoils at the back of the Pole Yard.

Pushed brush at the Transfer Station.

Cleaned drop inlets.

Cleaned drop inlets.

Cleaned drop inlets and gutters around town to make water run more smoothly.

Started the equipment and let it run.

Pushed up brush at the Transfer Station.
Replaced the toggle switch on Blue Bell dump truck.
Cleaned battery post and fuse holder on dump truck.
Checked out truck #100, no clutch.
Shred the lot on W. Park St.
Cleaned drop inlets.

Thank you,

Michael Gasch
Street Dept. 

GOLF / PARK

Monthly Report

February 2025

Mow greens daily, Change holes once per week

Pick up trash in park and golf course

Pick up trash in ditch along highway

Mow things that need to be mowed

Clean restrooms and stock in park.

Pick up limbs around park and golf course

Monthly inspections on all equipment and vehicles

Put out trash at garden center and youth center every Thursday to be picked up

Pick up trash around square every Monday

Check comfort station at airport once per week

Remove fence post around batting cage at L.L. Field

Winterize golf course, park restrooms, L.L. restrooms, work force, garden center, library, post office, police station and airport restrooms.

Cleaned weeds in flower beds around square

Help take down Christmas lights around square

Meet with Lion's club rept. About places to put park benches

Repair cable by Morton's drive inn



Robert Stratmann

Park/Golf Course Supervisor

HALLETTSVILLE POLICE DEPARTMENT

Arrests - By Officer

02\01\2025
thru 02\28\2025

Officer	Arrests	Male	Female	White	Black	Indian	Asian	Unknown
HENGST, KYLE	4	1	3	3	1	0	0	0
HILL, SGT. CHRISTOPHER	1	1	0	1	0	0	0	0
JOHNSON, RODERICK	1	0	1	1	0	0	0	0
SIERRA, GEORGE	6	5	1	5	1	0	0	0
YANCEY, HARRISON	1	1	0	1	0	0	0	0
Total	13	8	5	11	2	0	0	0

HALLETTSVILLE POLICE DEPARTMENT

Arrests - By Violation

02\01\2025
thru 02\28\2025

Violation	# of Offenses
DEADLY CONDUCT DISCHARGE FIREARM	2
DRIVING WHILE LICENSE INVALID W/PREV CONV/SUSP/W/O FIN RESP	1
OPEN CONTAINER/POSS OF ALCOHOLIC BEV/MOTOR VEH/DRIVER	1
POSS CS PG 3 < 28G DRUG FREE ZONE	1
POSSESS DANGEROUS DRUG	1
POSSESSION OF E-CIGARETTE/TOBACCO BY MINOR	1
PUBLIC INTOXICATION BY MINOR	1
UNLAWFUL POSSESSION OF A FIREARM BY A FELON	1
VIOLATE BOND/PROTECTIVE ORDER	1
WARRANT/CAPIAS ARREST-OTHER JURISDICTION	2
WARRANT/CAPIAS ARREST (NON-TRAFFIC)	3
WARRANT/CAPIAS ARREST (TRAFFIC)	4
Total Violations	19
Total Arrests	13

HALLETTSVILLE POLICE DEPARTMENT

Calls - By Type

02\01\2025
thru 02\28\2025

Type	Description	# Of Calls
1164	ACCIDENT	4
82	ADDITIONAL INFO. ON CASE	3
61	ALARM CALL (BUSINESS OR RESIDENCE)	6
49	ALCOHOL RELATED INCIDENT(CONSUME/POSSESS/FURNISH/UNDER INFL.)	1
89	ANIMAL BITE (DOMESTIC)	1
24	ANIMAL CALL-DOMESTIC	3
79	ANIMAL CALL-NON DOMESTIC	1
1	ASSAULT	3
3	BURGLARY	1
1199	CITY COUNCIL DECISION NOTIFICATION	2
62	CIVIL/DOMESTIC RELATED	6
6	CLOSE PATROL/HOUSEWATCH	4
54	CPS REFERRAL	3
21	CRIMINAL MISCHIEF	1
129	CT WARNING ISSUED	1
74	DAMAGE TO PROPERTY	2
94	DELIVER MESSAGE	1
56	DISTURBANCE	6
112	DOCUMENTATION OF INFORMATION	7
108	DOCUMENTATION OF MUNICIPAL COURT WARRANTS	1
38	DRUG RELATED	1
65	ESCORT REQUEST	5
35	HARASSMENT	1
1188	HIT AND RUN	2
93	ILLEGAL DUMPING	1
52	JUVENILE RELATED INCIDENT	1
1195	K-9 MTR VEH STOP - WARNING	1
1197	K-9 OTHER AGENCY ASSIST	5
100	MENTAL HEALTH INTERVENTION	2
120	MTR VEH STOP - WARNING	103
119	MTR VEH STOP-CITATION	62
123	MUNICIPAL COURT BAILIFF	1
1166	NURSING HOME RESIDENT INCIDENT	4
1167	OPEN RECORDS REQUEST	3
1185	OPERATION LONE STAR	3
23	OTHER AGENCY ASSIST	16
60	PARKING VIOLATION	3
50	PROPERTY LOST/FOUND/RECOVERED	3
22	PUBLIC ASSIST	2
126	PUBLIC INFORMATION REQUEST	7
31	RECKLESS DRIVER/DRIVING	2
1143	REPEATER CHECK	14
90	SCHOOL RELATED INCIDENT	1
1144	SCHOOL WALK THRU/CAMPUS CHECK	12
122	SERVE SUMMONS	1
46	SUSPICIOUS ACTIVITY/PERSON	13
88	TELEPHONE SCAM	3
4	THEFT	1
55	TRAFFIC HAZARD	2

Type	Description	# Of Calls
25	VEHICLE UNLOCK	8
69	WARR ARREST-LOCAL JURISDICTION	6
47	WARR ARREST-OTHER JURISDICTION	1
71	WARRANT CLEARED WITH COURT	15
66	WARRANT-ATTEMPT TO SERVE	24
43	WEAPON VIOLATIONS	1
42	WELFARE CONCERN	11
	Total	398

HALLETTVILLE POLICE DEPARTMENT

Calls - By Officer

02\01\2025
thru 02\28\2025

<u>Badge No - Officer</u>	<u># Of Responses</u>	<u>Initial Unit</u>	<u>Secondary Unit</u>
506 - HENGST, KYLE	99	94	5
HENSLEY,	11	11	0
502 - HILL, SGT. CHRISTOPHER	88	20	68
504 - JOHNSON, RODERICK	60	58	2
501 - RANGEL, SAUL	32	28	4
505 - SIERRA, GEORGE	91	75	16
508 - YANCEY, HARRISON	114	112	1
Total Officer Responses:	495	Total Calls: 398	Secondary 96

Warnings Issued in February 2025

Rangel	0
Hill	3
Johnson	3
Sierra	24
Hengst	29
Yancey	45
Total:	104

Beginning Date.....: 02/01/2025
Ending Date.....: 02/28/2025
by Citation date

Agency.....: All
Officer.....: All

Type of Offense.....: All

Special Flag.....:

Entered By.....: All

Sort By.....: Officer Badge

Total by Race/Sex.....: No

PD POLICE DEPARTMENT

504 JOHNSON, RODERICK C

Totals for Officer

Number of Citations for Officer.....:	9
Number of Violations for Officer.....:	10
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	3

505 SIERRA, GEORGE

Totals for Officer

Number of Citations for Officer.....:	5
Number of Violations for Officer.....:	6
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	1

506 HENGST, KYLE

Totals for Officer

Number of Citations for Officer.....:	34
Number of Violations for Officer.....:	37
Number of Citations to Juveniles.....:	2
Number of Citations to Minors.....:	4

508 YANCEY, HARRISON

Totals for Officer

Number of Citations for Officer.....:	10
Number of Violations for Officer.....:	16
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	0

Totals for Agency

Number of Citations for Agency.....:	58
Number of Violations for Agency.....:	69
Number of Citations to Juveniles.....:	2
Number of Citations to Minors.....:	8

SC SCHOOL

102 BRISCOE, MASON

Totals for Officer

Number of Citations for Officer.....:	1
Number of Violations for Officer.....:	1
Number of Citations to Juveniles.....:	1
Number of Citations to Minors.....:	0

Totals for Agency

Number of Citations for Agency.....:	1
Number of Violations for Agency.....:	1
Number of Citations to Juveniles.....:	1
Number of Citations to Minors.....:	0

TR TRANSFERRED OUT

01 BOCK,FRANCES

Totals for Officer

Number of Citations for Officer.....:	5
Number of Violations for Officer.....:	5
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	0

Totals for Agency

Number of Citations for Agency.....:	5
Number of Violations for Agency.....:	5
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	0

Grand Totals

Total Number of Citations.....:	64
Total Number of Violations.....:	75
Total Number of Citations Juveniles.:	3
Total Number of Citations Minors.....:	8

P E R I O D I C F E E R E P O R T

Report for fees collected: Posted 1/01/2025 - 2/28/2025

127	556.32	AR	ARREST FEE
4	60.35	CS2	CHILD SAFETY FEE
3	15.39	CTF	COURT TECHNOLOGY FUND
17	170.00	DSC	DSC ADMIN FEE
3	7.70	IDF	Indigent Defense Fee
2	60.00	STF	STATE TRAFFIC FEE
66	187.19	TFC	TFC
3	7.70	TPF	TRUANCY PREVENTION FUND
2	.02	CJFC	Civil Justice Fee Court/MVP
2	.18	CJFS	Civil Justice Fee State/MVF
81	16,002.67	FINE	FINE
3	2.31	JFCI	JUDICIAL SUPPORT FEE-CITY
135	11.91	LMJF	Local Municipal Jury Fund
3	11.55	MCBS	MUNICIPAL COURT BUILDING SEC.
2	41.03	RSTL	RESTITUTION FEE LOCAL
3	15.39	SJRF	STATE JURY FEE
31	319.65	TPRF	Time Payment Reimbursement Fee
3	153.94	CCC04	CONSOLIDATED COURT COST
147	7,404.35	CCC 2020	CCC 2020
3	20.78	JFCT2	JUDICIAL SUPPORT FEE STATE
136	477.72	LMCTF	Local Court Technology Fund
136	597.08	LTPDF	Local Truancy Prevention Fund
64	3,019.78	STF19	STATE TRAFFIC FEE
23	3,307.36	COLAGY	COLLECTION AGENCY FEE 30%
1	30.00	EXPUNG	EXPUNGEMENT FEE
136	585.19	LMCSF	Local Building Security Fund
82	9,301.00	TITLE7	TITLE 7 TRANS CODE FINES
3	60.00	TLFTA1	OMNI BASE STATE
40	240.00	TLFTA2	OMNI FEE
40	160.00	TLFTA3	LOCAL OMNI BASE FEE
36	1,738.40	WRNTFE	WARRANT FEE

TOTAL: 44,564.96



REPORT TO CITY COUNCIL



Report prepared by: Breana Kristek

Date: March 17, 2025

Subject: Library Report

This report was generated on March 3, 2025 and includes Library statistics for February 1, 2025 - February 28, 2025.

Material Circulation Statistics:

Adult Collections: **1,072**

Youth Collections: **583**

Film: **127**

E-Content: **457**

Total Circulation: **2,239**

Computer Use Statistics:

Computers Available: **9/13**

Total Sessions: **59**

Average Session Length: **35 minutes**

Total Session Length: **34 hours**

Money saved through using Library services this month: **\$36,572.75**

Revenue: \$210.00

Copies: **\$112.50**

Fines: **\$93.00**

Replacement books: **\$0.00**

Replacement library cards: **\$4.50**

Total Library Visitors: **727**

Average per day: **46**

Website Visitors: **631**

Google Business Profile Views: **148**

Google Business Profile Interactions: **109**

Calls Made: **21**

Direction Requests: **43**

Website Clicks: **45**

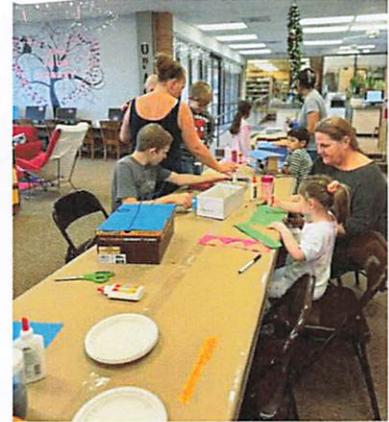
February Activities:



Valentine card and box making program

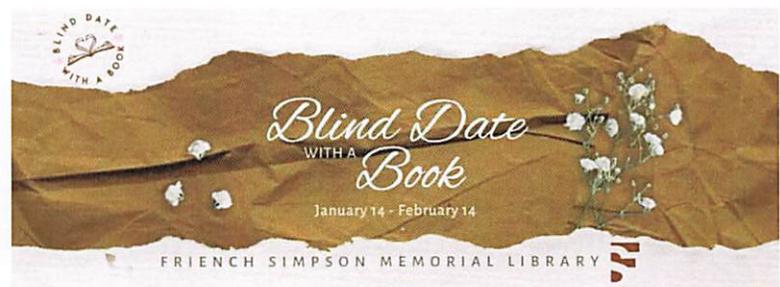
Adults: 6

Children: 14



Annual Blind Date with a Book program

106/117 wrapped books were circulated



Notes:

The LCRA Book Drop/Drive-Through grant has officially been closed out! We had been waiting on the dedication plaque.

Digitization of newspapers is complete and the link to our new database is now live on our website: <https://hallettsville.historyarchive.online/home>.

State Report is in progress and will be closed out before the end of March.

Installation on new computers should start March 7-14th, Mon/Wed/Fri.

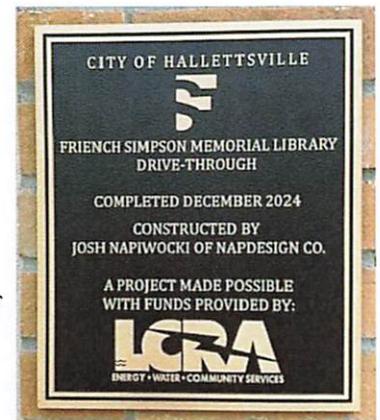
Currently in contact with Michael J. Branecky & Associates Architect out of Flatonia and TSG Architects AIA out of Gonzales in regards to the Library Roof Project.

Window replacement for broken window in Adult Fiction facing 90A should be going in mid March.

Memorial bench that was displaced during book drop addition should be reinstalled by Hermes Memorials mid March.

Irrigation project still in progress.

Grant received for Butterfly Waystation project in front flowerbed will be continued after irrigation is complete.



March Newsletter

18th-21st

CALL TO REGISTER FOR EACH PROGRAM!

361.798.3243



TUESDAY

BROCCOLI MICRO-GREENS
PLANTING ACTIVITY



WEDNESDAY

ROCK PAINTING



THURSDAY

BROCCOLI MICRO-GREENS
PLANTING ACTIVITY



FRIDAY



**LEGO
CLUB!!**



FRIENCH SIMPSON
MEMORIAL LIBRARY'S

T-SHIRT

DESIGN CONTEST

Calling all Creative students
**Help us design our summer
reading shirts!**

DEADLINE :

MARCH 24TH

WHAT WE'RE LOOKING FOR

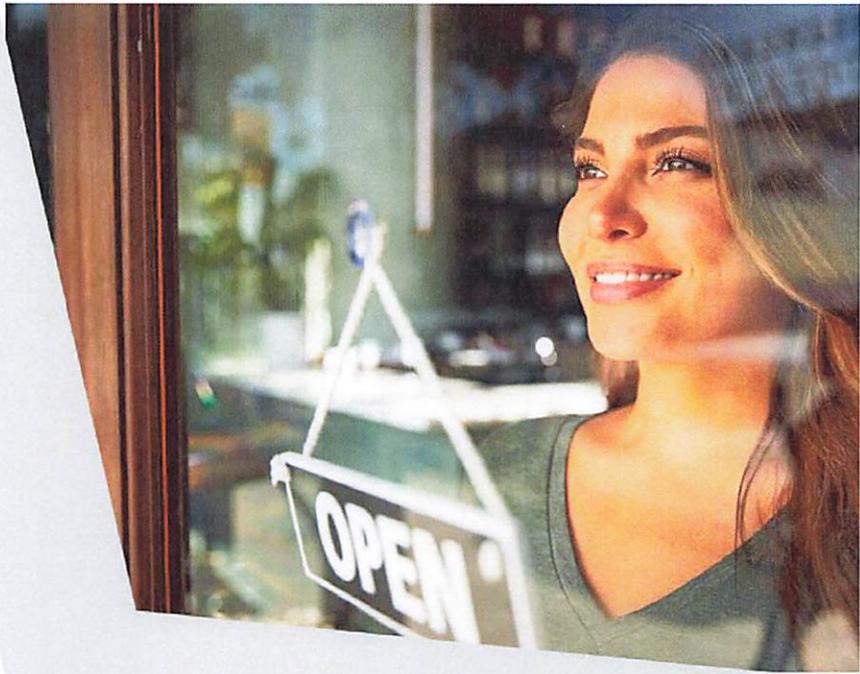
- 1 The T-shirt color will be baby blue.
- 2 Sketch your design on an 8.5X 11 sheet of paper. Include your first and last name on the back .
- 3 **REQUIRED ELEMENTS:**
 - The words "summer at the Library"
 - The motto "read, make, explore".
 - A design on the front and back of the t-shirt

WE'RE LOOKING FOR A BOLD, COLORFUL, SUMMER FUN DESIGN THAT EMBODIES THE EXCIMENT OF OUR SUMMER READING PROGRAM!





UNIVERSITY OF HOUSTON-VICTORIA



UHV SBDC TRAINING EVENTS FRIENCH SIMPSON MEMORIAL LIBRARY

Ten Steps to Start Your Business
March 27 at 11 AM

Build a Business Plan
April 24 at 11 AM

Basic Bookkeeping and
Accounting
May 22 at 11 AM

Financing Your New Business
June 26 at 11 AM

2025

COST
\$0

LOCATION
Friench Simpson
Memorial Library
Hallettsville TX

uhvsbdc.com



UHV is a Proud Member of the Texas South-West SBDC Network

UHV.EDU/SMALL-BUSINESS

Funded in part through the State of Texas and a Cooperative Agreement with the U.S. Small Business Administration. Reasonable accommodations for persons with disabilities or limited English proficiency will be made if requested at least two weeks in advance. Contact UHV SBDC at 361.485.4485

A detailed botanical illustration border surrounds the text. It includes various plants such as purple flowers, white lilies, cinnamon sticks, carrots, and mushrooms. The background is a light, textured beige color.

Spring
Seed Swap
and
Plant Prop.
APRIL 8, 2025

9 am - 12 pm

+

1pm - 5:30 pm

∴

- ✔ FREE and open to the public.
- ✔ First-come, first-serve.
- ✔ Seeds, seedlings, and propagation starts welcome!
- ✔ Donations welcome through the month of March.

FRIENCH SIMPSON
MEMORIAL LIBRARY
705 E. 4th Street
Hallettsville, Texas

FRENCH SIMPSON
MEMORIAL LIBRARY

JANUARY WAS A
TOUGH YEAR, BUT
WE MADE IT.

FRENCH SIMPSON
MEMORIAL LIBRARY

IT'S DISRESPECTFUL
OUT HERE.

FRENCH SIMPSON
MEMORIAL LIBRARY

FEBRUARY IS
DOING 75 MPH
IN A 35 MPH.

FRENCH SIMPSON
MEMORIAL LIBRARY

PLEASE HESITATE
TO CONTACT ME.

FRENCH SIMPSON
MEMORIAL LIBRARY

I'M JUST A DAMSEL
IN DISTRESS

FRENCH SIMPSON
MEMORIAL LIBRARY

ARE WE LIKE
THIS 'CAUSE WE
DRANK FROM THE
HOSE?

FRENCH SIMPSON
MEMORIAL LIBRARY

I MISS WHEN BILLS
WERE NONE OF
MY BUSINESS

FRENCH SIMPSON
MEMORIAL LIBRARY

I'M EMPLOYED...
WHAT'S GOING ON?

FRENCH SIMPSON
MEMORIAL LIBRARY

ARE YOU A
SOFTWARE UPDATE
BECAUSE...
NOT NOW.

FRENCH SIMPSON
MEMORIAL LIBRARY

THE FIRST
24 HOURS OF THE
DAY ARE THE
HARDEST.

FRENCH SIMPSON
MEMORIAL LIBRARY

LOVE IS IN THE
AIR AND SO IS
THE FLU.
WASH YOUR HANDS.

FRENCH SIMPSON
MEMORIAL LIBRARY

YOU'RE GIVING HOTDOG
WATER VIBES
RIGHT NOW...
LEAVE ME ALONE.

FRENCH SIMPSON
MEMORIAL LIBRARY

MY SOCIAL SKILLS
INCLUDE:
LAUGHING WHEN
I SHOULD'N'T.

FRENCH SIMPSON
MEMORIAL LIBRARY

MY NET WORTH IS
PROBABLY LIKE
\$3 AND A ZEBRA
CAKE.

FRENCH SIMPSON
MEMORIAL LIBRARY

FOR LEGAL
REASONS
EVERYTHING WE
SAV IS A JOKE.

City Council Meeting – March 17, 2025
Administrative Report for February 2025
Submitted by: Grace Ward City Secretary/Administrator

Sales & Use Taxes

Sales & Use Taxes		
Payment Month	2024	2025
Jan	\$66,411.77	\$69,382.27
Feb	\$68,190.27	\$90,630.24
Mar	\$51,067.43	
Apr	\$53,798.77	
May	\$66,604.49	
Jun	\$57,407.80	
Jul	\$54,439.57	
Aug	\$68,938.35	
Sept	\$92,912.61	
Oct	\$57,231.89	
Nov	\$34,211.08	
Dec	\$61,461.55	
	\$732,675.58	\$160,012.51

Monthly Investment Report

MONTHLY INVESTMENT REPORT	START BALANCE	END BALANCE	END OF	
			NET CHANGE	February
FUND				YTD CHANGE
Water & Light Fund	\$ 5,860,576.46	\$ 5,821,533.36	\$ (39,043.10)	144,394.35
General Fund	\$ 2,843,162.68	\$ 2,884,312.87	\$ 41,150.19	174,067.24
TOTAL OPERATING	\$ 8,703,739.14	\$ 8,705,846.23	\$ 2,107.09	\$ 318,461.59
Minimum unassigned balance	86.1%	86.1%	0.02%	0.0%
Vol Firemens Pension	\$ 38,480.81	\$ 38,617.92	\$ 137.11	\$ 290.90
City Fire Truck Fund	\$ 55,442.20	\$ 55,635.52	\$ 193.32	\$ 410.21
Library Advisory Board	\$ (693.47)	\$ (693.47)	\$ -	\$ (693.47)
Library Endowment Fund	\$ 266,572.66	\$ 267,384.40	\$ 811.74	\$ 1,847.56
Library Pepper Memorial	\$ 20,180.47	\$ 20,250.36	\$ 69.89	\$ 148.31
Library Expansion Fund	\$ 23,397.18	\$ 23,478.21	\$ 81.03	\$ 171.94
Hotel / Motel Tax	\$ 144,116.19	\$ 148,356.29	\$ 4,240.10	\$ (2,113.02)
Capital Improvements	\$ 407,451.26	\$ 408,862.40	\$ 1,411.14	\$ 2,994.37
Drug Confiscation Fund	\$ 0.07	\$ 0.07	\$ -	\$ -
TOTAL OTHER FUNDS	\$ 954,947.37	\$ 961,891.70	\$ 6,944.33	\$ 3,056.80
TOTAL CITY FUNDS INVESTED	\$ 9,658,686.51	\$ 9,667,737.93	\$ 9,051.42	\$ 321,518.39
Debt Project	\$ 5,944,403.12	\$ 5,942,541.83	\$ (1,861.29)	\$ 21,213.92
Debt Services	\$ 56,609.15	\$ 139,936.88	\$ 83,327.73	\$ (165,775.15)
TOTAL DEBT FUNDS	\$ 6,001,012.27	\$ 6,082,478.71	\$ 81,466.44	\$ (144,561.23)
4A Manufacturing	\$ 1,438,482.19	\$ 1,362,949.36	\$ (75,532.83)	(46,314.84)
4B Business	\$ 1,024,381.57	\$ 1,067,114.72	\$ 42,733.15	13,187.82
TOTAL EDC	\$ 2,462,863.76	\$ 2,430,064.08	\$ (32,799.68)	\$ (33,127.02)
INVESTMENT VEHICLES	Balance	Interest Rate%		
TexPool	\$ 481,275.71	4.36%		
Lone Star	\$ 12,991,228.48	4.52%		
Certificates of Deposit	\$ 4,093,850.22	4.64%		
Average Rate of all Investments	(average)	4.54%		

This report is created in compliance with the City Investment Policy and the Public Funds Investment Act.

Permits Issued

Construction	
Residential	2
Mary Wallace Trust – 400 N Texana	Dismantle Metal Bldg
Marcus Schwartz – 112 N LaGrange	Replace Roof
First United Methodist – 206 Dowling	4 HVAC System Replacement
Fire	
None	
Gas Inspections	
None	

Grants

Agency	Grant Program	Project Description	Status	Funding \$ Match
GLO	Mit	Citywide Drainage	Construction Comp est 03/14 - N Market Moving to S Glendale Paving Shaping Road - Donna/Kahn Concrete Demo - N Market	\$9,882,441.87 \$99,882.63
GLO	Resilient Communities	Comprehensive Plan Update & Zoning	Work on Preliminary Plan	\$300,000.00 \$0
GLO	Mit-MOD	New Well at Ridge	Eng 70% - Bid est 04/25	\$1,397,600.00 \$0
TDA	CDBG	Mulberry/S Pecan/5th St. Waterline Replacement	Contract with TDA Signed GA & Eng Contracts Signed Environ est comp 08/01	\$500,000.00 \$25,000.00
OOG	LoneStar	Equipment, OT, Training	2 Trucks Received Awaiting Equipment	\$133,369.50 \$0
TDEM	GRG	Project #1 Breaker Replacement in the Sub	TDEM Approved Awaiting DOE Approval Will NOT Scale Project	\$165,897.52 \$192,806.23
TDEM	GRG	Project #3 Vegetation Control 10,668 feet	TDEM Approved Awaiting DOE Approval Will Scale Project	\$127,946.05 \$63,222.70
TDHCA	HOME	2024-2027 RSP	Application In Process 905 S Main & 310 N Rogers	
CPA	BDO	Broadband Pole Replacement	Awarded	\$78,556.95 \$0
TxDOT	TA	School Safety Sidewalk Connector Project	Pre-Application Submitted TxDOT has reached out for Application Review Meeting	\$2,476,000.00 \$0
GLO	DRRP	Drainage on S Russell	Pre-Application Submitted	\$2,000,000
TDA	CDBG	2025-2026 Program	Pre-Application Submitted	\$750,000.00 \$37,500.00
TPW	Local Parks Program	City Park OverHaul	Researching	1:1

Capital Projects

Year	Department	Project Description	Status
2024	Electric	HC90 Reconductor, Phase Balancing	In Progress
2025	Police	Copier	Complete
2025	Police	LPR	Only if Grant is approved
2025	Golf/WasteWater	Tractor / Trimax Mower	PO Dropped on Tractor Trimax Mower Rec'd
2025	Public Works	Copier	Complete
2025	Fire	Siren Tower	Budgeted
2025	Library	Roof & Gutters	Design Phase
2025	Park	AC – YouthCenter	Budgeted
2025	Electric	Pole Replacement	Budgeted
2025	Electric	New Connections	Budgeted
2025	Water	Fence for Ridge Well	Budgeted in case bids come in over grant funding
2025	Electric	Possible Engineering for Breaker Replacement & Vegetation Control	Awaiting DOE approval, \$ is allocated in Reserves for both as part of the 5 year Improvement Plan

February Meetings, Submissions, etc.

4	Filed HOT Report with Comptroller
5	R&R Meeting at LCRA
6	Met with David Smolik
10	LNRA – Region P 5 Year Plan Meeting
11	Construction, Engineering and Grant Administration Monthly Meeting
14	Dept Head Meeting
18	Meeting with Auditor
20	PW Staffing Meeting
24	Drawing for Places on the Ballot
25	Building Standards Committee Meeting on 306 Jerry
26	Notice of Election Submitted with Mock-up Ballot to LC
27	IT Meeting over Email Host and Cloud Conversion
28	PW Interview