

**CITY OF HALLETTSVILLE**  
**APPLICATION FOR SIGNS**

Erection / Construction / Maintenance / Alteration PERMIT # \_\_\_\_\_  
DATE \_\_\_\_\_ OWNER NAME \_\_\_\_\_  
OWNER ADDRESS \_\_\_\_\_  
OWNER TELEPHONE NUMBER \_\_\_\_\_  
LOCATION OF SIGN: \_\_\_\_\_  
Total Cost of Job \_\_\_\_\_ Size Width \_\_\_\_\_ Height \_\_\_\_\_  
Total Sign Height \_\_\_\_\_  
Sign is For: Business, House, Church, Office, Other \_\_\_\_\_  
Type of Sign: Ground, Roof, Wall, Projecting, marquee, Spectacular \_\_\_\_\_  
Type of Foundation: Slab, Pole, Other \_\_\_\_\_  
Type of Material: Plastic, Brick, Wood, Other \_\_\_\_\_  
Type of Attachments: Chain, Bolts, Nails, Other \_\_\_\_\_  
Ft. \_\_\_\_\_ In. \_\_\_\_\_ Above Sidewalk - N/A- Ft. \_\_\_\_\_ In. \_\_\_\_\_ From Street  
Electricity: Yes or No  
Contractor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone Number : \_\_\_\_\_

Give Description (drawing) below of how sign will be placed on this property and wording of sign.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COMPLETION DATE \_\_\_\_\_ (OTHERWISE 6 MONTHS FROM ABOVE DATE)  
The Building Officials may order the removal of any sign that is not maintained properly. Such removal will be at the expense of the Owner or Lessee. (Section 2301)

**THE ISSUANCE OF THIS PERMIT BY THE CITY OF HALLETTSVILLE  
DOES NOT ALLEVIATE THE APPLICANT FROM THE RESPONSIBILITY OF  
OBTAINING ANY REQUIRED STATE OR FEDERAL PERMITS.**

\_\_\_\_\_  
Owner or Contractor

\_\_\_\_\_  
Approved by: